

FFIT MEETING MINUTES

Called to order by Matt Randall 18:43 hours May 1st, 2018

Attendance:

Present: Scott French, Matt Randall, Kevin Hickey, Joe Smulevitz , Chief Reeder, Brian Hoogervorst, Bryan Duesing

Absent: None

Minutes read and accepted. Motion by Duesing, Smulevitz

Treasurer's report was read. Motion by Randall, Hickey

Board discussion:

Secretary Randall discussed past purchasing process and wanted to clarify proper procedures. There is a form to be filled out electronically and should be submitted in person or by email to all members of the board prior to the meeting if it is to be voted on at that meeting. At a minimum a Captain should be notified of any purchase request for station to ensure that the items are not supplied by the current budget. If a purchase of an item for the department the chief in charge of the department it is to be used for should be notified to be sure it is not a budgeted item. If a purchase request is presented at a meeting for the first time, the board should consider tabling the item to ensure all bases are covered before voting.

Chief Reeder offered an opinion for possible changes to the bylaws to include a section in purchase requests. His suggestion was that all expenditures over a specific amount (\$25,000) would require a vote by all members of the fire department.

Old Business:

Repeater system – Discussion was had on the proposal to supplement the purchase of the repeater system. Due to calls and members of the board being unavailable a motion to table by Duesing, Randall

Chairs – Last meeting there was a vote to approve money for kitchen chairs and office chairs for all stations. A motion was made to suspend the purchase of those chairs because funds were approved in this year’s budget. A new request will have to be submitted for office chairs. Motion by Randall, Hoogervorst and passed.

New Business:

None

Receive comments from the public:

None

Meeting was adjourned at 19:08 hours. Hickey/Hoogervorst