

**MEETING NOTICE**

**NOTICE IS HEREBY GIVEN** that the Regular Meeting of the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, July 18, 2023, beginning at 6:30 PM in the Council Chambers at the Village Hall of Tinley Park, 16250 South Oak Park Avenue, Tinley Park, Illinois.

6:30 PM            CALL TO ORDER

                         PLEDGE OF ALLEGIANCE

                         ROLL CALL

**ITEM #1**

SUBJECT:            CONSIDER APPROVAL OF AGENDA

ACTION:            Discussion - **Consider approval of agenda as written or amended.**

COMMENTS: \_\_\_\_\_  
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**ITEM #2**

SUBJECT:            CONSIDER APPROVAL OF MINUTES OF THE REGULAR VILLAGE BOARD MEETING HELD ON JUNE 20, 2023.

ACTION:            Discussion: **Consider approval of minutes as written or amended.**

COMMENTS: \_\_\_\_\_  
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**ITEM #3**

SUBJECT:            CONSIDER A PROCLAMATION RECOGNIZING JOSH TEARE'S WISH COME TRUE - **President Glotz**

ACTION:            Discussion: Tinley Park resident, 6-year-old Josh Teare, received his wish to travel to San Diego, California with his family to visit the San Diego Zoo, Sea World, and Legoland by the Make-A-Wish Foundation. **Consider recognizing Josh Teare's wish come true.**

COMMENTS: \_\_\_\_\_  
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**ITEM #4**

SUBJECT: CONSIDER REQUEST FROM THE NATIONAL ASSOCIATION OF TOWN WATCH (NATW) TO PROCLAIM TUESDAY, AUGUST 1, 2023, AS THE 40TH ANNUAL "NATIONAL NIGHT OUT" IN THE VILLAGE OF TINLEY PARK - **President Glotz**

ACTION: Discussion: National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie. This is the 40th year that the Village of Tinley Park has participated in this national event. **Consider proclaiming Tuesday, August 1, 2023 "National Night Out in the Village of Tinley Park."**

COMMENTS: \_\_\_\_\_  
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**ITEM #5**

SUBJECT: RECEIVE PRESENTATIONS OF THE TINLEY PARK BUSINESS SPOTLIGHT - VINNY'S CLAM BAR, BACK INTACT CHIROPRACTIC, AND EPIC WINGS - **President Glotz & Clerk O'Connor**

ACTION: Discussion:

1. Vinny's Clam Bar will be opening soon at 18201 South Harlem Avenue. We're pleased to welcome Jeffrey Polak, General Manager of Vinny's Clam Bar.
2. Back Intact Chiropractic, 16735 Oak Park Avenue, provides patient-centered approaches to chiropractic care and complementary therapies by taking the time to understand each individual's unique needs and goals. Please join me in welcoming Dr. Ryan Bishton of Back Intact Chiropractic.
3. Epic Wings, 17120 South Harlem Avenue, features their signature freshly-made and never-frozen chicken wings in addition to pizza sticks, bread sticks, salads, and more! We're pleased to welcome Cory Craig, Area Manager for Epic Wings.

COMMENTS: \_\_\_\_\_  
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**ITEM #6**

SUBJECT: CONSIDER THE APPOINTMENT OF KELLY OSWALD TO THE POSITION OF MARKETING PROGRAM COORDINATOR - **President Glotz**

ACTION: Discussion: Kelly joined the Village in February 2022 in a part-time role to oversee the summer Farmers Market. Since then, she has supported the marketing department with various programming initiatives. Kelly has nearly 16 years of management and customer service experience and holds a Bachelor's Degree in Mass Communications and Media Studies. **Consider appointing Kelly Oswald to the position of Marketing Program Coordinator effective August 22, 2023.**

COMMENTS: \_\_\_\_\_  
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**ITEM #7**

SUBJECT: CONSIDER THE APPOINTMENT OF ALEXANDRIA SCHMECKPEPER TO THE POSITION OF POLICE CLERK MATRON - **President Glotz**

ACTION: Discussion: Alex has worked for the Records Division in a part-time role for over eight (8) years and has demonstrated a strong understanding of the responsibilities and requirements of the position. She has excellent customer service skills, displayed an aptitude for technology, and is detailed oriented. She is recommended for promotion to the midnight shift, full-time position in the Records Division. **Consider appointing Alexandra Schmeckpeper to the position of Police Clerk Matron effective July 23, 2023.**

COMMENTS: \_\_\_\_\_  
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**ITEM #8**

SUBJECT: CONSIDER THE FOLLOWING COMMISSION APPOINTMENT FOR FISCAL YEAR 2024 - **President Glotz**

ACTION: Discussion: Environmental Enhancement Commission:  
  
• Amanda Loxtercamp

COMMENTS: \_\_\_\_\_  
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**ITEM #9**

SUBJECT: CONSIDER APPROVAL OF THE FOLLOWING CONSENT AGENDA ITEMS:

- A. CONSIDER ADOPTING RESOLUTION 2023-R-072 APPROVING A MEMORANDUM OF UNDERSTANDING CONCERNING THE TINLEY PARK POLICE DEPARTMENT'S PARTICIPATION IN THE COOK COUNTY SHERIFF'S OFFICE PRESCRIPTION DRUG TAKE BACK PROGRAM.
- B. CONSIDER ADOPTING RESOLUTION 2023-R-073 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND THE ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK (IPWMAN) FOR AN INTRASTATE PROGRAM FOR MUTUAL AID AND ASSISTANCE IN THE AMOUNT OF \$250.
- C. CONSIDER ADOPTING RESOLUTION 2023-R-074 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND SEWER ASSESSMENT SERVICES, LLC FOR INFLOW AND INFILTRATION (I/I) INVESTIGATIONS IN THE AMOUNT OF \$68,400.
- D. CONSIDER ADOPTING RESOLUTION 2023-R-078 AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN BREMEN HIGH SCHOOL DISTRICT 228 (TINLEY PARK HIGH SCHOOL) AND THE VILLAGE OF TINLEY PARK FOR A SCHOOL RESOURCE OFFICER.
- E. CONSIDER REQUEST FROM HARALD VIKING LODGE #13 TO CONDUCT A QUEEN OF HEARTS RAFFLE BEGINNING JULY 19, 2023, WITH THE WINNER BEING DRAWN EACH TUESDAY AT THE VIKING LODGE, 6730 175TH STREET.
- F. CONSIDER PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$6,998,474.01 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED JUNE 23 AND 30, AND JULY 7 AND 14, 2023.

ACTION: Discussion: **Consider approval of consent agenda items.**

COMMENTS: \_\_\_\_\_  
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**ITEM #10**

SUBJECT: CONSIDER ADOPTING ORDINANCE 2023-O-036 GRANTING AMM WHOLESALE & APPLIANCE A SPECIAL USE AT 8200 185TH STREET - **Trustee Mahoney**

ACTION: Discussion: The Special Use permits Retail Incidental To A Wholesale Use in the M-1 PD (Tinley Crossings Corporate Center PUD) zoning district. The Plan Commission held a Public Hearing on July 6, 2023, and voted 8-0 to recommend approval of the Special Use Permit in accordance with the listed plans, the recommended condition, and drafted Findings of Fact in the Staff Report. **This Ordinance is eligible for adoption.**

COMMENTS: \_\_\_\_\_  
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**ITEM #11**

SUBJECT: CONSIDER ADOPTING ORDINANCE 2023-O-040 GRANTING A SPECIAL USE FOR FINAL APPROVAL OF A PLANNED UNIT DEVELOPMENT AND FINAL PLAT OF SUBDIVISION (CRANA HOMES, BROOKSIDE VILLAS) - **Trustee Mahoney**

ACTION: Discussion: Crana Homes seeks Final Approval of the Brookside Glen Planned Unit Development and a Final Plat of Subdivision. The Plan Commission held a Public Hearing on July 6, 2023, and voted 8-0 to recommend approval of the Special Use and Final Plat in accordance with the listed plans, the recommended conditions, PUD regulations, and Findings of Fact in the Staff Report. **This Ordinance is eligible for adoption.**

COMMENTS: \_\_\_\_\_  
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**ITEM #12**

SUBJECT: CONSIDER ADOPTING RESOLUTION 2023-R-075 APPROVING OCCUPATIONAL HEALTH SERVICES FROM NORTHWESTERN MEMORIAL HEALTHCARE - **Trustee Brady**

ACTION: Discussion: Consider the approval of primary occupational health services for pre-employment, post-employment, and DOT random program consortium services through Northwestern Memorial Healthcare. This item was discussed at the Committee of the Whole meeting held prior to this meeting. **This Resolution is eligible for adoption.**

COMMENTS: \_\_\_\_\_  
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**ITEM #13**

SUBJECT: CONSIDER ADOPTING RESOLUTION 2023-R-080 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND BS&A SOFTWARE FOR FINANCIAL AND COMMUNITY DEVELOPMENT SOFTWARE AS A SERVICE (“SAAS”) - **Trustee Brady**

ACTION: Discussion: The Village's current financial software is nearing the end of its life cycle and will no longer be supported. Furthermore, the existing Community Development software has minimal functionality that limits efficiency and customer service. Therefore, the Village has been going through the selection process for new financial and community development software, and recommends moving forward with BS&A Software. This item was discussed at the Committee of the Whole prior to this meeting. **This Resolution is eligible for adoption.**

COMMENTS: \_\_\_\_\_  
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**ITEM #14**

SUBJECT: CONSIDER ADOPTING RESOLUTION 2023-R-081 APPROVING A CONTRACT FOR PROJECT MANAGEMENT SERVICES WITH BAECORE GROUP TO PERFORM FINANCIAL AND COMMUNITY DEVELOPMENT SOFTWARE IMPLEMENTATION SERVICES FOR THE COST OF \$280,520 - **Trustee Brady**

ACTION: Discussion: Baecore Group was selected from an RFP process to assist the Village with the selection of a new financial and community development platform. This contract will engage Baecore Group to continue to work with the Village for the implementation of the financial and community development software previously approved by the board. The total cost for the project management services are not to exceed \$280,520. This agreement was discussed at the Committee of the Whole held prior to this meeting. **This Resolution is eligible for adoption.**

COMMENTS: \_\_\_\_\_  
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**ITEM #15**

**SUBJECT:** CONSIDER ADOPTING RESOLUTION 2023-R-079 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND TECORP, INC. FOR POST 1 (6640 167TH STREET) OVERFLOW PIPE REPLACEMENT - **Trustee Mueller**

**ACTION:** Discussion: Replace existing overflow pipe inside west reservoir at Post 1 Pumping Station (6640 167th Street) with new overflow pipe mounted to the exterior of the tank. Consider awarding a contract to Tecorp, Inc. in the amount of \$104,800. This item was discussed at the Committee of the Whole meeting held prior to this meeting. **This Resolution is eligible for adoption.**

**COMMENTS:** \_\_\_\_\_  
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**ITEM #16**

**SUBJECT:** CONSIDER ADOPTING RESOLUTION 2023-R-076 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND J & L ELECTRONIC SERVICE, INC. FOR THE PUBLIC SAFETY BUILDING DATA CENTER EQUIPMENT MOVE - **Trustee Mueller**

**ACTION:** Discussion: This relocation project will consist of moving radio, IT, dispatch, fiber, UPS and related network equipment from the basement of Public Safety into the new Data Room located on the first floor. Consider awarding a contract to J & L Electronic Service, Inc. in the estimated amount of \$185,748.27. This item was discussed at the Committee of the Whole meeting held prior to this meeting. **This Resolution is eligible for adoption.**

**COMMENTS:** \_\_\_\_\_  
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**ITEM #17**

**SUBJECT:** CONSIDER ADOPTING RESOLUTION 2023-R-077 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND SKC CONSTRUCTION FOR THE 2023 PAVEMENT CRACK FILL PROGRAM (YEAR 2 OF 3) CONTRACT RENEWAL - **Trustee Mueller**

**ACTION:** Discussion: This work consists of cleaning and filling transverse and longitudinal joints and cracks in existing bituminous flexible pavement with fiber modified asphalt cement. Staff has used this maintenance technique to extend the pavement life and save money on asphalt resurfacing. Consider a contract extension with SKC Construction for the 2023 Pavement Crack Fill Program (Year 2 of 3) in the amount of \$185,000. This item was discussed at the Committee of the Whole meeting held prior to this meeting. **This Resolution is eligible for adoption.**

COMMENTS: \_\_\_\_\_  
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**ITEM #18**

SUBJECT: RECEIVE COMMENTS FROM STAFF -

COMMENTS: \_\_\_\_\_  
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**ITEM #19**

SUBJECT: RECEIVE COMMENTS FROM THE BOARD -

COMMENTS: \_\_\_\_\_  
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**ITEM #20**

SUBJECT: RECEIVE COMMENTS FROM THE PUBLIC -

COMMENTS: \_\_\_\_\_  
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**ITEM #21**

SUBJECT: ADJOURN TO EXECUTIVE SESSION TO DISCUSS:

- A. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY.
- B. THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE PUBLIC BODY.
- C. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED.

ADJOURNMENT

**MINUTES OF THE BOARD MEETING OF THE TRUSTEES,  
VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES,  
ILLINOIS, HELD JUNE 20, 2023**

The regular meeting of the Board of Trustees, Village of Tinley Park, Illinois, was held in the Council Chambers located in the Village Hall of Tinley Park, 16250 Oak Park Avenue, Tinley Park, IL on June 20, 2023. President Glotz called this meeting to order at 6:46 p.m.

At this time President Glotz led the Board and audience in the Pledge of Allegiance.

Clerk O'Connor called the roll. Present and responding to roll call were the following:

Village President:	Michael W. Glotz
Village Clerk:	Nancy M. O'Connor
Trustees:	William P. Brady Dennis P. Mahoney Michael G. Mueller Kenneth E. Shaw Colleen M. Sullivan
Absent:	William A. Brennan
Also Present:	
Village Manager:	Patrick Carr
Asst. Village Manager:	Hannah Lipman
Village Attorney:	Paul O'Grady

Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to approve the agenda as written or amended for this meeting. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Mahoney to approve and place on file the minutes of the regular Village Board Meeting held on June 6, 2023. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

At this time President Glotz and Clerk O'Connor presented the Tinley Park Business Spotlight.

- Hawaii Fluid Art, 17200 Oak Park Avenue, Unit 104
- Frankies Ext. 1988, 9501 w. 171<sup>st</sup> Street

Motion was made by Trustee Mueller, seconded by Trustee Mahoney to appoint **MAGGIE GRANT TO THE POSITION OF PUBLIC WORKS SERVICE REPRESENTATIVE**. Maggie has over 13 years of customer service experience, including 5 years as a trainer, and has most recently worked in an office setting. She has managed numerous difficult situations and is accustomed to providing excellent internal and external customer service. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Mahoney to appoint **MICHAEL SCHRAGE TO THE POSITION OF DIESEL MECHANIC**. Michael has 28 years of related serviceman experience most recently supporting fleet operations and classic vehicle restoration projects. Michael has experience with a variety of mechanical equipment and with different types of mechanical repairs. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Sullivan, seconded by Trustee Brady to appoint **JESSICA ROGGE TO THE POSITION OF 911 DISPATCHER**. Jessica has served in multiple public safety roles including 3 years of experience in dispatching both emergency and non-emergency calls working for local communities and in call centers responsible for multiple agencies including county, municipal, and deputies. She holds many certificates including EMD, NIMS, LEADS and she is trained as an EMT. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Shaw to appoint **JASON ENGBERG TO THE POSITION OF PLANNING MANAGER**. Jason is a planning professional with 11 years of experience in both the private sector collaborating on a wide range of planning projects with 15 different municipalities and most recently serving as a Senior Planner with a local municipality. Jason holds a Bachelor of Arts in Regional & Urban Planning and holds an AICP certification. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to appoint **HANNAH GACEK TO THE POSITION OF COMMUNITY ENGAGEMENT SPECIALIST**. Hannah has experience in marketing, programming, and special events management working in various settings including academic, radio, and communications for the Special Olympics, Chicago. She is accustomed to creating content for social media accounts including Instagram, Twitter, Facebook, and TikTok. Hannah holds a Bachelor's Degree in Public Relations, minoring in Advertising and Marketing from Lewis University. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Shaw to appoint **DANIEL NUNEZ TO THE POSITION OF MAINTENANCE TECHNICIAN**. Daniel has 11 years of related experience in general maintenance including 7 years of electrical maintenance experience. He is skilled with a variety of hand and power tools and proficient with troubleshooting and maintenance on electrical equipment. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to consider approving the following Consent Agenda items:

- A. CONSIDER APPOINTING PATRICK CARR AS INTERIM TREASURER.
- B. CONSIDER ADOPTING RESOLUTION 2023-R-070 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND P4 SECURITY SOLUTIONS LLC CONTRACT IN THE AMOUNT OF \$65,610.

- C. CONSIDER ADOPTING RESOLUTION 2023-R-071 APPROVING A RENEWAL OF SOUTH SUBURBAN MAYORS & MANAGERS ASSOCIATION (SSMMA) MEMBERSHIP IN THE AMOUNT OF \$30,416.
- D. CONSIDER ADOPTING RESOLUTION 2023-R-064 APPROVING THE PURCHASE OF TWO NEW CHECK METERS FOR POST 2 FROM CORE & MAIN IN THE AMOUNT OF \$20,602.
- E. CONSIDER PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$4,271,864.79 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED FRIDAY, JUNE 9 AND 16, 2023.

President Glotz asked if anyone from the Board would like to remove or discuss any items from the Consent Agenda. No items were removed or discussed. President Glotz asked if there were any comments from members of the public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to adopt and place on file **ORDINANCE 2023-O-034 INCREASING THE NUMBER OF CLASS AV-1 LIQUOR AND GAMING LICENSES THAT CAN BE ISSUED IN THE VILLAGE (DENDRINO'S RESTAURANT AND LOUNGE, 18301 S. OAK PARK AVENUE)**. This item was discussed at the Committee of the Whole meeting held prior to this meeting. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Mahoney, seconded by Trustee Mueller to adopt and place on file **ORDINANCE 2023-O-035 INCREASING THE NUMBER OF CLASS UV-2 LIQUOR AND GAMING LICENSES THAT CAN BE ISSUED IN THE VILLAGE (LENNY'S GAS N WASH SE, 18301 S. LAGRANGE ROAD)**. This item was discussed at the Committee of the Whole meeting held prior to this meeting. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Sullivan to adopt and place on file **ORDINANCE 2023-O-027 AMENDING THE TINLEY PARK ZONING ORDINANCE FOR THE PURPOSE OF REGULATING CORNER FENCES ON RESIDENTIAL PROPERTIES**. The Village Board reviewed the text amendment as a first reading at the June 6, 2023, meeting. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Sullivan, seconded by Trustee Brady to adopt and place on file **RESOLUTION 2023-R-069 AWARDED A REDEVELOPMENT GRANT TO FRANKIE'S SINCE 1988 FOR A PATIO EXPANSION LOCATED AT 9501 WEST 171ST STREET**. The business owners, Angela Santoro Castelli and Frankie Santoro, of Frankie's Since 1988, propose to expand the concrete walkway/patio space to create a larger outdoor dining area. The Economic and Commercial Commission at the June 12, 2023, meeting recommended 5-0 to support the grant request for the patio expansion in an amount not to exceed \$20,342.50. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Brady, seconded by Trustee Sullivan to adopt and place on file **ORDINANCE 2023-O-032 APPROVING A DEED IN LIEU OF FORECLOSURE AGREEMENT FOR THE REAL PROPERTY COMMONLY KNOWN AS 18035 SAYRE AVENUE**. This item was discussed at the Committee of the Whole meeting held prior to this meeting. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Sullivan, seconded by Trustee Mueller to adopt and place on file **ORDINANCE 2023-O-037 GRANTING A MAP AMENDMENT FOR CERTAIN PROPERTY LOCATED AT 8041-8061 186TH STREET TO BE ZONED ORI IN THE MERCURY BUSINESS CENTER PUD**. The proposed Map Amendment for rezoning to ORI will allow the three (3) lots at 8041-8061 186th Street to be more appropriately zoned for the existing office buildings and used for medical offices. The Plan Commission held a Public Hearing on June 15, 2023, and voted 7-0 recommending the proposed Special Use for approval to the Village Board. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Sullivan, seconded by Trustee Mueller to adopt and place on file **ORDINANCE 2023-O-038 GRANTING A SPECIAL USE FOR A SUBSTANTIAL DEVIATION FROM THE MERCURY BUSINESS CENTER PLANNED UNIT DEVELOPMENT FOR CERTAIN PROPERTY AT 8041-8061 186TH STREET**. The proposed Special Use for a Substantial Deviation will add medical office as a permitted use for ORI (Office and restricted Industrial) zoned property in the Mercury Business Center PUD. The Plan Commission held a Public Hearing on June 15, 2023, and voted 7-0 recommending the proposed Special Use for approval to the Village Board. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to adopt and place on file **RESOLUTION 2023-R-065 APPROVING THE PURCHASE OF ANNUAL MAINTENANCE OF 911 DISPATCH SOFTWARE FROM CENTRAL SQUARE**. This item was discussed at the Committee of the Whole meeting held prior to this meeting. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to adopt and place on file **ORDINANCE 2023-O-039 AMENDING PAY SCALES AND CERTAIN FRINGE BENEFITS FOR EMPLOYEES FOR THE FISCAL YEAR ENDING APRIL 30, 2024**. This Ordinance amends the established pay scales for Appendix D beginning May 1, 2023, and ending April 30, 2024. This item was discussed at the Committee of the Whole meeting held prior to this meeting. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to adopt and place on file **RESOLUTION 2023-R-066 CREATING AN APPLICATION PROCEDURE FOR VILLAGE ORDINANCE NO. 70-O-002, AN ORDINANCE REGULATING DISABILITY LEAVE**. This item was discussed at the Committee of the Whole meeting held prior to this meeting. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Mahoney, seconded by Trustee Sullivan, to adopt and place on file **RESOLUTION 2023-R-067 APPROVING A CHANGE ORDER TO THE CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND AIRY'S INC. FOR POST 5 IMPROVEMENTS.** This item was discussed at the Committee of the Whole meeting held prior to this meeting. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Brady to adopt and place on file **RESOLUTION 2023-R-068 APPROVING THE PURCHASE OF MOTOROLA APX-NEXT PORTABLE RADIOS FOR TINLEY PARK POLICE DEPARTMENT.** This Resolution approves the purchase of radios, equipment and recommended software packages in the amount of \$1.3 million through the continued intergovernmental agreement (IGA) with Cook County ETSB. This item was discussed at the Committee of the Whole meeting held prior to this meeting. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

President Glotz asked if there were any comments from members of the Staff.

