

**Minutes of SENIOR SERVICES COMMISSION
Meeting of November 6, 2019
Kallsen Conference Center**

CALL TO ORDER:

The Tinley Park Senior Services Commission meeting was called to order at 3:00 p.m. by Chairman Mike Cutrano.

ROLL CALL:

Present:

Commissioners: Chairman: Mike Cutrano
Rosemarie Bauer
Phyllis Groberski
Bob Hayes
Vicki Hayes
Marcie Hecht
Grant Steeve
Linda Sullivan, Senior Center Assistant (arrived late)
Bill Brady, Village Trustee
Guest: Joan Mann
Secretary: Denise Maly-Politano
Absent: Andy Ashmus
Dominic Sanfilippo, Village Liaison

APPROVAL OF AGENDA:

A motion was made by Vicki Hayes, seconded by Rosemarie Bauer, to approve the agenda as amended. Mike Cutrano declared the motion carried.

DISCUSSION/APPROVAL OF MINUTES:

A motion was made by Marcie Hecht, seconded by Rosemarie Bauer, to approve the Minutes of the October 2, 2019 meeting of the Senior Services Commission as presented. Motion approved via voice vote. Mike Cutrano declared the motion carried.

REPORTS:

Senior Center Administrative Report - Linda Sullivan

A. Financial Report:

Linda Sullivan's distributed a financial report.

Vicki Hayes stated the report is from August 13th, it is not September or October.

Mike Cutrano distributed his own report. He stated he has a friend that is helping him out with this report. Need to thank Denise for this. This is a projection of what we are spending. It is a rough projection. He asked Conner to get a price at Sam's Club for a 75" TV with the mounting for the Senior Center. He will try to get this finance report to everyone at every meeting from now on.

B. Membership:

Linda Sullivan stated there are more people that want to join. Forms were provided.

C. Programs/Special Events/Trips:

Linda Sullivan stated there will be a speaker at the next luncheon regarding memory care. Thinks we have a lot of people for the trip to White Fence Farm. There are 40 people signed up for the White Fence Farm trip. The cost will be \$1,960.00.

Mike Cutrano stated that there is a 55 maximum. If there is not a waiting list, then they are not going. Mike asked how many people are actually going.

Linda Sullivan cannot give an exact number of people going.

Mike Cutrano asked if Linda Sullivan has given the village any money. Linda Sullivan has not.

Marcie Hecht stated that the trip to White Fence Farm is at a cost of \$39.00 which is the wrong amount and we are to meet at 9:30 the day of the trip.

Mike Cutrano asked Denise Maly-Politano to read from the September minutes regarding the White Fence Farm trip details.

Mike Cutrano stated the trip was posted at least two months in advance and we should have a final number. We don't have a final count and we don't have money to turn in to the village. If they have turned in their money then they are going.

Trustee Brady asked how trips are handled. Do people come in to sign a waiver?

Linda Sullivan thinks she probably has more than 75 people signed up.

Trustee Brady stated the bus only holds 56.

Mike Cutrano stated if 55 pay x \$35.00 is \$1,925.00 and we absorb Linda so the check issued by the village should be \$1,960.00.

Trustee Brady asked if they sign up and don't pay. You cannot plan that way. That needs to be changed. He needs to collect payment when signing up for trips to guarantee how many people will be going. Also suggested having a ticket with a tear-off stub for trips and lunches and then you know what number you are at for tickets and reservations.

Marcie Hecht suggested members sign up for trips and special events first, then the other people go up on a waiting list and it opens the trip/event to others.

Linda Sullivan stated she has emergency cards for trips but Marcie Hecht stated that she does not bring the cards with her on the trips. Trustee Brady asked how that helps if you do not bring the cards with on the trips.

Rosemarie Bauer suggested the same tear off idea for the luncheon and we would only print out 50.

Trustee Brady suggested a different color for events. He will bring a sample to show everyone.

Chairman Mike Cutrano stated the bus has been reserved and is \$609.00 for five hours and that time will need to be extended. We will go into overtime and a check for the overtime will be in the mail.

Linda Sullivan stated there will be a trip to Drury Lane to see *American in Paris*. Date and time to come.

