

MINUTES
Special Meeting of the Community Development Committee
April 17, 2018 - 6:30 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Members Present: M. Glotz, Chairman
W. Brady, Village Trustee
B. Younker, Village Trustee

Members Absent: None

Other Board Members Present: C. Berg, Village Trustee
M. Mangin, Village Trustee
M. Pannitto, Village Trustee

Staff Present: D. Niemeyer, Village Manager
P. Carr, Assistant Village Manager
B. Bettenhausen, Village Treasurer
C. Faricelli, Deputy Police Chief
J. Urbanski, Assistant Public Works Director
P. Wallrich, Interim Community Development Director
P. Hoban, Economic Development Manager -Arrived 6:48 p.m.
K. Clarke, Planning Manager
D. Framke, Marketing Director
J. Calomino, Code Enforcement Officer
P. Connelly, Village Attorney
R. Zimmer, Executive Assistant to the Mayor
L. Valley, Executive Assistant to the Manager and Trustees
L. Godette, Deputy Village Clerk
L. Carollo, Commission/Committee Secretary

Item #1 - The Special Meeting of the Community Development Committee was called to order at 6:40 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD ON JANUARY 9, 2018 – Motion was made by Trustee Younker, seconded by Trustee Glotz, to approve the minutes of the Special Community Development Committee Meeting held on January 9, 2018. Vote by voice call. Chairman Glotz declared the motion carried.

Item #3 – DISCUSS VACANT PROPERTY MOWING POLICY - Due to high volumes of calls received related to grass and weed violations during spring and summer, the Community Development Department researched how to improve the process for identifying, monitoring and enforcing Village Code for properties in violation of the Grass and Weed ordinances. Currently, staff manages each violation, which is time consuming and costly. Data review over the past 2 years revealed noncompliance of the Village Code as vacant properties and identified over 20 properties in chronic violation.

Staff recommended a change in procedure, which will utilize a mowing contractor to maintain vacant properties in chronic violation of the ordinance as opposed to currently having a contractor "on call" to maintain properties on-demand. Staff would identify vacant properties in violation and after an initial violation notice the mowing contractor would monitor the grass and weeds and maintain them as necessary throughout the season.

Motion was made by Chairman Glotz, seconded by Trustee Younker, to recommend a Request for Proposal (RFP) for a mowing contractor to maintain grass and weeds in accordance with the Village in enforcing the Grass and Weed ordinance. Vote by voice. Chairman Glotz declared the motion carried.

Item #4 – RECEIVE COMMENTS FROM THE PUBLIC - No comments from the public.

ADJOURNMENT

Motion was made by Chairman Glotz, seconded by Trustee Younker, to adjourn this Special Meeting of the Community Development Committee. Vote by voice call. Chairman Glotz declared the motion carried and adjourned the meeting at 6:53 p.m.

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