

**MINUTES**  
**Meeting of the Committee of the Whole**  
**August 16, 2022 – 6:00 p.m.**  
**Village Hall - Council Chambers**  
**16250 S Oak Park Ave.**  
**Tinley Park, IL 60477**

**Item #1** - At 6:01 p.m. the regular meeting of the Committee of the Whole was called to order.

**Item #2** - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present:       M. Mueller, President Pro Tem  
                              N. O'Connor, Village Clerk  
                              W. Brady, Village Trustee  
                              W. Brennan, Village Trustee  
                              C. Sullivan, Village Trustee  
                              M. Glotz, Village President

Members Absent:       D. Galante, Village Trustee  
                              D. Mahoney, Village Trustee

Staff Present:           P. Carr, Village Manager  
                              H. Lipman, Assistant Village Manager  
                              M. Walsh, Police Chief  
                              D. Adamski, Assistant Village Treasurer  
                              S. Klotz, Fire Chief  
                              K. Clarke, Community Development Director  
                              J. Urbanski, Public Works Director  
                              P. O'Grady, Village Attorney

Others Present:         Michael Wojcik, Horton Group

**Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON AUGUST 3, 2022** – Motion was made by Trustee Brennan, seconded by Trustee Brady to approve the minutes of the Committee of the Whole meeting held on August 3, 2022. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried.

**Item #4 – CONSIDER AMENDMENT TO TITLE XIII CHAPTER 132 SECTION 23 (12)(C) VIDEO GAMING** – The Village has two (2) different liquor/gaming license categories for truck stops. The Class UV License is a standard liquor and gaming license for a truck stop. The Class UV-2 License is similar to the UV License, except it allows for 24/7 video gaming. Currently, only the Gas N Wash located at 7451 183<sup>rd</sup> Street holds a Class UV-2 License.

Under State statute and upon approval of the Illinois Gaming Board, establishments classified as Large Truck Stops may have up to ten (10) video gaming terminals. The proposed code amendment would allow holders of a Class UV-2 liquor and gaming license only, who also have approval from the Illinois Gaming Board (IGB) as a Large Truck Stop, to have up to ten (10) video gaming terminals and would better align with State statute.

Trustee Brady asked how Large Truck Stops are defined. Hannan Lipman, Assistant Village Manager, stated it is defined by State statute.

Motion was made by Trustee Mueller, seconded by Trustee Brennan to recommend an amendment to Title XIII Chapter 132 Section 23 (12)(C) Video Gaming be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried.

**Item #5 – CONSIDER AN INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE VILLAGE OF ROMEOVILLE FIRE ACADEMY** – The Village typically hires certified firefighters; however, applicants are becoming more challenging to come by.

An IGA with the Village of Romeoville Fire Academy would allow the Village to hire non-certified individuals to complete the Firefighter Basic Academy. Classes will be held at the Fire Department training tower, and some current members will be included in the instructor group. This method of hiring will allow Village residents that would like to become firefighters to train to certification level.

Motion was made by Trustee Brennan, seconded by Trustee Sullivan to recommend an IGA with the Village of Romeoville Fire Academy be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried

**Item #6 – CONSIDER ESTABLISHING A RECAPTURE ORDINANCE FOR COSTS RELATED TO UTILITY EXTENSIONS AND A LIFT STATION SERVING THE AREA EAST OF LAGRANGE ROAD GENERALLY BETWEEN 179TH STREET AND 183<sup>RD</sup> STREET** – As part of an economic development initiative, the Village is constructing the extension of utilities along the LaGrange Road (Route 45) corridor at 183<sup>rd</sup> Street.

