

MINUTES
Public Works & Boundaries Meeting
December 6, 2016 – 6:00 p.m.
Council Chambers at
Tinley Park Village Hall
16250 S. Oak Park Ave.
Tinley Park, IL 60477

Members Present: B. Younker, Chairman
B. Maher, Village Trustee
J. Vandenberg, Village Trustee

Members Absent: None

Other Board Members Present: D. Seaman, Mayor
T. J. Grady, Village Trustee
M. Pannitto, Village Trustee

Staff Present: D. Niemeyer, Village Manager
B. Bettenhausen, Village Treasurer
K. Workowski, Public Works Director
S. Neubauer, Chief of Police
P. Wallrich, Interim Community Development Director
L. Valley, Executive Secretary
B. Bennett, Commission Secretary

Item #1 - The meeting of the Public Works Committee Meeting was called to order at 6:00 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE PUBLIC WORKS AND BOUNDARIES COMMITTEE MEETING HELD ON NOVEMBER 21, 2016 - Motion was made by Trustee Younker, seconded by Trustee Vandenberg to approve the minutes of the Public Works and Boundaries Committee Meeting held on November 21, 2016. Vote by voice. Chairman Younker declared the motion carried.

Item #3 – DISCUSS HIRING OF ENGINEER FIRM(S) – Village Manager, Dave Niemeyer stated earlier this year, the Village issued an RFQ for Engineering Services. The Village received a total of 12 responses to the RFQ. Upon review of the RFQ's staff provided a recommendation listing of 5 firms to interview for further consideration. Interviews were conducted by the Public Works Chairman, Village Manager, Assistant Village Manager and Public Works Director on November 17, 2016. Upon completion of the interview process, it was the unanimous recommendation of the interview committee that 3 firms were deemed the most qualified to provide engineering services to the Village of Tinley Park. The recommended firms are (presented in alphabetical order):

- Baxter & Woodman
- Christopher B. Burke Engineering
- Robinson Engineering

The 3 firms were recommended based on several factors, including, but not limited to, the following:

- Reference Checks
- Government Experience
- Quality & Experience of Staff
- Oral Interview Quality

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- Character, Integrity & Reputation of the Firm

It was recommended that a job description and a summary of savings and costs be compiled and presented at the next committee meeting.

Mayor Seaman stated as a point of record that his niece, god daughter works for Baxter & Woodman.

Item #4 – RECEIVE COMMENTS FROM THE PUBLIC – None

ADJOURNMENT

Motion was made by Trustee Vandenberg, seconded by Trustee Maher to adjourn this meeting of the Public Works Committee. Vote by voice call. Chairman Younker declared the motion carried and adjourned the meeting at 6:04 p.m.

bb

cc: *Village Board*
Village Manager
Assistant Village Managers
Village Treasurer
Deputy Village Clerk