

**MINUTES**  
**Public Safety Committee**  
**June 14, 2016**  
**7:00 p.m.**

**In the Kallsen Center located in the Tinley Park Village Hall**  
**16250 S Oak Park Avenue, Tinley Park, Illinois**

Members Present: T.J. Grady, Chair  
J. Vandenberg, Village Trustee  
B. Younker, Village Trustee

Members Absent:

Elected Officials  
Present: D. Seaman, Village President  
B. Brady, Village Trustee  
B. Maher, Village Trustee

Staff Present: D. Niemeyer, Village Manager  
B. Bettenhausen, Village Treasurer  
P. Connelly, Village Attorney  
S. Neubauer, Police Chief  
K. Dunn, Fire Chief  
S. Klotz, Deputy Fire Chief  
D. Erwin, Assistant Fire Chief  
L. Godette, Deputy Clerk  
B. Bennett, Commission Secretary

Others Present: \_\_\_\_\_

**Item #1 – OPEN THE MEETING** – Motion was made by Chairman Grady, seconded by Trustee Vandenberg to open the Public Safety Committee meeting on Tuesday June 14, 2016. Vote by voice call. Chairman Grady declared the motion carried and called this meeting to order at 7:00 p.m...

**Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE PUBLIC SAFETY COMMITTEE MEETING HELD ON MAY 3, 2016**

Motion was made by Trustee Vandenberg, seconded by Trustee Younker, to approve the minutes of the Public Safety Committee Meeting held on May 3, 2016. Vote by voice call. Motion carried.

**Item #3 – DISCUSS CRIME LAB:** Police Chief Neubauer led discussion on the need for membership to the Northeastern Illinois Regional Crime Lab. The Northeastern Illinois Crime Lab is a private fully accredited crime lab providing evidence procession services to law enforcement agencies. Membership with Northeastern would not preclude or hamper our ability to utilize the Illinois State Police Crime Lab should a need arise.

The request for membership is based upon several limitations the Illinois State Police Crime Lab has placed upon municipal agencies in the recent years. These limitations are no doubt due to State budgetary constraints but have caused some difficulty in providing the level of service expected for a community like Tinley Park. The time it takes to analyze evidence is taking longer and longer, therefore hindering the investigations.

For the upcoming budget year \$81,000 was requested for membership to the Northeastern Illinois Regional Crime Lab.

The Illinois State Police Crime Lab's recent issues have greatly hindered their ability to provide a valuable service to this police department. This reduction in service has, in turn diminished the ability to protect and serve the community. The Northeastern Illinois Regional crime Lab provides a reasonable alternative and several other local police departments have begun utilizing them for their evidence processing. Membership is non-binding and would be on a year to year commitment. If the Illinois State Police Crime Lab returns to previous levels of service or Northeastern Illinois Regional Crime Lab does not provide the level of service promised, we can return to our previous method for evidence submission. The cost would be based on the population of the Village. The FY 2016/2017 membership assessment would be \$74,847.00 plus a maintenance Agreement in the amount of \$3,000.00.

Motion was made by Trustee Vandenberg, seconded by Trustee Younker to recommend membership on the Village Board agenda for the June 21, 2016 meeting. Vote by voice, Motion carried.

**Item #4 - DISCUSS FIRE STATION ARCHITECT RFQ** – Deputy Chief, Steve Klotz and Assistant Chief Doug Erwin spoke regarding the upgrade to Fire Stations 2 and 3. With growing operational demands and staffing requirements in recent years the Village Board was approached with the need to satisfy the ability to house a 24 hour staffed facility along with female accommodations. In response to that request, a space analysis was conducted in FY09; following recommendations from that analysis in FY13 and FY16 rough plans were developed for both Stations 2 and 3.

The intent of the Fire Department is to move forward with the remodel/improvement program already in progress with the funds approved for the FY17 budget. With quantity savings in mind, it is the intent to focus on releasing a RFQ for developing two sets of constructions plans for Stations 2 and 3. This process will also include releasing a concurrent RFQ for the identification of a construction manager to be identified as the liaison between the village project manager, architect, engineer and contractors for the project. Once the architect and construction manager has been identified and proposed plans have been approved, the focus will move toward beginning construction with the recommendation of Fire Station 2 in the upcoming budget year.

The total cost would be approximately \$8.6 million on the high end for the constructions of the 2 fire stations. The Cost of the plans would be approximately \$645,000.00.

The Committee asked to get the previous floor plans to the Trustees for review prior to any decision for the RFQ.

**Item #5 – DISCUSS HIRING PROCESS FOR FIRE CHIEF** – Village Manager, Dave Niemeyer discussed the need to seek applicants for the Fire Chief position due to the retirement of current Fire Chief Dunn. Fire Chief Dunn spoke and recommends tweaking the current qualifications which he would make available within 2 weeks. He recommends a good rounded group of people to interview with the current staff being given the opportunity for consideration. The use of an outside firm to recruit for the positon at the cost of approximately \$18,000 was discussed.

**Item #6 – RECEIVE COMMENTS FROM THE PUBLIC**

- Concerned Citizen asked if there was an interim plan for a Fire Chief in the event a new candidate was not found by the time the Chief retires. Trustee Grady responded.
- He also asked the difference between suppression and prevention. Chief Dunn responded.

- Concerned Citizen stated we should be able to find a new Chief from within. Trustee Grady and Chief Dunn responded.

**ADJOURNMENT**

Motion was made by Trustee Vandenberg, seconded by Trustee Younker, to adjourn the Public Safety Committee meeting held on June 14., 2016. Vote by voice call. Chairman Grady declared the motion carried.

bb

cc:

*Village Board  
Village Manager  
Assistant Village Manager  
Village Treasurer  
Deputy Village Clerk*