The project is providing public utility service to the parcels of land between 179<sup>th</sup> Street and 183<sup>rd</sup> Street, and between LaGrange Road and 94<sup>th</sup> Street. The sanitary sewer will connect to the termini of the existing sanitary sewer at the southwest corner of 179<sup>th</sup> Street and Chopin Drive. The watermain will tie to the existing watermain at the northeast corner of 96<sup>th</sup> Avenue in front of Arby's. A lift station will be constructed on a permanent easement granted by Loyola Medicine near the northwest corner of 183<sup>rd</sup> Street and the old LaGrange Road Right of Way (R.O.W) (96<sup>th</sup> Avenue). The total cost for the project is estimated at \$2.4 million.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend establishing a Recapture Ordinance for costs related to utility extensions and a lift station serving the area east of LaGrange Road generally between 179<sup>th</sup> Street and 183<sup>rd</sup> Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried.

**Item #7 – CONSIDER VILLAGE STANDARDS TO ESTABLISH AND DEFINE THE ENGINEERING TEMPLATES AND SPECIFICATIONS FOR ALL UTILITY AND INFRASTRUCTURE IMPROVEMENTS IN THE VILLAGE OF TINLEY PARK** – The Public Works Department prepared standards and specifications whose purpose is to establish and define the engineering templates and specifications for the construction of all public improvements in the Village.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Sullivan to recommend Village Standards to establish and define the Engineering Templates and Specifications for all Utility and Infrastructure Improvements in the Village of Tinley Park be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried.

**Item #8 – CONSIDER A CONTRACT WITH MCGILL CONSTRUCTION LLC FOR 2022 MUNICIPAL PARKING LOT IMPROVEMENTS** – Seven (7) bids were received and publicly read on August 8, 2022. The lowest, responsible bidder was McGill Construction for \$382,978.57. A contingency amount of 15% will be added to total \$437,978.57.

<b>Contractor</b>	<b>Location</b>	<b>Base Bid Total</b>
McGill Construction LLC	Frankfort, IL	\$382,978.57
Gallagher Asphalt	Thornton, IL	\$486,568.32
D Construction	Coal City, IL	\$494,767.02
Matthew Paving	Cicero, IL	\$535,133.41
Abbey Paving	Aurora, IL	\$556,067.70
Austin Tyler Construction	Elwood, IL	\$575,815.75
Iroquois Paving	Watseka, IL	\$621,806.17
<b>Engineer’s Estimate</b>		<b>\$483,482.30</b>

Funding is budgeted for in the FY23 Capital Program.

Budget Available	\$675,000.00
Lowest Responsible Bidder	\$382,978.57
Contingency Amount (≈15%)	\$ 55,000.00
Difference (Under Budget)	\$ 237,021.43

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brady, seconded by Trustee Brennan to recommend a contract with McGill Construction LLC for 2022 Municipal Parking Lot Improvements be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried

**Item #9 – CONSIDER AN AGREEMENT WITH RIDDIFORD ROOFING COMPANY FOR THE PUBLIC WORKS GARAGE ROOF REPLACEMENT - 7890 183RD STREET** –Six (6) Bids were received and read publicly on Wednesday, July 20th, 2022.

<b>Contractor</b>	<b>Location</b>	<b>As Read &amp; Calculated Bid</b>
Riddiford Roofing Co	Arlington Heights, IL	\$ 193,050
Adler Roofing Inc	Joliet, IL	\$ 229,940
DCG Roofing Solutions Inc	Melrose Park, IL	\$ 245,650
L Marshall Roofing	Glenview, IL	\$ 256,000
Knickerbocker Roofing	Harvey, IL	\$ 275,500
Tori Construction Inc	Alsip, IL	\$ 422,647

Funding is available in the approved FY23 Capital Projects Budget:

Budget Available	\$180,000
Lowest Responsible Bidder	<u>\$193,050</u>
Difference (Over Budget)	\$ 13,050

Bids came in higher than expected due to surges in material pricing resulting from the COVID-19 pandemic. As the lowest bid for the Fire Station #48 Roof Replacement project came in under budget by \$52,100, management recommended the utilization of some of those funds towards the Public Works Garage Roof Replacement Project shortage.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend an agreement with Riddiford Roofing Company for the Public Works Garage Roof Replacement - 7890 183<sup>rd</sup> Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried.

