

**MINUTES**  
**Meeting of the Committee of the Whole**  
**April 19, 2022 – 6:00 p.m.**  
**Village Hall - Council Chambers**  
**16250 S Oak Park Ave.**  
**Tinley Park, IL 60477**

**Item #1** – At 6:04 p.m. the regular meeting of the Committee of the Whole was called to order.

**Item #2** - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present:       W. Brennan, President Pro Tem  
                                  N. O'Connor, Village Clerk  
                                  W. Brady, Village Trustee  
                                  D. Galante, Village Trustee  
                                  M. Mueller, Village Trustee  
                                  C. Sullivan, Village Trustee  
                                  M. Glotz, Village President

Members Absent:       D. Mahoney, Village Trustee

Staff Present:           P. Carr, Village Manager  
                                  H. Lipman, Assistant Village Manager/Interim Village Treasurer  
                                  K. Clarke, Community Development Director  
                                  S. Klotz, Fire Chief Administrator  
                                  T. Tilton, Deputy Police Chief  
                                  J. Urbanski, Public Works Director  
                                  P. O'Grady, Village Attorney

Others Present:        B. Bettenhausen, Finance Consultant

**Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD APRIL 5, 2022** – Motion was made by Trustee Mueller, seconded by Trustee Sullivan, to approve the minutes of the Committee of the Whole meeting held on April 5, 2022. President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Brennan, Galante, Mueller, Sullivan. Nays: None. Absent: Mahoney. President Pro Tem Brennan declared the motion carried.

**Item #4 – CONSIDER AUTHORIZING SIKICH LLP TO CONDUCT THE ANNUAL FINANCIAL AUDIT** – Hannah Lipman, Assistant Village Manager/Interim Village Treasurer presented the proposal. The Village has received a service proposal from Sikich LLP, which has served as the Village's Financial Auditor since 2017, where they were awarded a five (5) year contract through 2021. Staff recommended a three-year (3) contract, with the option of two (2) additional years.

Trustee Galante asked if any other bids were received and if there is a standard in government regarding contract lengths. Ms. Lipman replied auditing is considered a professional service that is not required to be solicited by bid. The Village has periodically solicited proposals for audit services over the years to assure it is receiving the level of services and pricing to meet the Village's needs. Sikich LLP has provided a high level of service over the past several years. In addition, there are certain added benefits to efficiencies because of familiarity with the Village's accounting systems and financial records in retaining Sikich LLP at this time.

Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend a contract with Sikich LLP to conduct the annual financial audit be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mueller, Sullivan. Nays: None. Absent: Mahoney. President Pro Tem Brennan declared the motion carried.

**Item #5 – CONSIDER PROPERTY ACQUISITION AT 6825 AND 6827 171st STREET** Ms. Lipman presented the land acquisition for two (2) parcels at 6825 & 6827 171st Street which are for sale through the Cook County Land Bank Authority at a low price. As the Village continues to grow and develop the downtown, property acquisition is an essential tool for the Village. Staff is requesting Board approval to authorize the Village Manager to continue to work with the Cook County Land Bank Authority towards the purchase of these two (2) parcels.

Trustee Mueller likes the strategic initiative.

Trustee Galante questioned why zoning is not being used to control the property. Ms. Lipman replied this item has been discussed in closed session and offered to discuss this further at a later time. Brad Bettenhausen, Finance Consultant, Finance Consultant, added the two (2) parcels previously had structures on them that were so blighted the Village demolished them at its own expense and there are liens against the properties.

President Pro Tem Brennan stated that control of the property is a must and feels this is a good plan to move forward,

President Glotz stated lessons were learned with the Harmony Square development and feel the purchase of property, particularly in the downtown area, is important, adding the price is extremely low.

Motion was made by Trustee Mueller, seconded by Trustee Brady to recommend the property acquisition for 6825 & 6827 171<sup>st</sup> Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mueller, Sullivan. Nays: None. Absent: Mahoney. President Pro Tem Brennan declared the motion carried.

**Item #6 – CONSIDER REQUEST FOR FIRE ENGINE PURCHASE** – Stephen Klotz, Fire Chief Administrator, presented the fire engine purchase request. The budget contains an approved capital request of \$700,000 for this purchase and is designated for an Engine Company. This request includes the contributions from the Tinley Park Fire Department (TPFD) Association, and using prepayment options. This apparatus is being purchased through the Houston-Galveston Area Council (HGAC) Consortium bidding proposal.

The Village of Tinley Park may elect to make a 100% prepayment and will receive a discount of \$32,514. After May 1, there is a 7-10% increase if not pre-paid. The Village has prepaid for apparatus in the past. There is also a performance bond included in the total cost.

New Engine Company	\$830,000
Performance Bond:	Included in sale price
Prepayment Award:	\$32,514
TPFD Association Contribution:	<u>\$159,497 (20%)</u>
TOTAL	\$637,989

Due to supply chain issues, the delivery time on the new engine is twenty-one (21) months. No trade-in amount is listed for the engine being replaced as the Village should not be without the engine for this length of time. The engine being replaced will be sold in the future.

Trustee Brady asked about the pumping capacity and why the delivery time is so long. Chief Klotz stated it is 1500 gallons per minute and the delay is due to steel supply issues.

President Glotz thanked the TPFD Association for their contribution and Deputy Chief Dan Reda for his work with the TPFD Association.

