

**MINUTES**  
**Meeting of the Committee of the Whole**  
**March 2, 2021 – 7:00 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

President Pro Tem Glotz called the meeting of the Committee of the Whole on March 2, 2021, to order at 7:03 p.m.

At this time, President Pro Tem Glotz stated this meeting was conducted remotely via electronic participation consistent with Governor Pritzker's Executive Orders suspending certain requirements of the Open Meetings Act provisions relating to in-person attendance by members of a public body due to the COVID-19 pandemic. President Pro-Tem Glotz introduced ground rules for effective and clear conduct of Village business. Elected officials confirmed they were able to hear one another.

Clerk Thirion called the roll. Present and responding to roll call were the following:

Members Present:       M. Glotz, Village President Pro Tem  
                                  K. Thirion, Village Clerk  
                                  C. Berg, Village Trustee  
                                  W. Brady, Village Trustee  
                                  W. Brennan, Village Trustee  
                                  D. Galante, Village Trustee  
                                  M. Mueller, Village Trustee  
                                  J. Vandenberg, Village President (Arrived at 7:10)

Members Absent:

Staff Present:           D. Niemeyer, Village Manager  
                                  P. Carr, Assistant Village Manager  
                                  L. Godette, Deputy Clerk  
                                  J. Urbanski, Public Works Director  
                                  B. Bettenhausen, Village Treasurer  
                                  A. Brown, Assistant Village Treasurer  
                                  H. Lipman, Assistant to the Village Manager  
                                  S. Tencza, Police Commander  
                                  P. Connelly, Village Attorney

Others Present:         Erin Gallagher, Erin Gallagher & Associates, LLC

**Item #2 - CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING HELD ON FEBRUARY 16, 2021** – Motion was made by Trustee Glotz, seconded by Trustee Mueller, to approve the minutes of the Special Committee of the Whole meeting held on February 16, 2021. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

**Item #3 – DISCUSS WAIVING THE ONE (1) YEAR REQUIREMENT FOR OCCUPANCY AND AWARDED AN AV LIQUOR/GAMING LICENSE FOR ZIN CLUB, 18211 HARLEM AVENUE** – Hannah Lipman, Assistant to the Village Manager, presented a request from petitioners, Tahoe Shuaipaj and Afrim Shehu, who have approached the Liquor Commissioner seeking a Class AV License for a new wine bar concept at 18211 Harlem Avenue. The petitioners have other area wine bars, one being New Lenox. The concept is to offer on-premise consumption of wines and upper-tier whiskeys. There will also be retail sales of wines and wine-related gift items. The appearance will be sophisticated and available for a 21+

crowd. The food menu will offer cheese flights, charcuterie boards, bruschetta, stone-fired pizza, and limited desserts.

A letter of intent, business plan, and photos of the existing New Lenox location was provided.

As the petitioners were the previous owners of CD Liquors, Trustee Mueller asked when the petitioner owned this business in the Village. Erin Gallagher, Erin Gallagher & Associates, LLC, stated she does not have the exact date but it was a recent sale. Trustee Mueller also asked if the New Lenox location has met the gaming revenue requirements and what the gaming vs. non-gaming revenue split at the proposed location will be. Ms. Gallagher stated New Lenox has met the requirements she however is not privy to the revenue discussion for the proposed location. She added that the different locations have individual business models tailored to each location. The proposed location will have a pub-like atmosphere

Trustee Brennan asked if the petitioners would move forward without an AV Liquor License. Ms. Gallagher replied they would, but not in the current proposed location.

Due to lack of a motion, waiving the one (1) year requirement for occupancy and awarding an AV liquor/gaming license for Zin Club, 18211 Harlem Avenue, failed.

Motion was made by Trustee Glotz, seconded by Trustee Mueller, to recommend awarding a Class A Liquor license for Zin Club, 18211 Harlem Avenue, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. Abstain: Berg. President Pro Tem Glotz declared the motion carried.

**Item #4 – DISCUSS AMENDING CERTAIN SECTIONS OF THE TINLEY PARK MUNICIPAL CODE MOTOR VEHICLE LICENSING PERTAINING TO FREE STICKERS FOR CERTAIN DEPARTMENTS, AGENCIES**

– Pat Carr, Assistant Village Manager, presented the amendment. As early as 1965, the Village Board authorized one free vehicle sticker to be offered to each volunteer firefighter living within Tinley Park as a small token of gratitude for their selfless dedication and service to the community. In 1975 this was extended to retired volunteer firefighters and a year later to Emergency Services and Disaster Agency (currently Emergency Management Agency). In 1977 the Village initiated a paid-on-call system for compensation for volunteer firefighters and in 1990 Emergency Management staff began to be compensated. This benefit has never been provided to other residents who dedicate their time and skills as volunteers.