**Item #10 – CONSIDER AN AGREEMENT WITH TORI CONSTRUCTION FOR THE FIRE STATION #48 ROOF REPLACEMENT 9191 175TH STREET** –Seven (7) Bids were received and read publicly on Wednesday, July 20th, 2022.

<b>Contractor</b>	<b>Location</b>	<b>As Read &amp; Calculated Bid</b>
Tori Construction Inc	Alsip, IL	\$ 163,900
L Marshall Roofing	Glenview, IL	\$ 184,000
Adler Roofing Inc	Joliet, IL	\$ 185,350
Knickerbocker Roofing	Harvey, IL	\$ 194,900
J & F Chiattello Inc	Dyer, IN	\$ 197,023
DCG Roofing Solutions Inc	Melrose Park, IL	\$ 208,800
Riddiford Roofing Co	Arlington Heights, IL	\$ 222,900

Funding is available in the approved FY23 Capital Projects Budget:

Budget Available	\$216,000
Lowest Responsible Bidder	<u>\$163,900</u>
Difference (Under Budget)	\$ 52,100

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend an agreement with Tori Construction for the Fire Station #48 Roof Replacement 9191 175<sup>th</sup> Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried

**Item #11 – CONSIDER A FINAL PAYOUT & CHANGE ORDER WITH MISFITS CONSTRUCTION COMPANY FOR THE STREAMBANK STABILIZATION PROJECT** – The Village received funding and entered into an Intergovernmental Agreement (IGA) with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for streambank stabilization and maintenance of the Midlothian Creek in Spring 2020.

The total project cost was \$984,000 with MWRD providing \$866,500 and the Village providing \$117,500. The overall project cost totaled \$1,084,595.00, which totaled \$100,595 (9.27%) in change orders:

- A. The concrete block wall design was prepared approximately two (2) years prior to construction. Between the time the design was prepared, and the construction started, it became evident that approximately 44 feet of additional streambank needed repair to avoid future bank failures during or after the completion of the project.
- B. The soil borings collected during the design phase were in various locations along the creek bed. Once the creek bed, debris, and other rocks and sut was removed during construction, it became apparent that the bedrock was an additional 6”-8” lower along the streambank where the concrete block wall was to be placed. With the additional depth, to place the concrete blocks directly on the bedrock, an additional row of concrete blocks was required to be installed at the top of the wall in order to match or extend above the high-water level (HWL) of the creek during heavy storms and prevent the creek flow from overtopping the block wall.
- C. The project required the existing Com Ed transformer to be raised and/or relocated. The original location of the transformer was directly over the top of the existing storm sewer pipe which drained the existing residential drainage swale up to Barbara Avenue. Due to the delay in Com Ed relocating the transformer, an additional structure, pipe, and restoration were required to complete the drainage repairs for the project.

Due to legal fees, \$2,000.77 is being deducted from the final payment amount to Misfits.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend a final payout & change order with Misfits Construction Company for the Streambank Stabilization Project be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried.

**Item #12 – CONSIDER A CONTRACT WITH H & H ELECTRIC INCORPORATED FOR THE LED LIGHTING PROGRAM PHASE 6** – Public Works has completed the first five (5) phases of the LED Street Lighting Replacement Project in FYs 2017 through 2021. This included approximately 2,271 streetlights. This service contract is a renewal to provide all applicable labor and materials to replace/retrofit new approximately 300 new LED light heads from existing High-Pressure Sodium/Metal Halide/Mercury light heads within the specified areas of Phase 6 (between 175<sup>th</sup> – 186<sup>th</sup> and Old Lagrange – 80<sup>th</sup> Avenue).

The contract has the option of two (2), one (1) year renewals. This would be the first (1<sup>st</sup>) extension of the contract. Over the past year H & H Electric, Inc. has proven to be a professional and reliable contractor with reasonable rates.

