

MINUTES
Special Committee of the Whole
November 8, 2016 6:15 p.m.
Village of Tinley Park
Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Members Present: D. Seaman, Mayor
P. Rea, Village Clerk
B. Maher, Village Trustee
T. Grady, Village Trustee
M. Pannitto, Village Trustee
J. Vandenberg, Village Trustee
B. Younker, Village Trustee
K. Suggs, Village Trustee

Staff Present: D. Niemeyer, Village Manager
P. Wallrich, Interim Community Development Director
D. Framke, Marketing Director
B. Bennett, Commission Secretary

Item #1: OPEN THE MEETING – Chairman Younker called the Special Committee of the Whole meeting to order at 6:15 p.m.

Item #2: CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF THE COMMITTEE OF THE WHOLE HELD ON OCTOBER 11, 2016 - Motion was made by Trustee Maher, seconded by Trustee Grady, to approve the minutes of the Special Committee of the Whole meeting held on October 11, 2016. Vote by voice call: Chairman Younker declared motion carried.

Item #3: DISCUSS CREATION AND APPOINTMENTS OF THE BRAND DEVELOPMENT COMMITTEE – Village Manager David Niemeyer noted that at the suggestion of Roger Brooks there should be a Brand Development Committee created. This is the most important recommendation of the entire effort. Members of the Committee will be champions of the brand and need to represent all areas of the community, including the schools, music theater, convention center, hospitality-related businesses (especially those that offer music in their venue), elected officials, staff, and others who are good communicators and committed to the brand vision.

It is recommended that the Brand Development Committee be blended into the Main Street Commission. Many of the members of that Commission have also been involved in the branding efforts, and many of the branding efforts will be focused on the Downtown area.

The Committee should include 12 or fewer people and, specifically for our chosen brand, should include representatives from the following groups

- Hollywood Casino Amphitheater
- Convention Center
- Chamber of Commerce
- Several downtown businesses (with music venues)
- Tinley Park Park District
- Trustees (2)
- Residents with an interest in music and/or promoting this brand
- Marketing and Planning staff – resources to the Committee

There is a list of people who have already expressed interest in joining the branding efforts. Because the group should be 12 or less, there should be additional roles such as a brand Ambassador role, for those who are interested but there is not enough room on the Committee.

Trustee Maher suggested a sub-committee of the Main Street Committee. Marketing Director, Donna Framke noted that it would be necessary to make sure all are truly interested and committed to being on the committee.

Mayor Seaman suggested a core group as well as extra people in the group with no vote. He noted a job description would be a good idea to let all the people know what the commitment would be.

It is recommended to proceed with appointing a team for the Committee.

Item #4 DISCUSS ETHICS ORDINANCE – Clerk Rea presented and discussed the draft amendments to the current Ethics Ordinance. Some of the changes were noted and discussed. Attorney Connelly noted the current Ethics Ordinance is one of the most comprehensive he has seen.

Item #5 DISCUSS CLASS-A LIQUOR LICENSE WITH VIDEO GAMING (LITTLE JOE’S RESTAURANT) – Mayor Seaman stated that Little Joe’s has requested adding Video Gaming to the current restaurant. Little Joe’s is currently operating under a Class D license and it would be necessary to change the current license to a Class A license. The owner of Little Joe’s stated the Video gaming would help to pay his bills. He currently has 2 other restaurants and is also seeking Video Gaming in his New Lenox location.

Item #6 DISCUSS CHANGE ORDER FOR SNOW REMOVAL – OAK PARK AVENUE –
Due to only plowing certain areas of Oak Park Avenue, Mayor Seaman noted that the Enforcement side of the ordinance should be removed.

Item #7 DISCUSS OPEN ITEMS LIST –
Mayor/Mayor Pro-tem – May Seaman

- Mayoral Appointments - Branding
- Strategic Planning – Village Manager Dave Niemeyer stated working on deadlines and responsibilities in December. At the next COW meeting he would like to have an abbreviated version of the next budget.
- Upcoming Schedule for Committee and Special Village Board Meetings – The next year’s calendar will be developed

Clerk’s Office – Clerk Rea

- FOIA Management – Deputy Clerk, Laura Godette gave an overview on the pending new FOIA management system.
- Agenda Procedures – Agenda & Notification Procedures will be amended.