Oktoberfest

Grant Steeve asked if everything on the list was there and if everything worked out with the list. Marcie Hecht suggested more napkins for next year as we had run out. Grant Steeve thinks the list he created works. He will add more napkins and aprons to next year's inventory.

Rosemarie Bauer suggested ordering more aprons for next year. The aprons that she washed and folded never made it over. Mike Cutrano had to go back to the center and pick up the others.

Bob Hayes thought it was very handy to have everything together and on a list.

Chairman Mike Cutrano stated the same venue was booked for next year. The SSC will pay \$50.00 extra for table and chair set-up. We tried to do it ourselves and it was too much work. Feels the extra money is worth it so the seniors do not have to do the table and chair set-up.

Vicki Hayes will send any pictures she took of the design over to Laura at St. Stephen's for set-up next year. She thought Oktoberfest went well considering. Food was fantastic and it was unfortunate that we had a lot left over. It will be nice next year to not have to set up the tables.

Trustee Brady stated all pictures should go to the church and it might make the bulletin.

Phyllis Groberski thought it was set up very well.

Bob Hayes was disappointed with the number of people at Oktoberfest. Understands that was due to the invites not being mailed out in time. Appreciate that Linda got on the phone and got more people there but we could have had more.

Chairman Mike Cutrano stated all leftover food was distributed to the church for the next day's function and to an organization in Tinley Park. We ended up with 81 guests not counting the volunteers and commissioners but we ordered for 130. We ate about \$635.00 that realistically could have been spent somewhere else for the seniors. The church was able to use the food.

Marcie Hecht stated she was disappointed we did not have enough people and we had so much food left over. Luckily the church was able to use the food. She also suggested including a map with some directions to the location.

Rosemarie Bauer stated that the church even used the food the next night for the community dinner. We only had 3 aprons and we had 10 people working. How many aprons do we actually have and thinks we should order more and possibly different colors.

Grant Steeve suggested ordering a standard color for everyone.

Mike Cutrano stated Grant will give the list to Linda who will give it to Conner and he will purchase from Sam's Club.

Denise Maly-Politano created a membership list based on the sheets filled out by attendees at Oktoberfest. Asked if this will be the official membership list and if everyone liked the format. This list is a start but far from complete. [Discussion continued regarding list.]

Mike Cutrano explained that the commissioners are not to be on the membership list according to the bylaws because they are not considered members but he would like to keep the commissioners on the membership list in case someone needs to contact anyone.

Trustee Brady suggested an asterisk with a footnote at the bottom indicating they are commissioners.

Vicki Hayes thanked Denise Maly-Politano for doing the membership list.

Joan Moan will follow up with her ladies from church to see if they filled out a form to get on the membership list.

Phyllis Groberski thought the event went well and everyone worked well together.

Linda Sullivan thought there were not as many volunteers in the kitchen.

Marcie Hecht stated we did not have a volunteer list to get volunteers.

[Further discussion on Oktoberfest details followed.]

OLD /ONGOING BUSINESS:

Movies/Snacks

Marcie Hecht brought five movies to the Center but nobody showed up. There was some confusion as to when the movies were. Movies are listed on the newsletter/calendar for the 1st Tuesday of the month and then listed on the back calendar for 26th. She will bring movies for the next one listed on the calendar. There were also problems with the DVD player.

Marcie Hecht reported that Bunco had a wonderful turnout. Need to advertise the \$10.00 prizes more.

Grant Steeve would like to see healthier snacks.

Marcie Hecht thanked Joan for bringing and donating the cheese and other snacks.

Mike Cutrano stated that Linda Sullivan bought snacks at Jewel on Thursday; the Senior Center was closed on Friday, Saturday and Sunday. The fresh cakes were then brought out on Monday. Fresh cakes put out four days after purchase is not good.

Newsletter

Mike Cutrano asked for input/comments on the Newsletter. Phyllis Groberski stated she did not receive one.

Grant Steeve thinks the calendar is too small. Bob Hayes explained it is a template and you can't change the structure of the calendar. The other calendar options would have to have the dates handwritten.

