

MINUTES
Meeting of the Committee of the Whole
January 4, 2022 – 5:30 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 5:32 p.m. the special meeting of the Committee of the Whole was called to order.

Item #2 - Clerk Thirion called the roll. Present and responding to roll call were the following:

Members Present: W. Brennan, President Pro Tem
 K. Thirion, Village Clerk
 W. Brady, Village Trustee
 D. Galante, Village Trustee (arrived at 5:34 p.m.)
 D. Mahoney, Village Trustee
 M. Mueller, Village Trustee
 C. Sullivan, Village Trustee
 M. Glotz, Village President

Members Absent:

Staff Present: P. Carr, Village Manager
 H. Lipman, Assistant Village Manager
 J. Urbanski, Public Works Director
 A. Ardolino, IT Manager
 M. Walsh, Police Chief
 P. O’Grady, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD DECEMBER 21, 2021 – Motion was made by Trustee Mueller, seconded by Trustee Mahoney, to approve the minutes of the Committee of the Whole meeting held on December 21, 2021. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

Item #4 – CONSIDER AWARDED A CONTRACT TO STEVE SPIESS CONSTRUCTION, INC., FOR THE LAGRANGE ROAD SEWER AND WATER EXTENSION POST 20 – John Urbanski, Public Works Director, presented the project which consists of the construction of a new lift station including grading, new access driveway, landscaping, approximately 600 lineal feet of 6” force main, 3200 lineal feet of 12” water main, 2000 lineal feet of 15” sanitary sewer, and other miscellaneous items of work.

Nine (9) bids were received and publicly read on December 22, 2021. A bid alternate was included and selected to construct the higher quality and cosmetically pleasing building that will match the previously constructed lift station buildings in the Village. The lowest responsible bidder was Steve Spiess Construction, Inc.

Contractor	Location	Base Bid Total	Alternate Bid Total
Steve Spiess Construction, Inc.	Frankfort, IL	\$1,943,599.60	\$2,012,169.60
Airy's Inc.	Joliet, IL	\$1,990,000.00	\$2,079,132.00
Austin Tyler Construction, Inc.	Elwood, IL	\$2,052,639.30	\$2,129,639.30
M & J Underground	Monee, IL	\$2,257,137.00	\$2,324,163.24
D Construction	Coal City, IL	\$2,348,907.10	\$2,428,907.10
H. Linden & Sons	Plano, IL	\$2,793,920.00	\$2,768,920.00
Swallow Construction	Chicago, IL	\$2,800,780.00	\$2,853,330.00
Trine Construction Corp.	St Charles, IL	\$2,914,130.30	\$2,979,292.30
John Burns Construction Co.	Orland Park, IL	\$3,564,059.50	\$3,496,059.50
Engineer's Estimate		\$2,790,000.00	

Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to recommend awarding a contract to Steve Spiess Construction, Inc. for the LaGrange Road Sewer and Water Extension Post 20 be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #5 – CONSIDER PURCHASE OF COMPUTERS AND SOFTWARE FROM HEARTLAND BUSINESS SYSTEMS FOR POLICE DEPARTMENT VEHICLES – Anthony Ardolino, IT Manager, presented the purchase of computers and software for Police Department vehicles. Included are twenty (20) laptops, a five-year bumper-to-bumper warranty, 20 vehicle docking stations, and ten (10) instances of required 911 dispatch software.

The laptop purchase will bring the total number to 48 units, a net gain of 10. The Heartland Business Systems quote consists of 20 Getac S410 laptops with a 4G LTE cellular capability, a 5-year bumper-to-bumper warranty, a Havis vehicle dock, and the appropriate power cables.

The Central Square quote consists of the various software applications needed on the 10 (ten) net new laptops.

President Pro Tem Brennan asked if the equipment is on a rotating replacement schedule. Mr. Ardolino replied it is not currently however that is the goal.

