

Minutes of SENIOR SERVICES COMMISSION
Meeting of May 1, 2019
Kallsen Conference Center

CALL TO ORDER:

The Tinley Park Senior Services Commission meeting was called to order at 3:00 p.m. by Chairman Mike Cutrano.

ROLL CALL:

Present:

Commissioners: Chairman: Bob Hayes
Andy Ashmus
Rosemarie Bauer
Mike Cutrano, Associate
Phyllis Groberski
Vicki Hayes
Marcie Hecht
Grant Steeve
Linda Sullivan, Senior Center Assistant
Bill Brady, Village Trustee
Denise Maly-Politano, Secretary

APPROVAL OF AGENDA:

A motion was made by Commissioner Bob Hayes, seconded by Phyllis Groberski, to approve the agenda. Mike Cutrano declared the motion carried.

DISCUSSION AND APPROVAL OF MINUTES:

[Discussion regarding the minutes followed.]

Trustee Brady clarified that people are not allowed to bring cooked food home from the Township because you do not know how long it is sitting there after they have been served. Food items such as bread would be ok as it is not cooked.

Grant Steeve asked about certifying people to handle food.

Trustee Brady stated that what he has seen at the center for handling food is fine. It would be about \$150.00 per person to take the certification at MVCC.

Grant Steeve thought it would be appropriate to get money from the budget for maybe one person to have the certification.

Andy Ashmus stated we are not cooking, only serving so therefore thought it unnecessary.

Linda Sullivan said we have the money in the budget and we don't want to go with someone where we don't know about their cleanliness. The seniors deserve a nice meal. Would prefer a restaurant with a 4 or 5 star rating.

Rosemarie Bauer stated that she will not be doing the billing as far as food ordering is concerned but she will follow-up with the various restaurants, help choose restaurants, investigate, and wants to meet with Linda to discuss menus. Restaurants are all in Tinley.

Andy Ashmus volunteered to help with pick-up and delivery when needed.

Grant Steeve clarified what he needs to take inventory of. Non-food items, inventory of supplies such as paper plates, napkins, silverware, etc.

Trustee Brady included salt, pepper, sternos, hand towels, cleaning supplies, cups, plastic silverware, zip lock bags, gloves to the inventory.

Rosemarie Bauer does not want to ask Zettlemeier for a discount. Thinks they are fair and would advise Dawn that we would order dessert for every luncheon in the future.

Linda Sullivan agreed and said everyone likes Zettlemeier. Thinks they give us a discount already.

Marcie Hecht asked about Zettlemeier vacation.

Linda Sullivan stated during their vacation dessert would be ordered from somewhere else.

Rosemarie Bauer asked if there was still a birthday cake purchased each month.

Trustee Brady thought it was a great idea to recognize everyone's birthday for the month at the monthly luncheons.

Rosemarie Bauer inquired about the sign-up sheet. We agreed we would have the sheet at every meeting so that we know how many will be there the next week for the luncheon as far as commissions and then if Linda does not have enough she will call people on the list.

[Discussion about volunteer list followed.]

Mike Cutrano asked about the Excel program and the alpha order membership list. This would include names, addresses, phone numbers and an emergency contact number.

Marcie Hecht said she would help make phone calls to update the list.

Viki Hayes will work on the Newsletter and calendar.

A motion was made by Bob Hayes, seconded by Vicki Hayes, to approve the Minutes of the April 3, 2019 meeting of the Senior Services Commission as submitted. Motion was approved via voice vote. Mike Cutrano declared the motion carried.

REPORTS:

Senior Center Administrative Report - Linda Sullivan

A. Financial Report:

Linda Sullivan's submitted bills for the financial report, inventory and bills paid.

B. Membership: Currently 255 members.

C. Programs/Special Events/Trips:

Mike Cutrano asked if Linda Sullivan looked into a new charter bus company closer to Tinley Park.

Linda Sullivan stated we are given a budget for the year. She has chosen the particular bus company because a) has anybody had a bad trip?; b) Are they not good to us, don't they help us?; c) They are reliable. Why do we need to switch? Very secure with that bus.

Mike Cutrano stated we are trying to save money. Thought a bus and bus driver closer to us might be less money. Save money by lowering the cost of the bus. There is a charter nearby in Oak Forest. Trying to make it easier for the senior citizens of Tinley to save as much money as possible.

Linda Sullivan stated there is a casino trip August 20th and that is a free bus. September 26th is the Pajama Game trip to Munster and that includes lunch. This package deal is \$1,742.84.

Rosemarie Bauer asked about a possible Munster trip at Christmas. Also suggested a trip to the Morton Arboretum in summer.

Bob Hayes stated it would nice to subsidize the bus then the price for tickets would go down.

[Discussion on a possible special finance meeting on Thursday, May 9th at 3:00 p.m. to discuss the finances of the Senior Center.]

Mike Cutrano distributed new budget sheets.

Trustee Brady stated there is roughly \$2,100 per month to spend each month.

Marcie Hecht would like to see more trips and more seniors go on the trips.

D. Volunteer Schedule for Luncheons

Schedule for volunteers will be distributed for volunteers to sign up in 2019.

NEW BUSINESS:

Mike Cutrano wants to institute a pro temp to a one year term, especially when he is in Florida during February and March. Grant Steeve will be appointed.

Grant Steeve stated he will accept provisionally.

Mike Cutrano also wants a letter to be given to Brad Bettenhausen and the finance department stating that all bills will be counter-signed by him or Grant Steeve.

All in favor of Grant Steeve being appointed pro temp in Mike Cutrano's absence.

OLD BUSINESS:

Schedule of volunteers discussed.

GOOD OF THE ORDER:

Trustee Brady is planning on continuing as the liaison for the Senior Services Commission. It will be officially decided next Tuesday when the new people are all sworn in.

Mike Cutrano showed everyone the suggestion box for the Senior Center.

Trustee Brady inquired about the parking permit. Linda Sullivan will be picking up copies of the parking permits today.

Phyllis Groberski stated you can obtain the new resident hanger from the police department to be able to get into the area when it conflicts with the traffic for all activities in the area.

RECEIVE COMMENTS FROM THE PUBLIC:

No public/no comments.

ADJOURNMENT:

A motion was made by Phyllis Groberski, seconded by Vicki Hayes, to adjourn the regular meeting of the Senior Services Commission at 4:35 p.m.

/dmp