

MINUTES
Meeting of the Committee of the Whole
December 6, 2022 – 6:00 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 6:03 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Mueller, President Pro Tem
 N. O'Connor, Village Clerk
 W. Brady, Village Trustee
 W. Brennan, Village Trustee
 D. Galante, Village Trustee
 D. Mahoney, Village Trustee
 C. Sullivan, Village Trustee
 M. Glotz, Village President

Members Absent:

Staff Present: H. Lipman, Assistant Village Manager
 M. Walsh, Police Chief
 B. Bettenhausen, Financial and Administrative Consultant
 S. Klotz, Fire Chief
 D. Ritter, Interim Community Development Director
 J. Urbanski, Public Works Director
 D. Framke, Marketing Director
 P. O'Grady, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD NOVEMBER 15, 2022 – Motion was made by Trustee Mahoney, seconded by Trustee Brady to approve the minutes of the Committee of the Whole meeting held on November 15, 2022. President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #4 – REVIEW MID-YEAR BUDGET FOR FISCAL YEAR 2023 – A general overview of FY23 was provided. The General Fund has a shortfall of approximately \$5mil. This is largely due to the delayed Cook County Property Tax bills and should self-correct upon disbursement from the County.

Municipal sales, Home Rule, Income, Motor Fuel, and Hotel tax updates were provided in addition to Commuter Parking and Video Gaming revenue updates.

A mid-year personnel request was made for a Network and Security Administrator for the IT Department. While this position was not budgeted for in FY23, funds are available as the IT Department hired only one (1) of the two (2) desktop technicians budgeted for.

Trustee Galante asked who is currently handling this role and what those costs were. Anthony Ardolino, Information Technology Director, explained that while some of the tasks were handled by existing staff, most of the responsibilities are outsourced to third parties. As such, professional services can be line itemed but disseminating their roles in various projects is harder to break down. This new position will be responsible for the functionality and security of the network and all Village devices and will provide a high level of understating of the network. Hannah Lipman, Assistant Village Manager, noted the total cost included employee benefits.

Trustee Brennan asked if this position will potentially eliminate the reliance on third-party vendors. Mr. Ardolino replied while it will not eliminate the need for third-party vendors, it will be greatly reduced.

Trustee Sullivan asked why the second desktop technician position was not filled. Mr. Ardolino explained the second technician was not needed as the initial hire is managing the workload and is doing an exceptional job.

President Pro Tem Mueller feels that having someone who understands the system holistically is important. He fully supports this request; all Trustees concurred.

An update on the 2021 Bond Issue was provided noting the funds are being used for projects including the booster station and watermain projects.

Most projects using American Rescue Plan Act of 2021 (ARPA) and Federal Emergency Management Agency (FEMA) funds, are in progress or completed. There are a few projects that may carry over into FY24 with requests for additional monies.

The FY24 budget process has started with departments submitting budgets to Finance for review.

President Pro Tem Mueller asked if members of the Committee had any questions regarding General Finances. There were none.

Item #5 – CONSIDER REVIEW OF TAX LEVY – Staff presented the 2022 tax levy and began initial discussions with the Village Board at the November 15th Committee of the Whole. To support the general fund against the rising cost of inflation and other needs to continue to support operations at a high level for residents, staff recommended 4.5% at the last meeting. The Board directed staff to provide other options not quite as high. The following options were provided:

Percent Increase	Dollar Amount Increase	Average increase over prior year to household*
2%	\$474,746	\$20.64
3%	\$712,119	\$30.96
4%	\$949,492	\$41.28

**Example of potential financial impact, actual increase may vary.*

It was noted the Tinley Park Library is levying 3% and other communities are levying 5% and some as much as 7%. While Tinley Park, as a larger community has different needs, this was provided to show that the overall the levy is trending higher this year for other communities, not just Tinley Park.

President Pro Tem Mueller stated he was comfortable with a 3% increase. All Trustees concurred.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend the Tax Levy of 3% be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #6 – CONSIDER CLASS A LIQUOR LICENSE FOR PEPE’S MEXICAN RESTAURANT, 6911 159TH STREET – A reclassification of Pepe’s Mexican Restaurant’s liquor license, from Class AV (Bar/Video Gaming) to Class A (Bar), is being sought as the establishment no longer features video gaming.

Trustee Brady asked why the terminals were removed. Ms. Lipman stated there was a change in ownership.