Public Works Director John Urbanski stated that due to the drought, the Village will be moving to yellow condition on watering. Residents will only be able to water from 7 to 11 p.m. on odd or even days according to their address.

Fire Chief Steve Klotz stated that Illinois law prohibits the use of fireworks due, please leave fireworks up to the professionals. Due to the drought, the Fire Department has seen more grassfires. Citizens should take caution using firepits.

Marketing Director Donna Framke stated the Ale Trail has been popular. Other events include.

- Friday, June 23<sup>rd</sup>, is Tinley Park Night at the Sox Game at Guaranteed Rate Field.
- Saturday, June 24<sup>th</sup>, Music in the Plaza will take place with the musical group, Small Town.
- July 1<sup>st</sup> to July 4<sup>th</sup>, Ribfest at the 80<sup>th</sup> Avenue Train Station.
- July 15<sup>th</sup> and 16<sup>th</sup>, Block Party at Zabrocki Plaza

Police Chief Matt Walsh stated his appreciation for the purchase of the Motorola Radios. He thanked the committee that was part of putting this purchase together. These radios are the best of the best.

President Glotz asked if there were any comments from members of the Board.

Trustee Sullivan announced that the Village is looking for Volunteers for the Block Party on July 15<sup>th</sup> and 16<sup>th</sup>.

President Glotz thanked the staff for their work in creating a safe environment for the summer events.

Trustee Shaw commented about the Ale Trail, noting it was a fun event. He stated that work has begun on the Harmony Square project site.

President Glotz asked if there were any comments from members of the public. There were none.

Motion was made by Trustee Shaw, seconded by Trustee Sullivan, to adjourn the Village Board meeting at 7:29 p.m. Vote on roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Brennan. President Glotz declared the motion carried.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

DRAFT

# Tinley Park



## Proclamation

### *RECOGNIZING*

*Josh Teare's wish come true*

**WHEREAS**, the Make-A-Wish Foundation is a 501(c)(3) nonprofit organization founded in the United States that fulfills wishes of children with critical illness, and;

**WHEREAS**, Tinley Park resident, 6-year-old Josh Teare, was recommended to and accepted by the Make-A-Wish Foundation as a candidate to have his wish granted, and;

**WHEREAS**, Josh's wish to travel to San Diego, California with his family to visit the San Diego Zoo, Sea World, and Legoland has been approved by the Foundation, and;

**WHEREAS**, we as a community "wish" to commemorate this lifetime experience and offer our deepest desire for a most memorable vacation;

**NOW, THEREFORE, BE IT RESOLVED**, by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, that Josh Teare be celebrated for his courage and perseverance in the face of adversity, and for his "wish" come true.

**APPROVED** this 18<sup>th</sup> day of July 2023.

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Michael W. Glotz, Village President

ATTEST:

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Nancy M. O'Connor, Village Clerk

# TINLEY PARK



## PROCLAMATION

### Recognizing Tuesday, August 1<sup>st</sup>, 2023 as “National Night Out” in the Village of Tinley Park

**WHEREAS**, the National Association of Town Watch (NATW) annually sponsors a nationwide crime, drug, and violence prevention program entitled “National Night Out” on the first Tuesday in August; and

**WHEREAS**, the 40<sup>th</sup> Annual “National Night Out” provides a unique opportunity for the Village of Tinley Park to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts, and to assist the Tinley Park Police Department in said efforts; and

**WHEREAS**, it is essential that all citizens of Tinley Park be aware of the importance of crime prevention programs and their potential impact on reducing drugs, crime, and violence in the Village; and

**WHEREAS**, police-community partnerships, neighborhood safety efforts, civic awareness, and community cooperation are important themes of the “National Night Out” program;

**NOW, THEREFORE, BE IT PROCLAIMED**, by the President, the Clerk, and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, that the first Tuesday in August, August 1<sup>st</sup>, 2023, be designated as “National Night Out” in the Village of Tinley Park.

**APPROVED** this 18<sup>th</sup> Day of July 2023.

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MICHAEL W. GLOTZ, VILLAGE PRESIDENT

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# TINLEY PARK BUSINESS SPOTLIGHT

President Glotz and  
Clerk O'Connor

## **STAFF APPOINTMENTS**

**Kelly Oswald**  
**Marketing Program Coordinator**

**Alexandria Schmeckpeper**  
**Police Clerk Matron**

**President Glotz**

## **STAFF APPOINTMENTS**

**Kelly Oswald**  
**Marketing Program Coordinator**

**Alexandria Schmeckpeper**  
**Police Clerk Matron**

**President Glotz**

# **COMMISSION APPOINTMENT FOR FISCAL YEAR 2024**

**President Glotz**



# Interoffice Memo

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**Date:** July 1, 2023

**To:** Village Board

**Cc:** Patrick Carr, Hannah Lipman

**From:** Police Chief Mathew F. Walsh

**Subject:** Consider adopting a resolution approving a Memorandum of Understanding between Tinley Park and the Cook County Sheriff's Office

**Presented for the Committee of the Whole meeting discussion and action**

**Description:** Approve the Memorandum of Understanding concerning the Tinley Park Police Department's participation in the Cook County Sheriff's Office Prescription Drug Take Back Program

**Background:** The Memorandum of Understanding defines the terms, duties and obligations which Tinley Park must agree to follow in order for the Police Department to participate in the Cook County Sheriff's Office Prescription Drug Take Back Program.

**Budget/Finance:** There is no cost to the Village to participate in this program.

**Staff Direction Request:** Approve Memorandum of Understanding

**Attachments:**

1. Resolution
2. Memorandum of Understanding

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2023-R-072**

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**A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN  
THE VILLAGE OF TINLEY PARK AND THE COOK COUNTY SHERIFF'S OFFICE TO  
ALLOW THE TINLEY PARK POLICE DEPARTMENT'S PARTICIPATION IN THE  
COOK COUNTY SHERIFF'S OFFICE PRESCRIPTION DRUG TAKE BACK PROGRAM**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

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**RESOLUTION NO. 2023-R-072**

**WHEREAS**, the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Memorandum of Understanding (“MOU”) with the Cook County Sheriff’s Office, a true and correct copy of such “MOU” being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said “MOU” be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid “MOU” be entered into and executed by said Village of Tinley Park, with said “MOU” to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid “MOU”.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 18<sup>th</sup> day of July, 2023, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 18<sup>th</sup> day of July, 2023, by the President of the Village of Tinley Park.

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Village President

ATTEST:

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Village Clerk

# **EXHIBIT 1**

STATE OF ILLINOIS        )  
COUNTY OF COOK         )     SS  
COUNTY OF WILL         )

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2023-R-072, **“A RESOLUTION APPROVING A, MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF TINLEY PARK AND THE COOK COUNTY SHERIFF’S OFFICE TO ALLOW THE TINLEY PARK POLICE DEPARTMENT’S PARTICIPATION IN THE COOK COUNTY SHERIFF’S OFFICE PRESCRIPTION DRUG TAKE BACK PROGRAM”** which was adopted by the President and Board of Trustees of the Village of Tinley Park on July 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 18<sup>th</sup> day of July, 2023.

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VILLAGE CLERK

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE COOK COUNTY SHERIFF AND  
TINLEY PARK POLICE DEPARTMENT**

This Memorandum of Understanding (“MOU”) is made between the Cook County Sheriff’s Office, (“CCSO”) and Tinley Park Police Department (“Police Department”) pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* to facilitate participation in the CCSO’s Prescription Drug Take Back Program.

**I. INTRODUCTION**

WHEREAS the CCSO operates a Prescription Drug Take Back Program (“Program”) consistent with applicable rules and regulations of state and federal law governing prescription drug take back programs to promote a safe and health community; and

WHEREAS the Police Department desires to participate in the CCSO’s Program by placing a collection box on Police Department property allowing CCSO to collect surrendered prescription drugs for recycling in accordance with the Program.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth in this MOU, the Parties agree as follows:

**II. DUTIES AND OBLIGATIONS OF THE PARTIES**

1. To fulfill the terms of this MOU, the Police Department agrees to:

- a) Install a secure prescription drug collection receptacle (“collection receptacle”) which is acceptable to the U.S. Drug Enforcement Agency (“DEA”) in a location within its facility which is acceptable to DEA, and which is accessible for Township residents to dispose of expired and unused non-liquid pharmaceutical drugs.
- b) Permit CCSO access to the collection receptacle whenever necessary to retrieve the contents of the collection receptacle and to ensure compliance with applicable rules and regulations of state and federal laws governing prescription drug take back programs.
- c) Abide by all terms set forth under the Procedure for Collection and Destruction of Prescription Drugs (attached as Exhibit A) to ensure proper control and custody as well as collection and disposal of expired and unused prescription drugs collected under this MOU.
- d) Complete all paperwork required by CCSO to ensure proper transfer of custody of all pharmaceutical drugs in a manner consistent with applicable rules and regulations of state and federal laws governing prescription drug take back programs.

2. To fulfill the terms of this MOU, CCSO agrees to:
  - a) Collect and dispose of all expired and unused non-liquid pharmaceutical drugs in a manner consistent with applicable rules and regulations of state and federal laws governing prescription drug take back programs.
  - b) Prepare and complete all such recordkeeping as consistent with applicable rules and regulations of state and federal laws governing prescription drug take back programs and the CCSO.
3. As to all matters not specified in this MOU, all applicable rules and regulations governing the actions of the Cook County Sheriff's Office and the Police Department as well as state and federal laws governing prescription drug take back programs shall govern the parties.
4. The Police Department understands and agrees that this MOU and all obligations and agreements are effective contingent upon funds available for this program through Cook County or other available sources.

### III. INDEMNIFICATION

The Police Department shall defend, indemnify, and hold harmless Cook County, CCSO and its officials, officers, employees and agents ("CCSO Indemnitees") from liabilities of every kind, including losses, damages and reasonable costs, payments and expenses (such as, but not limited to, court costs and reasonable attorneys' fees and disbursements), claims, demands, actions, suits, proceedings, judgments or settlements, any or all of which are asserted by any individual, private entity, or public entity against the CCSO Indemnitees and arise out of or are in any way related to the distribution, installation, or use of the pharmaceutical collection receptacles, or administration of the pharmaceutical collection program.

### IV. TERM AND TERMINATION

The term of this MOU shall begin on May 1, 2023 and shall end on December 31, 2023 (the "Initial Term"). The MOU shall automatically renew for additional two-year terms (each a "Renewal Term") unless and until terminated or modified as set forth below. Either party may terminate this MOU upon thirty (30) days written notice to the other party.

### V. MISCELLANEOUS

1. **Amendments.** This Agreement may be modified or amended at any time during its term by mutual consent of the Parties, expressed in writing and signed by the Parties.
2. **Applicable Law and Severability.** This MOU shall be governed in all respects by the laws of the State of Illinois. The invalidity or unenforceability of any one or more phrases,

sentences, clauses, or sections contained in this MOU shall not affect the remaining portions of this MOU or any part thereof.

3. **No Personal Liability.** No member, official, director, employee, or agent of CCSO or the Police Department shall be individually or personally liable in connection with this MOU.
4. **Assignment.** This Agreement, or any portion thereof, shall not be assignable in whole or in part by either party.
5. **Entire Agreement.** This MOU constitutes the entire agreement between the Parties; no promises, terms, or conditions not recited, incorporated, or referenced herein, including prior agreements or oral discussions, shall be binding upon either Party.
6. **Notices.** All written notices, requests and communications may be made by mail or electronic mail to the email addresses set forth below.

To CCSO:

Cook County Sheriff's Office  
General Counsel  
50 West Washington Street, Room 704  
Chicago, IL 60602

With a copy to:

Cook County Sheriff's Office  
Sheriff's Prescription Drug Take Back Program  
2323 South Rockwell, 1<sup>st</sup> Floor  
Chicago, IL 60608

To Police Department:

\_\_\_\_\_, Chief  
Tinley Park Police Department  
7850 W. 183rd Street  
Tinley Park, IL 60477

7. **Counterparts.** This MOU may be executed in one or more counterparts, each of which shall be considered one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Further, duplicated signatures, signatures transmitted via facsimile, or signatures contained in Portable Document Format (PDF) documents shall be deemed original for all purposes.

**[SIGNATURE PAGE TO FOLLOW]**

**IN WITNESS THEREOF**, the Parties hereto have caused this MOU to be executed by their authorized representatives.

**TINLEY PARK POLICE DEPARTMENT**

\_\_\_\_\_  
Chief

Date: \_\_\_\_\_

**COOK COUNTY SHERIFF'S OFFICE**

\_\_\_\_\_  
Nicholas Scouffas  
General Counsel

Date: \_\_\_\_\_

*Acknowledged by:*

\_\_\_\_\_  
Patricia Horne  
Director  
CCSO Sheriff's Prescription Drug Take Back Program

Date: \_\_\_\_\_



# Interoffice

## Memo

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**Date:** July 18, 2023

**To:** Pat Carr, Village Manager  
Hannah Lipman, Assistant Village Manager

**From:** John Urbanski, Public Works Director

**Subject:** Illinois Public Works Mutual Aid Network (IPWMAN) Agreement

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Presented for Committee of the Whole and Village Board discussion and action.

Description:

Public Works staff requests approval to join the Illinois Public Works Mutual Aid Network (IPWMAN). This program was established to provide a method whereby public works related agencies, including, but not limited to, local municipal public works departments, township road districts, unit road districts, county highway departments, public water agencies and public wastewater agencies or any other governmental entity that performs a public works function in need mutual aid assistance may request aid and assistance in the form of personnel, equipment, materials and/or other associated services as necessary from other public works related agencies.

IPWMAN affords equipment, personnel, materials, supplies and/or services to be provided up to five (5) calendar days at no charge.

Budget / Finance:

The cost is based on population served, which for Tinley Park, it will be \$250 per year.

Staff Direction Request:

1. Approve Illinois Public Works Mutual Aid Network Agreement in the amount of \$250.
2. Direct staff as necessary.

Attachment:

1. Illinois Public Works Mutual Aid Network Agreement.

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2023-R-073**

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**A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY  
PARK AND ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK FOR AN INTRASTATE  
PROGRAM FOR MUTUAL AID AND ASSISTANCE**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

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**RESOLUTION NO. 2023-R-073****A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK FOR AN INTRASTATE PROGRAM FOR MUTUAL AID AND ASSISTANCE**

**WHEREAS**, the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a/an Agreement with ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK, a true and correct copy of such Agreement being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Agreement be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Agreement" be entered into and executed by said Village of Tinley Park, with said Agreement to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Agreement.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 18th day of July, 2023, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 18th day of July, 2023, by the President of the Village of Tinley Park.

---

Village President

ATTEST:

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Village Clerk

## **EXHIBIT 1**

# **ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK AGREEMENT**

STATE OF ILLINOIS        )  
COUNTY OF COOK        )     SS  
COUNTY OF WILL        )

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2023-R-073, **“A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK FOR AN INTRASTATE PROGRAM FOR MUTUAL AID AND ASSISTANCE,”** which was adopted by the President and Board of Trustees of the Village of Tinley Park on July 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 18th day of July, 2023.

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VILLAGE CLERK

## **Illinois Public Works Mutual Aid Network Agreement**

This Public Works Agreement (hereinafter “Agreement”) is entered into by the Village of Tinley Park which has, by executing this Agreement, manifested its intent to participate in an Intrastate Program for Mutual Aid and Assistance, hereinafter entitled the “Illinois Public Works Mutual Aid Network (IPWMAN)”;

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, (hereinafter “Act”) authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, any community that is a home rule unit of local government under the 1970 Constitution of the State of Illinois and as such may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Act provides that any one or more public agencies may contract with any one or more other public agencies to set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting Parties; and

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government including a unit of local government from another state; and

WHEREAS, the Parties to this Agreement may voluntarily agree to participate in mutual aid and assistance activities conducted under the State of Illinois Intrastate Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC). Parties may voluntarily agree to participate in an interstate Mutual Aid and Assistance Program for public works related agencies including, but not limited to; local municipal public works departments, township road districts, unit road districts, county highway departments, public water agencies and public wastewater agencies or any other governmental entity that performs a public works function through this Agreement if such a program were established.

WHEREAS, the Parties hereto are units of local government as defined by the Constitution of the State of Illinois and the Intergovernmental Cooperation Act; and

WHEREAS, the Parties recognize that they are vulnerable to a variety of potential, natural and man-made disasters; and

WHEREAS, the Parties to this Agreement wish to provide mutual aid and assistance to one another during times of disaster or public works emergencies.

NOW, THEREFORE, the Parties agree as follows:

### **SECTION I: PURPOSE**

The Illinois Public Works Mutual Aid Network (IPWMAN) program is hereby established to provide a method whereby public works related agencies, including, but not limited to, local municipal public works departments, township road districts, unit road districts, county highway departments, public water agencies and public wastewater agencies or any other governmental entity that performs a public works function in need mutual aid assistance may request aid and assistance in the form of personnel, equipment, materials and/or other associated services as necessary from other public works related agencies. The purpose of this Agreement is to formally document such a program.

**SECTION II: DEFINITIONS**

The following definitions will apply to the terms appearing in this Agreement.

- A. "AGENCY" means any municipal public works agency, township road district, unit road district, county highway departments, publicly-owned water organization and publicly-owned wastewater organization or any other governmental entity that performs a public works function that abides by the provisions as found in this Agreement.
- B. "AID AND ASSISTANCE" includes, but is not limited to, personnel, equipment, facilities, services, materials and supplies and any other resources needed to provide mutual aid response.
- C. "AUTHORIZED REPRESENTATIVE" means a Party's employee who, by reason of his or her position, has been authorized, in writing by that Party, to request, offer, or provide aid and assistance pursuant to this Agreement. Each Party's initial authorized representative, and the representative's title, is listed on the contact list. If the title of the authorized representative as listed by name on the contact list has changed, such change shall have no effect on the authority of the authorized representative and the named person shall continue to be the authorized representative until a different person is named as the authorized representative in writing by the Party. In the event that the person who is listed as authorized representative is no longer employed by the Party, the successor in the office formerly held by the authorized representative shall automatically become the authorized representative unless the Party indicates otherwise in writing. Each Party's authorized representative shall be responsible to designate someone to supervise that Party's employees who are engaged in the receipt or furnishing of aid and assistance, including, but not limited to, opening of public ways; removal of debris; building of protective barriers; management of physical damage to structures and terrain; transportation of persons, supplies, and equipment; and repair and operation of municipal utilities.
- D. "BOARD OF DIRECTORS" is a group of representatives from the Parties to the IPWMAN Agreement elected to organize and maintain the program. The Board of Directors shall consist of members of the IPWMAN. Qualifications and terms for the Board members shall be defined in the By-Laws of the Illinois Public Works Mutual Aid Network, Inc.
- E. "BOARD MEMBER" is a representative of the Association (IPWMAN) serving on the Board of Directors.
- F. "DISASTER" means a calamitous incident threatening loss of life or significant loss or damage to property, including, but not limited to flood, winter storm, hurricane, tornado, dam break, or other naturally-occurring catastrophe or man-made, accidental, military, or paramilitary incident, or biological or health disasters or a natural or manmade incident that is, or is likely to be, beyond the control of the services, personnel, equipment and facilities of a Party that requires assistance under this Mutual Aid and Assistance Agreement, but must be coordinated through the appropriate local accredited/certified Emergency Management Agency coordinator.
- G. "IPWMAN" is the acronym for the Illinois Public Works Mutual Aid Network.
- H. "LOCAL EMERGENCY" is defined as an urgent need requiring immediate action or attention beyond normal capabilities, procedures and scope for aid and assistance by an agency.
- I. "MUTUAL AID RESOURCE LIST" means the list of the equipment, personnel and other resources that each Party has available for the provision of aid and assistance to other Parties. This list shall be periodically updated in accordance with the Operational Plan.
- J. "NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)" a Presidential directive that provides a consistent nationwide approach that allows federal, state, local and tribal governments as well as private-sector and nongovernmental organizations to work together to manage incidents and disasters of all kinds.
- K. "PARTY" means an agency which has adopted and executed this Agreement.

