

**MINUTES**  
**Special Meeting of the Committee of the Whole**  
**June 5, 2018 - 6:45 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

Members Present:                    B. Younker, Village Trustee - President Pro-Tem  
    C. Berg, Village Trustee  
    W. Brady, Village Trustee  
    M. Glotz, Village Trustee  
    M. Pannitto, Village Trustee

Members Absent:                    None

Other Board Members Present: J. Vandenberg, Village President  
    K. Thirion, Village Clerk

Staff Present:                        D. Niemeyer, Village Manager  
    P. Carr, Assistant Village Manager  
    B. Bettenhausen, Village Treasurer  
    J. Urbanski, Assistant Public Works Director  
    D. Framke, Marketing Director  
    K. Clarke, Planning Manager - Arrived 6:59 p.m.  
    P. Connelly, Village Attorney  
    L. Valley, Executive Assistant to the Manager and Trustees  
    R. Zimmer, Executive Assistant to the Mayor  
    S. Clemmer, IT Systems Technician  
    L. Godette, Deputy Village Clerk  
    L. Carollo, Commission/Committee Secretary

**Item #1** - The Special Meeting of the Committee of the Whole was called to order at 6:45 p.m.

**Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING HELD ON MAY 15, 2018** – Motion was made by Trustee Brady, seconded by Trustee Berg, to approve the minutes of the Special Committee of the Whole Meeting held on May 15, 2018. Vote by voice call. President Pro-Tem Younker declared the motion carried.

**Item #3 – DISCUSS QUEEN OF HEARTS RAFFLES** - Tinley Park Bulldogs Youth Baseball organization requested moving ticket sales and drawings for the Queen of Heart raffle to Durbin's Restaurant and Lounge located on Oak Park Avenue with the intent of selling tickets at Durbin's daily with drawings on Thursdays. The Queen of Heart raffle was approved by the Village Board on April 3, 2018, provided ticket sales and drawings take place at the Bulldog Concession facility at Memorial Park located at 6641 W. 171st Street.

Per the Tinley Park Code of Ordinances, raffles licenses may only be conducted by nonprofit organizations. Tinley Park Bulldogs Youth Baseball organization informed the Clerk's Office there are several board members of the organization employed by Durbin's who would oversee the raffle on behalf of the Bulldogs organization. Durbin's would benefit by increased business on otherwise slower business days and would not receive any compensation for hosting the raffle. P. Connelly explained if the Village Board were to allow the raffle to be held at Durbin's or another for-profit business a code

change would not have to be made. An amendment to the Tinley Park Bulldogs Youth Baseball organization's license would only be needed to specify the locations the raffle would take place. K. Thirion, Village Clerk stated a concern the request for the raffle is at a for-profit business as opposed to a nonprofit organization and the Village may be inundated with similar requests from other organizations interested in the same. Mr. Connelly stated the Village Board has final approval to a raffle location per the Code of Ordinances if one should be of concern. After further discussion, President Pro-Tem Younker asked if anyone had any questions or concerns. No one came forward.

The Clerk's Office seeks direction from the Village Board in relation to Tinley Park Bulldog Youth Baseball organization's request to move ticket sales and drawings for the Queen of Hearts raffle to Durbin's Restaurant and Lounge, which is a for-profit local business.

**Item #4 – DISCUSS MONTHLY REVENUE REPORT - APRIL 2018** - Brad Bettenhausen, Village Treasurer presented a revenues update for April 2018 - Fiscal Year 2018, Month 12. A summary status of revenues for Sales Tax, Home Rule Sales Tax, Income Tax, Property Tax and Video Gaming, Motor Fuel Taxes, Commuter Parking and Impact fees paid to other governments were the subjects of the report. Video Gaming revenue for April 2018 is the highest monthly reporting since inception, exceeding \$42,000. Mr. Bettenhausen stated the recently approved State Budget reduced the Local Government Distributive Fund from 10% to 5% and the administrative fee of the Home Rules Tax was reduced to 1.5%, in which the Village will see improvement in July 2018. President Pro-Tem Younker asked if anyone had any questions. No one came forward.

**Item #5 – DISCUSS ONLINE TRAVEL COMPANIES (OTC) HOTEL TAX** - Tinley Park and other municipalities filed a lawsuit against Online Travel Companies (OTC) in relation to collection of hotel taxes. A settlement is being proposed in which the municipalities would waive retroactive collection of hotel taxes. An amendment of the Village's current hotel tax code will be needed in order to collect hotel tax from the OTCs going forward. The Village Attorney will prepare an amendment to the current hotel tax, which will be discussed at a future meeting. President Pro-Tem Younker asked if anyone had any questions. No one came forward.