Trustee Brady inquired as to the install completion date. Mr. Ardolino anticipates within one month of receipt of the equipment.

Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend the purchase of computers and software from Heartland Business Systems for Police Department vehicles be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #6 – CONSIDER PURCHASE OF POLICE IN-VEHICLE PRINTERS AND EQUIPMENT FROM CDS OFFICE TECHNOLOGIES – Motion was made by Trustee Mueller, seconded by Trustee

Mahoney to move the discussion of Item #6 to after Item #8. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Glotz declared the motion carried.

Mr. Ardolino presented the Police in-vehicle printer purchase. This purchase will include 65 printers, a five-year warranty, 65 powered mounting stations, 65 power car adapters, and various cables for connectivity.

With the implementation of an electronic ticket system, police need to provide citation information to violators in the field. This purchase will ensure all relevant police vehicles will be equipped with a printer capable of printing citations and other relevant information.

To receive the lowest pricing three vendors were sent specifications regarding the devices, and each submitted a quote. In addition, an alternative printer make/model was also considered to ensure the selected solution was the most budget-conscious. The lowest cost provided was \$54,892.50 by CDS Office Technologies.

Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend the purchase of Police in-vehicle printers be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #7 – CONSIDER CONTRACT FOR ELECTRONIC TICKETING AND ONLINE PAYMENT WITH DACRA LLC AND VIOLATIONS PAYMENT.COM LLC – Mr. Ardolino presented the agreements with DACRA Tech LLC and Violations Payment.com LLC for electronic ticket solution with web payment.

The DACRA Tech solution will allow officers to enter violation data on a laptop and print this information via an in-car printer. The DACRA solution will replace the Village's adjudication software and significantly reduce additional work effort from the police records staff.

Violations Payment.com provides a website for online payments; violations may still be paid in-person at a Village facility. If a customer chooses to pay online, a convenience fee will be assessed to the customer. Online payments are subject to a transaction fee of 1.77%, this fee will not be assessed to the customer.

Implementation costs of \$15,000 include staff training and an interface that will electronically push financial data into the Village's ERP system. An ongoing fee of \$2,000 per month includes an allowance for 600 citations, maintenance costs, and hosting fees. Each ticket above the 600 allowances is \$3 per citation.

Matt Walsh, Police Chief, stated Will County will be mandating electronic ticketing, with Cook County to follow soon.

Trustee Brennan asked how many citations are issued each month. Chief Walsh stated the number fluctuates each month, with approximately 5000 citations issued per year.

Trustee Sullivan asked if citations will be sent via email. Mr. Ardolino stated a physical copy of the citation will be issued.

Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend agreements with DACRA LLC for an e-ticket solution with the cost of \$39,000, and with Violations Payment.com LLC to provide a web portal for online payments for DACRA e-ticket violations be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #8 - CONSIDER CONTRACT FOR COLLECTIONS OF UNPAID FINES FOR MUNICIPAL VIOLATIONS WITH MUNICIPAL COLLECTION SERVICES LLC – Mr. Ardolino presented the agreement with Municipal Collection Services LLC to collect unpaid fines for municipal violations.

With the planned implementation of electronic ticketing through DACRA, the Village will have the ability to integrate a collections service with the new application.

This agreement will allow Municipal Collection Services to electronically receive information from our e-ticketing solution regarding unpaid fines for municipal violations which have been issued properly and processed through our adjudication system.

The term of the contract is 36 months. Municipal Collection Services will take 28% of the balance of the amount collected on each debt.

Trustee Brady inquired as to how many fines are outstanding. Mr. Ardolino stated he would defer to Finance for this information adding this number would include non-police-related violations.

Motion was made by Trustee Galante, seconded by Trustee Mahoney to recommend an agreement with Municipal Collection Services, LLC, to collect unpaid fines for municipal violations be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem declared the motion carried.

Item #9 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Brennan asked if there were any comments from the public. There were none.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried and adjourned the meeting at 5:48 p.m.

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