Funding is available in the approved FY23 Capital Projects Budget:

Budget Available	\$400,000
Anticipated Costs	<u>\$364,969</u>
Difference (Under Budget)	\$ 35,031

President Pro Tem Mueller asked in total how many phases the project will contain. John Urbanski, Public Works Director, stated approximately ten (10). Motion was made by Trustee Brady, seconded by Trustee Sullivan to recommend a contract with H & H Electric Incorporated for the LED Lighting Phase 6 Program

be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried

**Item #13 – CONSIDER PURCHASE ORDER FOR FURNITURE THROUGH THE OMNIA PARTNERS COOPERATIVE CONTRACT FROM WAREHOUSE DIRECT OFFICE INTERIORS FOR POLICE DEPARTMENT AND PUBLIC WORKS OFFICES** – The current office furniture in the Police Station/Investigations area is not adequate for the current and future staffing levels. Additionally, the office furniture in the Public Works Foremen’s office is over 15 years old and both spaces (PD & PW offices) need to be renovated to maximize spacing for safety, organization, and employee morale. The purchase of new office furniture will be through the OMNIA Partners Cooperative contract (#R192007) from Warehouse Direct Office Interiors.

Funding is budgeted and available in the approved FY23 Budget; Municipal Buildings Fund.

Budget Available	\$90,000
Purchase Amount	<u>\$39,000</u>
Difference (Under Budget)	\$51,000

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Brady to recommend a purchase order for furniture through the OMNIA Partners Cooperative Contract from Warehouse Direct Office Interiors for Police Department and Public Works Offices be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried.

**Item #14 – CONSIDER MEMORANDUM OF UNDERSTANDING (MOU) WITH EVE AIR MOBILITY** – The memorandum of understanding is with EVE Air Mobility based in Brazil, one of many companies that are designing Electric Vertical Take Off and Land (eVTOL) vehicles. These electric air vehicles are in the process of FAA approval by 2024 and air taxi operations by 2026. This 2-week demonstration will utilize helicopters conducting operations from the Tinley Park Helipad (TF8) to assess air taxi services from suburban locations to the City of Chicago. There is no exchange of funds for this demonstration project.

Trustee Sullivan stated that this is a great opportunity for the Village. Trustee Brennan concurred.

**Item #15 – CONSIDER AN AMENDMENT TO TITLE III CHAPTER 32 RESIDENCY REQUIREMENTS OF COMMISSIONERS/COMMITTEE MEMBERS** – The proposed amendment specifies that members of the Civil Service Commission, Economic and Commercial Commission, Plan Commission, and the Zoning Board of Appeals must be residents of the Village of Tinley Park. Current, non-resident Commissioners serving in one of the aforementioned Commissions will be permitted to continue serving until (1.) he or she is not re-appointed or (2.) he or she resigns.

Additionally, the proposed amendment requires that Commission and Committee Chairs must be residents of the Village, with the exception of the Advisory Commission on Labor and Development, the Environmental Enhancement Commission, and the Sister Cities Commission.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend an amendment to Title III Chapter 32 Residency Requirements of Commissioners/Committee Members be forwarded to the

Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried.

**Item #16 – CONSIDER A CONTRACT WITH NEOGOV** – The Human Resources (HR) Department continues to make progress with the implementation of HR technology focused on enhancing both the employee and hiring manager’s employment experience. The NEOGOV 'Insight' implementation was completed in January 2022 and the 'Perform' implementation is anticipated to be completed in September 2022.

