

MINUTES
Public Works and Boundaries Committee
May 19, 2015 – 7:00 p.m.
Fulton Conference Room

Members Present: B. Younker, Village Trustee – Chair, Public Works Committee
T. Grady, Village Trustee

Members Absent: M. Pannitto, Village Trustee

Other Board Members Present: D. Seaman, Village Trustee

Staff Present: D. Niemeyer, Village Manager
S. Tilton, Assistant Village Manager
B. Bettenhausen, Village Treasurer
C. King, Village Engineer
J. Prinz, Village Engineer

Others Present: M. Nolan, Southtown

Item #1: CALL MEETING TO ORDER- Chairman Younker called this meeting to order at 7:00 p.m.

Item #2: CONSIDER APPROVAL OF THE MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON APRIL 28, 2015. - Motion was made by Trustee Grady, seconded by Trustee Younker, to approve the minutes of the Public Works Committee meeting held on April 28, 2015. Vote by voice call: Chairman Younker declared motion carried.

Item #3: DISCUSS RENEWAL OF THE FOLLOWING CONTRACTS:

- A. **LANDSCAPE MAINTENANCE AND TREATMENT**
- B. **MOWING**
- C. **CONCRETE FLATWORK AND CURB**

Director Schepers gave an overview of the prior competitive bid dates and contract language that allows the Village to extend each of the following agreements, at the Village's discretion, no more than two consecutive times from the date of the original agreement:

1. Landscape Maintenance and Treatment (original bid date – May 22, 2014, 1 bid received)
2. Mowing (original bid date – April 22, 2014, 8 bids received)
3. Concrete Flatwork and Curb (original bid date- June 6, 2013, 3 bids received)

Staff noted that the work provided by each of the respective contractors has met or exceeded the Village's expectations for the services provided. Upon discussion, the Committee recommended approval of each of the proposed extensions. However, it was noted that next season the Village should competitively bid the Landscape Maintenance and Treatment Contract as only one bid was previously received by the Village.

Motion was made by Trustee Grady, seconded by Trustee Younker to recommend approval of a one year extension to the Village's Landscape Maintenance and Treatment Contract with TruGreen.

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Motion was made by Trustee Grady, seconded by Trustee Younker to recommend approval of a one year extension to the Village's Mowing Contract with Ridge Landscape.

Motion was made by Trustee Grady, seconded by Trustee Younker to recommend approval of a one year extension to the Concrete Flatwork and Curb Contract with Frazier Concrete.

Item #4: DISCUSS CHANGE ORDER TO LANDSCAPE MAINTENANCE CONTRACT –

Director Schepers reviewed the Village's existing intergovernmental agreement with the Frankfort Square Park District. Under the proposed agreement the Frankfort Square Park District currently maintains 157.2 acres of Village land in exchange for an annual payment of \$8,500. Recently, the Frankfort Square Park District contacted the Village indicating they would prefer to no longer maintain 2 of the areas covered by the current agreement. The 2 areas are located on 80th Avenue and 88th Avenue and collectively total 5.2 acres. In exchange for the Park District no longer maintaining these areas the Village would no longer be required to provide the annual payment to the Park District. The Park District would continue to maintain the remaining 152 acres at no cost to the Village. As such, the proposed change order would add the 5.2 acres of property to the Village's current contract with Ridge Landscape at a not to exceed cost of \$6,150. Motion was made by Trustee Grady, seconded by Trustee Younker to recommend approval of change order #1 to the Village's Landscape Maintenance Contract at a not to exceed cost of \$6,150.

Motion was made by Trustee Grady, seconded by Trustee Younker to adjourn the Public Works Committee meeting. Vote by voice call. Chairman Younker declared the motion carried and the meeting adjourned at 7:14 p.m.

ST:lv

cc: *Village Board*
Village Manager
Assistant Village Manager
Director of Public Works
Village Engineer
Village Treasurer