

MINUTES
Meeting of the Committee of the Whole
March 21, 2023 – 6:00 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 6:02 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Mueller, President Pro Tem
N. O'Connor, Village Clerk
W. Brady, Village Trustee
W. Brennan, Village Trustee
D. Mahoney, Village Trustee
C. Sullivan, Village Trustee
M. Glotz, Village President

Members Absent: D. Galante, Village Trustee

Staff Present: P. Carr, Village Manager
H. Lipman, Assistant Village Manager
M. Walsh, Police Chief
D. Adamski, Assistant Finance Director
B. Azbill, Assistant Finance Director
S. Klotz, Fire Chief
D. Ritter, Community Development Director
A. Schattke, Village Engineer
D. Framke, Marketing Director
A. Ardolino, Information Technology Director
P. O'Grady, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD MARCH 7, 2022 – Motion was made by Trustee Sullivan, seconded by Trustee Brady to approve the minutes of the Committee of the Whole meeting held on March 7, 2023. President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the motion carried.

Item #4 – DISCUSS CLASS P LIQUOR LICENSE FOR HAWAII FLUID ART, 17200 OAK PARK AVENUE, UNIT 104 – The petitioner, Dave King, approached the Mayor's Office seeking a Class P license for a new Hawaii Fluid Art location at 17200 Oak Park Avenue, Unit 104.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend a Class P Liquor License for Hawaii Fluid Art, 17200 Oak Park Avenue, Unit 104 be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the motion carried.

Item #5 – DISCUSS THE PURCHASE OF MICROSOFT OFFICE 365 LICENSES FROM IT PARTNER, LLC – In March of 2022 the Village of Tinley Park moved to the Microsoft cloud-based Office 365 platform which

offers two (2) tiers of Office 365 users, application and web-only. As the Village migrates more items to the Microsoft cloud the percentage of web-only users will continue to increase.

To receive lowest pricing a public invitation for bid (IFB) was advertised. Ten (10) valid proposals were received. IT Partner, LLC provided the lowest cost of \$96,720. Funding is budgeted and available in the approved FY23 operating budget via the Software License and Support GL in the IT account 01-16-000-72655.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Sullivan to recommend the purchase of Microsoft Office 365 licenses from IT Partner, LLC be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the motion carried.

Item #6 – DISCUSS PURCHASE OF A MAKO BREATHING AIR COMPRESSOR WITH AIR ONE EQUIPMENT, INC – The 28 year-old breathing air compressor used to fill self-contained breathing apparatus (SCBA) air bottles has been out of service with no availability for parts due to its age. A new breathing air compressor was approved in the current budget and came in under budget at \$41,865.00 for a \$3,750 savings.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brennan, seconded by Trustee Brady to recommend the purchase of a Mako Breathing Air Compressor with Air One Equipment, Inc be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the motion carried.

Item #7 – DISCUSS SUPPLEMENTAL ENGINEERING AGREEMENT FOR 94TH AVENUE ROADWAY IMPROVEMENTS WITH ROBINSON ENGINEERING – Robinson Engineering, Ltd. (REL) has presented a proposal to provide professional engineering design services to mill and resurface 94th Avenue from 183rd Street to 171st Street. 94th Avenue is a Cook County roadway and is in much need of rehabilitation. Cook County initially budgeted \$500,000 to have the work completed, but due to the conditions of the roadway that amount has been increased to \$700,000 with the potential that the proposed improvements will exceed this amount. It was proposed that REL complete the plans and bid the project to determine the true cost of the repairs.

Upon receipt of the contractors' bids, the final construction cost will be determined and allow for the Village and Cook County to finalize the allocation of funds. The cost to perform the remaining portion of the design phase totals \$24,000.

Trustee Brady asked why the additional engineering was necessary. Arlan Schattke, Village Engineer, stated that additional scope was discovered during the design phase,

Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend a supplemental engineering agreement for 94th Avenue Roadway Improvements with Robinson Engineering be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the motion carried.

Item #8 – DISCUSS INTERGOVERNMENTAL AGREEMENT WITH THE BOARD OF EDUCATION OF LINCOLN-WAY COMMUNITY HIGH SCHOOL DISTRICT 210 – The Intergovernmental Agreement with Lincoln-way High School District 210 is for the placement of public safety radio equipment at the former Lincoln-way North High School located at 19900 Harlem Avenue, Frankfort, Illinois. There are no funds being transferred in this agreement.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend an Intergovernmental Agreement with the Board of Education of Lincoln-Way Community High School District 210 be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the motion carried.

