

**MINUTES**  
**Meeting of the Committee of the Whole**  
**March 1, 2022 – 6:00 p.m.**  
**Village Hall - Council Chambers**  
**16250 S Oak Park Ave.**  
**Tinley Park, IL 60477**

**Item #1** – At 6:00 p.m. the regular meeting of the Committee of the Whole was called to order.

**Item #2** - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present:       W. Brennan, President Pro Tem  
                              N. O'Connor, Village Clerk  
                              W. Brady, Village Trustee  
                              D. Galante, Village Trustee (arrived at 6:04 p.m.)  
                              D. Mahoney, Village Trustee  
                              M. Mueller, Village Trustee  
                              C. Sullivan, Village Trustee  
                              M. Glotz, Village President

Members Absent:       None

Staff Present:           P. Carr, Village Manager  
                              S. Klotz, Fire Chief Administrator  
                              M. Walsh, Police Chief  
                              J. Urbanski, Public Works Director  
                              A. Ardolino, IT Manager  
                              P. O'Grady, Village Attorney

Others Present:

**Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD FEBRUARY 15, 2022** – Motion was made by Trustee Mueller, seconded by Trustee Mahoney, to approve the minutes of the Committee of the Whole meeting held on February 15, 2022. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

**Item #4 – CONSIDER AMENDING TITLE XIII, CHAPTER 132 OF THE MUNICIPAL CODE – VIDEO GAMING** – President Glotz presented a new Ordinance to reflect a pro-rated fee for gaming establishments and terminal operators that apply or renew between October 1<sup>st</sup> and December 31<sup>st</sup>. The pro-rated fee would be as follows:

- January 1 – September 30 – Full annual fee
- October 1 – December 31 – 50% of annual fee

President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mueller to recommend an amending Title XIII, Chapter 132 of the Municipal Code – Video Gaming be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Brennan declared the motion carried.

**Item #5 – CONSIDER FIRE DEPARTMENT CHAPLAIN PROGRAM** – Stephen Klotz, Fire Chief Administrator, presented the Fire Department Chaplain request. Over the years fire service has experienced an increase in mental health issues, emotional stress, and suicides. Many of these issues stem from the types of incidents experienced by firefighters on the calls they respond to every day. The Fire Department prepares the firefighters for combat with daily training, personnel protective gear, and all the tools needed for the incidents they respond to. Currently, a mental health tool is not provided. Having a department Chaplain on staff would provide someone to talk to after a stressful incident or loss of life.

The goal is to onboard one Chaplain with the expansion of the program to include additional Chaplains from the area. Area pastors have expressed interest in the program and would be honored in meeting this challenge. The Chaplain program would be managed through the Fire Department Administration and a formal General Order for Fire Department Chaplain.

Trustee Brady recommended reaching out to St. George Church.

Pat Carr, Village Manager, stated the assistance local Ministry provided at the Tinley Park Convention Center Vaccination site was helpful.

Trustee Galante asked if this could overlap with the Police Department. Matt, Walsh, Police Chief, stated there is an Ordinance in place for a Police Department Chaplain. Replacement of the retired Chaplain is in process.

Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend the Fire Department Chaplain Program be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennen declared the motion carried.

**Item #6 – CONSIDER A CONTRACT FOR OFFICE 365 MICROSOFT LICENSES WITH HEARTLAND BUSINESS SYSTEMS** – Anthony Ardolino, IT Manager, presented the contract. The Village of Tinley Park currently utilizes Microsoft Office via a three (3) year enterprise agreement which is scheduled to end in March of 2022.

Microsoft Office 365 offers several enhancements and functionality which were not available under the Village's previous license agreement. Office 365 will allow the Village to migrate several existing applications to the Microsoft cloud including email, SharePoint, and file shares. In addition to enhanced functionality, Office 365 will provide new applications to assist in collaborations and upgraded security.

There are two tiers of Office 365 users, application and web-only. Application users will have access to all office applications including Outlook, Word, Excel, etc., whereas the web-only users will use a web browser to access their email and office products. As the Village migrates more items to the Microsoft Cloud the percentage of web-only users will increase.

In order to receive the lowest pricing (3) three vendors were sent specifications regarding the details of the Office 365 licensing setup for the Village for annual pricing. The lowest Office 365 subscription was provided by Heartland Business Systems with an annual cost of \$85,119.60.

A pricing request was also sent to Dell technologies in order to receive the cost if purchased with the State of Illinois Master Contract. This requires a three (3) year contract commitment with an annual cost of \$78,141. However, it prohibits the Village from converting users between the application and web-only

tiers, which is the IT Department’s intent as it migrates a large portion of the systems to the Microsoft cloud.

President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Mahoney to recommend a contract for Office 365 Microsoft licenses with Heartland Business Systems be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #7 – A CONTRACT WITH BENCHMARK CONSTRUCTION FOR THE MCCARTHY PARK SANITARY SEWER LINING** – John Urbanski, Public Works Director, presented the project which consists of cured-in-place pipe (CIPP) lining of approximately 2,300 linear feet of 18” sanitary sewer.

This large diameter sanitary sewer is located throughout McCarthy Park (16801 80th Avenue) and following the creek line on the southern border of McCarthy Park. The sewer carries wastewater just south of 167th Street to Post 5 (171st & 80th Avenue) sanitary sewer lift station. Lining the pipe and manholes will prevent inflow and infiltration of any groundwater into the sanitary sewer system. The following bids were received at the bid opening held on February 22, 2022, with the Deputy Clerk, Water Superintendent, and Consulting Engineer.

Contractor	Bid
Benchmark Construction	\$598,000
Insituform Technologies	\$668,826
Engineer’s Estimate	\$393,860

Funding in the amount of \$424,000 is available in the approved FY2022 Operating and Maintenance Budget. Since this project will not be completed before May 1<sup>st</sup>, the remaining funding will be available in the FY2023 Operating and Maintenance Budget.

President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to recommend a contract with Benchmark Construction for the McCarthy park sanitary sewer lining be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

**Item #8 – RECEIVE COMMENTS FROM THE PUBLIC** –

President Pro Tem Brennan asked if there were any comments from the public. There were none.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried and adjourned the meeting at 6:15 p.m.

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