

Minutes of Senior Services Commission  
Meeting of January 4, 2023  
Kallsen Conference Center

CALL To ORDER:

The Tinley Park Senior Services Commission meeting was called to order at 3:06 p.m. by Chairman Bob Hayes.

ROLL CALL:

Commissioners            Bob Hayes, Chairman  
Present:                    Andy Ashmus  
                                  Celeste Figliulo  
                                  Vicki Hayes  
                                  Marisa Harrison  
                                  Roxane Tyssen, Senior Center Administrator  
                                  Denise Maly-Politano, Commission Secretary

Absent:                    Sam Avalos  
                                  Theresa Flowers  
                                  Phyllis Groberski  
                                  Trustee William Brady

**APPROVAL OF AGENDA:**

After an addition to the Agenda made by Senior Center Administrator Roxane Tyssen, Chairman Bob Hayes declared the Agenda approved.

**APPROVAL OF MINUTES:**

Motion made by Celeste Figliulo, seconded by Vicki Hayes, to approve the December 7, 2022 minutes of the Senior Services Commission meeting.

**REPORTS:**

**Senior Center Updates and Reports (Roxane Tyssen)**

**A. Financial Report:**

Senior Center Administrator Roxane Tyssen provided updates and distributed handouts on the budget which runs from May 1<sup>st</sup> to April 30<sup>th</sup>.

Petty cash was used for postage, holiday decorations, an air fryer, and a crock pot for the Senior Center.

**B. Membership:**

Membership has gone up a lot. Thanks to Mayor Glotz for publicizing the Senior Center. Newsletter now goes to 275 households. Senior Center Administrator Roxane Tyssen reported that due to the increase in postage again, there will be no hard copies of the Newsletter mailed out. If hard copies are needed you can pick up a copy at the Senior Center or let her know and she will have a special mailing.

Chairman Bob Hayes agreed and said it is much more efficient to use email.

Senior Center Administrator Roxane Tyssen is looking into Drury Lane *Chorus Line* trip for February/early March. Also looking into *Johnny Cash* for an August trip.

Luncheon will be catered by Winston's.

**NEW BUSINESS:**

**1) Porter Place Sponsorship**

Senior Center Administrator Roxane Tyssen thanked Porter Place for their Bingo sponsorship. She is looking into additional sponsorships for Bingo prizes.

**2) New Signs and/or Banner**

Senior Center Administrator Roxane Tyssen distributed copies of two sample banners for the Senior Center. The banner would be 3'x1.5" with grommet holes for hanging. The banner would be mounted on the window facing the parking lot.

Motion made by Vicki Hayes, seconded by Marisa Harrison to purchase the banner and signage for the Senior Center.

**3) Commission Review of Year End Budget and consider the following:**

**New book shelves**

Senior Center Administrator Roxane Tyssen would like to purchase new book shelves to store games and book by the book nook.

Motion made by Vicki Hayes, seconded by Marisa Harrison to purchase bookshelves costing up to \$150.00.

**Floor Lamp**

Motion made by Celeste Figliulo, seconded by Marisa Harrison to purchase a new floor lamp.

**Additional newsletter/pamphlet holders**

Motion made by Celeste Figliulo, seconded by Vicki Hayes to purchase 6 additional newsletter holders and 6 pamphlet holders.

**Possibility of a new workspace/desk area**

Senior Center Administrator Roxane Tyssen distributed a blueprint of new workspace/desk area. Pricing for the diagram as shown is about \$6,000.00.

[Discussion continued on desk area. Will revisit in February.]

**National Council on Aging Conference**

Senior Center Administrator Roxane Tyssen is looking for a motion for her to attend a virtual 2-day conference in June.

Motion made by Marisa Harrison, seconded by Andy Ashmus, to register and pay for the June conference at a cost of \$175.00.

**OLD/ONGOING BUSINESS:**

N/A

**GOOD OF THE ORDER**

Senior Center Administrator Roxane Tyssen suggested having volunteers write letters from Santa to seniors. This would be an idea for next year.

**Receive Comments from the Public**

N/A, no public.

**Adjournment**

Motion to adjourn made by Vicki Hayes, seconded by Marisa Harrison, to adjourn.

Meeting adjourned at 3:55 pm.

/dmp