

MINUTES
Meeting of the Community Development Committee
October 22, 2019 - 6:30 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Members Present: M. Mueller, Chairman
C. Berg, Village Trustee
D. Galante, Village Trustee

Members Absent: None

Other Board Members Present: None

Staff Present: D. Niemeyer, Village Manager
B. Bettenhausen, Treasurer/Finance Director
D. Framke, Marketing Director
K. Clarke, Planning Manager
D. Spale, Village Attorney
L. Godette, Deputy Village Clerk
D. Melone, Administrative Assistant

Item #1 - The meeting of the Community Development Committee was called to order at 7: 30 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD ON SEPTEMBER 24, 2019 – Motion was made by Chairman Mueller, seconded by Trustee Berg, to approve the minutes of the Community Development Committee meeting held on September 24, 2019. Vote by voice call. Chairman Mueller declared the motion carried.

Item #3 – RECEIVE UPDATE OF OAK PARK AVENUE GRANT PROGRAM – Kimberly Clarke stated that on October 14, 2019, the Economic and Commercial Commission (ECC) met to discuss possible changes to the Village’s Oak Park Avenue Playbook Grants.

Any proposed changes, once approved will take effect during the 2020/2021 budget cycle. The Village’s budget cycle begins on May 1 and ends April 31 the following year.

A mandatory attendance requirement, was proposed by staff, for applicants seeking grant funding. This will only be applicable for ECC meetings and the attendance requirement can be waived for sign grant applicants if the proposal is under a certain amount. Sign grants can go straight to the Village Board. Chairman Mueller, Trustee Berg and Trustee Galante were all in agreement.

The ECC discussed to eliminating the requirement submit a business plan as part of all grant application processes and only to require a business plan for the retail grant. Trustee Galante would like to see a Business Plan by applicants and would like to see accountability for viewing requirements for initial grant. She would also like the forms to have dates and signatures. Retail grant applicants, with prior business experience need to specify the number of years in business.

A timeline for project completion was proposed:

<u>Time Frame</u>	Actions Required by Application
3 Months	Submit a full set of drawings/plans to Community Development
6 Months	Obtain Building Permit(s)
12 Months	Project must be completed (Including final inspections)

In the event the proposed project will exceed 12-month timeline, the applicant may request a one-time extension from the Village Board. The timeline begins once the Village Board approves the applicant's grant. There were no recommended changes proposed by ECC Commissioners regarding the suggested timeline.

Trustee Galante would like to see reports on the progress of these projects. The Committee discussed a possible cap of \$70,000 per applicant with a timeframe set before they could apply for an additional grant.

Topics to be discussed at a future ECC meeting include landscape grant, bonus incentive and clawbacks.

At this time Ms. Clarke presented the following updates on projects:

DEMOLITION OF HOME AT 6627 W. 173rd STREET – The single-family home located at 6627 W. 173rd Street was demolished on October 22, 2019;

BOULEVARD AT CENTRAL STATION (SOUTH STREET) – the General Contractor for this project, Carlson Brothers, will be on the site next week for excavation work. Community Development will be finalizing the plan review for this project next week.

Item #5 – RECEIVE COMMENTS FROM THE PUBLIC - No comments from the public.

ADJOURNMENT

Motion was made by Chairman Mueller, seconded by Trustee Galante, to adjourn this meeting of the Community Development Committee. Vote by voice call. Chairman Mueller declared the motion carried and adjourned the meeting at 8:02 p.m.

dm