**Item #6 – DISCUSS AGREEMENT WITH GOVERNMENT CONSULTING SERVICES OF ILLINOIS (GCSI) FOR REPRESENTATION REGARDING GOVERNMENT RELATIONS SERVICES - STATE OF ILLINOIS** - Mr. Niemeyer discussed an annual retainer agreement renewal with the Village Lobbyist Government Consulting Services of Illinois (GCSI). Frank Cortese of GCSI has been representing Tinley Park's interests before the state and county this year. The Committee of the Whole received a copy of the annual retainer agreement, outlining GCSI's responsibilities to the Village, as well as quarterly reports the Village has received from GCSI. Fees would remain the same at \$3000 monthly. Staff will recommend renewal of the annual retainer agreement with Government Consulting Services of Illinois (GCSI) at the next Village Board meeting scheduled on June 19, 2018.

Motion was made by President Pro-Tem Younker, seconded by Trustee Berg, to recommend the renewal of the annual retainer agreement with Government Consulting Services of Illinois be placed on the agenda for the Village Board meeting scheduled on June 19, 2018. Vote by voice. President Pro-Tem Younker declared the motion carried.

**Item #7 – DISCUSS PRINTER/COPIER REPLACEMENT** - Tinley Park has been working with Martin Whalen to evaluate existing printer/copier inventory and plan suggested replacements for older and overused printer/copiers. Martin Whalen has been successfully managing printer/copier maintenance for the Village for over 20 years. Seven (7) printers have been identified for replacement in 2019, six (6) located at Village Hall and one (1) at the Fire Department. The estimate from Martin Whalen for purchase of seven (7) printer/copies is \$59,000 and the estimate for maintenance of the

printer/copiers annually is \$16,500, utilizing State of Illinois Co-op Negotiated Contract # 072691100. Funding is available in the approved FY19 Capital Projects Budget, including maintenance. Staff will request contract approval with Martin Whalen for purchase of seven (7) printer/copiers and maintenance at the next Village Board meeting scheduled on June 19, 2018.

Motion was made by President Pro-Tem Younker, seconded by Trustee Glotz, to recommend contract approval with Martin Whalen for purchase of seven (7) printer/copiers and maintenance to be placed on the agenda at the Village Board meeting scheduled on June 19, 2018. Vote by voice. President Pro-Tem Younker declared the motion carried.

**Item #8 – DISCUSS STAFF APPOINTMENTS** - Each spring the Mayor appoints and the Village Board approves annual appointments of all full-time employees and a selection of part-time positions. Mr. Niemeyer stated this is an unusual practice and annual appointments are unnecessary. Illinois is an at-will state. An at-will employee may be dismissed for any legal reason. The practice of annual appointments is frequently raised as an issue of concern among prospective recruitment candidates and current employees may become distracted if they are concerned about appointments each year. Ultimately, if an employee is performing below standards and actions have not been corrected, it is the department head and Village Manager's duty to ensure appropriate action is taken. Mr. Niemeyer recommends discontinuation of annual appointments by the Village Board. The initial appointment of an employee by the Mayor and Village Board would remain in effect. If the Village Board decides to continue some annual appointments, the Village Manager and department heads could continue to be annually reappointed.

Trustee Pannitto asked how long the Village has had the practice of the Mayor and Village Board approving annual appointments and the reasoning for the practice. After research, the Clerk's Office found this practice in Tinley Park dates back to 1908, for unclear reasons. Mr. Connelly stated a draft is in process for some of the ordinances needed to be passed and may be ready for the first reading at the next Village Board meeting scheduled for June 19, 2018.

Motion was made by President Pro-Tem Younker, seconded by Trustee Brady, to recommend discontinuation of annual appointments of all full-time employees and a selection of part-time employees. Vote by voice. Trustee Berg voted nay. President Pro-Tem Younker declared the motion carried.

**Item #9 – RECEIVE COMMENTS FROM THE PUBLIC** - No comments from the public.

#### **ADJOURNMENT**

Motion was made by Trustee Pannitto, seconded by Trustee Brady, to adjourn this Special Meeting of the Committee of the Whole. Vote by voice call. President Pro-Tem Younker declared the motion carried and adjourned the meeting at 7:22 p.m.

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