Item #9 – DISCUSS BULK FUEL PURCHASE WITH AL WARREN OIL COMPANY, INC – The one (1) year agreement with Al Warren Oil Company, Inc. to participate in a fixed-cost bulk fuel program for both gasoline and diesel fuel is set to expire. Due to the method of the futures market vs. board meeting scheduling it is recommended that the Village Board grant the Village Manager the authority to finalize a contract immediately after approval. Al Warren Oil Company, Inc. offers a range of what the market is currently at:

- Unleaded - \$2.77 - \$2.97 per gallon * Plus applicable taxes
- Diesel - \$3.01 - \$3.21 per gallon * Plus applicable taxes

Trustee Sullivan asked if the price fluctuated. Pat Carr, Village Manager, explained the price will be fixed once a contract is signed.

Motion was made by Trustee Brennan, seconded by Trustee Mahoney to recommend a bulk fuel purchase with Al Warren Oil Company, Inc be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the motion carried.

Item #10- DISCUSS IRRIGATION MAINTENANCE CONTRACT WITH AQUAMIST PLUMBING AND SPRINKLING – This service contract is based on a per-year agreement with the option for two (2) additional renewals that provide start-up, winterization, and repair services to our irrigation systems at 3 (three) Streets Department locations and 4 (four) Facilities Department locations that includes a total of 190 zones.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend the Irrigation Maintenance contract with Aquamist Plumbing and Sprinkling be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the motion carried.

Item #11 – DISCUSS LAWN TREATMENTS CONTRACT WITH TRUGREEN LANDSCAPE PARTNERSHIP – This service contract is a renewal with TruGreen Landscape Partnership for lawn treatments at various locations in Tinley Park for \$41,107. The contract has the option of two (2), one (1) year renewals. This is the second and final renewal. Funding in the amount of \$45,000 is requested in the FY24 Budget; Road and Bridge.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to recommend the Lawn Treatments contract with Trugreen Landscape Partnership be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the motion carried.

Item #12 – DISCUSS LANDSCAPE MAINTENANCE MOWING CONTRACT WITH CITY ESCAPE GARDENS AND DESIGN, LLC – This service contract is a renewal with City Escape Gardens and Design, LLC, for mowing services throughout the Village for \$255,704.59. The contract has the option of two (2) one (1) year renewals. This is the first renewal.

President Pro Tem Mueller asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend the Landscape Maintenance Mowing contract with City Escape Gardens and Design, LLC be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the motion carried.

Item #13 – RECEIVE PRESENTATION OF DRAFT 2024 FISCAL YEAR BUDGET – The draft FY2024 Budget was presented. Topics included FY2023 year-end estimate and FY2024 budgeted revenues, new personnel requests, and capital requests.

Trustee Brennan stated he was pleased to see the additional funding allocated to Public Safety. President Glotz and Trustee Brady concurred.

Trustee Mueller stated the RFP for the Enterprise resource planning (ERP) software is closed and is looking forward to the next steps.

Item #14 – DISCUSS HARMONY SQUARE PROJECT – Staff has been working with various partners and stakeholders regarding the Harmony Square project. This is a true Public Private Partnership (P3). A developer, Tinley Park Main Street LLC, has submitted an initial application for surrounding development that will also complement the plaza, although plans have not been finalized as things are in the preliminary stages. It is anticipated that final plans will be brought to the Board for review over the next few months.

To move onto the next phases, various contracts for the project need to be re-established and because of the new partnership, some new features will also be incorporated. Therefore, there is a need to update many of the design and engineering documents. The Lakota Group, which has fully designed the plaza, will continue to be the lead on design. Robinson Engineering will oversee needs related to infrastructure. Burke will oversee the burial and relocation of utilities. R.C. Wegman in partnership with Cullen Construction Management will serve as the construction manager.

This is the initial design phase, and there is a not to exceed amount of \$275,000.

Trustee Brady stated he is happy to see the project moving forward. Trustee Brennan concurred.

Motion was made by Trustee Brennan, seconded by Trustee Sullivan to recommend the Harmony Square contracts be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the motion carried.

Item #15 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Mueller asked if there were any comments from the public. There were none.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Pro Tem Mueller declared the meeting adjourned at 6:36 p.m.