Marcie Hecht stated we are trying to say about the free Thanksgiving lunch but it also lists that tickets are on sale. The newsletter should also say we are having \$10 gift cards now per table and don't list a maximum number of players.

Rosemarie Bauer stated Bunco should also be on there and include the \$10.00 in gift certificates.

Bob Hayes stressed the importance of the information on the back of the newsletter calendar matching the information on the front of the newsletter. We are confusing people with a free lunch and saying that tickets are available.

Mike Cutrano stated that the newsletter states the Senior Center closes at 3:00 but it actually closes at 4:00.

Trustee Brady asked if anyone proofreads this so that another person can look at it and catch things.

Rosemarie Bauer stated that with each and every menu that she has done she has put in the correct spelling in there for Zettlmeier's Bakerei and the German spelling for bakerei and yet again it is misspelled.

Mike Cutrano stated that for the upcoming luncheon an order was placed for 60 with something ordered from Zettlmeier's that Andy Ashmus will be picking up.

Marcie Hecht suggested adding singing and having a special prayer for those with birthdays during that month in addition to recognizing the monthly birthdays in the newsletter.

Rosemarie Bauer wanted to clarify that we had agreed there will not be a volunteer luncheon in December. She stated the December 11th lunch is from Pop's.

RECEIVE COMMENTS:

Joan Mann stated some of the Bunco was disorganized. Everyone has to start at one time. Also suggested having each table with six people.

Marcie Hecht will talk to Gloria about that as she is not sure how the games work.

Marcie Hecht continued discussing the newsletter and asked about chair exercising listed on the newsletter. Asked who said to do this as we did not discuss this at all and we need to make sure we are covered by insurance. Asked where Linda got Ed & Joe's will cater in November. Linda Sullivan said someone wanted them. Marcie stated that Linda needs to take notes as

everyone knew we were ordering from Winston's. Also, Geri does not come on Tuesday, she now comes on Monday. Gift cards are not \$5.00 but are now \$10.00. Also listed Zion Lutheran Church for Oktoberfest when we all knew it was going to be at St. Stephens. The newsletter states we are expecting over 175 members when we don't even know how many members we have as we have not seen the list and we have not ever had more than 135 members. Also need to add Tinley Wish to the newsletter and invitation and state that lunch is free. The village does not sponsor Tinley Wish but any money they get all goes to the kids.

Bob Hayes stated that he is very disheartened, very disgusted with the way things are going. I see us going in the wrong direction instead of having the same goal in mind or how we are reaching that goal is not in a cooperative manner at all. We need each other and we need Linda to do her job. It seems like a wise thing to do if we need to sit down and make sure the front side of the calendar matches the back side.

Marcie Hecht agreed and stated there will not be a Senior Center if we all leave.

Grant Steeve stated we need to have the courtesy to listen to each other and not start talking at one time.

GOOD OF THE ORDER:

Vicki Hayes assumes that we will all get the newsletter by the 2nd or 3rd week. We come every month, things we ask for every single meeting and we don't get them. We still do not get the newsletter in a timely fashion. Things are misspelled, things are inappropriate, very frustrated.

Joan Mann thanked Bob and Vicki Hayes for their help with Oktoberfest.

Linda Sullivan stated it would be nice if she could get things done on time but she does not have the opportunity because her computer goes down and she's stuck with it. It is very frustrating to have something she can do anything with.

Chairman Mike Cutrano suggested Linda call IT and have them come over and fix it. Newsletter came out the 25th of October. It needs to be out the 2nd or 3rd week at the latest. No excuses. Membership list is a mailing list that is not up

to date. We are still using the old information and the old labels. You have to take them off the list when they pass or move.

Marcie Hecht asked why we don't need to sign in anymore in the big book when they come in. They sign for the Bingo and Bunco only.

Trustee Brady stated if there is a computer problem you need to call him or Dominic who will then call IT to get things fixed if Linda cannot get ahold of them.

ADJOURNMENT:

A motion was made by Phyllis Groberski, seconded by Marcie Hecht, to adjourn the regular meeting of the Senior Services Commission at 4:45 p.m.

/dmp