

MINUTES
Public Works & Boundaries Meeting
November 1, 2016 – 5:45 p.m.
Council Chambers at
Tinley Park Village Hall
16250 S. Oak Park Ave.
Tinley Park, IL 60477

Members Present: B. Younker, Chairman
B. Maher, Village Trustee
J. Vandenberg, Village Trustee

Other Board Members Present: K. Suggs, Village Trustee
M. Pannitto, Village Trustee
T. J. Grady, Village Trustee

Staff Present: D. Niemeyer, Village Manager
B. Bettenhausen, Village Treasurer
S. Tilton Assistant Village Manager
K. Workowski, Public Works Director
J. Urbanski, Fleet & Facilities Superintendent
B. Bennett, Commission Secretary

Item #1 - The meeting of the Public Works Committee Meeting was called to order at 5:46 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE PUBLIC WORKS AND BOUNDARIES COMMITTEE MEETING HELD ON OCTOBER 18, 2016 - Motion was made by Trustee Younker, seconded by Trustee Maher to approve the minutes of the Public Works and Boundaries Committee Meeting held on October 18, 2016. Vote by voice. Chairman Younker declared the motion carried.

Item #3 – DISCUSS CHANGE ORDER-SNOW REMOVAL (OAK PARK AVENUE) - Assistant Village Manager Steve Tilton stated earlier this year, the Village awarded a contract extension to Beverly Snow & Ice, Inc. for the FY 17 parking lot and sidewalk snow removal program. As part of the committee discussion, it was requested that staff research costs associated with the potential expansion of the snow removal services to include additional downtown/Oak Park Avenue sidewalk areas. In the original scope of work requested was to have all of the snow be removed from the area. Since then the scope was adjusted to only include clearing a path. Further discussion ensued to decide the extent of the areas to be cleared on Oak Park Avenue.

Recommendation was made to postpone this Change Order for Snow Removal on Oak Park Avenue to the next Committee of the Whole meeting.

Item #4 – DISCUSS TOTAL AUTOMATION CONCEPTS (TAC) – Assistant Village Manager Steve Tilton stated that there is a request to authorize the use of Total Automation Concepts, Inc. as a sole source for the installation of the controls of the HVAC systems for all portions of the Public Safety Building. The HVAC operating systems at the Public Safety Building has been approved for replacement in FY 2016/2017. Total Automation Concepts, Inc. has installed the HVAC control systems in the Village Hall, Police Station, Fire Stations, Train Stations, and Public Works Garage. TAC has been doing work for the Village for over 20 years. The current network is accessible via remote computers which allow for monitoring and changes without physically being at a particular site.

**Minutes
Meeting of the Public Works Committee
November 1, 2016**

The benefits for continuing to use TAC are:

1. Training of staff will be reduced to one type of system thus requiring only one vendor to contact for repairs or programming.
2. The existing pneumatic control system is well beyond serviceable life with compressors failing often. The proposed system will replace all operating systems with the newest technology and improve energy efficiency.
3. Standardize all Village building HVAC control systems.

Motion was made by Trustee Maher, seconded by Trustee Vandenberg to award Total Automation Concepts be awarded the contract for the installation of the HVAC controls for the Public Safety Building at a cost not to exceed \$139,180.00. Vote by voice. Chairman Younker declared the motion carried.

Item #5 – DISCUSS ENGINEERING RFQ – Village Manager Dave Niemeyer stated recently an RFQ for Engineering Services for the Village was sent out. The purpose of this was to qualify one or more engineering firms for future engineering work for the Village. By state law the Qualification Based selection process when hiring an engineer must be utilized. The Village received 12 responses to the RFQ and the staff reviewed them according to the criteria listed in the review process.

The following 5 firms are recommended for interview:

1. Robinson Engineering
2. Harry Hefter Associates
3. Baxter and Woodman
4. Farnsworth Group
5. Christopher Burke

No final decision has been made at this time and interviews will be set up within the next couple weeks.

Item #6 – RECEIVE COMMENTS FROM THE PUBLIC – None

ADJOURNMENT

Motion was made by Trustee Vandenberg, seconded by Trustee Maher to adjourn this meeting of the Public Works Committee. Vote by voice call. Chairman Younker declared the motion carried and adjourned the meeting at 6:07 p.m.

bb

cc: *Village Board
Village Manager
Assistant Village Managers
Village Treasurer
Deputy Village Clerk*