L. "PERIOD OF ASSISTANCE" means a specified period of time when a Responding Agency assists a Requesting Agency. The period commences when personnel, equipment, or supplies depart from a Responding Agency's facility and ends when the resources return to their facility (portal to portal). All protections identified in the Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from an emergency, as previously defined.

M. "RESPONDING AGENCY" means the Party or Agency which has received a request to furnish aid and assistance from another Party and has agreed to provide the same.

N. "REQUESTING AGENCY" means the Party or Agency requesting and receiving aid and assistance from a Responding Agency.

### **SECTION III: RESPONSIBILITY OF PARTIES**

A. PROVISION OF AID. Each Party recognizes that it may be requested to provide aid and assistance at a time when it is necessary to provide similar aid and assistance to the Party's own constituents. This Agreement shall not be construed to impose any unconditional obligation on any Party to provide aid and assistance. A Party may choose not to render aid and assistance at any time, for any reason.

B. RECRUITMENT. The Parties hereby encourage each other to enlist other agencies to adopt and execute this Agreement.

C. AGREEMENT FOR BENEFIT OF PARTIES. All functions and activities performed under this Agreement are for the benefit of the Parties to this Agreement. Accordingly, this Agreement shall not be construed to be for the benefit of any third parties and no third parties shall have any right or cause of action against the Parties to this Agreement.

D. IMMUNITIES. All immunities provided by law to the Parties shall be fully applicable to the Parties providing or receiving aid and assistance pursuant to this Agreement, including, but not limited to, the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et seq.

E. MEMBERSHIP. To be a member in good standing, a Party shall be responsible for dues and other obligations as specified in the IPWMAN By-Laws and Operational Plan.

### **SECTION IV: ANNUAL REVIEW**

At a minimum, the Board of Directors shall meet annually at a meeting place designated by the Board of Directors to review and discuss this Agreement and, if applicable, to recommend amendments to this Agreement. The Board of Directors shall have the power and signing authority to carry out the purposes of this Agreement, including but not limited to the power to: adopt by-laws; execute agreements and documents approved by the Board of Directors; develop specific operating plans, procedures and protocol for requesting assistance; organize meetings; operate a website; disseminate information; create informational brochures; create subcommittees; maintain lists of the Parties; maintain equipment and supply inventory lists; and deal with Party issues.

### **SECTION V: PROCEDURES FOR REQUESTING ASSISTANCE**

The Board of Directors will promulgate and regularly update procedures for requesting assistance through the Illinois Public Works Mutual Aid Network (IPWMAN) Operational Plan.

### **SECTION VI: RESPONDING AGENCY'S ASSESSMENT OF AVAILABILITY OF RESOURCES**

The Board of Directors will promulgate and regularly update procedures for responding agency's assessment of availability of resources through IPWMAN Operational Plan.

**SECTION VII: SUPERVISION AND CONTROL**

A. DESIGNATION OF RESPONDING AGENCY'S SUPERVISORY PERSONNEL. Responding Agency shall designate a representative who shall serve as the person in charge of coordinating the initial work assigned to the Responding Agency's employees by the Requesting Agency. The Requesting Agency shall direct and coordinate the work being assigned to the Responding Agency(s) and the Requesting Agency's employees. All actions shall be consistent with and in accordance with the National Incident Management System (NIMS) and the IPWMAN Operational Plan.

B. RESPONSIBILITIES OF RESPONDING AGENCY'S SUPERVISORY PERSONNEL. The Board of Directors will promulgate and regularly update procedures for Responding Agency's supervisory personnel through the IPWMAN Operational Plan.

**SECTION VIII: LENGTH OF TIME FOR AID AND ASSISTANCE; RENEWABILITY; RECALL**

The Board of Directors will promulgate and regularly update procedures for length of time for aid and assistance; renewability; recall through the Illinois Public Works Mutual Aid Network (IPWMAN) Operational Plan.

It is presumed that a Responding Agency's aid and assistance shall be given for an initial minimum period of twelve (12) hours. Thereafter, assistance shall be extended as the Responding Agency and Requesting Agency shall agree. The twelve (12) hour period shall start when the aid and assistance departs from Responding Agency's location with the intent of going to Requesting Agency's location. The aid and assistance shall end when it returns to Responding Agency's location with the understanding between the Responding Agency and Requesting Agency that provision of aid and assistance is complete.

Responding Agency may recall its aid and assistance at any time at its sole discretion. Responding Agency shall make a good faith effort to give the Requesting Agency as much advance notice of the recall as is practical under the circumstances.

**SECTION IX: DOCUMENTATION OF COST & REIMBURSEMENT OF COST**

A. PERSONNEL – Responding Agency shall continue to pay its employees according to its then prevailing ordinances, rules, regulations, and collective bargaining agreements. At the conclusion of the period of aid and assistance, the Responding Agency shall document all direct and indirect payroll costs plus any taxes and employee benefits which are measured as a function of payroll (i.e.; FICA, unemployment, retirements, etc.).

B. RESPONDING AGENCY'S TRAVELING EMPLOYEE NEEDS – Responding Agency shall document the basic needs of Responding Agency's traveling employees, such as reasonable lodging and meal expenses of Responding Agency's personnel, including without limitation transportation expenses for travel to and from the stricken area during the period of aid and assistance.

C. EQUIPMENT – Responding Agency shall document the use of its equipment during the period of aid and assistance including without limitation all repairs to its equipment as determined necessary by its on-site supervisor(s) to maintain such equipment in safe and operational condition, fuels, miscellaneous supplies, and damages directly caused by provision of the aid and assistance.

D. MATERIALS AND SUPPLIES – Responding Agency shall document all materials and supplies furnished by it and used or damaged during the period of aid and assistance.

E. REIMBURSEMENT OF COSTS – Equipment, personnel, materials, supplies and/or services provided pursuant to this Agreement shall be at no charge to the Requesting Agency, unless the aid and assistance is requested for more than five (5) calendar days. If aid and assistance is requested from the State of Illinois to be activated as a State asset, the Responding Agency will be reimbursed for personnel, materials, supplies and equipment from the first day of the response to the event by the State of Illinois. Materials and supplies will be reimbursed at the cost of replacement of the commodity.

Personnel will be reimbursed at Responding Agency rates and equipment will be reimbursed at an appropriate equipment rate based upon either pre-existing locally established rates, the Federal Emergency Management Agency Equipment Rate Schedule or that published by the Illinois Department of Transportation. In the event that there is no such appropriate equipment rate as described above, reimbursement shall be at the actual cost incurred by the Responding Agency.

**SECTION X: RIGHTS AND PRIVILEGES OF RESPONDING AGENCY'S EMPLOYEES**

Whenever Responding Agency's employees are rendering aid and assistance pursuant to this Agreement, such employees shall retain the same powers, duties, immunities, and privileges they would ordinarily possess if performing their duties within the geographical limits of Responding Agency.

**SECTION XI: WORKERS' COMPENSATION**

The Parties agree that Requesting Agency shall be responsible for payment of workers' compensation benefits owed to Requesting Agency's employees and that Responding Agency shall be responsible for payment of workers' compensation benefits owed to Responding Agency's employees.

**SECTION XII: INSURANCE**

Each Party shall bear the risk of liability for its agency and its agency's employees' acts and omissions and shall determine for itself what amount of insurance it should carry, if any. Each Party understands and agrees that any insurance coverage obtained shall in no way limit that Party's responsibility under Section XIII of this Agreement to indemnify and hold the other Parties to this Agreement harmless from such liability.

**SECTION XIII: INDEMNIFICATION**

Each Party hereto agrees to waive all claims against all other Parties hereto for any loss, damage, personal injury or death occurring in consequence of the performance of this Mutual Aid Agreement; provided, however, that such claim is not a result of gross negligence or willful misconduct by a Party hereto or its personnel.

Each Party requesting aid pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify and defend the Party rendering aid and its personnel from any and all claims, demands, liability, losses, suits in law or in equity which are made by a third party provided, however, that all employee benefits, wage and disability payments, pensions, worker's compensation claims, damage to or destruction of equipment and clothing, and medical expenses of the Party rendering aid or its employees shall be the sole and exclusive responsibility of the Party rendering aid; and further provided that such claims made by a third party are not the result of gross negligence or willful misconduct on the part of the Party rendering aid. This indemnity shall include attorney fees and costs that may arise from providing aid pursuant to this Agreement.

**SECTION XIV: NON-LIABILITY FOR FAILURE TO RENDER AID**

The rendering of assistance under the terms of this Agreement shall not be mandatory if local conditions of the Responding Agency prohibit response. It is the responsibility of the Responding Agency to immediately notify the Requesting Agency of the Responding Agency's inability to respond; however, failure to immediately notify the Requesting Agency of such inability to respond shall not constitute evidence of noncompliance with the terms of this section and no liability may be assigned.

No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a party hereto, its duly authorized agents and personnel, for failure or refusal to render aid. Nor shall there be any liability of a party for withdrawal of aid once provided pursuant to the terms of this Agreement.

**SECTION XV: NOTICE OF CLAIM OR SUIT**

Each Party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect other Parties of this Agreement shall provide prompt and timely notice to the Parties who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

**SECTION XVI: AMENDMENTS**

Proposed amendments to this Agreement shall be submitted to the Board of Directors. Amendments shall be approved by majority vote of the Board of Directors.

**SECTION XVII: ADDITIONAL PARTIES**

Additional agencies may become Parties to this Agreement, provided that such agencies:

- (1) Approve and execute this Agreement.
- (2) Provide a fully executed copy of this Agreement to the Board of Directors.
- (3) Provide the name and title of an authorized representative to the Board of Directors.
- (4) Annually provide a list of mutual aid resources to its local accredited/certified Emergency Management Agency. If requested, the agency may need to assist its local accredited/certified Emergency Management Coordinator with data entry of its mutual aid resources into a web-based format (NIMS Source).

Upon submission of the items enumerated above to the Board of Directors and receipt of acknowledgement from the Board of Directors, the submitting agency shall be regarded as a Party to the Agreement.

**SECTION XVIII: NOTICES**

Notices and requests as provided herein shall be deemed given as of the date the notices are deposited, by First Class Mail, addressed to the Board of Directors who will notify each of the Parties' representatives.

**SECTION XIX: INITIAL TERM OF AGREEMENT; RENEWAL; TERMINATION**

The initial term of this Agreement shall be one (1) year from its effective date. Thereafter, this Agreement shall automatically renew for additional one-year terms commencing on the anniversary of the effective date of this Agreement. Any Party may withdraw from this Agreement at any time by giving written notification to the Board of Directors. The notice shall not be effective until ninety (90) days after the notice has been served upon the Board of Directors by First Class mail. A Party's withdrawal from this Agreement shall not affect that Party's liability or obligation incurred under this Agreement prior to the date of withdrawal. This Agreement shall continue in force and effect as to all other Parties until such time as a Party withdraws. Failure to adopt any amended agreement within ninety (90) days of said amended agreement will signify a Party's withdrawal from the Agreement.

**SECTION XX: HEADINGS**

The headings of various sections and subsections of this Agreement have been inserted for convenient reference only and shall not be construed as modifying, amending, or affecting in any way the express terms and provisions of this Agreement or their interpretation.

**SECTION XXI: SEVERABILITY**

Should any clause, sentence, provision, paragraph, or other part of this Agreement be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this Agreement. Each of the Parties declares that it would have entered into this Agreement irrespective of the fact that any one or more of this Agreement's clauses, sentences, provisions, paragraphs, or other parts have been declared invalid. Accordingly, it is the intention of the Parties that the remaining portions of this Agreement shall remain in full force and effect without regard to the clause(s), sentence(s), provision(s), paragraph(s), or other part(s) invalidated.

**SECTION XXII: EFFECTIVE DATE**

This Agreement shall be effective on the date of the acknowledgement letter sent by the Board of Directors.

**SECTION XXIII: WAIVER**

Failure to enforce strictly the terms of this Agreement on one or more occasions shall not be deemed a waiver of the right to enforce strictly the terms of this Agreement on any other occasion.

**SECTION XXIV: EXECUTION OF COUNTERPARTS**

This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were upon the same instrument.

**SECTION XXV: PRIOR IPWMAN AGREEMENTS**

To the extent that provisions of prior IPWMAN Agreements between signatories to this Agreement are inconsistent with this Agreement, all prior agreements for mutual aid and assistance between the Parties hereto are suspended.

**SECTION XXVI: PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES**

This Agreement is for the sole benefit of the Parties and no person or entity shall have any rights under this Agreement as a third-Party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and must be without effect.

NOW, THEREFORE, each of the Parties have caused this IPWMAN Mutual Aid Agreement to be executed by its duly authorized representative who has signed this Agreement as of the date set forth below.  
Approved and executed this 18<sup>th</sup> day of July, 2023.

For the Agency: By: \_\_\_\_\_

Attest: \_\_\_\_\_

APPROVED (as to form): By: \_\_\_\_\_

On behalf of the Illinois Public Works Mutual Aid Network

Approved and executed this 18<sup>th</sup> day of July, 2023.

By: \_\_\_\_\_

Mark Runyon  
President of IPWMAN Board of Directors

Attest: \_\_\_\_\_

Mark Doerfler  
IPWMAN Secretary

Approved by the IPWMAN Interim Board of Directors on September 17, 2008. Amended by the IPWMAN Interim Board of Directors on August 19, 2009. Amended by the IPWMAN Board of Directors on June 16, 2010.





# Interoffice

## Memo

**Date:** June 22, 2023

**To:** John Urbanski, Public Works Director

**From:** Joe Fitzpatrick, Water & Sewer Superintendent

**Subject:** Inflow and Infiltration (I/I) Investigations under 2023-RFP-007 (Year 1 of 3)

Presented for Committee of the Whole and Village Board consideration and possible action.

Description: This project consists of smoke testing sanitary sewers in the areas of the Village considered to be high risk for inflow and infiltration of ground water. Smoke testing helps to identify defects in the sanitary sewers that can allow ground water to infiltrate the sanitary system.

Background: The desired work was solicited as an RFP to seek qualified contractor proposals to perform the testing and inspection of the sanitary sewer system in the areas labeled as high risk for inflow and infiltration. The RFP proposed that the awarded contract would be written for one (1) year, with an option to extend for two (2) years. Results were as follows, which includes a \$20,000 allowance for dyed-water flooding:

<u>Contractor</u>	<u>Proposal</u>
Sewer Assessment Services, LLC	\$68,400 (\$0.88/linear foot)
Duke's Root Control Inc.	\$95,900 (\$1.38/linear foot)

This year's project area will include smoke testing over 55,000 linear feet of sanitary sewers. Approximately 275 sanitary sewer manholes will be inspected as well.

Dyed-Water Flooding and Televising may be required on designated storm lines setups where smoke testing identified that a direct or indirect cross connection exists. Any of this work will require coordination with Village staff prior to being undertaken.

Budget/Finance: Funding is available for use in the approved FY2024 Operating and Maintenance Budget under account number 64-73800.

Staff Direction Request: Approve a contract with Sewer Assessment Services, LLC for Inflow and Infiltration (I/I) Investigations in the amount of \$68,400.

Attachments:

1. Engineer's Estimate.
2. Engineer's Letter of Recommendation.
3. Proposal Tab.



**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

16221 W. 159th Street Suite 201 Lockport, Illinois 60441 TEL (815) 770-2850

June 22, 2023

Village of Tinley Park  
 Department of Public Works  
 7980 W. 183<sup>rd</sup> Street  
 Tinley Park, IL 60477

Attention: Joe Fitzpatrick  
 Water & Sewer Superintendent

Subject: 2023 Inflow and Infiltration (I/I) Investigations  
**Engineer's Award Recommendation**  
 (CBBEL Project No. 160373.0000229)

Dear Mr. Fitzpatrick,

A request for proposals was issued May 24, 2023 for the Village's 2023 Inflow and Infiltration (I/I) Investigations. Two proposals were received by the June 7, 2023 deadline. Christopher B. Burke Engineering, Ltd. (CBBEL) has reviewed the proposals and all documents were in compliance with Village requirements. The project consists of approximately 55,000 linear feet of smoke testing along with corresponding manhole inspections and as needed dye-water testing/flooding. The results have been reviewed and are tabulated below:

CONTRACTOR	PROPOSAL AMOUNT
Engineer's Estimate	\$72,250.00
Sewer Assessment Services, Inc.	\$68,400.00
Duke's Root Control	\$95,900.00

Sewer Assessment Services (SAS) was the low bidder with a proposal amount of \$68,400.00. In addition, Sewer Assessment Services has agreed to optional contract extensions for two additional years with a 5% increase to their current unit costs. SAS has successfully completed the Village's previous I/I Investigations program for the last 3 years.

Therefore, we recommend awarding the 2023 I/I Investigations to Sewer Assessment Services in the amount of \$68,400.00. The bid tabulation is enclosed for your reference. If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Alex Schaefer".

Alex Schaefer, PE  
Project Manager

Enclosure as Noted

Request for Proposals  
 RFP # 2023-RFP-007  
 June 7th, 2023 @ 4:00pm

Date Prepared: 21-Jun-23  
 Prepared by: JF  
 Last Revised:

Bid Tab

	UNIT	PRICE	QUANTITY	EXTENSION	Sewer Assessment Services, Inc. 908 Albion Avenue Schaumburg, IL 60193		Duke's Root Control 400 E. Airport Rd STE E Elgin, IL 60123	
					PRICE	EXTENSION	PRICE	EXTENSION
Smoke Testing	L.F.	\$ 0.95	55,000	\$ 52,250.00	\$0.88	\$ 48,400.00	\$1.38	\$ 75,900.00
Catch Basin Leads	EA	\$ 500.00	TBD	---	\$200.00	----	\$1,000.00	----
Storm Line Setups (8"-12")	EA	\$ 1,000.00	TBD	---	\$1,100.00	----	\$1,000.00	----
Storm Line Setups (15"-33")	EA	\$ 1,250.00	TBD	---	\$1,300.00	----	\$1,000.00	----
Storm Line Setups (36"-48")	EA	\$ 1,750.00	TBD	---	\$1,500.00	----	\$1,000.00	----
Ditch Line Setups	EA	\$ 1,100.00	TBD	---	\$1,100.00	----	\$1,000.00	----
Dyed-Water Flooding Subtotal	L.S.	\$20,000.00	1	\$ 20,000.00	\$20,000.00	\$ 20,000.00	\$20,000.00	\$ 20,000.00
			<b>TOTAL</b>	<b>\$ 72,250.00</b>	<b>TOTAL=</b>	<b>\$ 68,400.00</b>	<b>TOTAL=</b>	<b>\$ 95,900.00</b>

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2023-R-074**

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**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY  
PARK AND SEWER ASSESSMENT SERVICES FOR INFLOW AND INFILTRATION  
INVESTIGATIONS**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

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**RESOLUTION NO. 2023-R-074****A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND SEWER ASSESSMENT SERVICES FOR INFLOW AND INFILTRATION INVESTIGATIONS**

**WHEREAS**, the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Contract with Sewer Assessment Services, a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 18th day of July, 2023, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 18th day of July, 2023, by the President of the Village of Tinley Park.

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Village President

ATTEST:

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Village Clerk

## **EXHIBIT 1**

# **INFLOW AND INFILTRATION INVESTIGATIONS CONTRACT**

STATE OF ILLINOIS        )  
COUNTY OF COOK         )     SS  
COUNTY OF WILL         )

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2023-R-074, “**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND SEWER ASSESSMENT SERVICES FOR INFLOW AND INFILTRATION INVESTIGATIONS,**” which was adopted by the President and Board of Trustees of the Village of Tinley Park on July 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 18th day of July, 2023.

\_\_\_\_\_  
VILLAGE CLERK

**VILLAGE OF TINLEY PARK****SERVICE CONTRACT**

This contract is by and between the **Village of Tinley Park**, an Illinois home-rule municipal corporation (the "Village"), and **Sewer Assessment Services** (the "Contractor"), for the project or work described in Exhibit A, attached hereto and made a part hereof.

