

**MINUTES**  
**Public Works & Boundaries Meeting**  
**January 17, 2017 – 7:00 p.m.**  
**Council Chambers at**  
**Tinley Park Village Hall**  
**16250 S. Oak Park Ave.**  
**Tinley Park, IL 60477**

Members Present: B. Younker, Chairman  
J. Vandenberg, Village Trustee

Members Absent: B. Maher, Village Trustee

Other Board Members Present: D. Seaman, Mayor  
T. J. Grady, Village Trustee  
M. Pannitto, Village Trustee

Staff Present: D. Niemeyer, Village Manager  
P. Rea, Village Clerk  
B. Bettenhausen, Village Treasurer  
S. Tilton, Assistant Village Manager  
T. Condon, Village Attorney  
K. Workowski, Public Works Director  
P. Wallrich, Interim Community Development Director  
S. Neubauer, Police Chief  
J. Prinz, Village Engineer  
L. Godette, Deputy Clerk  
B. Bennett, Commission Secretary

**Item #1** - The meeting of the Public Works Committee Meeting was called to order at 6:02 p.m.

**Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE PUBLIC WORKS AND BOUNDARIES COMMITTEE MEETING HELD ON JANUARY 3, 2017** - Motion was made by Trustee Vandenberg, seconded by Trustee Younker to approve the minutes of the Public Works and Boundaries Committee Meeting held on January 3, 2017. Vote by voice. Chairman Younker declared the motion carried.

**Item #3 – DISCUSS AWARDED CONTRACT FOR PANDUIT POND – SITE DESIGN GROUP LTD.** – Village Manager, Dave Niemeyer noted the Village needs to move forward with hiring a landscape architect firm to provide a landscape plan, construction documents, bidding and negotiations and contract administration for the Panduit Legacy Pond project. The pond work will include a multi-use pathway, landscape plantings around the perimeter, native plantings through the basin and slopes, one entry plaza, and interpretive signage.

It is recommended by this Committee to the Village Board to consider entering into a professional services agreement with Site Design Group, LTD to provide a landscape plan for the Panduit Pond not to exceed \$28,190.

**Item #4 – DISCUSS RFQ REQUEST FOR LANDSCAPE ARCHITECTS** – Village Manager Dave Niemeyer explained the Village is undertaking a periodic review of professional services. In the initial process the Village will go through a QBS (Qualification Based Selection Process) which means the

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Village will ask for the qualifications of the firms. This QVS will be sent out to all the firms in the area and the Committee will select a couple firms to interview. At that time it will be brought back to the Committee for selection of one or more firms.

It is recommended to the Village Board that the Village solicit RFQ's for landscape architect firms.

**ITEM #5 – DISCUSS PUMP STATIONS ELECTRIC CONTRACT** – Assistant Village Manager, Steve Tilton noted in 2006, Illinois municipalities, including Tinley Park, faced the deregulation of Commonwealth Edison (Com-Ed). This meant that Com-Ed would no longer be making its own electricity. The Village decided during 2007 that its best option for securing electrical power would be to join the electrical cooperative, NIMEC. To date, NIMEC has over 70 different municipalities in the cooperative. The Village's current electric contract, for Village owned pump stations, will expire on May 31, 2017. As such, the NIMEC group will be entering into a bidding process for the best electrical rates during February or March, 2017. The actual bidding date will be based on market trends during February and March. The Village will be given the option for a one, two or three year agreement period.

As has been the case with the previous electrical agreements, the window of opportunity for the Village to sign agreements and take advantage of the lowest bidder is typically limited to less than 48 hours. As such, the Village will need to authorize the Village Manager, via Resolution, to sign a third party electrical agreement. The resolution will assure the Village will be afforded the best possible electrical rates.

It is recommended to place Electrical Resolution on the Village Board agenda.

**ITEM #6 – DISCUSS 2017 PMP MOTOR FUEL TAX RESOLUTION** – Assistant Village Manager Steve Tilton noted the Village of Tinley Park annually budgets dollars as part of the Village's Pavement Management Program (PMP). Typically, the annual PMP resurfaces approximately 9-12 miles of Village roadway, which help to maximize the lifespan of the Village's roads.

Part of the annual funding for the PMP is utilization of Motor Fuel Tax (MFT) dollars collected by the Village. In order to utilize the MFT dollars, the Village needs to adopt an annual resolution stating the maximum amount of MFT dollars that will be spent on the PMP.

For the 2017 PMP, the Village has \$1,500,000 in MFT dollars that can be utilized in funding the program. Having first reading, on the MFT resolution, during the January 17, 2017 Village Board Meeting and then final approval at the February 7, 2017 Village Board meeting will help allow the Village to bid the PMP program ahead of first major State of Illinois project letting. The Village has historically followed this timeline and it has resulted in favorable pricing for the Village's annual PMP. The full scope of the 2017 PMP as well as all recommended streets and funding sources will be discussed with the Village Board at or before the February 7, 2017 Village Board meeting.

Motion was made by Trustee Vandenberg, seconded by Trustee Younker to add the Motor Fuel Resolution to the Village Board agenda. Vote by voice. Chairman Younker declared the motion carried.

**ITEM #7 – RECEIVE COMMENTS FROM THE PUBLIC** –

Resident #1 – Is the scope of work mentioned in Item #3 for the whole pond or just the landscaping?

**ADJOURNMENT**

Motion was made by Trustee Vandenberg, seconded by Trustee Younker to adjourn this meeting of the Public Works Committee. Vote by voice call. Chairman Younker declared the motion carried and adjourned the meeting at 6:13 p.m.

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bb

cc: *Village Board*  
*Village Manager*  
*Assistant Village Managers*  
*Village Treasurer*  
*Deputy Village Clerk*