

MINUTES
Finance and Economic Development Committee
September 1, 2015 – 7:00 p.m.
Fulton Conference Room

Members Present: B. Maher, Chair
 M. Pannitto, Village Trustee
 B. Brady, Village Trustee

Members Absent: None

Elected Officials
Present: D. Seaman, Village President
 P. Rea, Village Clerk
 T. Grady, Village Trustee
 J. Vandenberg, Village Trustee
 B. Younker, Village Trustee

Staff Present: D. Niemeyer, Village Manager
 M. Mertens, Assistant Village Manager
 B. Bettenhausen, Village Treasurer
 I. Baker, Economic Development Director
 B. Balling, Interim Public Works Director

Others Present: M. Gilbert, Tinley Junction

Item#1 - Open the Meeting - Chairman Seaman called this meeting to order at 7:14p.m.

Item #2 – Consider Approval of the Minutes of the Joint Finance and Economic Development and Planning & Zoning Committees Meeting held on August 4, 2015. Motion was made by Trustee Brady, seconded by Trustee Maher to approve the minutes of the Finance and Economic Development Committee meeting held on February 17, 2015. Vote by voice call. Chairman Seaman declared the motion carried.

Item #3 – Discuss Cook County Class 8 Request for Tinley Park Apothecary - Economic Development Director, Ivan Baker, presented an overview of a Class 8 incentive request for Tinley Park Apothecary, LLC planned for 17320 Oak Park Avenue. This property has been vacant for four (4) years and but for the Class 8 reclassification the pharmaceutical firm would not be able to move forward with its business plan. The incentive request meets the Village of Tinley Park’s Fiscal Policy standards and has been recommended by the Economic and Commercial Commission. Upon discussion, the consensus of the Committee was to recommend the Class 8 reclassification as presented. This item will be presented to the Village Board at the September 15, 2015 Village Board meeting.

Item #4 – Discuss Professional Services Contracts - Village Manager, David Niemeyer, presented an analysis of the professional service relationship that the Village of Tinley Park utilizes by department. Within the schedule is a recommendation from staff on which services should be re-bid and an approximate schedule for the re-bidding. Mr. Niemeyer highlighted the top three (3) for discussion to include the Village Attorney, Village Engineer and the Village Auditor. The Village Treasurer advised that he will be moving forward for a Request for Qualifications (RFQ) for the auditor service over the winter in order to have a recommendation in place prior to the fiscal 2016 audit process.

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The Village Manager presented an overview of the Village Engineer services and is recommending that the Village Board wait for the analysis of the Interim Planning Director on the staffing and needs of the Village prior to moving forward with a Request for Qualifications (RFQ) for engineering services. It is anticipated that this will be complete by winter 2015.

Mr. Niemeyer then provided an overview of Village Attorney services and discussed the needs for labor, prosecution and village attorney needs. He also stressed that the competency and speed of the attorney and their firm needs to be taken into consideration as part of the RFQ process. The Village Clerk requested that the RFQ include attorneys with experience on FOIA and election law. The Village Manager requested an analysis of the benefit of in-sourcing a portion of the legal requirements for the Village. Upon discussion, the consensus of the Committee was to direct staff to begin the process of writing an RFQ stressing the need for qualified legal experience to include a broad spectrum of legal issues as well as an analysis of the billing process, municipal law experience and availability of the firm's staff to meet the Village of Tinley Park's legal needs.

Motion was made by Trustee Brady, seconded by Trustee Pannitto, to adjourn the regular meeting of the Finance and Economic Development Committee. Vote by voice call. Motion carried and the regular meeting of the Finance and Economic Development Committee was adjourned at 7:50 p.m.

MSM:lv

cc: *Village Board*
Village Manager
Assistant Village Manager
Village Treasurer
Deputy Village Clerk