

MINUTES
Executive Session of the Public Safety Committee
Vogt Conference Room
April 22, 2013 – 7:15 p.m.

Members Present: B. Maher, Chair – Public Safety Committee
T. Staunton, Village Trustee

Members Absent: G. Hannon, Village Trustee

Village Board Members Present: E. Zabrocki, Mayor
P. Leoni, Village Trustee
T. J. Grady, Village Trustee

Staff Present: S. Niehaus, Village Manager
S. Tilton, Assistant Village Manager
S. Neubauer, Police Chief
K. Dunn, Fire Chief
T. Melody, Village Attorney
L. Godette, Deputy Village Clerk

Others Present: P. O'Connor, IRMA Attorney
L. Busch, IRMA Attorney

The Executive Session was called to order at 7:15 p.m. Vote on roll call: Ayes: Maher, Staunton. Nays: None. Absent: Hannon. Chairman Maher declared motion carried.

Litigation – When an action against, affecting or on behalf of the particular public body has been filed or is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Item #1 – The Committee discussed IRMA Case #160589. Upon discussion, the consensus of the Committee was to concur with the recommendation of the IRMA attorneys that they be given settlement authorization of up to \$100,000. The IRMA attorneys indicated they would move forward with the proposed settlement and report back to the Committee after speaking with the Plaintiff's attorney.

Personnel – The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Item #1 – Village Manager Niehaus provided a history of the discipline, required training and employee improvement plan for the former Telecommunications Supervisor. As the employee improvement plan time period will be coming to an end, the Village will need to make a determination regarding the future of the employee. Upon discussion the consensus of the Committee was to direct the Village Manager and Village Attorney to negotiate a resignation settlement agreement with the employee.

Item #2 – Assistant Village Manager Tilton reported on the investigation into an alleged falsification of training records by one of the Fire Department Assistant Chiefs. Upon discussion between the Village Attorney and Village Manager, it was recommended that a Committee consisting of the Assistant Village Manager Tilton, the Human Resources Director and Human Resources Assistant formed to review the allegations. The Committee interviewed six members of the Fire Department, including the alleged offender, and it was determined that an error was made on how a particular training session was recorded. It was further determined that there was no malicious intent to falsify any records. The Committee also recommended that the Fire Department review their training and document procedures to look for ways to make improvements.

Motion was made by Trustee Staunton, seconded by Trustee Hannon to call this Executive Session to order. Vote on roll call: Ayes: Maher, Staunton. Nays: None. Absent: Hannon. Motion carried and called this Executive Session to order at 8:35 p.m.