

MINUTES
Meeting of the Committee of the Whole
November 15, 2022, 2022 – 6:00 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 6:05 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Mueller, President Pro Tem
 N. O'Connor, Village Clerk
 W. Brady, Village Trustee
 W. Brennan, Village Trustee
 D. Galante, Village Trustee
 D. Mahoney, Village Trustee
 C. Sullivan, Village Trustee
 M. Glotz, Village President

Members Absent:

Staff Present: P. Carr, Village Manager
 H. Lipman, Assistant Village Manager
 M. Walsh, Police Chief
 D. Adamski, Assistant Finance Director
 S. Klotz, Fire Chief
 D. Ritter, Interim Community Development Director
 J. Urbanski, Public Works Director
 D. Framke, Marketing Director
 A. Ardolino, IT Director
 P. O'Grady, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON NOVEMBER 1, 2022 – Motion was made by Trustee Brennan, seconded by Trustee Brady to approve the minutes of the Committee of the Whole meeting held on November 1, 2022. President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #4 – CONSIDER A CLASS B LIQUOR LICENSE FOR OAK PARK FOOD AND LIQUOR, 16658 OAK PARK AVENUE – Oak Park Food & Liquor has approached the Mayor's Office seeking a Class B license for a liquor store located at 16658 Oak Park Avenue.

Oak Park Food & Liquor will sell convenience food and snack items in addition to packaged liquor. The planned hours of operation are 9:00 a.m. to 2:00 a.m., Sunday through Saturday.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend a Class B Liquor

License for Oak Park Food and Liquor, 16658 Oak Park Avenue be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #5 – CONSIDER REVIEW OF PRELIMINARY TAX LEVY – The State Truth in Taxation Act utilizes the prior year's extended levy as the basis for determining an increase for the current levy request. If the increase will be greater than 5%, a published notice (“Black Box”) and a public hearing are required as part of the levy approval process. Four options were provided:

	Village	Change	Library**	Change	Total
Option 1. Same as last year	\$23,039,123	0	\$5,688,576	0	\$28,727,699
Option 2. Prior extended levy	23,737,297	0	5,859,253	0	29,596,550
Option 3. Prior extended plus Police Pension increase	23,879,966	\$142,669	5,859,253	0	30,484,447
Option 4. Prior extended plus 4.5%	24,805,476	1,068,179	6,122,920	263,667	31,516,940

** The Library levy figures are reflected net of the debt service included in the tax year 2021 levy for payment of the 2011 Library Refunding Bonds. These bonds will be retired in December 2022 and there are no further levy requirements after tax year 2021.

Staff suggested the levy requests for the Village and Library as represented by option 4 in the summary table due to the impacts of inflation on Village and Library operations.

Trustee Brennan feels the 4.5% increase is steep and prefers option 1 or 2. He stated the Village has been successful in the past in controlling costs noting there are reserves. Trustees Brady and Galante concur. Trustee Sullivan also concurred adding option 3 covering the Police Pension Fund is reasonable.

President Glotz feels the Village should hold the line for another year and choose option 1.

President Pro-Tem Mueller stated the increase needs to stay under 5%.

Item #6 – CONSIDER PURCHASE OF POLICE GETAC-IN-CAR VIDEO SYSTEMS FROM MIDWEST PUBLIC SAFETY LLC – All marked police vehicles are equipped with a computer and a video recording system. Several of the laptop units are reaching end of useful life and their performance is below an acceptable standard. An invitation for bid (IFB) for new in-car video recording systems capable of also performing as the main computer unit (eliminating the need for a laptop) was released in October 2022. Midwest Public Safety LLC supplied the lowest responsible bid of the three (3) received at \$180,098.

All computers used in police vehicles must also communicate with the 911 dispatch system software suite. This software is budgeted but is not part of this initial purchase. To reduce/delay maintenance costs all required software will be purchased at the time it is needed typically once the new in-car video systems are physically installed in the vehicles.

Funding is in the approved FY23 budget via funds allocated for the capital item Police Laptops GL 30-00-000-74128.

Trustee Galante asked the following questions:

1. Are the bids on the website? Anthony Ardolino, IT Director, and Laura Godette, Deputy Village Clerk, explained the bid process.
2. What is the expected useful life of the laptop? Mr. Ardolino stated three (3) to 5 (five) years.
3. Weren't new laptops purchased last year? Mr. Ardolino stated there are approximately 65 police vehicles and a portion of those was replaced with the last purchase leaving 35 to be replaced.
4. Will this use the same software that is currently being used? Mr. Ardolino replied yes.

Trustee Brennan asked if the goal is to convert all the in-vehicle units. Mr. Ardolino stated except for the laptop units purchased last year, yes. Trustee Brennan also asked if the pricing is locked in for future purchases. Mr. Ardolino stated it may go out to bid to get the best pricing for the hardware. Cloud storage is a five (5) year plan.

Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend the purchase of Police Getac-In-Car Video Systems from Midwest Public Safety LLC be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #7 – CONSIDER PURCHASE OF VIDEO SERVERS FROM PACE SYSTEMS INC – The Village owns and maintains several fixed video and license plate reading security cameras. These devices currently store information on two different software platforms and ten (10) different servers.

