

**Minutes of SENIOR SERVICES COMMISSION  
Meeting of March 7, 2018  
Kallsen Conference Center**

**CALL TO ORDER:**

The Tinley Park Senior Services Commission meeting was called to order at 3:04 p.m. by Chairman Bob Hayes.

**ROLL CALL:**

Present:

Commissioners: Chairman: Bob Hayes  
Andy Ashmus  
Rosemarie Bauer  
Gordon Collins  
Phyllis Groberski  
Vicki Hayes  
Marcie Hecht  
Grant Steeve  
Mike Cutrano, Associate  
Linda Sullivan, Senior Center Assistant  
Rob Zimmer, Village Liaison  
Bill Brady, Village Trustee  
Secretary: Denise Maly-Politano

**APPROVAL OF AGENDA:**

A motion was made by Commissioner Grant Steeve, seconded by Gordon Collins to approve the Agenda. Bob Hayes declared the motion carried.

**APPROVAL OF MINUTES:**

A motion was made by Gordon Collins, seconded by Grant Steeve, to approve the Minutes of the February 7, 2018 meeting of the Senior Services Commission as submitted. Motion was approved via voice vote. Chairman Bob Hayes declared the motion carried.

Chairman Bob Hayes welcomed Trustee Bill Brady and introductions were made.

Trustee Bill Brady apologized for being absent for most senior meetings, however, he has a conflict with working at the township senior event on the same day and time.

## **REPORTS:**

### **Senior Center Administrative Report - Linda Sullivan**

#### **1. Financial Report:**

Linda Sullivan distributed the current budget, financial report and list of bills paid. Note there were no debits in February because so much was bought in January. Little Joe's Catering, Winston's and Jewel gift cards were purchased/paid for.

Phyllis Groberski inquired about Gordon Collins' Culvers gift card idea for give away. Linda Sullivan purchased 10 Culvers gift cards to see the interest. She will purchase more Culvers.

Trustee Brady inquired about who does the purchasing. Linda Sullivan stated she does all of the purchasing and most bulk items are purchased from GFS because she has an account there. Also has an account at Jewel. Jewel is mostly for cakes and desserts. Bill Brady suggested a membership to Restaurant Depot at 127<sup>th</sup> and Pulaski where he found the prices to be less. For example, GFS creamer is \$14.00 more compared to Restaurant Depot. All disposable items are purchased by bulk.

Gordon Collins suggested giving a list to Trustee Brady for bulk items.

#### **2. Senior Community Center Operations:**

Linda Sullivan stated all trips and buses have been paid for. The luncheon for March will be catered by Polonia with Zettlmeiers Bakery for dessert. April 11<sup>th</sup> luncheon catered by Texas Roadhouse. The security deposit of \$300.00 has been paid to Zion Lutheran for Oktoberfest.

Linda Sullivan reported that she ordered 42 tickets for the March 22<sup>nd</sup> trip to Drury Lane. Around \$3,000.00 will be owed when the bill arrives as only a deposit has been paid. The Drury Lane contract was distributed for viewing. The bus will cost \$720.00.

There is a Dean Martin show on May 4<sup>th</sup> at White Fence Farm. We will have 20 people but can change the reservation to 40 if we have the interest.

Rose Marie Bauer suggested a volunteer sign-up sheet for volunteers and also suggested that volunteers do not pay for their lunch the day they serve/volunteer. Thinks it's a way to attract volunteers.

Gordon Collins added the volunteers must stay for preparation, serving and clean-up of the luncheon. You can't arrive, eat and leave.

Bob Hayes suggested bringing the volunteer list every month to the Senior Services meeting and if there is space the commissioners will fill in where needed.

Linda Sullivan and Grant Steeve created a volunteer schedule for volunteers and decorating. There is a list of themes where the decorating will be changed each month. It will be at 1:00 p.m. the day before the luncheon each month for decorating. The decorations/themes would be: February – Valentine's Day/Hearts/Angels; March – St. Patrick's Day/Shamrocks; April – Easter/Rabbits and Eggs; May – flowers; June – flags/red/white/blue/patriotic; July – fireworks; September – fall colors/leaves; October – Halloween/pumpkins; November – Thanksgiving/turkeys; December - Christmas.

Gordon Collins suggested volunteers need to work a minimum number of hours, say 8-10 hours, in order to qualify for the free luncheon.

Linda Sullivan reported that correspondence/thank you notes were received from the Houston Food Pantry, Shriners and Together We Copes. \$100.00 and 192 pounds of food was donated to Together We Cope, \$100.00 donates to Shriners and \$300.00 to the Houston Food Pantry.

## **Committee Reports**

1. Membership: Currently there are 276 members. Two members joined and one is currently undecided.

2. Programs and Special Events:

**Oktoberfest**

Linda Sullivan paid the \$300.00 security deposit to Zion Lutheran and secured the entertainment. Dennis Motyka will be the musical performer as both Eddie Karosa and his uncle were not available. This is a recommendation from Karosa. The date is October 10, 2018.

**NEW BUSINESS:**

Discover Tinley – April 7, 2018. Volunteers needed. A sign-up sheet for availability will be at next month’s meeting. We will wear the gray shirts and Gordon Collins suggested name tags.

Grant Steeve suggested something be done about the temperature in the Senior Center. After 3:00 p.m. there is a drastic temperature drop and we are at the center until 4:00 p.m. or later. Rose Marie Bauer stated it is cold in the morning too.

Rob Zimmerman spoke with Public Works about Linda Sullivan’s concern about measurements being taken at the Senior Center. He stated that these are incredibly preliminary measurements of the center if they are going to do any remodeling or renovations. It is not in the budget yet. Renovations have not been approved yet. Expressed concerns such as getting on ladders, step stools, things stored up high, etc. related to future renovations. He will also mention the air temperature to Public Works.

Linda Sullivan suggested cabinets to store things but can’t be too high.

**OLD BUSINESS:**

No old business.

**RECEIVE COMMENTS FROM THE PUBLIC:**

No comments/no visitors.

**GOOD OF THE ORDER:**

Bob Hayes asked if anyone was interested in the Irish parade. You are welcome to walk/ride in the parade.

Andy Ashmus distributed an itinerary with bus trips with Phil and Amy. Also reported there is free Bingo at McGann Funeral Home and they provide a free lunch with coffee and soda. Andy also reported the next activity at the Oak Forest Senior Center is March 22<sup>nd</sup> so sign up early.

Gordon Collins asked how to renew appointment as a commissioner? Is it automatic?

Bob Hayes stated that you will get an email confirming your renewed appointment.

Gordon Collins also suggested purchasing XL plastic gloves for serving next time there is a shopping trip to GFS.

**ADJOURNMENT:**

A motion was made by Phyllis Groberski, seconded by Vicki Hayes to adjourn the regular meeting of the Senior Services Commission at 3:57 p.m.

/dmp