1. In consideration of the compensation stated in paragraph 2, the Contractor shall provide all the services described in the Scope of Services attached hereto as Exhibit "A" and incorporated herein by reference. The express terms of this Contract shall take precedence and control over any term or provision of the Scope of Services (Exhibit A) that in any way conflicts with, differs from, or attempts to alter the terms of this Contract.
2. Except in the event of a duly authorized change order approved by the Village as provided in this Contract, and in consideration of the Contractor's final completion of all work in conformity with this Contract, the Village shall pay the Contractor an amount not to exceed **Sixty Eight Thousand Four Hundred and 00/100 Dollars (\$68,400.00)**. Within thirty (30) calendar days of completion of the work, the Contractor shall submit his application for payment to the Village, and the Village shall pay Contractor for the work performed no later than **thirty (30)** calendar days from the date of the Village's receipt and the Village's approval of the work and the application for payment. No payment shall be made by the Village until the Contractor has submitted to the Village (i) a Contractor's Affidavit listing all subcontractors and material suppliers utilized on the project and (ii) final waivers of lien from the Contractor, all subcontractors and all material suppliers.
3. No changes shall be made, nor will invoices for changes, alterations, modifications, deviations, or extra work or services be recognized or paid except upon the prior written order from authorized personnel of the Village. The Contractor shall not execute change orders on behalf of the Village or otherwise alter the financial scope of the Project.
4. Written change orders may be approved by the Village Manager or his designee provided that the change order does not increase the amount set forth in paragraph 2 of this Contract to more than \$10,000.00. Changes in excess of this amount must be approved by the Village Board prior to commencement of the services or work. **If a requested change causes an increase or decrease in the cost of or time required for the performance of the contract, Contractor will agree to an equitable adjustment in the contract price or performance schedule, or both. Neither party is obligated to comply with requested changes unless and until both parties execute a written change order.**
5. **Time is of the essence on this Contract.** The Contractor shall complete all work under this Contract by the dates set forth below:
6. No "Notice to Proceed" may be given nor any work commenced until this Contract is fully executed and all exhibits and other attachments are completely filled out and attached hereto.
7. It is understood and agreed by the parties that the Contractor is an independent contractor retained for the above-mentioned purpose. The Village shall not control the manner nor the means of the Contractor's performance, but shall be entitled to a work product as described herein. The term "subcontractor" shall mean and include only those hired by and having a direct contract with Contractor for performance of work on the Project. The

Social Security # (if an individual or sole proprietor): \_\_\_\_\_

Registered with Illinois Department of Revenue: Yes  No

Describe supporting documentation attached (if "No," explain): \_\_\_\_\_

Registered with Illinois Department of Employment Security: Yes  No

Describe supporting documentation attached (if "No," explain): \_\_\_\_\_

**Tax liens or tax delinquencies**

Disclosure of any federal, state or local tax liens or tax delinquencies against the contractor of any officers of the contractor in the last five (5) years Yes  No

"No" means "not applicable." If "yes," describe lien/delinquencies and resolution:  
Not applicable

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EOE Compliance**

Contractor is in compliance with provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions). Yes  No

**Employee Classification**

Contractor's employees who will perform work on the project are properly classified as an employee or independent contractor under all applicable state and federal laws and local ordinances (Form B). N/A  Yes  No

**Professional or Trade Licenses**

Contractor will possess all applicable professional and trade licenses required for performing the Contract work: Yes  No

License	Number	Date Issued	Current Expiration	Holder of License

**CERTIFICATIONS BY CONTRACTOR**

**Affidavit of Compliance**

Contractor and all subcontractors shall complete this Affidavit of Compliance (“Affidavit”) and submit supporting documentation as required pursuant to *Responsible Bidder Requirements on Public Work Projects*. Contractor must submit this Affidavit and all related evidence with its bid. Contractor shall be responsible for providing this Affidavit to all subcontractors who will perform work on the project. All subcontractors’ Affidavits and supporting documentation must be submitted no later than the date and time of the contract award. Failure to comply with all submission requirements may result in a determination that the Contractor is not a responsible bidder.

*For the remainder of this Affidavit, “Contractor” refers to the general contractor and all subcontractors. Each item must be answered. If the question is not applicable, answer “NA.” If the answer is none, answer “none.”*

The certifications set forth in this Affidavit and all documents attached hereto shall become a part of any contract awarded to the Contractor. Furthermore, Contractor shall comply with these certifications during the term and/or performance of the contract.

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The undersigned Allan Berkner, as Owner  
and on behalf \_\_\_\_\_  
(Name) (Title)  
of Sewer Assessment Services, LLC having been duly sworn under  
oath certifies that:  
(Contractor)

**Business Organization**

The form of business organization of the Contractor is (check one):

Sole Proprietor or Partnership       LLC  
 Corporation       Independent Contractor (Individual)

If contractor/subcontractor is a corporation, indicate the state and the date of incorporation:

---

Authorized to do business in the State of Illinois: Yes [] No []

Describe supporting documentation attached: \_\_\_\_\_

Federal Employer I.D. #: 81-4858674

Village shall have no responsibility to any subcontractor employed by a Contractor for performance of work on the Project, and all subcontractors and material suppliers shall look exclusively to the Contractor for any payments due. The Village will **not** be responsible for reporting or paying employment taxes or other similar levies that may be required by the United States Internal Revenue Service or other State or Federal agencies. Every subcontractor shall be bound by the terms and provisions of this Contract as far as applicable to their work. The Contractor shall be fully responsible to the Village for the acts and omissions of its subcontractors, and shall ensure that any subcontractors perform in accordance with the requirements of this Contract. Nothing contained herein shall create any contractual or employment relations between any subcontractor and the Village. The Contractor is solely responsible for the safety procedures, programs and methods of its employees and agents and shall hold the Village harmless for any and all damages resulting from violations thereof. The Contractor shall comply with all applicable federal, State and local safety laws and regulations.

8. **It is further agreed that the Contractor shall indemnify, hold harmless, and defend the Village, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, for injury to or death of any person or for damage to any property arising out of or in connection with the Contractor's negligence under this Contract.**
9. **The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges the Village, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's negligence in its work to be performed hereunder. The Contractor shall maintain insurance coverage in an amount and from a carrier suitable to the Village, and the Village shall be named as an additional insured where required. Certificates of Insurance are attached hereto as Exhibit B.**
10. The Village is exempt from payment of state and local sales and use of taxes on labor and materials incorporated into the project. If necessary, it is the Contractor's responsibility to obtain a sales tax permit, resale certificate, and exemption certificate that shall enable the Contractor to buy any materials to be incorporated into the project and then resale the aforementioned materials to the Village without paying the tax on the materials at the time of purchase. In no event will the Village be liable for or pay any sales or use taxes incurred by the Contractor in performing the services under this contract.
11. The Contractor shall comply with all applicable federal, state, and local statutes, regulations, ordinances, and other laws, including but not limited to the Immigration Reform and Control Act (IRCA). The Contractor may not knowingly obtain the labor or services of an unauthorized alien. The Contractor, not the Village, must verify eligibility for employment as required by IRCA.
12. At any time, the Village may terminate this Contract for convenience, upon written notice to the Contractor. The Contractor shall cease work immediately upon receipt of such notice. The Contractor shall be compensated for services performed and accepted by the Village up to the date of termination.

13. No waiver or deferral by either party of any term or condition of this Contract shall be deemed or construed to be a waiver or deferral of any other term or condition or subsequent waiver or deferral of the same term or condition.
14. This Contract may only be amended by written instrument approved and executed by the parties.
15. This Contract and the rights and obligations contained herein may not be assigned by the Contractor without the prior written approval of Village.
16. The parties hereby state that they have read and understand the terms of this Contract and hereby agree to the conditions contained herein.
17. This Contract has been made under and shall be governed by the laws of the State of Illinois. The parties agree that performance and all matters related thereto shall be in Cook County, Illinois.
18. Contractor, its employees, associates or subcontractors shall perform all the work hereunder. Contractor agrees that all of its associates, employees, or subcontractors who work on this Project shall be fully qualified and competent to do the work described hereunder. Contractor shall undertake the work and complete it in a timely manner.
19. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
20. This Contract represents the entire and integrated agreement between the Village and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.
21. This Contract will be effective when signed by the last party whose signing makes the Contract fully executed.
22. The Contractor agrees to comply with the Illinois Prevailing Wage Act, if the work to be performed under this Contract is covered by said Act.
23. The Contractor agrees to comply with the Illinois Substance Abuse Prevention on Public Works Projects Act.

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If any of the above license(s) have been revoked or suspended, state the date and reason for suspension/revocation:

**Documentation Attached** (Contractor must initial next to each item):

*ajf* Form A: Name and address of subcontractors from whom Contractor has accepted a bid or intends to hire to perform work on any part of the project.

NOTE: All subcontractors shall complete and submit an Affidavit of Compliance no later than the date the subcontractor commences work on the project.

*ajf* Form B: List of individuals who will perform work on the project on behalf of the Contractor, verifying that each individual is properly classified as an employee or independent contractor. Contractor also verifies that all Contractor's employees are covered under a current workers' compensation policy, properly classified under the workers' compensation policy, and covered by a health and welfare and retirement plan.

\_\_\_\_\_ Form C Additional Information (if required)

\_\_\_\_\_ Certificate of Good Standing  
(or other evidence of compliance with laws pre-requisite to doing business in the state)

\_\_\_\_\_ Illinois Department of Revenue registration

\_\_\_\_\_ Illinois Department of Employment Security registration

\_\_\_\_\_ Standards of Apprenticeship/Apprentice Agreements

\_\_\_\_\_ Substance Abuse Prevention program (or applicable provision from CBA in effect)

\_\_\_\_\_ Written Safety Policy Statement signed by company representative

\_\_\_\_\_ OSHA cards evidencing 10-hour or greater safety program completed, if requested

\_\_\_\_\_ Workers' Compensation Coverage

\_\_\_\_\_ Professional or Trade Licenses



**Certificate Regarding Sexual Harassment Policy**

The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Sewer Assessment Services, LLC  
Name of Contractor (please print)

  
Submitted by (signature)

Owner  
Title

**Certificate of Compliance with Substance Abuse Prevention on Public Works Projects Act**

The undersigned hereby certifies that:

- A. There is in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635), and has provided a written copy thereof to the Village of Tinley Park.
- B. There is in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635)

(Cross out either A or B depending upon which certification is correct)

Sewer Assessment Services, LLC  
Name of Contractor (please print)

  
Submitted by (signature)

Owner  
Title

**Certificate of Compliance with Prevailing Wage Requirements**

The undersigned hereby certifies that:

This contract calls for the construction of a “public work,” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Act”). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department’s web site for revisions to prevailing wage rates. For information regarding

current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

Sewer Assessment Services, LLC  
Name of Contractor (please print)

  
Submitted by (signature)

Owner  
Title

**Certificate of Compliance with the Village of Tinley Park Responsible Bidder Ordinance**

The undersigned or the entity making the proposal or bid has reviewed and is in compliance with the Village of Tinley Park Responsible Bidder Ordinance **No. 2019-O-079**

Sewer Assessment Services, LLC  
Name of Contractor (please print)

  
Submitted by (signature)

Owner  
Title

**[Signature Page to Follow]**

**CONTRACTOR NAME**

BY: Allan Berkner

6/30/2023  
Date

Printed Name: Allan Berkner

Title: Owner

**VILLAGE OF TINLEY PARK**

BY: \_\_\_\_\_  
Michael W. Glotz, Village President  
*(required if Contract is \$20,000 or more)*

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Village Clerk  
*(required if Contract is \$20,000 or more)*

\_\_\_\_\_  
Date

**VILLAGE OF TINLEY PARK**

BY: \_\_\_\_\_  
Village Manager

\_\_\_\_\_  
Date

**SCOPE OF SERVICES**

**Attached Scope of work for Inflow and Infiltration Investigations as detailed in:**

- **Request for Proposals, 2023-RFP-007, for Inflow and Infiltration Investigations dated June 7, 2023.**

**Exhibit B**

**INSURANCE REQUIREMENTS**

(See Risk Manager for Insurance Requirements)





List any determinations by a court or governmental agency for violations of federal, state or local laws, including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational Safety and Health Act (OSHA), the National Labor Relations Act (NLRA), or federal Davis-Bacon and related Acts.

Date	Law	Determination	Penalty



**Interoffice****Memo**

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**Date:** July 13, 2023

**To:** Village Board

**From:** Pat Carr, Village Manager

**CC:** Hannah Lipman, Matt Walsh

**Subject:** Tinley Park High School Resource Officer

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Staff is requesting approval to enter into an agreement with Bremen High School District 228 to provide a School Resource Officer to Tinley Park High School. The District will pay the Village \$115,165.88 for the first year with an annual escalator of 2.5% on the anniversary date of August 1<sup>st</sup>. This agreement mirrors the agreement with District 230 and Andrew High School. This position will be a certified police officer from the Tinley Park Police Department.

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2023-R-078**

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**A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT (IGA)  
BETWEEN BREMEN HIGH SCHOOL DISTRICT 228 (TINLEY PARK HIGH SCHOOL) AND  
THE VILLAGE OF TINLEY PARK FOR A SCHOOL RESOURCE OFFICER**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

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**RESOLUTION NO. 2023-R-078****A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN BREMEN HIGH SCHOOL DISTRICT 228 (TINLEY PARK HIGH SCHOOL) AND THE VILLAGE OF TINLEY PARK FOR A SCHOOL RESOURCE OFFICER**

**WHEREAS,** the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into an Intergovernmental Agreement with Bremen High School District 228 (Tinley Park High School), a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Intergovernmental Agreement be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Intergovernmental Agreement to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**, subject to review and revision as to form by the Village Attorney.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Intergovernmental Agreement.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 18<sup>th</sup> day of July, 2023, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 18<sup>th</sup> day of July, 2023, by the President of the Village of Tinley Park.

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Village President

ATTEST:

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Village Clerk

## **EXHIBIT 1**

**INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN BREMEN HIGH SCHOOL  
DISTRICT 228 (TINLEY PARK HIGH SCHOOL) AND THE VILLAGE OF TINLEY PARK FOR  
A SCHOOL RESOURCE OFFICER**

STATE OF ILLINOIS        )  
 COUNTY OF COOK         )     SS  
 COUNTY OF WILL         )

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2023-R-078, **“A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN BREMEN HIGH SCHOOL DISTRICT 228 (TINLEY PARK HIGH SCHOOL) AND THE VILLAGE OF TINLEY PARK FOR A SCHOOL RESOURCE OFFICER,”** which was adopted by the President and Board of Trustees of the Village of Tinley Park on July 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 18<sup>th</sup> day of July, 2023.

\_\_\_\_\_

VILLAGE CLERK

**INTERGOVERNMENTAL AGREEMENT  
BY AND BETWEEN  
BREMEN HIGH SCHOOL DISTRICT NO. 228  
AND  
VILLAGE OF TINLEY PARK**

This Intergovernmental Agreement is made this \_\_\_ day of \_\_\_, 2023 by and between the Board of Education of Bremen High School District No. 228 (“Board” or “District”) and the Village of Tinley Park (“Village”).

**WITNESSETH**

**WHEREAS**, the Board operates Tinley Park High School (“Tinley Park High School”) in the boundaries of the Village; and

**WHEREAS**, the Village operates the Tinley Park Police Department (“Police Department”); and

**WHEREAS**, Article VII, Section 10 of the 1970 Constitution of the State of Illinois and the *Intergovernmental Cooperation Act*, 5 ILCS 220/1 *et seq.*, provide that units of local government and school districts may contract with one another to perform any activity authorized by law; and

**WHEREAS**, the Village and the Board are public agencies pursuant to Section 2 of the *Intergovernmental Cooperation Act*, 5 ILCS 220/2; and

**WHEREAS**, pursuant to Section 10-20.14 of the *School Code* (105 ILCS 5/10-20.14), school districts are encouraged to create memoranda of understanding with local law enforcement agencies that clearly define law enforcement's role in schools; and

**WHEREAS**, as provided in Section 10-20.68 of the *School Code* (105 ILCS 5/10-20.14), a School Resource Officer is a law enforcement officer who has been primarily assigned to a school or school district under an agreement with a local law enforcement agency; and

**WHEREAS**, the Village and the Board have previously entered into an Intergovernmental Agreement regarding the assignment of a police officer employed by the Village to perform the duties of a School Resource Officer at Tinley Park High School; and

**WHEREAS**, the Board desires to have the services of a police officer at Tinley Park High School as a School Resource Officer (“SRO”); and

**WHEREAS**, the Village and the Board have determined it to be in the best interests of all parties to enter into this Agreement.

Now, therefore, the parties hereto agree as follows:

**1.0 Goals and Objectives** - It is understood and agreed that the Board and the Village share the following goals and objectives with regard to the SRO program:

- 1.1 To increase the reporting of all crimes committed against youth and their property; and to increase the reporting of physical and sexual child abuse and neglect.

- 1.1.1 To develop and project a positive attitude and image, and establish lines of communication as well as a sound relationship with the students, teachers and staff of Tinley Park High School.
- 1.1.2 To provide a convenient and confidential setting wherein a student may feel at ease with a trusted individual in reporting crimes.
- 1.1.3 Upon request of Tinley Park High School's counseling staff and/or community service agencies, assist students in dealing with individual problems and concerns as is appropriate.
- 1.1.4 To provide an opportunity for the SRO to help educators become aware of reportable crimes against youth.
- 1.2 To further reduce the number of crimes committed in schools or near school property.
  - 1.2.1 To provide a preventative presence in the school area in order to reduce loitering on the school premises, drug and alcohol traffic, assaults, and other actions of anti-social behavior. The SRO's legal responsibilities lie in the area of the law and he/she will not be used as an arm of school discipline.
  - 1.2.2 To provide a preventative presence for special school functions such as athletic events, school dances, band concerts, and summer educational programs, as detailed in this Agreement.

## **2.0 Employment and Assignment of School Resource Officers**

- 2.1 The Village shall assign one police officer from the Police Department to act as an SRO at Tinley Park High School.
- 2.2 The SRO shall remain an employee of the Village and shall be subject to the administration, supervision and control of the Police Department, except as such administration, supervision and control is subject to the terms and conditions of this Agreement. The Village shall at all times be considered the SRO's employer and shall retain direction and control of the work and conduct of the SRO and shall be solely responsible for payment and provision to the SRO of salary and any other benefits, including overtime, to which the SRO is entitled as an employee of the Police Department. The Village is responsible for making necessary tax and other withholdings from the SRO's pay, and for making all necessary tax and other employment-related payments and filings. The Village shall also maintain payroll, attendance, and performance evaluation records of the SRO. The SRO shall be covered by the Village's worker's compensation insurance.
- 2.3 The Board agrees to pay the Village an annual sum for the SRO's services ("Payment"). For the Initial Term (August 1, 2023 – July 31, 2024), the Payment shall be \$115,165.88. For subsequent terms (each August 1 – July 31), the Payment shall be increased annually, commencing August 1, 2024, by two and one-half percent (2.5%). For the Initial Term and any subsequent term, the District shall pay the Village in equal monthly installments, upon receipt of a monthly invoice from the Village.
- 2.4 Because the SRO is an employee of the Police Department, the Police Department, in its discretion, shall have the power and authority to hire, discharge and discipline the police

officer who serves as the SRO. The SRO shall be subject to all other personnel policies and practices of the Police Department except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.

- 2.5 In the event that the SRO is absent from work, the SRO shall notify the Principal (or his/her designee) of Tinley Park High School. In such event, the Village shall assign another police officer who meets the qualifications listed in Section 4.0 below and Exhibit A to temporarily perform the SRO duties, at no additional cost to the District.
- 2.6 The SRO reports directly to the Commander of Investigations, his designee or the patrol shift commander of the Police Department in that order.

### **3.0 Duty Hours**

- 3.1 The SRO shall be a regular employee of the Police Department, but shall provide services to Tinley Park High School during the following hours: 7:30 a.m. to 3:30 p.m. on all days that teachers are scheduled to be in attendance. The District will provide the Village with a copy of the school calendar prior to the start of each school year (and within seven days of the effective date of this Agreement).
- 3.2 When the SRO is performing SRO duties but is away from Tinley Park High School premises, he/she will maintain communication with the school either by telephone or radio.
- 3.3 It is understood and agreed that the time spent by the SRO attending court, pursuing juvenile or criminal cases arising from and/or out of their duties as an SRO shall be considered as hours worked under this agreement.

### **4.0 Qualifications of the SRO.** To be an SRO, an officer must first meet all of the following basic qualifications as well as the qualifications set forth in the SRO Job Description, attached hereto as Exhibit A and incorporated herein:

- 4.1.1 Shall be a commissioned officer and have a minimum of three years of certified, full-time (or five years of certified, part-time) law enforcement experience;
- 4.1.2 Shall be a certified juvenile officer;
- 4.1.3 Shall possess a sufficient knowledge of the applicable Federal and State laws, Village ordinances, and Board policies and regulations;
- 4.1.4 Shall be capable of conducting in depth criminal investigations;
- 4.1.5 Shall possess an even temperament and set a good example for students; and
- 4.1.6 Shall possess communication skills that would enable the officer to function effectively within the school environment, including the ability to teach.
- 4.1.7 Shall obtain and maintain SRO training certification, and any necessary renewals, in accordance with the *School Code* (105 ILCS 5/10-20.68) and the *Illinois Police Training Act* (50 ILCS 705/10.22). The Village shall not apply for a waiver of this

training requirement for the SRO to be assigned to the District without the consent of the Superintendent. This and any other SRO training required by law for the SRO to act as a law enforcement officer in the schools, such as firearm recertification training, shall be at the expense of the Village.

#### 4.2 Replacement of SRO

The SRO may be replaced 1) in the event the SRO becomes unavailable for assignment at the District, or 2) upon a request by the District, in writing, requesting and setting forth the specific reason for replacement of the current SRO and after a meeting with the Chief of Police or his designee, the Village. In either case, the Chief of Policy shall identify candidates for a replacement officer satisfying the requirements in Section 4.0 and Exhibit A to serve as SRO under this Agreement. The District will participate in the candidate interview process. A replacement officer will not be assigned without approval of the Superintendent or designee.