Motion was made by Trustee Glotz, seconded by Trustee Brady, to recommend amending certain sections of the Tinley Park Municipal Code Motor Vehicle Licensing pertaining to Free Stickers for Certain Departments, Agencies, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

**Item #5 – DISCUSS AGREEMENT WITH TYLER TECHNOLOGY FOR THE ONLINE PORTAL FOR VEHICLE LICENSE**

– Andrew Brown, Assistant Village Treasurer, presented the agreement which will provide the ability to accept payment online for more services and fees. The software and implementation were quoted at \$22,224, with annual maintenance fees of \$3,240. The total cost, which has been budgeted and charged to the Capital Projects Fund for Finance Software, for fiscal year 2021 is \$25,464.

Motion was made by Trustee Glotz, seconded by Trustee Berg, to recommend an agreement with Tyler Technology for the online portal for vehicle licenses, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

**Item #6 – DISCUSS LICENSE PLATE RECOGNITION (LPR) UPDATE, AND PHASE 2 REQUEST**

– John Urbanski, Public Works Director, presented the LPR update, and Phase 2 request. In 2019 the Fixed Automated License Plate Reader (ALPR) RFP awarded Minuteman Security Technologies the contract to install what was designated as “Phase 1” of cameras. As that project is ending and has proven positive results with percentage of reads and the ability for the Police Department to utilize in investigations, the request to proceed to Phase 2 was presented.

Pat Carr coordinated with the IT department to secure a Homeland Security grant to cover the Phase 1 installation costs. As a result, the original amount budgeted to support Phase 1 is still available in the current FY. After reviewing the initial quote for Phase 2 which was presented on an individual installation basis, Minuteman offered a potential savings of \$18k by installing as a combined project. With this adjusted cost savings, Public Works and the Police Department recommended proceeding with the installation of the Phase 2 LPR cameras as a combined intersection project.

Funds are budgeted and available in Capital Fund:	
Budget Amount:	\$ 433,622.75
Phase 2 recommended contract	\$ 149,674.00
Difference – UNDER BUDGET -	\$ 283,948.75

Motion was made by Trustee Brennan, seconded by Trustee Brady, to recommend a contract with Minuteman Security Technologies, for Phase 2 of the ALPR installation and maintenance services, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

**Item #7 – DISCUSS BULK FUEL CONTRACT**– Mr. Urbanski presented the Bulk Fuel contract. The one (1) year agreement with Al Warren Oil Company, Inc. (Warren Oil) has concluded. The previous contract locked in a flat rate per gallon for both unleaded and diesel fuels at an established baseline quantity of historical usage at approximately 80% each month. This baseline was typically met, and once exceeded, the cost per gallon is charged to meet OPIS regional rates, which still fall below “street values”.

Public Works recommended expansion of the current contract to include the Tinley Park Park District (TPPD). After reaching out to the TPPD it was determined to be mutually advantageous to combine both agencies into one contract. Warren Oil will still invoice delivered quantities to each separate entity but, this combined contract will allow for the benchmark quantity to be raised, minimizing the charged overages at the OPIS rates. Shawn Roby, TPPD Director of Parks and Recreation, is presenting the agreement to the TPPD Board.

Due to the method of the futures market vs. board meeting schedule, it was recommended that the Village Board grant the Village Manager the authority to finalize a contract immediately following approval. Based on the current market Warren Oil offers ranged rates for unleaded at \$1.95 - \$2.05 per gallon and diesel at \$2.05 - \$2.15 per gallon, plus applicable taxes.

Motion was made by Trustee Glotz, seconded by Trustee Brennan, to recommend a contract with Al Warren Oil Company, Inc. and Village Manager authority to lock in per-gallon rates at amounts approximate to those stated, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

**Item #8 – DISCUSS SIGN FOR THE TINLEY PARK CONVENTION CENTER** – David Niemeyer, Village Manager, presented the sign request. The importance of replacing the 15-year-old, outdated Harlem Avenue sign which serves as the programming sign for the Convention Center as well as an important landmark entry sign for the Village, was discussed in a recent meeting with Convention Center managers, The HARP Group.

A quote from Van Bruggen signs for \$121, 918 for a new digital Jumbotron sign as well as a letter from HARP Group explaining the need for the sign and the problems with the current sign was provided. The new sign could promote live music programming in the Village, public service announcements, and Village special events. Currently, \$120,000 is in the budget for flag poles at the convention center however it was recommended to use that money for the sign. As the economy is beginning to emerge from the problems caused in the last year by COVID, the sign will be important for restarting the dynamic tourism economy that was being developed.

One (1) additional quote was received from Phil Bruckman for \$108,990. This quote did not include construction.

President Vandenberg asked if any TIF funds were remaining that could be used for this project. Brad Bettenhausen, Village Treasurer replied no.

Trustee Brady reminded everyone not to forget about installing the flag poles.

Motion was made by Trustee Mueller, seconded by Trustee Brady, to recommend the purchase of a digital Jumbotron sign from Van Bruggen Signs, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

**Item #9 - RECEIVE COMMENTS FROM THE PUBLIC** –  
A citizen commented on the TPCC sign.

Laura Godette, Deputy Village Clerk, stated there was no written comment or request to speak telephonically.

Motion was made by Trustee Glotz, seconded by Trustee Brennan, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the meeting adjourned at 7:34 p.m.

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