

Minutes of the Executive Session
 May 19, 2020, 7:30 p.m.
 Regular Village Board Meeting – Village Hall of Tinley Park
 16250 S. Oak Park Avenue, Tinley Park, IL

Motion was made by Trustee Brennan, seconded by Trustee Brady, to adjourn to Executive Session at 8:39 p.m. to discuss the following:

- A. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY.**

The Village Clerk announced that this Executive Session is now being recorded.

This meeting was held remotely consistent with Governor Pritzker's Executive Order 2020-07 issued on March 16, 2020, which suspends the Open Meetings Act provisions relating to in-person attendance by members of a public body. Specifically, the Governor's Office: (1) suspends the requirement in Section 2.01 that "members of a public body must be physically present;" and (2) suspends the limitations in Section 7 on when remote participation is allowed. On April 30, 2020, Executive Order 2020-33 re-issued Executive Order 2020-07.

A roll call was taken:

In attendance, responding to roll call:

J. Vandenberg, Village President (Participated electronically)
 K. Thirion, Village Clerk
 C. Berg, Village Trustee (Participated electronically)
 W. Brady, Village Trustee
 W. Brennan, Village Trustee
 D. Galante, Village Trustee
 M. Glotz, President Pro-Tem
 M. Mueller, Village Trustee (Participated electronically)

Board Members Absent:

Others Present:

D. Niemeyer, Village Manager (Participate Electronically)
 P. Carr, Assistant Village Manager
 B. Bettenhausen, Village Treasurer
 A. Brown, Assistant Village Treasurer
 L. Godette, Deputy Village Clerk
 H. Lipman, Management Analyst
 P. O'Grady, Village Attorney

Personnel . . .

Village Manager Niemeyer noted that at the May 6, 2020, Executive Session the Board directed staff to make strategic budget cuts pertaining to personnel.

At this time Assistant Village Treasurer Brown presented an overview of the FY 2021 Temporary Budget Reductions to date. He stated that the Finance department continues to work with department heads to refine the new spending plan. The focus remains on the General Fund due to the majority of forecasted revenue loss

totaling over \$11 million, about 80 percent of the total forecasted revenue loss to the Village. The initial proposal was to reduce budgets by 20 percent, the intended target would have reduced General Fund expenditures by \$11.6 million. Over the past two weeks staff has refined the FY 2021 spending plan based on feedback from the Village board. The changes of note include:

- Add back \$2,400 in the Fire Department for Community Relations;
- Add Back \$21,000 in the Community Development Department for required training and engineering fees; and
- Add back \$80,000 to General Overhead for anticipated unemployment costs that may occur during this reduction.

Mr. Brown noted that department heads also had been given the same opportunity to review and revise proposed personnel changes. The changes reflected are the proposals of each department for personnel changes without considering the original budget reduction target of 20 percent. The revised total temporary budget reductions in the General Fund, including operations and personnel, total \$6.69 million. The original proposal totaled \$7.68 million. The revisions have led to an addition back of almost \$1 million.

The Village currently has an unrestricted fund balance in the General Fund of about \$30 million, which represents about six months of expenditures. A worst-case scenario for FY 2021 reflects the Village would generate about 50 percent of the budgeted General fund revenue. If no change was made to the spending plan, the Village would run out of unrestricted funds by the end of the fiscal year, April 30, 2021. If the proposed spending plan is implemented that would allow the Village to operate an additional six (6) weeks beyond the end of fiscal year, mid-June 2021.

Trustee Glotz asked if the training that is being added back into the Community Development budget is for staff certification purposes. Trustee Mueller noted that this is in-state training for two (2) employees to get their certifications.

It was the consensus of the Board to go forward with the FY 2021 Temporary Budget Reductions as presented.

Motion was made by Trustee Brady, seconded by Trustee Brennan, to adjourn this Executive Session and return to the Regular Village Board meeting. Vote on roll call: Ayes: Brady, Berg, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro-Tem Glotz declared motion carried and this Executive Session was adjourned at 8:56 p.m.

Motion was made by Trustee Brennan, seconded by Trustee Glotz, to adjourn the Special Village Board meeting. Vote by voice call. President Pro-Tem Glotz declared motion carried and this Executive Session was adjourned at 8:56 p.m.

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