### 5.0 Duties of the School Resource Officers

The duties of the SRO are set forth on the SRO Job Description in Exhibit A, and also include the following obligations:

- 5.1 To protect school property, students, school personnel and visitors from criminal activity by patrolling the school building and grounds and attending school functions.
- 5.2 To enforce State and Local criminal laws and ordinances.
- 5.3 To establish a close-working relationship with school officials at Tinley Park High School.
- 5.4 To take appropriate action on violations of the law involving students.
- 5.5 To work with the Tinley Park High School Administration and teaching staff concerning safety, drug education, conduct, counseling and preventative discipline.
- 5.6 To work with the Tinley Park High School Administration in the implementation of police-community school programs.
- 5.7 To be available to organizations within the community to assist in explaining the SRO Program and its philosophy.
- 5.8 To prepare necessary records and reports as requested by the Tinley Park High School Administration.
- 5.9 To answer questions in the law-related education field.
- 5.10 To perform daily or periodic risk assessment duties as defined by the District.
- 5.11 To follow protocols for detention and questioning of students on school grounds in compliance with the *School Code (105 ILCS 5/22-85)* and Board Policy 7:150 *Agency and Police Interviews* and 7:150AP *Administrative Procedure—Agency and Police Interviews*. The SRO will notify parents/guardians of students under the age of 18 of any detainment and questioning on school grounds. Before detaining

and questioning a student on school grounds who is under 18 years of age and who is suspected of committing a criminal act, the SRO must do all of the following:

- Ensure that notification or attempted notification of the student's parent or guardian is made.
- Document the time and manner in which the notification or attempted notification under paragraph (1) occurred.
- Make reasonable efforts to ensure that the student's parent or guardian is present during the questioning or, if the parent or guardian is not present, ensure that school personnel, including, but not limited to, a school social worker, a school psychologist, a school nurse, a school guidance counselor, or any other mental health professional, are present during the questioning.

The Parties acknowledge that the SRO is responsible for criminal law issues, not school discipline issues (see Section 1.2.1 above). Thus, absent a real and immediate threat to student, teacher, or public safety, incidents involving public order offenses including, but not limited to, disorderly conduct; disturbance/disruption of the Schools or public assembly; trespass; loitering; profanity; and fighting that does not involve immediate physical injury or a weapon, shall be considered school discipline issues to be solely handled by School officials, rather than criminal law issues warranting formal law enforcement intervention (e.g., issuance of a criminal citation, ticket, or summons, filing of a delinquency petition, referral to a probation officer, or actual arrest). If the SRO becomes aware of a student discipline issue, he/she shall refer the issue to the School's Principal or designee. If the SRO does proceed with law enforcement actions, he/she shall adhere to Board policy, police policy and legal requirements with regard to investigations, interviews of students and arrests of students that occur or are planned to occur on District property. There shall be no student booking station established or maintained on the grounds of the unit school district.)

## **6.0 Chain of Command**

- 6.1 The SRO, as an employee of the Police Department, will be directly responsible to the Commander of Investigations, his designee or the patrol shift commander in that order.
- 6.2 In the performance of his/her duties, the SRO shall coordinate and communicate with the Principal (or the Principal's designee) of Tinley Park High School.

## **7.0 Training/Briefing**

- 7.1 The SRO shall be required by the Police Department to attend monthly training and briefing sessions. These sessions will be held at the direction of the Police Department. Briefing sessions will be conducted to provide for the exchange of information between the Police Department and the SROs. Notwithstanding the foregoing, the Police Department and the SRO must comply with the student records access parameters and obligations set forth in Section 11.0 and the terms of any Reciprocal Reporting System Agreement in place between the Parties.

- 7.2 The Village and the District acknowledge that the SRO must receive appropriate and current training in order to fulfill his/her duties as a school resource officer. The Parties shall work cooperatively to ensure the SRO receives appropriate in-service and other training, including, but not limited to, training in implicit bias and racial and ethnic sensitivity, CRI and de-escalation techniques, safety, mental health, administration of epinephrine auto injector, use of opioid antagonists, and training specific to the duties of a school resource officer and working with students. The District also may request the SRO to attend other relevant trainings, including but not limited to, those trainings that may be mandated by future legislation, implementation of Board policies, and the District's regulations and procedures.
- 7.3 The Village shall provide to the District a certificate of completion issued by the Illinois Law Enforcement Training Standards Board under Section 10.22 of the Illinois Police Training Act (50 ILCS 705/10.22) indicating that the subject officer has completed the requisite course of instruction, and evidence of the SRO's completion of annual refresher training required to maintain this certification.

## **8.0 Dress Code**

- 8.1 The SRO may be required by the District to wear a Police Department issued uniform for the first 2 weeks of the school year.
- 8.2 After the first 2 weeks of the school year, the SRO may, at the discretion of the Police Department and the Principal of Tinley Park High School, wear "soft" clothes. Notwithstanding the above, the SRO must be identifiable as a Police Officer when on duty as an SRO.

## **9.0 Supplies and Equipment**

- 9.1 Motor vehicles. The Police Department will provide a squad car for use by the SRO in performance of his/her duties.
- 9.2 Safety Equipment. The Police Department shall provide any safety equipment to the SRO that it determines to be necessary. Tinley Park High School will provide the SRO with keys and swipe cards to access all classrooms and other areas in the building.
- 9.3 Office Supplies. Tinley Park High School agrees to provide the SRO with the usual and customary office supplies and forms required in the performance of his/her duties. In addition, the SRO shall be provided a private office within Tinley Park High School that is accessible by the students. The SRO shall also be provided a computer, access to a printer, and access to a private fax machine for confidential intelligence sharing. This office shall not be used as a booking station in violation of Section 10-20.60 of the School Code (105 ILCS 5/10-20.60).

## **10.0 Operating Procedures**

The SRO shall comply with applicable Board policies and procedures in the course of his/her duties.

## 11.0 Access to Education Records

The District and the Village acknowledge and agree that all student, personnel, medical, and District-related business records generated by District employees or students shall be the property of the District. The Parties agree to comply with all state and federal laws, including, but not limited to, the *Illinois Student Records Act*, the *Illinois Mental Health and Developmental Disabilities Confidentiality Act*, the federal *Family Educational Rights and Privacy Act*, the *Health Insurance Portability and Accountability Act of 1996*, the *Illinois Personnel Records Review Act*, and all rules and regulations governing the release of student, personnel, and medical records, as well as the terms and conditions contained in the Reciprocal Reporting System Agreement entered into by the Parties on December 20, 2012 as it may be amended, or any successor agreement (“Reciprocal Reporting Agreement”). The SRO will have access to student records under the terms set forth in Exhibit B incorporated herein, and as otherwise allowed or restricted by applicable law. To the extent the SRO has access to student records to perform his/her duties, he/she shall not divulge such records to any third party outside of the conditions outlined above without the District’s consent, parental consent, or as permitted or required by law. The District and the Village acknowledge and agree that all records that are both generated and maintained solely by the SRO in connection with the performance of services under this Agreement shall constitute law enforcement records and shall be the property of the Village and shall not be student records. Notwithstanding the termination of this Agreement for any reason, the confidentiality provisions of this paragraph will continue in full force and effect following such termination.

**12.0 Term of Agreement** – The Initial Term of this agreement is August 1, 2023 through July 31, 2024. This Agreement will be automatically renewed for additional one (1) year Terms until terminated as provided herein. The Agreement may be terminated by either party for convenience upon sixty (60) days’ written notice.

## 13.0 Insurance and Indemnification

### 13.1 Indemnity:

The District shall indemnify and hold the Village and its officers and employees harmless from any and all losses, costs, demands, damages, actions or causes of action, including reasonable attorney’s fees arising out of, proximately caused by or incurred by reason of any of negligent or willful and wanton acts or omissions of the District and its employees related to this Agreement; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 *et seq.*, or otherwise provided by law.

The Village shall indemnify, defend and hold the District, its individual Board members and employees harmless of and from any and all losses, costs, demands, damages, actions or causes of action, including reasonable attorneys’ fees arising out of, proximately caused by or incurred by reasons of any negligent or willful and wanton act or omission by the SRO, or breach of this Agreement; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 *et seq.*, or otherwise provided by law.

### 13.2 Insurance:

Each Party shall keep in force at all times during the term of this Agreement, Commercial General Liability Insurance, on an occurrence basis, with limits of not less than \$3,000,000 per occurrence and in the aggregate and at all times naming the other party to this Agreement, its individual Board

members, employees, and agents as additional insureds thereon. Such coverage shall include each Party's indemnification obligation under Paragraph 13.1 of this Agreement. Within five (5) days of the last Party's execution of this Agreement, each Party shall furnish to the other a certificate of the insurance evidencing the insurance required under this Agreement

- 14.0 Evaluation:** The Principal (or designee) shall evaluate the SRO on an annual basis in the manner jointly developed by the parties. The Principal's evaluation shall be advisory only and the Police Department retains the final authority to evaluate the SRO's performance.
- 15.0 Body Cameras:** Should the SRO be required by the Village to wear a body camera while on duty at Tinley Park High School, the SRO shall comply with all laws and regulations applicable to the wearing of such cameras. The protocols for implementation of body camera use by the SRO are set forth in Exhibit C incorporated herein.
- 16.0 Storage of SRO Papers and Equipment:** The District shall provide the SRO a space for storage of paperwork, personal effects, and small items of equipment. The SRO shall not store ammunition or weapons on school property except with the express permission of the Superintendent. If the Superintendent approves storage of ammunition and equipment on school property, the parties shall agree to specific written protocols for such storage, including a locked area, safety precautions, and access and inventory protocols.
- 17.0 Access to Security Videos and Secure Radio Channels:** To the extent the District operates security video systems or secure radio channels, the District may give the SRO regular access to view live security video and secure radio channels as deemed appropriate by the District. Recorded security videos in and outside Tinley Park High School may constitute student records protected by state and federal laws, and recorded security videos on school buses constitute confidential records under the Criminal Code, thus access to recorded videos shall be given only in keeping with those laws. See Exhibit B.
- 18.0 Notices:** Any notices may be sent to the respective parties at the following respective addresses:

To the Village: Village Manager  
Village of Tinley Park  
16250 S. Oak Park Ave.  
Tinley Park, IL 60477

To the District: Superintendent  
Bremen High School District 228  
15233 S. Pulaski Rd.  
Midlothian, IL 60445

or at such other addresses as the parties may indicate in writing to the other either by personal delivery, courier, or by registered mail, return receipt requested, with proof of delivery thereof. Mailed notices shall be deemed effective on the third day after mailing; all other notices shall be effective when delivered.

- 19.0 Complete Understanding and Amendments:** With the exception of the Reciprocal Reporting Agreement, this Agreement sets forth all the terms and conditions, and agreements and understandings between the Parties relative to the subject matter hereof. No modifications, amendments, or waiver of any provision hereto shall be valid and binding unless in writing and signed by all Parties.

**20.0 Termination of Prior Agreements:** All existing agreements between the Parties concerning the provision of a School Resource Officer, including, the Intergovernmental Agreement Between Consolidated High School District 230 and the Village of Tinley Park Providing for a School Resource Officer, dated July 23, 2019, are hereby terminated.

**SIGNATURE PAGE FOLLOWS**

**IN WITNESS WHEREOF**, the parties hereto have set their hands and seals all as of the day and year written below.

**BREMEN  
HIGH SCHOOL  
DISTRICT NO. 228**

**VILLAGE OF TINLEY PARK**

By: \_\_\_\_\_  
Its: Board President  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: Village Manager  
Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Its: Board Secretary

Date: \_\_\_\_\_

**EXHIBIT A**

Bremen High School District 228

Job Description  
School Resource OfficerPosition: **School Resource Officer (SRO)****QUALIFICATIONS:**

- A. A commissioned officer with a minimum of three years law enforcement experience
- B. A certified school resource officer and certified juvenile officer
- C. Evidence of a sufficient knowledge of applicable Federal and State laws, Village Ordinances, and Board of Education policies and regulations
- D. Capable of conducting in depth criminal investigations
- E. Even temperament and a role model for students
- F. Have sufficient communication skills that would enable the officer to function effectively within the school environment

**REPORTS TO:**

The SRO, as an employee of the Tinley Park Police Department will be directly responsible to the Commander of Investigations, his designee or the patrol shift commander in that order, who shall designate and/or authorize any variation in the officers' normal work schedule or assignments in consultation with the building principal.

**POSITION GOALS:**

- A. Works in a collaborative manner to assist with the promotion of positive student behavior and self-discipline
- B. Fosters to maintain a positive working relationship between the Students, employees, and school community
- C. Plays a pivotal role in the prevention of criminal activities during the School day, at school events as assigned, and in or near school property
- D. Acts as a member of the school crisis team and link between school officials and the police department in any crisis situation, including the investigation of any threats of school personnel or members of the school community
- E. Acts in accordance to the Intergovernmental Agreement between the Village of Tinley Park and the Board of Education of Consolidated High School District No. 230

**PERFORMANCE RESPONSIBILITIES:**

- A. Protect school property, students, school personnel and visitors from criminal Activity by patrolling the school building and grounds and attending school functions such as athletic events, dances, concerts, and educational programs as required
- B. To enforce state, and local criminal laws and ordinances
- C. To establish a close working relationship with school officials in the Tinley Park attendance area
- D. The SRO will be responsible for taking appropriate action on violations of the law involving students in accordance with the SRO's scope of duties

- E. Work with the school administration and teaching staff, assisting those members concerned with safety, drug education, conduct, counseling and preventative discipline
- F. Work with the Tinley Park High School Administration in the implementation of Police-community school programs
- G. To prepare necessary records and reports as requested by the Tinley Park High School Principal or designee
- H. To assist other law enforcement officers with outside investigations concerning students attending Tinley Park High School
- I. Serve as a member of the District's district-level and school-level threat assessment teams in accordance with the School Safety Drill Act and Board of Education Policy and procedures
- J. Observe and assist the District with the annual law enforcement drill to address a school shooting incident as required by the School Safety Drill Act, 105 ILCS 128/20(c)
- K. Participate, advise and consult in the annual review of the school's emergency and crisis response plan, protocols, and procedure, including procedures regarding the school district's threat assessment team pursuant to Section 25 of the School Safety Drill Act , 105 ILCS 128/25
- L. Serve as a counselor and/or referral source for students with problems in which the SRO's law enforcement expertise may be helpful
- M. Provide and encourage programs and presentations designed to promote student and faculty understanding of the law and other public safety issues with the intended goal of allowing young people to become better informed and effective citizen within and outside the academic environment, including conducting presentations and/or trainings on law, law enforcement issues, individual liberties and social responsibilities
- N. Be available to students, faculty, parents, and School and community organizations as a resource
- O. Work with parents, law enforcement, and social service agencies on matters that may affect the Schools
- P. Work cooperatively with other law enforcement agencies, including neighboring law enforcement entities, to fulfill the duties described hereunder
- Q. Enforce State and Local criminal laws and ordinances and to take appropriate action in response to violations of the law
- R. The SRO is encouraged to maintain a high level of visibility during school entrance and dismissal times as well as during passing periods
- S. Meet with building administrators to advise them of potentially dangerous situations and plan for the safe resolution of those situations

- T. Follow building and district behavior policies, deferring to school administration for discipline and enforcement of student handbook and policies, referring students for further law enforcement processing when requested by the District or required by law, and using law enforcement authority in necessary situations
- U. Protect school property, students, school personnel and visitors from criminal activity by patrolling the school building and grounds and attending school functions during and outside the school day (athletic events, dance, parent-teacher conferences) as required
- V. Present lessons in appropriate courses, as requested by the District (e.g., internet safety, drug education)
- W. Assist the school administration in the development of plans and strategies which minimize dangerous situations including those related to student or community unrest which impact the schools
- X. Provide students and their families, administrators, staff and faculty with information concerning various community support agencies, including:
  - a. family counseling services
  - b. drug and alcohol treatment facilities
  - c. psychological services
  - d. legal assistance
  - e. other information that may be appropriate under given circumstances
- Y. The SRO shall provide information, records, and testimony when the SRO is directly involved in an incident and when requested by the District administration for student expulsion proceedings
- Z. The SRO may assist District personnel with student residency investigations as requested by the District
- AA. The SRO will comply with all District health protocols
- BB. The SRO will provide to the District each month copies of the following reports required to be filed with the Department of State Police by the Safety, Accountability, Fairness and Equity – Today Act (SAFE-T Act) (50 ILCS 709/5-12):
  - a. data on offenses and incidents reported by District schools to local law enforcement. The data shall include offenses defined as an attack against school personnel, intimidation offenses, drug incidents, and incidents involving weapons; and
  - b. a report on any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident in District schools.

**COMMUNICATIONS:**

- A. Serves as liaison between school administration and police department
- B. Maintains an ongoing dialogue with secondary school administrators, deans, counselors, social workers, and health service personnel regarding student Behavior
- C. Maintains complete confidentiality as defined and required by state law in regards to student conduct and criminal cases that arise from his/her employment

## EXHIBIT B

### ACCESS TO RECORDS

- A. **District Records.** The Parties acknowledge and agree that all student, personnel, medical, and District-related business records generated by District employees or students shall be the property of the District. The Parties agree to comply with all state and federal laws, including, but not limited to, the *Illinois School Student Records Act* (105 ILCS 10/1 et seq.), the *Illinois Mental Health and Developmental Disabilities Confidentiality Act* (740 ILCS 110/1 et seq.), the federal *Family Educational Rights and Privacy Act* (20 U.S.C. § 1232g; 34 C.F.R. Part 99), *Health Insurance Portability and Accountability Act of 1996* (45 C.F.R. Parts 160 and 164), the *Illinois Personnel Records Review Act* (820 ILCS 40/1 et seq.), and all rules and regulations governing the release of student, personnel, and medical records. The SRO may have access to personally identifiable information (“PII”) in student records as follows:
- 1) **Security Camera Feeds.** The SRO may have access to live feed of security cameras in the District pursuant to authorization of the Superintendent or Principal. Recorded camera footage may constitute student record information if identifiable students are the focus of the footage. As such, recorded camera footage (except for school bus camera footage) will be treated as student record information pursuant to Paragraph A.3 and A.4 below. School bus camera footage is treated as a confidential record pursuant to the Illinois *Eavesdropping Act*, and restricted access rules apply. The SRO shall be permitted to access bus security camera audio and video recordings only with permission of the Superintendent.
  - 2) **Directory Information.** The SRO may have access to “directory information” of students as needed to perform duties.
  - 3) **Non-Directory Student Records.** The SRO may have access to other (non-directory) student record information pursuant to the following legal guidelines, as interpreted and approved by the Superintendent or Principal:
    - i) **As a School Official.** The SRO may receive PII from the District as a “school official” performing SRO duties under this Agreement when the SRO has a direct and legitimate educational interest in the student. A “legitimate educational interest” shall include promoting school safety and physical security of the students. The PII must remain under the direct control of the District, and the SRO may use information obtained as a school official only for the school official purposes for which it is obtained, and will not disclose such information to third parties, including other employees of the Police Department who are not acting as school officials, unless consent of the parent (or student age 18 or older) is obtained or an exception to the statutory consent rule applies.
    - ii) **Pursuant to Reciprocal Reporting.** The SRO may receive from the District PII related to student criminal activity pursuant to an applicable reciprocal reporting

agreement entered into between the District and the Village (“Reciprocal Reporting Agreement”), when necessary for the discharge of his/her official duties to effectively serve, prior to adjudication, the student whose records are released. Such a record release is subject to the terms of the Reciprocal Reporting Agreement, and the SRO will not disclose that information to third parties outside the Police Department.

- iii) **Emergencies.** In an emergency, as determined by the Superintendent or School Principal.

Notwithstanding the termination of this Agreement for any reason, the confidentiality provisions set forth in this Agreement shall continue in full force and effect following such termination.

- B. **Law Enforcement Records.** The Parties acknowledge and agree that all records generated by the SRO in connection with the performance of services under this Agreement may constitute law enforcement records. In accordance with law, all records generated and maintained solely by the SRO and the Village shall not constitute student records. If the SRO utilizes a body camera, it shall be used in accordance with the *Law Enforcement Officer-Worn Body Camera Act* (50 ILCS 706/10-1 et seq.) and other applicable federal and Illinois law, and the protocols in Exhibit D shall apply.
- C. **Other Applicable Agreements.** The records and confidentiality provisions in this Agreement shall be interpreted in conjunction with other applicable agreements in effect between the District and the Village, including, but not limited to, the Reciprocal Reporting Agreement.

**EXHIBIT C****OFFICER-WORN BODY CAMERA PROTOCOLS**

1. If the SRO is equipped with a body worn camera (BWC) provided by the Village to utilize the BWC during the course of their official duties when on School District Property, this Exhibit shall apply. An SRO's wearing and use of the BWC shall comply with the *Law Enforcement Officer-Worn Body Camera Act*, 50 ILCS 706/10-20 *et seq.*, the Law Enforcement Training Standard Board's guidelines, and the Village's written policies.
2. Prior to the SRO's use of a BWC in the District schools, the Village shall provide to the District a copy of the Police Department's written policy regarding the use of body cameras adopted in accordance with the foregoing Act.
3. The responsibilities of the SRO in the schools consist mainly of the performance of non-enforcement related activities, including community caretaking, educational, and other non-law enforcement activities contemplated in this Agreement. As such, the SRO's BWC will normally remain in an inactivated (buffering) mode unless responding to calls for service or engaged in any law enforcement-related encounter or activity.
4. If a BWC is activated for any reason during a school day, the SRO shall provide verbal notice of recording as required by law and shall notify the applicable school principal or administrator of its activation as soon as practicable.
5. All recordings made by such BWC shall constitute and be construed as records created and maintained by the Village and all recordings resulting therefrom shall be retained and maintained by the Village as required by law.
6. BWC camera recordings obtained on school grounds shall not be utilized for law enforcement training purposes, except with the express consent of the Superintendent, and shall not be disseminated by the Police Department or Village for any non-law enforcement purpose other than to comply with court-issued orders, subpoenas, or all State and federal laws and this Agreement. BWC camera recordings obtained on school grounds via the SRO's body camera shall also be released to the School District at the request of the School District Superintendent or designee and pursuant to the authority of the Reciprocal Reporting Agreement entered into by and between the School District and the Village pursuant to statutory authority including, but not limited to, the *School Code*, the *Criminal Code*, and the *Juvenile Court Act*. School District administrators also may request the Village to "flag" certain body worn camera footage to ensure a longer retention of such footage under the Act.
7. The Village shall notify the Superintendent promptly if a recording taken on District property with the SRO's body camera is "flagged" in conformance with Section 10-20 of the *Law Enforcement Officer-Worn Body Camera Act*, 50 ILCS 706/10-20(a)(7)(B).