An invitation for bid (IFB) for new video servers capable of running a single video management system (VMS) platform was released in October 2022. Pace Systems Inc. provided the lowest cost for the server hardware and VMS software totaling \$67,185.

The move to a single VMS software platform and the consolidation down to three (3) video servers will provide operational efficiencies to both the Police and Information Technology (IT) departments. The Police will have a single platform for both video and license plate reads which will allow integrations not possible using the current two-platform setup. The reduction to three (3) servers reduces management overhead for IT and retires older hardware nearing end of life.

Funding is in the approved FY23 budget via funds allocated for computer equipment and software and licensing GL 30-00-000-74126 and 01-16-000-72655.

Trustee Galante asked if this bid was on the website. Ms. Godette stated it was posted for the duration of the bidding process. President Glotz stated the bid process has not changed.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend the purchase of video servers from Pace Systems Inc. be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #8 – CONSIDER A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND BAECORE GROUP FOR ERP SELECTION CONSULTANT SERVICES – The main financial software (Tyler Eden) used throughout the Village has not changed for nearly two (2) decades and has a planned end of life in the coming years. The Village will need to update this financial software before the end of support by the vendor.

The financial software, also known as enterprise resource planning (ERP), manages the day-to-day activities of the Village such as accounting, procurement, payments, utility billing, payroll, and budgeting. It is critical that any replacement to the existing software will continue to allow the Village to operate without issue or loss of functionality.

To assist with the process of selecting a new ERP software package the Village will engage with a 3rd party consultant, Baecore Group. Baecore Group is a public sector consulting firm that will collaborate with Village staff to determine what functionality the new ERP software must contain. Baecore Group will create an RFP document with the discovered requirements and work with the appropriate employees to select a new ERP software and vendor from responses to the advertised proposal.

In addition to the main financial software, the Village will seek a Community Development Department (CDD) software solution from the same vendor. A single vendor who provides both the ERP and CDD software will provide an efficient solution capable of data integrations and workflows that two different systems could not provide.

Baecore Group was chosen from eight (8) responses to an RFP advertised in October of 2022. The cost to provide the analysis, RFP creation, and ERP vendor selection is \$34,815.

Funding is in the approved FY23 budget via funds allocated for the capital item Finance Software GL 30-00-000-74167.

Trustee Mueller stated he likes Baecore Group's methodology.

Trustee Galante asked if the amount already paid to Baecore Group was out of the \$34,815. Mr. Ardolino stated Baecore Group was engaged in the past to perform an initial analysis of the Village's current system but did not require an RFP. The results of that analysis were made available to those ERP Selection Consultant Services RFP respondents who requested it. Trustee Galante also asked if there are many products to choose from. Mr. Ardolino stated there are at least six (6) that he is aware of but there are too many variables for him to know which would be appropriate.

Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend a contract between the Village of Tinley Park and Baecore Group for ERP Selection Consultant Services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #9 – CONSIDER A MEMORANDUM OF UNDERSTANDING BETWEEN THE TINLEY PARK POLICE DEPARTMENT AND THE MATTESON POLICE DEPARTMENT – JURISDICTIONAL BOUNDARIES – The Memorandum of Understanding defines for each respective police department the areas of responsibility for traffic violations, accident investigations and criminal offenses concerning Vollmer Road between and including Ridgeland and Harlem Avenues.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend a Memorandum of Understanding between the Tinley Park Police Department and the Matteson Police Department – Jurisdictional Boundaries be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #10 – CONSIDER AN AGREEMENT WITH THE TINLEY PARK PARK DISTRICT FOR SALE OF VERMEER BRUSH CHIPPER – Motion was made by Trustee Mueller, seconded by Trustee Mahoney to table an agreement with the Tinley Park Park District for sale of Vermeer Brush Chipper. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #11 – CONSIDER ZONING OF TINLEY PARK MENTAL HEALTH CENTER PROPERTY – On November 1, 2022, the State of Illinois sent out the annual notice of State-Owned Surplus Property pursuant to the State Property Control Act. Agencies are to respond when interested in obtaining a piece of property on the list. On November 3, 2022, the Village responded to reaffirm the continued interest in purchasing the Tinley Park Mental Health Center (TPMHC) (7400-7600 183rd Street). The State confirmed receipt of the letter.

In an effort to acquire the TPMHC, a Resolution was passed by the Tinley Park Park District (TPPD).

The property is currently zoned Office and Restricted Industrial District (ORI).

President Glotz stated DelGaldo Law Group is currently working with the Village on acquiring this property. He feels it is important the Village owns the property to ensure all residents of Tinley Park are served, not just those within the TPPD boundaries.

Hannah Lipman, Assistant Village Manager/Interim Finance Director, stated the TPMHC property is one of the single largest pieces of land available for development in the Chicago metro area and provides a great opportunity for not only Tinley Park but the entire Southland area.

Trustee Galante asked when the Village Board previously discussed this. President Pro Tem Mueller stated the current meeting is the first time the Village Board is discussing this item. It was discussed by the TPPD Board at a public meeting.

Item #12 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Mueller asked if there were any comments from the public. There were none.

Motion was made by Trustee Brennan, seconded by Trustee Sullivan, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the meeting adjourned at 6:45 p.m.