

MINUTES
Community Development Committee
July 11, 2017 – 6:03 p.m.
South Pavilion at the Tinley Park Convention Center
18451 Convention Center Drive
Tinley Park, IL 60477

Members Present: M. Glotz, Chair
B. Younker, Village Trustee
W. Brady, Village Trustee

Members Absent: None

Other Board Members Present: J. Vandenberg, Village President
M. Mangin, Village Trustee
M. Pannitto, Village Trustee

Staff Present: D. Niemeyer, Village Manager
P. Connelly, Village Attorney
K. Workowski, Public Works Director
Paula Wallrich, Interim Community Development Director
S. Neubauer, Chief of Police
B. Bettenhausen, Village Treasurer
P. Wallrich, Interim Community Development Director
L. Godette, Deputy Clerk
T. Woolfalk, Commission Secretary

Item #1 - The meeting of the Community Development Committee Meeting was called to order at 6:03 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD ON JUNE 13, 2017 – Motion was made by Trustee Glotz, seconded by Trustee Younker to approve the minutes of the Community Development Committee Meeting held on June 13, 2017. Vote by voice call. Chairman Glotz declared the motion carried.

Item #3 – DISCUSS GOV TEMP CONTRACT – COMMUNITY DEVELOPMENT DIRECTOR – It is recommended that the Village renew the Professional Services Agreement with GovTemps that expires July 31, 2017 to fill the position of Interim Community Development Director providing for management and staffing coverage. Renewing the contract will allow the Community Development Department to continue to provide excellent service while the Village hires a permanent director. The agreement runs through July 31, 2018.

Village Manager Dave Niemeyer presented an overview of the contract with GovTemps. There is a 2.5% increase from last year. The difference covers the employment costs incurred by GovTemps. When a Community Development Director is hired, Paula Wallrich will return to her old position of Interim Deputy Community Development Director.

Motion was made by Trustee Glotz, seconded by Trustee Younker to renew the Professional Services

Minutes
Meeting of the Community Development Committee
July 11, 2017

Agreement with GovTemps. Vote by voice call. Chairman Glotz declared the motion carried.

ITEM #4 – DISCUSS CONTRACT FOR INSPECTION/PLAN REVIEW SERVICES (BUILDING OFFICIAL) – Paula Wallrich provided an overview of the contract with Rick Dandan for Inspection/Plan Review. Ken Bauer was hired May 8, 2017 for Inspection/Plan Review Services tendered his resignation July 3, 2017. Mr. Bauer’s last day will be July 14, 2017. In order to avoid a gap in service, the Village would like to recommend renewing a contract with Rick Dandan. Prior to Mr. Bauer’s employment, the Village contracted with Rick Dandan for inspection/plan review services. With Ken Bauer’s resignation, the Village is again in need for inspection/plan review services. Preliminary discussion with Rich indicates his willingness to return to his previous arrangement with the Village for inspection hours 3 days a week and the fee structure will remain the same.

It is recommended that the Village renew Rick Dandan’s previous contract until a Building Official is hired or services are no longer needed. Rick is available to start July 17, 2017.

Trustee Pannitto asked if a moving expense allowance was incurred for Ken Bauer and if there was a time limit attached to the moving expense contract paid to Ken Bauer. Village Manager Dave confirms that there were no stipulations.

A motion was made by Trustee Glotz, seconded by Trustee Pannitto to amend the contract with Rick Dandan for Inspection/Plan Review Services. Vote by voice call. Chairman Glotz declared the motion carried.

ITEM #5 – RECEIVE COMMENTS FROM THE PUBLIC – No comments received from the public.

ADJOURNMENT

Motion was made by Trustee Glotz, seconded by Trustee Younker to adjourn this meeting of the Community Development Committee. Vote by voice call. Chairman Glotz declared the motion carried and adjourned the meeting at 6:07 p.m.

tw