8. The Village shall notify the Superintendent prior to releasing to the public or any third party any recording from the SRO's body camera taken on District property for reasons including, but not limited to, a *Freedom of Information Act* request

RAFFLE LICENSE APPLICATION



Date: \_\_\_\_\_

1. Organization name: HARALD VIKING LODGE #13

2. Organization address: 6730 W. 175<sup>TH</sup> ST.

3. Mailing address if different from above: \_\_\_\_\_

4. Check type of not-for-profit organization (must be in existence for a period of five years and attached documentary evidence):

- Religious                       Charitable                       Labor                       Fraternal
- Educational                       Veterans                       Business

5. How long has the organization been in existence: 120 YEARS

6. Place and date of incorporation: CHICAGO MARCH 30, 1903

7. Number of members in good standing: 160

8. President (chairperson): BILL HENDRY

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

9. Raffle manager: LARRY NICHOLS

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

10. Designated member(s) responsible for conduct and operation of raffle (attached additional sheets if necessary):

Name: LARRY NICHOLS

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: BILL HENDRY

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

11. License delivery option (check all that apply):

By regular U.S. mail to the organization mailing address

By electronic mail, please provide email address: N/A

12. Date(s) for raffle ticket sales (include days of the week): TUESDAY, WED, THUR., FRI., SAT., SUN.

13. Location of ticket sales: HARALD VIKING LODGE #13

14. Name and address of location for determining winners:  
SAME AS ABOVE

15. Date(s) for determining winners (include days of the week):  
WEEKLY DRAWING UNTIL WON TUESDAY

16. Total retail value of all prizes (maximum prize amount \$250,000): \$ VERY'S \$75,000 -

17. Maximum retail value of each prize: \$ VERY'S

18. Maximum price charged of each ticket (chance) sold: \$ 1.00

19. Is this a queen of hearts raffle?  No  Yes

20. § 132.38 Fidelity Bond Required

All operations of and the conduct of raffles as provided for in this subchapter shall be under the supervision of a single manager designated by the organization. Such manager shall give a Fidelity bond in the sum of \$165,000 or two times the aggregate value of prizes, whichever is less, in favor of the licensee conditioned upon his honesty in the performance of his duties. The bond shall provide that notice shall be given in writing to the Village of Tinley Park not less than thirty (30) days prior to cancellation. Bonds as provided for in this section may be waived provided the license issued for such raffle shall contain a waiver provision and shall be approved only by unanimous vote of the members of the licensed organization.

Fidelity bond  Waiver of bond statement by organization

"The undersigned attest that the above-named organization is an organized not-for-profit under the law of the State of Illinois and has been continuously in existence for five (5) years, preceding date of this application, and that during this entire five (5) year period preceding date of application, it has maintained a bona fide membership actively engaged in carrying out its objectives. The undersigned do hereby state under penalties of perjury that all statements in the foregoing application are true and correct; that the officers, operators and workers of the game are bona fide members of the sponsoring organization and are all of good moral character and have not been convicted of a felony; that if a license is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provisions of the laws of the State of Illinois and this jurisdiction governing the conduct of such games."

Name of Organization: HARALD VIKING LODGE #13

Executive Director: William Hendry

**TO BE COMPLETED BY VILLAGE STAFF**

Date Received: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Date Expires: \_\_\_\_\_

Date Denied: \_\_\_\_\_

Approval: \_\_\_\_\_

Kristin Thirion, Village Clerk

**APPROVED APPLICATION SERVES AS LICENSE**

**SEND**



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**Voucher List**  
**Village of Tinley Park**

Page: 1

Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
62323	6/23/2023	004640 HEALTHCARE SERVICE CORPORATION	070123		1ST QUARTER FY24 MEDICAL BENEFIT	
				VTP-020012	01-14-000-72430	440,235.21
				VTP-020012	01-14-000-72435	87,390.60
					<b>Total :</b>	<b>527,625.81</b>
202656	6/23/2023	002734 AIR ONE EQUIPMENT, INC	192118		MOTOR SWITCH SIZE 80, REPAIR	
			194692		01-19-000-72530	231.43
					HURST TOOL MAINTENANCE, POW	
					01-19-000-72530	1,750.40
					<b>Total :</b>	<b>1,981.83</b>
202657	6/23/2023	002628 AMERICAN WATER	4000260775		JUNE '23 FLAT MONTHLY FEE	
					64-00-000-73225	455.67
					<b>Total :</b>	<b>455.67</b>
202658	6/23/2023	016864 ANTHEM BLUE CROSS BLUE SHIELD	000288134926		FY24 MEDICARE SUPPLEMENT BIL	
				VTP-019959	01-14-000-72435	2,024.88
					<b>Total :</b>	<b>2,024.88</b>
202659	6/23/2023	014936 AQUAMIST PLUMBING & LAWN	125232		IRRIGATION	
			125239	VTP-019981	01-26-025-72790	1,128.70
			125248	VTP-019981	01-26-025-72790	574.78
			125267	VTP-019981	01-26-025-72790	819.28
			125274	VTP-019981	01-26-023-72790	2,643.70
			125290	VTP-019981	01-26-023-72790	1,043.30
			125297	VTP-019981	01-26-025-72790	635.27
			125303	VTP-019981	01-26-025-72790	653.41
			126482	VTP-019981	01-26-025-72790	665.35
					IRRIGATION REPLACEMENT HEAD	

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**Village of Tinley Park**

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202659	6/23/2023	014936	AQUAMIST PLUMBING & LAWN	(Continued)		
			126905	VTP-019980	01-26-023-72790	5,989.10
					IRRIGATION	
			126906	VTP-019981	01-26-023-72790	512.00
					IRRIGATION	
			126907	VTP-019981	01-26-023-72790	128.00
					IRRIGATION	
				VTP-019981	01-26-023-72790	128.00
					<b>Total :</b>	<b>14,920.89</b>
202660	6/23/2023	020986	ARIES CHARTER TRANSPORTATION	99304	ALE TRAIL TROLLEYS FOR 7/5/23	
				VTP-020116	01-35-100-72790	2,800.00
					<b>Total :</b>	<b>2,800.00</b>
202661	6/23/2023	020986	ARIES CHARTER TRANSPORTATION	99305	ALE TRAIL TROLLEYS 7-12-23	
				VTP-020117	01-35-100-72790	2,800.00
					<b>Total :</b>	<b>2,800.00</b>
202662	6/23/2023	021051	ASTREA FORENSICS LLC	AST-1293	PHASE I PROJECT - LANE BRYANT	
					01-17-225-73600	1,970.00
					<b>Total :</b>	<b>1,970.00</b>
202663	6/23/2023	021055	AUTISM & RELATED DISORDERS, CENT Ref001437361		UB Refund Cst #00503294	
					60-00-000-20599	75.00
					<b>Total :</b>	<b>75.00</b>
202664	6/23/2023	010953	BATTERIES PLUS - 277	P61632007	CUSTOM 3 BATTERY PCK12 CELL 14	
					01-17-220-73760	139.98
					<b>Total :</b>	<b>139.98</b>
202665	6/23/2023	020280	BETTENHAUSEN & ASSOCIATES LLC	061923	FINANCIAL AND ADMIN PROF SVC	
					01-15-000-72790	2,887.50
					<b>Total :</b>	<b>2,887.50</b>
202666	6/23/2023	015212	BETTENHAUSEN AUTOMOTIVE	194431	AA BOLT HEX, NUT HEX F - ELECTI	
					01-26-024-72540	50.72
					<b>Total :</b>	<b>50.72</b>

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202667	6/23/2023	002923 BLACK DIRT INC.	5111		BLACK DIRT	
				VTP-020018	01-26-023-73680	250.00
			5111.		BLACK DIRT	
					60-00-000-73680	252.00
					63-00-000-73680	28.00
					64-00-000-73680	120.00
			5125		BLACK DIRT	
				VTP-020018	01-26-023-73680	250.00
					<b>Total :</b>	<b>900.00</b>
202668	6/23/2023	019360 BONDI, THOMAS	062023		REIM: DRONE PART 107 EXAM FEI	
					01-17-220-72140	175.00
					<b>Total :</b>	<b>175.00</b>
202669	6/23/2023	018060 CELTIC COMMERCIAL PAINTING,LLC	10936		PAINT WORK AT PW GARAGE	
				VTP-020098	30-00-000-75110	1,410.00
					<b>Total :</b>	<b>1,410.00</b>
202670	6/23/2023	015199 CHICAGO PARTS & SOUND LLC	3-0055942		TPMS SENSOR ASSY - POLICE 9A	
					01-17-205-72540	65.38
			3-0055961		1/2 DIA VENTED - DISC BRAKE RO	
					01-17-205-72540	104.08
					<b>Total :</b>	<b>169.46</b>
202671	6/23/2023	018325 CHICAGO TRIBUNE COMPANY LLC	073728448000		CLASSIFIED LISTINGS 5/1-5/31/23 ,	
					01-33-310-72330	87.58
					<b>Total :</b>	<b>87.58</b>
202672	6/23/2023	003137 CHRISTOPHER B.BURKE ENGINEERNG	183924		01.R160373.00028 80TH AVE FLASH	
				VTP-019744	30-00-000-73830	591.00
			183925		01.R160373.00002 INTERIM VILL EN	
					64-00-000-72840	2,081.00
			183926		01.R160373.00008 POST 5 LIFT STN	
					61-00-000-72840	8,419.00
			183927		01.R160373.00030 WESTERN PRES	
					26-00-000-75708	2,648.00
			183929		01.R160373.00036 ENGINEERING :	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202672	6/23/2023	003137	CHRISTOPHER B.BURKE ENGINEERNG (Continued)			
			183931	VTP-020110	61-00-000-75320	1,128.50
			183932	VTP-019910	01.R160373.0009A HARMONY SQ D 27-00-000-72840	1,062.50
					01.R160373.C0029 LAGRANGE RD 26-00-000-75708	2,664.10
					<b>Total :</b>	<b>18,594.10</b>
202673	6/23/2023	020527	CITY ESCAPE GARDEN & DESIGN			
			11967	VTP-020019	LANDSCAPE PLANTERS 01-26-023-72881	8,131.85
			11971	VTP-019983	MOWING - MAY 2023 01-26-023-72881	36,787.24
			11984	VTP-020019	LANDSCAPE PLANTERS 01-26-023-72881	33,749.02
					<b>Total :</b>	<b>78,668.11</b>
202674	6/23/2023	021052	COLEMAN, MICHAEL			
			062023		REIM: BREAKFAST FOR DEBBI TH 01-33-000-72220	60.08
					<b>Total :</b>	<b>60.08</b>
202675	6/23/2023	012057	COMCAST CABLE			
			8771401810028977		ACCT#8771401810028977 7980 183 01-26-025-72517	52.65
			8771401810265348		ACCT#8771401810265348 6829 173 01-19-000-72517	109.76
			8771401810296319		ACCT#8771401810296319 17355 68 01-16-000-72125	505.70
					<b>Total :</b>	<b>668.11</b>
202676	6/23/2023	013878	COMED - COMMONWEALTH EDISON			
			0385181000		ACCT#0385181000 VILLAGE RR 18 01-26-025-72510	2,276.66
			0385440022		ACCT#0385440022 SS BROOKSIDE 64-00-000-72510	447.94
			0421064066		ACCT#0421064066 LAPORTE RD & 64-00-000-72510	81.98
			0471006425		ACCT#0471006425 19948 SILVERSI 01-26-024-72510	65.01
			0637059039		ACCT#0637059039 7950 W TIMBER	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202676	6/23/2023	013878	COMED - COMMONWEALTH EDISON		(Continued)	
					64-00-000-72510	86.61
					1222131090	
					ACCT#1222131090 6706 NORTH ST	
					30-00-000-75905	14.80
					2922039023	
					ACCT#2922039023 9342 PARKWOC	
					01-26-024-72510	16.80
					4943163008	
					ACCT#4943163008 7650 TIMBER DI	
					70-00-000-72510	21.97
					5437131000	
					ACCT#5437131000 7980 W 183RD S	
					01-26-025-72510	204.31
					5983017013	
					ACCT#5983017013 19112 S 80TH AV	
					63-00-000-72510	54.63
					<b>Total :</b>	<b>3,270.71</b>
202677	6/23/2023	018311	CONNECTION		FLASH DRIVES	
				VTP-020106	01-17-225-73600	812.14
					<b>Total :</b>	<b>812.14</b>
202678	6/23/2023	019795	CONNEY SAFETY PRODUCTS, LLC		SAFETY VESTS	
					60-00-000-73845	84.13
					63-00-000-73845	9.35
					01-26-023-73845	133.54
					01-26-024-73845	66.76
					64-00-000-73845	40.06
					<b>Total :</b>	<b>333.84</b>
202679	6/23/2023	012410	CONSERV FS, INC.		SUNNY GLAMOUR COATED, STRAI	
					60-00-000-73680	228.06
					63-00-000-73680	25.34
					64-00-000-73680	108.60
					<b>Total :</b>	<b>362.00</b>
202680	6/23/2023	018234	CORE & MAIN LP		1-1/4" CURB BOX PLUG	
					60-00-000-73630	7.20
					63-00-000-73630	0.80
					64-00-000-73630	3.43
				T009241	PIPES 860-54-0163-16 6 HYMAX 2 F	

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202680	6/23/2023	018234 CORE & MAIN LP	(Continued)		60-00-000-73630	1,104.69
					63-00-000-73630	122.74
					64-00-000-73630	526.05
					<b>Total :</b>	<b>1,764.91</b>
202681	6/23/2023	016070 CR SCHMIDT INC.	4061		ENGRAVED PAVER INSTALLATION	
					01-26-025-72523	800.00
					<b>Total :</b>	<b>800.00</b>
202682	6/23/2023	003635 CROSSMARK PRINTING, INC	91155		VIOLATION WARNING HIGH GRAS:	
			91466		01-33-000-72310	189.95
			91510		DONALD J HUNTER VTP HOMETOV	
					01-41-050-73112	85.00
					BUSINESS CARDS - KENNETH E SI	
					01-11-000-72310	41.95
					<b>Total :</b>	<b>316.90</b>
202683	6/23/2023	014690 DARLING INGREDIENTS INC	12753335		CAVALLINI'S CAFE SERVICE FEE TI	
					01-26-025-72520	983.25
					<b>Total :</b>	<b>983.25</b>
202684	6/23/2023	021050 DE LA VEGA, FRANCIS	061923		REIMBURSEMENT OAK PARK AVE :	
					27-00-000-79118	2,000.00
					<b>Total :</b>	<b>2,000.00</b>
202685	6/23/2023	015334 DEARBORN NATIONAL	F018318-1	VTP-020002	1ST QUARTER FY24 LIFE AD&D BE	
					01-14-000-72430	2,325.86
					<b>Total :</b>	<b>2,325.86</b>
202686	6/23/2023	020542 DUSOLD, ANNA LEE	070123		FARMERS MARKET YOGA 7/1/23	
					01-35-000-72923	50.00
					<b>Total :</b>	<b>50.00</b>
202687	6/23/2023	020542 DUSOLD, ANNA LEE	070823		FARMERS MARKET YOGA 7/8/23	
					01-35-000-72923	50.00
					<b>Total :</b>	<b>50.00</b>

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202688	6/23/2023	020542 DUSOLD, ANNA LEE	072223		FARMERS MARKET YOGA 7/22/23 01-35-000-72923	50.00
<b>Total :</b>						<b>50.00</b>
202689	6/23/2023	020542 DUSOLD, ANNA LEE	072923		FARMERS MARKET YOGA 7/29/23 01-35-000-72923	50.00
<b>Total :</b>						<b>50.00</b>
202690	6/23/2023	004119 ETP LABS INC.	23-136691		COLIFORM SAMPLES 60-00-000-72865 63-00-000-72865	503.30 215.70
<b>Total :</b>						<b>719.00</b>
202691	6/23/2023	004176 FEDEX (FEDERAL EXPRESS)	8-161-89608		ACCT#2022-6845-2 SHIPPING COS 01-13-000-72110 01-14-000-72110	58.15 34.41
<b>Total :</b>						<b>92.56</b>
202692	6/23/2023	020972 FERGUSON TINLEY PARK	7275769	VTP-020086	REPLACEMENT DISHWASHER 01-19-000-72524	949.00
<b>Total :</b>						<b>949.00</b>
202693	6/23/2023	002877 G. W. BERKHEIMER CO., INC.	7384354		KEY PLEAT MERV8 01-26-025-72520	18.08
<b>Total :</b>						<b>18.08</b>
202694	6/23/2023	020176 GORKA, DAVID	070123		MUSICIAN AT FARMERS MARKET 7 01-35-000-72923	125.00
<b>Total :</b>						<b>125.00</b>
202695	6/23/2023	004438 GRAINGER	9519390943		CARTON SEALING TAPE, TAN, HAN 60-00-000-73840 63-00-000-73840 64-00-000-73840	51.10 51.10 43.81
			9519390950		SHIPPING BOX HEAVY DUTY DOUE 60-00-000-73870 63-00-000-73870 64-00-000-73870	153.81 153.81 131.83

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202695	6/23/2023	004438 GRAINGER	(Continued) 9519390968		SHIPPING BOX HEAVY DUTY DOUE 60-00-000-73870	28.40
					64-00-000-73870	24.35
					63-00-000-73870	28.40
			9683543939		CREDIT - SHIPPING BOX HEAVY DI 60-00-000-73870	-141.26
					63-00-000-73870	-141.26
					64-00-000-73870	-121.08
			9728154874		CAM & GROOVE COUPLING, 3" ALI 60-00-000-73630	73.71
					63-00-000-73630	8.19
					64-00-000-73630	35.10
			9740961702		DESICCANT CARTRIDGE 60-00-000-73845	97.15
					63-00-000-73845	10.79
					64-00-000-73845	46.26
					<b>Total :</b>	<b>534.21</b>
202696	6/23/2023	014491 HANSEN DOOR INC.	12035		LOCATION: N-E-2-E-D - FREED UP 01-26-025-72520	260.00
			12041		LOCATION: E-E-N-D REPLACED BR 01-26-025-72520	544.50
			12044		LOCATION: N-E-W-D MEASURED F 01-26-025-72520	844.50
					<b>Total :</b>	<b>1,649.00</b>
202697	6/23/2023	019792 HANSON AGGREGATES MIDWEST INC	42250460		BED/BACKFILL U857 THORNTON IL 70-00-000-73860	34.76
					01-26-023-73860	104.29
					60-00-000-73860	131.40
					63-00-000-73860	14.60
					64-00-000-73860	62.57
			42267207		BED/BACKFILL U857 THORNTON IL 60-00-000-73860	267.89
					63-00-000-73860	29.77
					64-00-000-73860	127.57

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202697	6/23/2023	019792 HANSON AGGREGATES MIDWEST INC	(Continued)		01-26-023-73860	212.61
					70-00-000-73860	70.87
					<b>Total :</b>	<b>1,056.33</b>
202698	6/23/2023	018696 HENRY'S HOUSE OF DECORATED	1360		29M T-SHIRT BLACK 2XL, OXFORD	
			1361		01-26-023-73610	244.40
			1364		29M T-SHIRT BLK LX, OXFORD XL, 01-26-023-73610	243.90
					29M T-SHIRT BLACK, AL (4) AXL (5)	
					60-00-000-73610	98.40
					01-26-023-73610	98.40
					01-26-025-73610	49.20
			1368		UNIFORM T-SHIRTS	
				VTP-020101	01-26-023-73610	516.00
				VTP-020101	60-00-000-73610	388.08
				VTP-020101	63-00-000-73610	73.92
				VTP-020101	64-00-000-73610	198.00
				VTP-020101	01-26-025-73610	190.50
				VTP-020101	01-26-024-73610	40.00
					<b>Total :</b>	<b>2,140.80</b>
202699	6/23/2023	012328 HOMER INDUSTRIES	S187580		DROP CHARGE - CHIPS 2/15/23	
					01-26-023-72890	50.00
			S187583		DROP CHARGE - CHIPS 2/16/23	
					01-26-023-72890	200.00
			S187714		DROP CHARGE - CHIPS 2/21/23	
					01-26-023-72890	200.00
			S188396		DROP CHARGE - CHIPS 3/9/23	
					01-26-023-72890	250.00
			S191223		DROP CHARGE - LOGS/BRUSH 4/6	
					01-26-023-72890	400.00
			S191371		DROP CHARGE - LOGS/BRUSH 4/7	
					01-26-023-72890	200.00
			S191541		DROP CHARGE - CHIPS 4/10/23	
					01-26-023-72890	250.00
			S192042		DROP CHARGE - CHIP 4/13/23	