To continue enhancing HR technology needs, it is recommended to move forward with a software as a service (SaaS) agreement with NEOGOV™ for a 3-year subscription term for the additional modules of 'OnBoard', 'eForms', and 'Learn'. NEOGOV's onboarding solution 'OnBoard' is designed to complement 'Insight' and allow candidates offered employment to participate in a structured online onboarding experience. New hires will be able to complete paperwork prior to their first day. The Village will be able to share organizational values and mission, reinforce job duties, assign mentors, and schedule check-ins, all within one online system that has the flexibility to meet each department's individual needs. The 'eForms' solution will centralize all the individual paper forms that employees may need to complete during employment into online employee forms with approval workflows and an easy-to-use self-service portal. NEOGOV's 'Learn' is a learning management system that promotes employee training with an easy-to-use system for HR, department managers, and employees. 'Learn' eliminates the administrative burden of managing multiple employee training programs by providing a centralized online platform and is designed for the specific needs of the public sector. This training resource was previously used by the Village under a contract that ended in November 2021 and the training was highly utilized.

Adding these additional modules to the current NEOGOV™ SaaS solution provides the greatest savings to the Village and with a three-year agreement the Village can take advantage of further savings as outlined in the attached contract. A three-year subscription agreement would total \$88,703.63. Funds have been budgeted for the 2023 fiscal year.

Trustee Mueller stated that he likes the efficiency this will bring. Trustee Brennan concurred.

Motion was made by Trustee Mueller, seconded by Trustee Brennan to recommend a contract with NeoGov be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried

**Item #17 – CONSIDER ANNUAL BENEFIT RENEWAL** – The Horton Group became the Village's health insurance broker and benefits consultant in July and immediately began working on a comprehensive renewal and obtaining competitive pricing, negotiating the employee benefit plans on the Village's behalf. As a result of their efforts, the initial renewal increases were further reduced for all lines of coverage and the Village received competitive quotes from multiple dental carriers.

The Horton Group was able to re-negotiate a 24.9% increase to the medical premium down to a 14.7% increase for a 15-month term. Given the trending higher loss ratio of the medical plans, the market declining to quote, and the development of a future strategic benefit strategy focused on maintaining a comprehensive benefits program, it would be advantageous for the Village to secure a longer-term contract at 15 months for all lines of coverage for the period October 1, 2022, through December 2023 resulting in a calendar year benefit plan beginning in January 2024

The Horton Group marketed the dental plan and received quotes from four (4) dental providers, of which three (3) quotes were less than the current premiums. MetLife's quote was very attractive with a reduction of \$57,814 (-18.41%) for the same plan design and with a second-year cap of 6% and a third-year cap of 7%. A change to MetLife dental benefits would result in substantial savings to the Village of approximately \$170,000 over 3 years. Further analysis resulted in additional consideration for the limited 1 tooth benefit provision and that was considered when considering the comparable plan. It is expected that minimal provider network disruption exists, and a larger network of dental providers will be available to employees under MetLife dental.

The vision premium will decrease by 3.20%. This premium is 100% paid by employees.

After re-negotiating the life insurance 0% increase presented by Blue Cross Blue Shield (BCBS), The Horton Group was successful in securing a life insurance decrease of 9.74% and a two-year premium lock. This premium is 100% paid by the Village.

Trustee Brennan stated that he was disappointed with the large increase in the medical premium and the lack of quotes received adding he appreciates the work the Horton Group provided. He went on to note the improved 2023 outlook and asked Michael Wojcik, Horton Group, about the 15-month contract. Mr. Wojcik responded the Horton Group was able to use the trend adjustment in negotiations. It is done at a very low rate and the adjustment is only a couple of points. As it is worth getting on a January 1 renewal eventually, it was positive to pursue the offer for the extra three (3) months which was within line of what was projected. He added insurance company loss ratios were large due to COVID-19 and BCBS recognized the long-term relationship they have had with the Village while in negotiations.

Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend The Annual Benefit Renewal be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the motion carried.

**Item #18 – RECEIVE COMMENTS FROM THE PUBLIC –**

President Pro Tem Mueller asked if there were any comments from the public. There were none.

Motion was made by Trustee Brennan, seconded by Trustee Sullivan, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Mueller, Sullivan. Nays: None. Absent: Galante, Mahoney. President Pro Tem Mueller declared the meeting adjourned at 6:30 p.m.