Motion was made by Trustee Mueller, seconded by Trustee Brady to recommend a Class A liquor license for Pepe’s Mexican Restaurant, 6911 159th Street be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #7 – CONSIDER 2023 VILLAGE BOARD AND COMMITTEE OF THE WHOLE MEETING SCHEDULES – The proposed 2023 regular meeting schedules for the Village Board (VB) and Committee of the Whole (COW) meetings were presented. COW meetings will be held on the first and third Tuesdays of each month at 6:00 p.m, and VB meetings will be held on the first and third Tuesdays of each month beginning at 6:30 p.m. Notice of the 2023 VB and COW meetings will be published in the Southtown Newspaper upon approval of these schedules. It was noted the April 4 (Election Day), and July 4 (Independence Day) meetings are not included in the regular schedule.

President Glotz recommended January 3, 2023, COW and VB meetings be cancelled. All Trustees concurred.

Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend the 2023 Village Board and Committee of the Whole Meeting Schedules be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #8 – CONSIDER AN AGREEMENT WITH THE TINLEY PARK DISTRICT FOR SALE OF VERMEER BRUSH CHIPPER – The Village uses multiple methods to achieve the highest amount of compensation for its surplus vehicles/equipment. Most items are sold through public auctions, salvage and recycling companies, or trade-ins towards the purchase of new vehicles/equipment. \$13,750 was offered from Vermeer Midwest through the Village’s Sourcewell Contract (031721-VRM) for the chipper. The Tinley Park District has expressed interest in acquiring this piece of equipment at market value. Public Works management recommends the disposal of the Vermeer Brush Chipper to the Tinley Park District in lieu of a trade-in to Vermeer Midwest.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brennan to recommend an agreement with the Tinley Park District for the sale of Vermeer Brush Chipper be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #9 – CONSIDER CONTRACT WITH AIRY'S INC. FOR BOOSTER STATION CONSTRUCTION - WESTSIDE PRESSURE IMPROVEMENTS – Construction of a booster station

and three (3) pressure sustaining valves (PSVs) is needed to improve the water pressure and available fire flow to the west portion of the Village. The booster station will be located approximately three hundred (300) feet west of Golden Pheasant Drive on the south side of 179th Street with the three (3) PSVs located on 171st Street, 175th Street, and 183rd Street. The booster station building will house two (2) 10hp normal flow pumps, two (2) 40hp high flow pumps, four (4) variable frequency drives (VFDs), a control panel, ancillary electrical equipment, and a 200kw emergency power diesel generator with an automatic transfer switch.

Public Works has determined, using the water system model, Supervisory control and data acquisition (SCADA) data, and institutional knowledge the west side of the Village has lower water pressure than other parts of town. The Village contracted Christopher Burke Engineering to design the booster station. A bid opening was held on November 29, 2022, at 10:00 am. The following bids were received:

<u>Contractor</u>	<u>Location</u>	<u>Bid</u>
Airy's Inc.	Joliet, IL	\$3,436,250.00
H. Linden and Sons	Plano, IL	\$3,583,300.00
Integral Construction	Romeoville, IL	\$3,636,950.15
Austin Tyler Construction	Elwood, IL	\$3,662,013.50
Engineer's Estimate		\$3,658,000.00

Budget Available	\$3,600,000
Contract Amount	<u>\$3,436,250</u>
Under Budget	\$ 163,750

Funding in the amount of \$3,436,250 is available for use through the bond procured during FY2022 and was previously discussed with the Finance Department.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend a contract with Airy's Inc. for Booster Station Construction - Westside Pressure Improvements be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #10 – CONSIDER ENGINEERING SERVICE AGREEMENT WITH ROBINSON ENGINEERING FOR KIMBERLY HEIGHTS PHASE II – Robinson Engineering Ltd. (REL) has previously prepared a Master Drainage Improvement Plan for the Kimberly Heights Subdivision. This Engineering Service Agreement with Robinson Engineering is to prepare engineering plans and specifications, as well as bidding documents for Phase II which includes Beverly Avenue (167th Street to Gaynelle Road) and Patricia Avenue (167th Street. to 166th Street).

The estimated construction cost is approximately \$547,000.

Funding in the amount of \$1,500,000 was allocated to this project in the FY23 Budget (65-00-000-75310).

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend an Engineering Service Agreement with Robinson Engineering for Kimberly Heights Phase II be forwarded to the

Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #11 – CONSIDER CONTRACT WITH SITE DESIGN GROUP, LTD. FOR GENERAL LANDSCAPE ARCHITECTURE SERVICES – Site Design Group Ltd. provides the Village with various Landscape Architect services. The previous service agreement with Site Design Group included outdated rates. Site Design Group has provided great service and continually exceeds expectations. The agreement includes rates effective January 1, 2023.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend a contract with Site Design Group, Ltd. for General Landscape Architecture Services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the motion carried.

Item #12 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Mueller asked if there were any comments from the public. There were none.

Motion was made by Trustee Brennan, seconded by Trustee Sullivan, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Mueller declared the meeting adjourned at 6:38 p.m.