Budget, Audit & Administration Committee – Trustee Kevin Suggs

- Financial Update – Will update at the next meeting
- Purchasing Policy – Set for next week’s Budget meeting
- Compensation Study Analysis – Underway – will have results in January
- Internal Auditor/Fraud Assessment RFQ – Scheduled for future Committee Meeting
- Ethics Ordinance – Scheduled for the next Committee Meeting – Attorney Connelly gave a description of what should be revised in the Ordinance

Building & Compliance Committee – Trustee Michael Pannitto

- Demolition Update – Full report on the November 15th Committee Meeting
- Property Maintenance – 35 to 40 Active construction inspection projects.
Commercial Construction Project Status - Interim Community Development Director distributed a Monthly Report on current projects.

Finance and Economic Development Committee - Trustee Brian Maher

- Zabrocki Plaza - Branding considerations for area
- Marketing & Communications – Facebook up and running.
- Branding Initiative – Working on Branding development for all areas.
- Tinley Park Mental Health Center Redevelopment – After the first of the year will get back on track with the Master Plan
- South Street – 30 to 45 days out on finalizing a development agreement.
- North Street - Roger Brooks study suggested Central Gathering Place – Considering North Street
- Old Central Middle School Site – Branding Considerations
- Amusement Tax – recommending increasing tax to 5% - next Board Meeting First Reading
- Trustee Maher gave an overview on the Economic Development pending

Planning and Zoning Committee – Trustee Jacob Vandenberg

- Hiring of Community Development Director/Economic Development Manager – Still in analysis
- Fence Text Amendments – working on new format to make it easier for homeowners
- Legacy Plan Code Update – Met with Plan Commission, working through a lot of issues.
- Plan Commission Projects – a few projects before the Commission
- Sign Code Text Amendments - Fence variation will be asking Board to look at first reading.

Public Safety Committee – Trustee T.J. Grady

- Fire Chief Recruitment – 23 applicants – will narrow down as some not qualified. Looking to interview 3-6 candidates.
- Crime Prevention Committee Discussion – Will disband the Committee as no one interested

Public Works and Boundaries Committee

- Carbon Fee and Dividend Initiative Resolution – Will come back to Public Works Committee with recommendations.
- Phase 1 – 80th Avenue, 191st St./ to 183rd St. - Still waiting from completion of Phase 1 County Consultant
- 175th Street Reconstruction Update – Still waiting for County
- 84th Avenue Grant Application – Did not get grant – Funding is on a multi-year list.
- Water Meter Replacement Update – Underway – Antenna up – December or January will have a more formal update.
- Oak Lawn Water – Hiring someone to look at Village Interest.
- Cook County Unincorporated Infrastructure Improvement Grant Project - Overwhelming negative response.
- Legacy Pond – Chance of being ready for 1st reading at the next meeting.

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- Bike Path – 163rd St. to 159th St. /179th St. to Dog Park – waiting for corn to be harvested.
- Sidewalk Gap Program – Public Works directed to get estimates.

Item #8 – RECEIVE COMMENTS FROM THE PUBLIC

Resident #1 – I am part of the TIF group working with Brad and Clerk Rea. We would like the pond to be nice. We want a pavilion, bike path, picnic tables. We don't want just a dry pond. Give us something that can help the community for the kids to go to.

Resident #2 – The pond can encourage more development. What other plans are being considered with other developers. When will the new plan be started for the new plaza?

Resident #3 - Regarding the Ethics ordinance – if there was a complaint against the current ordinance by vendors and contractors it makes no sense that the people hearing the complaints is appointed by the mayor.

Resident #4 – Regarding the Video Gaming Machines you should change the rate based on how many machines a business has. Increase the tax rate on each machine and this would take away from the amount of machines as it would get rid of underperforming machines.

Item #8 – ADJOURN TO EXECUTIVE SESSION TO DISCUSS:

- A. LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING.

Motion was made by Trustee Maher, seconded by Trustee Pannitto to adjourn the Special Committee of the Whole Meeting to Executive Session. Vote by voice. Chairman Younker declared the meeting adjourned to Executive Session at 7: 50 p.m.

Motion was made by Trustee Vandenberg, seconded by Trustee Grady, to adjourn the Special Committee of the Whole Meeting. Vote by voice call. Mayor Seaman declared the motion carried and adjourned this meeting at 8:01 p.m.

bb

cc: *Village Board*
Village Manager
Assistant Village Manager
Village Treasurer
Deputy Village Clerk