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202699	6/23/2023	012328 HOMER INDUSTRIES	(Continued)			
			S192798		01-26-023-72890 DROP CHARGE - CHIPS 4/29/23	100.00
			S192974		01-26-023-72890 DROP CHARGE - CHIPS 4/20/23	50.00
					01-26-023-72890	50.00
					<b>Total :</b>	<b>1,750.00</b>
202700	6/23/2023	001487 HOMEWOOD DISPOSAL SERVICE	8357460		30YD EXCHANGE-HAUL, DUMP CH 01-26-023-72890	424.40
					<b>Total :</b>	<b>424.40</b>
202701	6/23/2023	004843 ICMA	479119		MEMBERSHIP P.CARR MEMBER # 01-12-000-72720	1,200.00
					<b>Total :</b>	<b>1,200.00</b>
202702	6/23/2023	013235 INTEGRITY SIGN COMPANY	90861	VTP-020047	SIGNAGE - FAB 44 - 18"X12" ALUMI 01-26-023-73830	2,456.96
					<b>Total :</b>	<b>2,456.96</b>
202703	6/23/2023	005186 INTERSTATE BATTERY SYSTEM	332401		FAS1075 BATTERY 64-00-000-72525	71.90
					<b>Total :</b>	<b>71.90</b>
202704	6/23/2023	005251 J AND R SALES AND SERVICE INC.	4789		63PM2 50 CHAIN LOOP, CARBURE 01-26-023-72530	175.99
			4791		BR600-Z BLOWER 01-26-023-73410	440.00
					<b>Total :</b>	<b>615.99</b>
202705	6/23/2023	005266 J.M.D. SOX OUTLET, INC.	20230376		WORK CLOTHES/MIKE MAHER 01-26-023-73610	426.52
			20230377		WORK CLOTHES/STEVE NEMECEP 01-26-023-73610	97.86
			20230378		WORK CLOTHES/STEVE NEMECEP 01-26-023-73610	25.89
			20230391		WORK CLOTHES/FRANK BUTLER	

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202705	6/23/2023	005266 J.M.D. SOX OUTLET, INC.	(Continued)			
			20230392		01-26-023-73610 WORK CLOTHES/FRANK BUTLER 01-26-023-73610	44.99  195.00
					<b>Total :</b>	<b>790.26</b>
202706	6/23/2023	020177 JACHYMIAK, JEFFREY THOMAS	061023		MUSICIAN AT FARMERS MARKET ; 01-35-000-72923	125.00
					<b>Total :</b>	<b>125.00</b>
202707	6/23/2023	021054 L'AMAS, JASON	062023		REIM: DRONE PART 107 EXAM FEI 01-17-220-72140	175.00
					<b>Total :</b>	<b>175.00</b>
202708	6/23/2023	020207 LENNY'S GAS N WASH 183RD ST	3698		CAR WASH - CD MAY '23 01-33-300-72540	28.00
			3700		CAR WASH - PD MAY '23 60-00-000-72540 63-00-000-72540 64-00-000-72540 01-26-023-72540	6.30 2.10 3.60 12.00
					<b>Total :</b>	<b>52.00</b>
202709	6/23/2023	016027 LEXIPOL, LLC	INVLEX17188	VTP-020120	ANNUAL LAW ENFORCEMENT POL 01-17-205-72720	5,256.36
					<b>Total :</b>	<b>5,256.36</b>
202710	6/23/2023	020983 LIBERTY FLAGS AND BANNERS	19880		2023 PATRIOTIC BANNERS 01-35-000-73112	1,440.50
					<b>Total :</b>	<b>1,440.50</b>
202711	6/23/2023	018527 LISTRO, SAMMY J.	072923		MUSICIAN AT FARMERS MARKET 7 01-35-000-72923	125.00
					<b>Total :</b>	<b>125.00</b>
202712	6/23/2023	011258 LONDON, SONNY	061423.		REIM: ILJOA DARE CONFERENCE 01-17-205-72170	471.94
			062023		REIM: TRAINING SUPPLIES FOR DI	

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202712	6/23/2023	011258 LONDON, SONNY	(Continued)		01-17-220-72140	89.63
					<b>Total :</b>	<b>561.57</b>
202713	6/23/2023	020681 LUCAS SANOR ON SAX	070823		MUSICIAN FOR FARMERS MARKET 01-35-000-72923	125.00
					<b>Total :</b>	<b>125.00</b>
202714	6/23/2023	005844 MCDONALD'S	061523		MAY '23 PRISONER MEALS 01-17-220-72230	195.12
					<b>Total :</b>	<b>195.12</b>
202715	6/23/2023	006074 MENARDS	38443		ACCT# 30860355 5B: C AUTO MARI 01-19-020-73605	241.22
			38445		ACCT#30860355 KITCHEN FIRE EX 01-19-020-73605	31.36
			39848		ACCT#30860257 - GORILLA EPOXY 01-26-025-72520	27.88
			40105		ACCT# 30860257 TELESCOPIC POI 01-26-023-73410	59.94
			40157		ACCT# 30860257 80 OZ PRO LIQUI 01-26-025-72520	49.86
			40416		ACCT# 30860355 40 GALLON TOTE 01-19-000-72540	32.44
			40430		ACCT# 30860257 KODIAK 15000 RE 60-00-000-73410	88.19
					63-00-000-73410	9.80
					64-00-000-73410	41.99
			40433		ACCT# 30860257 HEX SHANK ADP 01-26-025-73410	6.69
					<b>Total :</b>	<b>589.37</b>
202716	6/23/2023	020701 METROPOLITAN LIFE INSURANCE CO	KMO5397303-0001		KMO5397303-0001 1ST QUARTER F 01-14-000-72430	16,470.77
			KMO5397303-0002	VTP-020014	KMO5397303-0002 1ST QUARTER F 01-14-000-72430	1,686.72
			KMO5397303-0003	VTP-020014	KMO5397303-0003 1ST QUARTER F	

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202716	6/23/2023	020701 METROPOLITAN LIFE INSURANCE CO	(Continued)	VTP-020014	01-14-000-72435	3,827.41
<b>Total :</b>						<b>21,984.90</b>
202717	6/23/2023	020938 MIDWEST MECHANICAL GROUP LLC	112140810		RESET AND CHECKED OPERATION 01-26-025-72530	577.00
<b>Total :</b>						<b>577.00</b>
202718	6/23/2023	016256 MITTELMAN, JONATHAN	061423		REIM: CIT CONFERENCE 6/14 & 6/ 01-17-205-72140	308.43
<b>Total :</b>						<b>308.43</b>
202719	6/23/2023	005729 MR. RADIATOR & AIR COND SERV	046781		NEW GAS TANK - POLICE CS01 01-17-205-72540	216.83
<b>Total :</b>						<b>216.83</b>
202720	6/23/2023	010810 MUNICIPAL SERV. CONSULTING INC	TPCN-05-23		CONS SVC CIMP FOR VTP MAY '23 30-00-000-75112 30-00-000-75812 30-00-000-74150	9,732.25 6,809.98 955.50
<b>Total :</b>						<b>17,497.73</b>
202721	6/23/2023	006209 NCPERS -IL IMRF	3683062023	VTP-020001	1ST QUARTER FY24 NCPERS BENI 01-14-000-72430	672.00
			7720062023	VTP-020001	1ST QUARTER FY24 NCPERS BENI 01-14-000-72435	80.00
<b>Total :</b>						<b>752.00</b>
202722	6/23/2023	018761 NICK'S EMBROIDERY	062123		2 EMBROIDERED CUSTOMER SUP 01-11-000-73110 01-12-000-73110	20.00 20.00
<b>Total :</b>						<b>40.00</b>
202723	6/23/2023	015723 NICOR	33079168366		ACCT#33079168366 METER#43853: 64-00-000-72511	52.54
			49924710004		ACCT#49924710004 METER#45817: 01-26-025-72511	192.35

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202723	6/23/2023	015723	015723 NICOR		(Continued)	<b>Total : 244.89</b>
202724	6/23/2023	010135	ONSITE COMMUNICATIONS USA, INC	52550	MOTOROLA XPR5550 TWO WAY R 01-19-000-72550	1,918.00 <b>Total : 1,918.00</b>
202725	6/23/2023	006475	PARK ACE HARDWARE	070673/1 070707/1 70689/1 7069/1	ACCT# 891432 INV# 070673/1 BCK\ 64-00-000-72525 CUST# 9404 INV# 070707/1 PROTE 01-19-000-73870 01-19-000-73585 01-19-000-73580 CUST# 9404 INV#70689/1 FASTENE 01-19-000-72540 CUST#891431 INV#70692/1 20V MA 60-00-000-73410 63-00-000-73410 64-00-000-73410	23.01 29.98 211.89 1,322.06 4.20 55.43 6.16 26.40 <b>Total : 1,679.13</b>
202726	6/23/2023	016350	PHYSICIANS IMMEDIATE CARE-CHGO	4327876	VTP-019989 FY 24 OCCUPATIONAL HEALTH SEI 01-14-000-72446	1,272.00 <b>Total : 1,272.00</b>
202727	6/23/2023	020299	POINT B COMMUNICATIONS INC	INV-23236	INSERTION ORDER 01-35-100-72790	11,368.00 <b>Total : 11,368.00</b>
202728	6/23/2023	014850	POP'S ITALIAN BEEF AND SAUSAGE	051823	PW PICNIC 5/18/23 60-00-000-72220 63-00-000-72220 64-00-000-72220 01-26-023-72220 01-26-024-72220	57.81 57.81 49.55 165.18 82.60 <b>Total : 412.95</b>
202729	6/23/2023	021013	PRIMUS ELECTRONICS CORPORATION	1020230	SUPER 88 BLACK TAPE, 3M TEMFL 30-00-000-75812	76.57

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202729	6/23/2023	021013	021013 PRIMUS ELECTRONICS CORPORAT		(Continued)	<b>Total : 76.57</b>
202730	6/23/2023	020282	QBF GRAPHICS GROUP	53534	REORDER RESTAURANT GUIDES 01-35-000-72310	619.00
				VTP-020073		<b>Total : 619.00</b>
202731	6/23/2023	017705	QUALITY ALARM SYSTEM, INC.	145716	SERVICE CALL MADE TO PREMISE 01-26-025-72520	223.00
						<b>Total : 223.00</b>
202732	6/23/2023	020289	RAFFERTY, LAWRENCE	061423	REIM: CIT CONFERENCE 6/14-6/15 01-17-205-72140	246.20
						<b>Total : 246.20</b>
202733	6/23/2023	006361	RAY O' HERRON CO INC	2277009	GAS MASK CARRIER, HELMUT 01-17-220-73610	42.88
				2277655	RAZOR II G2, MALE BLACK CARRIE 01-17-220-74618	795.00
						<b>Total : 837.88</b>
202734	6/23/2023	006940	ROCKAITIS, RANDALL N.	060823	REIM: SUBPOENAED TO APPEAR 01-17-225-71110	154.20
						<b>Total : 154.20</b>
202735	6/23/2023	014962	SANCHEZ, LAURA	051523	REIM: LUNCHES DURING DRONES 01-17-220-72140	60.00
				060923	REIM: EXAM FEE FOR PART 107 D 01-17-220-72140	175.00
						<b>Total : 235.00</b>
202736	6/23/2023	007092	SAUNORIS	722798	SOD FOR LAWN RESTORATIONS 01-26-023-73680	1,956.00
				722922	SOD FOR LAWN RESTORATIONS 01-26-023-73680	1,726.00
				723047	PALLET REFUND 01-26-023-73680	-168.00
						<b>Total : 3,514.00</b>

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202737	6/23/2023	007453	SERVICE SANITATION, INC.	8564195	PORTA-POTTIES - FARMERS MARK 01-35-000-72923	369.00
<b>Total :</b>						<b>369.00</b>
202738	6/23/2023	007480	SMITTY'S TREE SERVICE, INC	239657	TREE REMOVAL 16745 NEW ENGL 01-26-023-73680	750.00
<b>Total :</b>						<b>750.00</b>
202739	6/23/2023	007393	SOUND SONIC INC	060623	BINGO HOST FOR SENIORS 6/6/23 01-41-056-72954	175.00
<b>Total :</b>						<b>175.00</b>
202740	6/23/2023	007350	SOUTH SUB. MAYORS & MANAGERS	2023-115	2023 MEMBERSHIP DUES 01-12-000-72720	30,416.00
<b>Total :</b>						<b>30,416.00</b>
202741	6/23/2023	007224	STANDARD EQUIPMENT COMPANY	P43381	RETURN - EGR CORE - INVOICE# I 01-26-023-72530	-62.60
				P43655	SWEEPER BRUSHES 01-26-023-72530	1,287.68
<b>Total :</b>						<b>1,225.08</b>
202742	6/23/2023	012238	STAPLES BUSINESS ADVANTAGE	3540196792	DVD-R 4.7GB, FOLDER, PUNCH HC 01-17-205-73110	231.88
				3540214112	WASTEBASKET, PLASTIC 15H 01-26-025-73110	64.95
<b>Total :</b>						<b>296.83</b>
202743	6/23/2023	011038	STEVE SPIESS CONSTRUCTION INC.	5249	LAGRANGE RD SEWER, WATER M 26-00-000-75707	419,046.70
<b>Total :</b>						<b>419,046.70</b>
202744	6/23/2023	021056	STRUCTURED SOLUTIONS	Ref001437363	UB Refund Cst #00520151 60-00-000-20599	100.00
<b>Total :</b>						<b>100.00</b>
202745	6/23/2023	020790	TEXAS LIFE INSURANCE COMPANY	SBODBM20230613001	1ST QUARTER FY24 ANCILLARY LI 01-14-000-72430	870.52

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<b>Voucher</b>	<b>Date</b>	<b>Vendor</b>	<b>Invoice</b>	<b>PO #</b>	<b>Description/Account</b>	<b>Amount</b>
202745	6/23/2023	020790	020790 TEXAS LIFE INSURANCE COMPANY (Continued)			<b>Total : 870.52</b>
202746	6/23/2023	017520	THE COP FIRE SHOP	212063	VESTS WITH LOGOS, SHOULDER   01-17-205-73610	375.00 <b>Total : 375.00</b>
202747	6/23/2023	007691	TINLEY PARK CHAMBER/COMMERCE	7689	TPCC 65TH ANNUAL GOLF OUTING 01-33-320-72954	600.00 <b>Total : 600.00</b>
202748	6/23/2023	019192	TINLEY PARK CONVENTION CENTER	0502-DPF-bk052431000	VILLAGE OF TINLEY PARK BUSINE 01-41-045-72954	4,477.00 <b>Total : 4,477.00</b>
202749	6/23/2023	012187	TOTAL AUTOMATION CONCEPTS, INC	C015390	BUILDING AUTOMATION MAINTEN 01-26-025-72790	9,504.00 <b>Total : 9,504.00</b>
202750	6/23/2023	020793	TRANSAMERICA LIFE INSURANCE	2505037127	1ST QUARTER FY24 ANCILLARY LI 01-14-000-72430	89.50 <b>Total : 89.50</b>
202751	6/23/2023	014510	TRUGREEN	176675498	LAWN TREATMENT 01-26-023-72881	12,742.00 <b>Total : 12,742.00</b>
202752	6/23/2023	008040	UNDERGROUND PIPE & VALVE CO	060063-001	PLUMBING SUPPLIES 60-00-000-73632	581.00
					64-00-000-73632	249.00
			060917-01		MAIN BREAK CLAMPS	
				VTP-020065	60-00-000-73630	375.48
				VTP-020065	63-00-000-73630	41.72
				VTP-020065	64-00-000-73630	178.80
				VTP-020065	60-00-000-73630	338.31
				VTP-020065	63-00-000-73630	37.59
				VTP-020065	64-00-000-73630	161.10
				VTP-020065	60-00-000-73630	333.27
				VTP-020065	63-00-000-73630	37.03

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202752	6/23/2023	008040 UNDERGROUND PIPE & VALVE CO	(Continued)			
				VTP-020065	64-00-000-73630	158.70
				VTP-020065	60-00-000-73630	195.30
				VTP-020065	63-00-000-73630	21.70
				VTP-020065	64-00-000-73630	93.00
					<b>Total :</b>	<b>2,802.00</b>
202753	6/23/2023	002613 UNITED HEALTHCARE AARP	AARP-PPPR060123		FY24 MEDICARE SUPPLEMENT BIL	
				VTP-019965	01-14-000-72435	8,213.38
					<b>Total :</b>	<b>8,213.38</b>
202754	6/23/2023	011416 VERIZON WIRELESS	9936449078		ACCT#242459316-00001 CENTRAL	
					60-00-000-72127	16.46
					63-00-000-72127	16.46
					64-00-000-72127	14.12
			9937188445		ACCT 2804813333-00001 DATA SVC	
					11-00-000-72127	73.61
					01-11-000-72127	180.05
					01-12-000-72127	72.02
					01-13-000-72127	36.01
					01-15-000-72127	36.01
					01-16-000-72127	216.06
					01-17-220-72127	1,620.57
					01-17-205-72127	360.14
					01-19-000-72127	864.67
					01-19-020-72127	108.03
					01-21-210-72127	252.07
					01-26-023-72127	366.11
					01-26-025-72127	144.04
					01-33-000-72127	324.09
					01-35-000-72127	36.01
					60-00-000-72127	272.24
					63-00-000-72127	30.25
					64-00-000-72127	129.63
			9937188446		ACCT 2804813333-00003 CELLULAI	
					01-11-000-72120	306.16
					01-12-000-72120	178.08

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202754	6/23/2023	011416	VERIZON WIRELESS		(Continued)	
					01-13-000-72120	136.06
					01-15-000-72120	84.04
					01-16-000-72120	324.57
					01-17-205-72120	5,390.80
					01-19-000-72120	178.08
					01-19-020-72120	254.46
					01-21-210-72120	301.48
					01-26-023-72120	1,230.74
					01-26-024-72120	143.08
					01-26-025-72120	72.37
					01-33-000-72120	388.18
					01-35-000-72120	47.02
					60-00-000-72120	501.97
					63-00-000-72120	55.77
					64-00-000-72120	239.04
					<b>Total :</b>	<b>15,000.55</b>
202755	6/23/2023	017391	VSP ILLINOIS	818140822		
				VTP-020015	1ST QUARTER FY24 VISION BENEF	
					01-14-000-72430	3,707.52
					<b>Total :</b>	<b>3,707.52</b>
202756	6/23/2023	010165	WAREHOUSE DIRECT INC	5450371-0	SQUARE EDGE LAMINATE - VTP-01	
				5510232-0	30-00-000-75110	1,488.95
					PAPER	
					60-00-000-73110	6.26
					63-00-000-73110	0.70
					64-00-000-73110	2.98
					01-26-023-73110	9.93
					01-26-024-73110	4.95
				5512635-0	PAPER BEST VALUE 20LB	
				5513362-0	01-14-000-73110	258.45
					CLIP MAGNET, MEDIUM TAPE	
					60-00-000-73110	14.73
					63-00-000-73110	1.64
					64-00-000-73110	7.02
					01-26-024-73110	11.70

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202756	6/23/2023	010165 WAREHOUSE DIRECT INC	(Continued)		01-26-023-73110	23.39
<b>Total :</b>						<b>1,830.70</b>
202757	6/23/2023	011055 WARREN OIL CO.	W1566959		N.I., GAS USED 5/23-6/5/23	
					01-17-205-73530	8,731.02
					01-19-000-73530	514.70
					01-19-020-73530	43.62
					01-21-000-73530	650.77
					60-00-000-73530	841.12
					63-00-000-73530	210.28
					64-00-000-73530	450.60
					01-26-023-73530	1,015.67
					01-26-024-73530	518.66
					01-33-300-73530	307.54
					01-12-000-73530	165.97
					01-14-000-73532	48.51
					01-14-000-73531	4,584.11
					14-00-000-73530	45.76
			W1566960		01-42-000-73530	270.37
					DIESEL FUEL USED 5/23-6/5/23	
					01-19-000-73545	1,868.46
					60-00-000-73545	419.43
					63-00-000-73545	104.85
					64-00-000-73545	224.69
					01-26-023-73545	1,948.39
					01-26-024-73545	462.65
					01-14-000-73531	493.71
<b>Total :</b>						<b>23,920.88</b>
202758	6/23/2023	011057 WEX BANK	060923		ACCT#0496-00-813434-8 GAS USE	
					60-00-000-73530	184.16
					63-00-000-73530	61.05
					64-00-000-73530	103.65
			2316		GAS USED FOR SWEEPER 5/24/23	
					01-26-023-73530	140.02

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202758	6/23/2023	011057	011057 WEX BANK		(Continued)	<b>Total : 488.88</b>
202759	6/23/2023	008238	WINSTON'S MARKET	1337	SENIOR LUNCHEON 6/14/23 01-41-056-72937	540.00
					<b>Total :</b>	<b>540.00</b>
<b>105 Vouchers for bank code :</b> apbank						<b>Bank total : 1,296,590.99</b>

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>	
4595	6/20/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008		PAYEE-ADVANET 01-14-000-72542	367.77	
					<b>Total :</b>	<b>367.77</b>	
4596	6/20/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-1		PAYEE-ADVANET 01-14-000-72542	367.77	
					<b>Total :</b>	<b>367.77</b>	
4597	6/20/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-2		PAYEE-ADVANET 01-14-000-72542	367.77	
					<b>Total :</b>	<b>367.77</b>	
4598	6/20/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-3		PAYEE-ADVANET 01-14-000-72542	367.77	
					<b>Total :</b>	<b>367.77</b>	
4599	6/20/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-4		PAYEE-ADVANET 01-14-000-72542	367.77	
					<b>Total :</b>	<b>367.77</b>	
4600	6/20/2023	018837	INSURANCE PROGRAM MANAGERS GR 210731W002		PAYEE-ILLINOIS BONE AND JOINT 60-00-000-72542 63-00-000-72542 64-00-000-72542	63.23 12.04 32.27	
					<b>Total :</b>	<b>107.54</b>	
<b>6 Vouchers for bank code :</b> ipmq						<b>Bank total :</b>	<b>1,946.39</b>
<b>111 Vouchers in this report</b>						<b>Total vouchers :</b>	<b>1,298,537.38</b>

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**Village of Tinley Park**

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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The Tinley Park Village Board having duly met at Village Hall do hereby certify that the following claims or demands against said village were presented and are approved for payment as presented on the above listing.