President Pro Tem Brennan asked Chief Klotz to explain the HGAC. Chief Klotz stated the HGAC, which the Village is a member of, is a Cooperative Purchasing Program that assists local governments in reducing costs through this government-to-government procurement service. It obtains the bids thereby allowing municipalities to bypass the bid process. The Village has used this service for twenty (20) years.

Motion was made by Trustee Brennan, seconded by Trustee Mueller to recommend the fire engine purchase request be forwarded to the Village Board. President. Vote by roll call. Ayes: Brady, Brennan, Galante, Mueller, Sullivan. Nays: None. Absent: Mahoney. President Pro Tem Brennan declared the motion carried.

**Item #7 – CONSIDER ADMINISTRATIVE FEES FOR ARREST PROCESSING AND SEIZURE AND IMPOUNDMENT OF MOTOR VEHICLES – POLICE DEPARTMENT** – Tom Tilton, Deputy Police Chief, presented the fee changes. After a survey of surrounding communities to determine if the Villages compliance fees are in line, the following recommendations were made:

1. Adopt additional language to the current Towing of Motor Vehicle Ordinance (90.20) in particular under Unlawful Vehicle Section additional offenses. Adopting this language would allow for Officers to tow for additional offenses as well as impose a \$500 impoundment fee similar to the \$500 DUI fee. The additional impoundment fees would add to fostering a community caretaking accountability initiative.
2. Adopt an arrestee processing fee Ordinance. This would be enacting a \$50.00 arrestee processing fee as part of a community caretaking accountability initiative.

Trustee Sullivan asked what the current impound fees are. Deputy Chief Tilton stated there are no impound fees other than DUI.

Trustee Brady thanked the Police Department for their efforts with the Citizens Police Academy whose graduation ceremony was held last week.

Motion was made by Trustee Brady, seconded by Trustee Sullivan to recommend administrative fees for arrest processing and seizure and impoundment of motor vehicles – Police Department be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mueller, Sullivan. Nays: None. Absent: Mahoney. President Pro Tem Brennan declared the motion carried.

**Item #8 – CONSIDER INTERNET AND VOICE BUNDLE (ADIVB) AGREEMENT WITH AT&T** – John Urbanski, Public Works Director, presented the Internet and Voice Bundle (ADIVB) agreement with AT&T. This would be a new data and internet contract with AT&T for phone Services. The contract will run through April 2024.

Since 2009 the Village was contracted with Call One for phone services. Contract rates have been increasing annually and with a recent change to Peerless network, the services have noticeably declined. After reaching out to multiple consortium groups and AT&T, it was determined that AT&T provides the best options for the cost.

The contract includes three (3) converged voice & data fiber circuits to provide Voice-over-IP (VOIP) services on managed internet connections at Village Hall, Public Safety, and the Police Department.

There are no remote or on-site installation charges. There are no expected charges to bring the fiber to each building, and a site survey will be conducted by a local AT&T engineer to confirm site readiness. The service for each site is \$591.80 for a monthly total of \$1,775.40

President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Galante to recommend the Internet and Voice Bundle (ADIVB) agreement with AT&T be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mueller, Sullivan. Nays: None. Absent: Mahoney. President Pro Tem Brennan declared the motion carried.

**Item #9 – CONSIDER CONTRACT FOR THE 2022 SIDEWALK FLATWORK AND CURB PROGRAM** – Mr. Urbanski presented the contract for the 2022 Sidewalk Flatwork and Curb Program. The annual Sidewalk Flatwork and Curb Program addresses any required concrete maintenance including the removal, replacement, and construction of new concrete sidewalk, curb and gutter, and driveways at various locations throughout the Village as determined by Staff.

Five (5) bids were received and publicly read on April 7, 2022.

Contractor	Location	Base Bid Total
Strada Construction Co.	Addison, IL	\$120,820
Davis Construction Co.	Monee, IL	\$178,500
McGill Construction	Frankfort, IL	\$178,800
J&J Newell	Crete, IL	\$183,750
Advantage Paving Solutions	Joliet, IL	\$246,980
Engineer's Estimate		\$200,200

Staff reviewed and verified the bids and recommended award of the project to the low-qualified bidder, Strada Construction. Strada Construction is pre-qualified through IDOT for the work required as part of this contract, they employ union workers, and have met the bid proposal requirements. Strada Construction has completed similar projects in the past and comes well recommended.

Funding is budgeted for in the FY22 General Fund Budget (01-26-023-75200).

Budget Available	\$200,000
Lowest Responsible Bidder	\$120,820
Contingency Amount	<u>\$79,180</u>
Difference	\$0

Trustee Brennan asked about the contingency amount. Mr. Urbanski explained this amount would be used for any additional work added to the scope. This amount would not exceed \$79,180.

Trustee Galante asked how the contingency amount is controlled. Mr. Urbanski explained within the bid there are per unit costs that will be used to determine the cost of any additional work. Work may be added until the maximum contingency amount is met.

Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend a contract for the 2022 Sidewalk Flatwork and Curb Program be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mueller, Sullivan. Nays: None. Absent: Mahoney. President Pro Tem Brennan declared the motion carried.

**Item #10 – RECEIVE COMMENTS FROM THE PUBLIC –**

President Pro Tem Brennan asked if there were any comments from the public. There were none.

Motion was made by Trustee Mueller, seconded by Trustee Brady, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mueller, Sullivan. Nays: None. Absent: Mahoney. President Pro Tem Brennan declared the motion carried and adjourned the meeting at 6:29 p.m.