

Minutes of the Executive Session  
 March 11, 2021, 5:30 p.m.  
 Special Committee of the Whole Meeting – Village Hall of Tinley Park  
 16250 S. Oak Park Avenue, Tinley Park, IL

Motion was made by Trustee Brennan, seconded by Trustee Brady, to adjourn to Executive Session at 6:09 p.m. to discuss the following:

- A. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY.**
- b. SECURITY PROCEDURES AND THE USE OF PERSONNEL AND EQUIPMENT TO RESPOND TO AN ACTUAL, A THREATENED OR A REASONABLY POTENTIAL DANGER TO THE SAFETY OF EMPLOYEES, STUDENTS, STAFF, THE PUBLIC, OR PUBLIC PROPERTY.**

The Village Clerk announced that this Executive Session is now being recorded.

This meeting was conducted pursuant to Governor Pritzker’s disaster proclamation and Public Act 101-0640, which amends requirements of the Open Meetings Act due to the COVID-19 pandemic. Pursuant to the same, the Village Board finds that it would be impractical to conduct an in-person meeting with all members present. All Elected officials confirmed were present.

A roll call was taken:

In attendance, responding to roll call: M. Glotz, President Pro-Tem  
 K. Thirion, Village Clerk  
 C. Berg, Village Trustee  
 W. Brady, Village Trustee  
 W. Brennan, Village Trustee  
 D. Galante, Village Trustee  
 M. Mueller, Village Trustee

Board Members Absent: J. Vandenberg, Village President

Others Present: D. Niemeyer, Village Manager  
 B. Bettenhausen, Village Treasurer  
 H. Lipman, Assistant to the Village Manager  
 L. Godette, Deputy Village Clerk

**Security Procedures . . .**

**Village Email Security Issue** – Village Manager Niemeyer presented an update regarding an intrusion into the Village Microsoft Exchange System (email). While the IT Manager, Anthony Ardolino, was performing maintenance on the email system he discovered twenty-five (25) outsiders who had intruded into the system. Approximately 30,000 Microsoft customers have experienced this same issue. At this time the Village is only aware that these intruders were looking at the system. There is no evidence that they were doing anything more. The next step in this procedure is to do a forensic study of the system. The price of this study should be within the Village Manager’s spending authority. The incident has been reported to the Village’s Cyber Insurance provider. All indications are that it was nothing more than intruders looking at the Village system.

Trustee Mueller stated that the concern is with the intruders getting access to user names and passwords, but feels the risk is very small to the Village. He stated that all the audit trails have been reviewed.

Mr. Niemeyer stated that at this time the vulnerability to the system has been closed.

### **Personnel**

Village Manager Niemeyer stated that at the March 16, 2021, Village Board meeting the Board will see two (2) items on the agenda regarding the Non-Discrimination Policy and the Appointment of the Fair Housing Compliance Officer. With the recent resignation of Terica Ketchum staff recommends the appointment of Assistant to the Village Manager, Hannah Lipman, be appointed to the position. With this, the Non-Discrimination Policy will need to be amended to reflect the contact information for the Fair Housing Compliance Officer.

Mr. Niemeyer also stated that the budget discussions regarding pay increases will take place in the executive session on March 16, 2021, as the union contracts will be part of this discussion.

Motion was made by Trustee Mueller, seconded by Trustee Berg, to adjourn this Executive Session and return to the Regular Village Board meeting. Vote on roll call: Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller.

Nays: None. Absent: None. President Pro-Tem Glotz declared motion carried and this Executive Session was adjourned at 6:21 p.m.

Motion was made by Trustee Brady, seconded by Trustee Brennan, to adjourn the Regular Village Board meeting. Vote on roll call: Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: Galante. President Pro-Tem Glotz declared motion carried and the Regular Village Board meeting was adjourned at 6:21 p.m.