In witness thereof, the Village President and Clerk of the Village of Tinley Park, hereunto set their hands.

\_\_\_\_\_Village President

\_\_\_\_\_Village Clerk

\_\_\_\_\_Date

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202760	6/30/2023	012659 ADVANCE AUTO PARTS	6717317163837		BRAKE PADS, PAINTED ROTOR #6 01-26-024-72540	221.62
					<b>Total :</b>	<b>221.62</b>
202761	6/30/2023	020478 ALLAN, AHMAD	060923		REIM: CRASH RECONSTRUCTION 01-17-220-72140	476.30
					<b>Total :</b>	<b>476.30</b>
202762	6/30/2023	002655 AMERICAN HERITAGE LIFE	MG076	VTP-020016	1ST QUARTER FY24 ANCILLARY CI 01-14-000-72430	2,069.91
					<b>Total :</b>	<b>2,069.91</b>
202763	6/30/2023	003229 AMPERAGE ELECTRICAL SUPPLY	1028-1218285	VTP-019660	LIGHT POLES 01-26-024-73570	5,940.00
					<b>Total :</b>	<b>5,940.00</b>
202764	6/30/2023	014936 AQUAMIST PLUMBING & LAWN	125284	VTP-019981	IRRIGATION 01-26-023-72790	3,928.75
					<b>Total :</b>	<b>3,928.75</b>
202765	6/30/2023	020883 BADGER METER INC	1585714	VTP-019892	CHRLORINE SENSOR ALARMS 60-00-000-72530	1,853.25
				VTP-019892	63-00-000-72530	617.75
				VTP-019892	64-00-000-72530	1,059.00
				VTP-019892	60-00-000-72530	231.00
				VTP-019892	63-00-000-72530	77.00
				VTP-019892	64-00-000-72530	132.00
					60-00-000-72530	13.78
					63-00-000-72530	4.59
					64-00-000-72530	7.87
					<b>Total :</b>	<b>3,996.24</b>
202766	6/30/2023	018807 BAXTER & WOODMAN INC	0247835		190816.60 LAGRANGE RD UTILITY 26-00-000-75707	894.41
					<b>Total :</b>	<b>894.41</b>

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202767	6/30/2023	014638 BEACH BUM BAND INC	071523	VTP-020066	PAYMENT FOR PERFORMANCE AT 01-35-000-72923	1,800.00
					<b>Total :</b>	<b>1,800.00</b>
202768	6/30/2023	003015 BEHRENS, JERRY	062823	VTP-019957	FY24 BENEFIT REIMBURSEMENT 01-14-000-72435	197.00
					<b>Total :</b>	<b>197.00</b>
202769	6/30/2023	002974 BETTENHAUSEN CONSTRUCTION SER\	230058		SEMI TRUCK FOR HAULING SWEE 01-26-023-72890	150.00
					60-00-000-73681	220.50
					63-00-000-73681	24.50
					64-00-000-73681	105.00
			230059		SEMI TRUCK TIME FOR HAULING S 01-26-023-73860	150.00
					60-00-000-73860	189.00
					63-00-000-73860	21.00
					64-00-000-73860	90.00
					70-00-000-73860	50.00
			230060		SEMI TRUCK FOR HAULING SWEE 01-26-023-72890	225.00
					60-00-000-73681	330.75
					63-00-000-73681	36.75
					64-00-000-73681	157.50
			230061		SEMI TRUCK TIME FOR HAULING S 01-26-023-73860	112.50
					60-00-000-73860	141.75
					63-00-000-73860	15.75
					64-00-000-73860	67.50
					70-00-000-73860	37.50
					<b>Total :</b>	<b>2,125.00</b>
202770	6/30/2023	002923 BLACK DIRT INC.	5188	VTP-020018	BLACK DIRT - TICKET #134769 01-26-023-73680	125.00
					<b>Total :</b>	<b>125.00</b>
202771	6/30/2023	020758 CARLIN MORAN LANDSCAPING	6505		REPAIR TO SUNKEN PAVERS AT 80	

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<b>Voucher</b>	<b>Date</b>	<b>Vendor</b>	<b>Invoice</b>	<b>PO #</b>	<b>Description/Account</b>	<b>Amount</b>
202771	6/30/2023	020758 CARLIN MORAN LANDSCAPING	(Continued)	VTP-020121	01-26-025-72523	5,000.00
					<b>Total :</b>	<b>5,000.00</b>
202772	6/30/2023	021057 CARUSO, DEREK JORDAN	071623	VTP-020132	FOR THE PERFORMANCE OF THE 01-35-000-72923	700.00
					<b>Total :</b>	<b>700.00</b>
202773	6/30/2023	003396 CASE LOTS INC	18565	VTP-020115	JANITORIAL SUPPLIES 01-26-025-73580	2,182.97
					<b>Total :</b>	<b>2,182.97</b>
202774	6/30/2023	017349 CHICAGO STREET CCDD, LLC	24338		DUMP FEE 6/1/23 01-26-023-72890	80.00
					<b>Total :</b>	<b>80.00</b>
202775	6/30/2023	018325 CHICAGO TRIBUNE COMPANY LLC	74072186		ACCT #74072186 DAILY SOUTHTOV 01-14-000-72720	211.66
					<b>Total :</b>	<b>211.66</b>
202776	6/30/2023	018198 CHICAGOLAND INVESTIGATIVE SERV	5905	VTP-019988	FY24 PREEMPLOYMENT BACKGRC 01-14-000-72446	3,093.55
					<b>Total :</b>	<b>3,093.55</b>
202777	6/30/2023	003137 CHRISTOPHER B.BURKE ENGINEERNG	183921	VTP-020122	01.R160373.D033A 179TH STREET ' 62-00-000-75705	1,740.00
			183922	VTP-020122	01.R160373.D033B 179TH STREET 62-00-000-75705	10,504.75
					<b>Total :</b>	<b>12,244.75</b>
202778	6/30/2023	013820 CINTAS CORPORATION	5164422903		MEDICINE CABINET - FD #48 01-26-025-73117	268.69
			5164422906		MEDICINE CABINET - PUMP HOUSI 01-26-025-73117	62.96
			5164422927		MEDICINE CABINET - PD SHOOTIN 01-26-025-73117	115.54
			5164422938		MEDICINE CABINET - PD 01-26-025-73117	303.18

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202778	6/30/2023	013820 CINTAS CORPORATION	(Continued) 5164422942		MEDICINE CABINET - FD #46 01-26-025-73117	378.90
			5164422963		MEDICINE CABINET - PUBLIC SAFE 01-26-025-73117	412.27
			5164422965		MEDICINE CABINET - VH 01-26-025-73117	346.54
			5164422977		MEDICINE CABINET - PW GARAGE 01-26-025-73117	448.17
			5164422985		MEDICINE CABINET - PUMP HOUSI 01-26-025-73117	60.14
			5164422988		MEDICINE CABINET - FD TRAINING 01-26-025-73117	128.64
			5164422994		MEDICINE CABINET - FD #49 01-26-025-73117	292.86
			5164422998		MEDICINE CABINET - FD #47 01-26-025-73117	304.01
<b>Total :</b>						<b>3,121.90</b>
202779	6/30/2023	012057 COMCAST CABLE	8771401810265348		ACCT#8771401810265348 6829 173 01-19-000-72517	2.96
			8771401810316240		ACCT#8771401810316240 7850 183 01-17-205-72517	65.51
			8771401810784702		ACCT#8771401810784702 7825 167 01-19-000-72517	101.51
<b>Total :</b>						<b>169.98</b>
202780	6/30/2023	013892 COMED	6771163052		ACCT#6771163052 TRAFFIC SIGNA 01-26-024-72510	1,022.04
<b>Total :</b>						<b>1,022.04</b>
202781	6/30/2023	013878 COMED - COMMONWEALTH EDISON	0021100130		ACCT#0021100130 17529 66TH AVE 01-26-024-72510	35.92
			0052035006		ACCT#0052035006 6720 SOUTH ST 01-26-025-72510	1,441.34
			0369095018		ACCT#0369095018 6761 NORTH ST 01-26-024-72510	93.68

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202781	6/30/2023	013878	COMED - COMMONWEALTH EDISON			
			(Continued)			
			0519019106		ACCT#0519019106 6750 SOUTH ST 12-00-000-72510	9.52
			0522112018		ACCT#0522112018 17048 OPA 5/19- 01-26-024-72510	23.86
			1222218001		ACCT#1222218001 1 E OPA NORTH 70-00-000-72510	85.94
			2587063010		ACCT#2587063010 17311 OPA 5/19 12-00-000-72510	19.76
			2761036017		ACCT#2761036017 8317 AMBERLY 01-26-024-72510	50.74
			3784064010		ACCT#3784064010 16301 CENTRA 60-00-000-72510	39.63
					63-00-000-72510	39.63
			4329016037		ACCT#4329016037 17238 OPA 5/19- 12-00-000-72510	23.86
			4803158058		ACCT#4803158058 RIDGEFIELD LN 64-00-000-72510	118.81
			6483053261		ACCT#6483053261 17495 S LAGRA 01-26-023-72510	57.33
			6771163043		ACCT#6771163043 87TH AVE 3PS 1 01-26-024-72510	3,112.29
			7063131025		ACCT#7063131025 7813 174TH ST : 64-00-000-72510	34.39
			7090006006		ACCT#7090006006 17231 OPA 5/19 12-00-000-72510	19.76
			7398024011		ACCT#7398024011 7000 W 183RD S 01-26-024-72510	67.96
					<b>Total :</b>	<b>5,274.42</b>
202782	6/30/2023	018975	CONNER, KEVIN E			
			071523	VTP-020067	PAYMENT FOR PERFORMANCE AT 01-35-000-72923	3,000.00
					<b>Total :</b>	<b>3,000.00</b>
202783	6/30/2023	012410	CONSERV FS, INC.			
			66053129		CONSERV FL SUNNY GLAMOUR C 01-26-023-73680	369.65
			66054673		ORANGE SAFETY FENCE, STEEL T	

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202783	6/30/2023	012410 CONSERV FS, INC.	(Continued)			
			66054674		01-35-100-72954 ORANGE SAFETY FENCE 4' X 100'	474.15
					01-35-100-72954	321.78
					<b>Total :</b>	<b>1,165.58</b>
202784	6/30/2023	018234 CORE & MAIN LP	S875190		HYDRANT METER	
				VTP-019992	60-00-000-74175	1,392.30
				VTP-019992	64-00-000-74175	596.70
					<b>Total :</b>	<b>1,989.00</b>
202785	6/30/2023	003635 CROSSMARK PRINTING, INC	91369		OFFICER KELLY SWEENEY & OFFI	
			91419		01-17-205-72310	91.00
			91469	VTP-020088	PRINTING OF BENCHES ON THE A'	
					01-35-000-72923	1,275.00
					JOSEPH ROTOLO- VILLAGE OF TP	
					01-41-050-73112	15.00
					<b>Total :</b>	<b>1,381.00</b>
202786	6/30/2023	021059 DALY JR, JOHN	Ref001437628		UB Refund Cst #00508580	
					60-00-000-20599	75.00
					<b>Total :</b>	<b>75.00</b>
202787	6/30/2023	020890 DANIELS, KELLY	071523		PAYMENT FOR PERFORMANCE AT	
				VTP-020068	01-35-000-72923	2,250.00
					<b>Total :</b>	<b>2,250.00</b>
202788	6/30/2023	016307 DAVISSON, ROGER	062823		LABOR ARBITRATION FMCS CASE	
					01-14-000-72435	3,084.66
					<b>Total :</b>	<b>3,084.66</b>
202789	6/30/2023	004152 ECOLAB PEST ELIMINATION INC.	9759399		COCKROACH/RODENT PROGRAM	
			9759400		01-26-025-72790	607.85
					COCKROACH/RODENT PROGRAM	
					01-26-025-72790	86.48
					<b>Total :</b>	<b>694.33</b>
202790	6/30/2023	011176 ELEMENT GRAPHICS & DESIGN, INC	21062		2 SCRAMBLE DECALS, INSPECTIO	

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202790	6/30/2023	011176 ELEMENT GRAPHICS & DESIGN, INC	(Continued)			
			21082		01-19-000-72540 TAHOE DECAL REMOVAL AND RE-I 01-19-000-72540	36.01 264.13
					<b>Total :</b>	<b>300.14</b>
202791	6/30/2023	009126 FLEMING, DAVID	071623		MAGIC SHOW/BALOONS FOR BLO 01-35-000-72923	600.00
					<b>Total :</b>	<b>600.00</b>
202792	6/30/2023	020274 FRAME TECH 1 LLC	39407		FRONT ALIGNMENT - 5R POLICE 01-17-205-72540	75.00
					<b>Total :</b>	<b>75.00</b>
202793	6/30/2023	020347 FUN FUN FUN DJS	071123	VTP-019970	DJ FOR CRUISE NIGHTS JULY 11, 2 01-35-000-72923	200.00
					<b>Total :</b>	<b>200.00</b>
202794	6/30/2023	004538 GOLDY LOCKS INC	39903746		SINGLE CUT DUPLICATE KEY 01-26-023-73840	16.25
					<b>Total :</b>	<b>16.25</b>
202795	6/30/2023	020781 GORDON ELECTRIC SUPPLY	S2598400.001		EIKO 12526 - LAMP POST 2 WATER 60-00-000-72520 63-00-000-72520 64-00-000-72520	69.00 23.00 39.43
					<b>Total :</b>	<b>131.43</b>
202796	6/30/2023	004438 GRAINGER	9715106341		CORDLESS TRIPOD LIGHT BARETC 01-21-000-72530	416.01
			9715106358		BATTERY 5.0 AH LI-ION 18 VDC PK 01-21-000-72530	326.17
					<b>Total :</b>	<b>742.18</b>
202797	6/30/2023	014491 HANSEN DOOR INC.	12062		DELIVERED SPRINGS FOR STOCK 01-26-025-72520	670.00
					<b>Total :</b>	<b>670.00</b>

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202798	6/30/2023	019792 HANSON AGGREGATES MIDWEST INC	42307524		BED/BACKFILL U857 THORNTON IL 60-00-000-73860 63-00-000-73860 64-00-000-73860 01-26-023-73860 70-00-000-73860	539.60 59.96 256.96 428.26 142.76
<b>Total :</b>						<b>1,427.54</b>
202799	6/30/2023	018696 HENRY'S HOUSE OF DECORATED	1362		CUSTOMER SUPPLIED POLO EMBL 01-21-000-73610	338.00
<b>Total :</b>						<b>338.00</b>
202800	6/30/2023	011032 HUB INTERNATIONAL MIDWEST LTD.	3219138		4 YEAR NOTARY BOND PUBLIC CC 01-33-000-73110	20.00
<b>Total :</b>						<b>20.00</b>
202801	6/30/2023	004959 ILLINOIS ASSOC.FOR FLOODPLAIN	24893		CFM-IL DUES RENEWAL - COLBY Z 01-26-023-72720 60-00-000-72720 63-00-000-72720 64-00-000-72720	25.00 14.70 2.80 7.50
<b>Total :</b>						<b>50.00</b>
202802	6/30/2023	004813 ILLINOIS MUNICIPAL LEAGUE	032723		INSURANCE CLAIM #23050K619734 01-00-000-54145	11,234.32
			033023		INSURANCE CLAIM# 22050K527773 01-00-000-54145	8,981.41
<b>Total :</b>						<b>20,215.73</b>
202803	6/30/2023	005167 ILLINOIS TAX INCREMENT ASSOC	674929		DUES FOR 7/1/23 - 6/30/24 01-15-000-72720	1,200.00
<b>Total :</b>						<b>1,200.00</b>
202804	6/30/2023	020449 INFINITY ENTERTAINMENT LLC	071523	VTP-020069	PAYMENT FOR PERFORMANCE AT 01-35-000-72923	4,500.00
<b>Total :</b>						<b>4,500.00</b>
202805	6/30/2023	013235 INTEGRITY SIGN COMPANY	90877		FAB 232 - 18" X 12" BANNERS "NO I	

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202805	6/30/2023	013235 INTEGRITY SIGN COMPANY	(Continued)		01-26-023-73830	499.00
					<b>Total :</b>	<b>499.00</b>
202806	6/30/2023	005266 J.M.D. SOX OUTLET, INC.	20230398		WORK CLOTHES/SCOTT WOOD 01-26-023-73610	599.84
					<b>Total :</b>	<b>599.84</b>
202807	6/30/2023	011466 JEWEL OSCO	475917804130		****0413 ICE MOUNTAIN WATER 01-19-020-73870	15.00
					<b>Total :</b>	<b>15.00</b>
202808	6/30/2023	006948 JOE RIZZA FORD OF ORLAND PARK	685873		MULTI-POINT INSPECTION - EXPRI 01-17-205-72540	420.00
			687709		MULTI-POINT INSPECTION 2019 FC 01-21-000-72540	209.16
					<b>Total :</b>	<b>629.16</b>
202809	6/30/2023	020460 JUST 4 JUMPS EVENT RENTALS	33216		ADDITIONAL GENERATOR NEEDED 01-35-000-72923	429.18
					<b>Total :</b>	<b>429.18</b>
202810	6/30/2023	020794 LEGALSHIELD	0025407	VTP-020009	1ST QUARTER FY24 ANCILLARY LE 01-14-000-72430	74.80
					<b>Total :</b>	<b>74.80</b>
202811	6/30/2023	014402 LEXISNEXIS RISK DATA MNGMNT	1038013-20230531		MAY 2023 MINIMUM COMMITMENT 01-17-225-72852	150.00
					<b>Total :</b>	<b>150.00</b>
202812	6/30/2023	006559 LINDE GAS & EQUIPMENT INC	36677435		INDUSTRIAL ACETYLENE, IND HIGI 60-00-000-73730	50.90
					63-00-000-73730	50.90
					64-00-000-73730	43.63
					01-26-023-73730	145.43
					01-26-024-73730	72.71
					<b>Total :</b>	<b>363.57</b>

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202813	6/30/2023	018107 LITTLE, CHARLES	071523	VTP-020070	PAYMENT FOR PERFORMANCE AT 01-35-000-72923	3,500.00
<b>Total :</b>						<b>3,500.00</b>
202814	6/30/2023	014846 LORENCE, BRUCE	070123		JULY '23 OPA TRAIN STATION MAIN 01-26-025-72530	30.00
<b>Total :</b>						<b>30.00</b>
202815	6/30/2023	012396 LORENZEN, ALLEN	061323		REIM: ACE CONVENTION, TORON 60-00-000-72170 63-00-000-72170 64-00-000-72170	29.77 29.77 25.52
<b>Total :</b>						<b>85.06</b>
202816	6/30/2023	013969 MAP AUTOMOTIVE OF CHICAGO	40-720635		2011 FORD F59 - COMPRESSOR AS 60-00-000-72540 63-00-000-72540 64-00-000-72540	179.79 59.93 102.73
			40-721103		FILTER ASSY 60-00-000-72540 63-00-000-72540 64-00-000-72540 01-26-023-72540 01-26-024-72540	35.84 11.95 20.48 68.26 34.11
<b>Total :</b>						<b>513.09</b>
202817	6/30/2023	015208 MARTUSCIELLO, LISA	071523	VTP-020071	PAYMENT FOR PERFORMANCE AT 01-35-000-72923	1,200.00
<b>Total :</b>						<b>1,200.00</b>
202818	6/30/2023	014667 MATISE, JOSEPH E	071523	VTP-020072	PAYMENT FOR WALK-INS PERFOR 01-35-000-72923	900.00
<b>Total :</b>						<b>900.00</b>
202819	6/30/2023	021040 MCGRUFF PRODUCTIONS LLC	070323		MUSICAL PERFORMANCE FOR JUI 01-35-000-72954	20,000.00
<b>Total :</b>						<b>20,000.00</b>

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202820	6/30/2023	005645 MEADE ELECTRIC COMPANY INC.	705157		EMERGENCY VEHICLE PRE-EMPTI 01-26-024-72775	2,611.00
			705158		RESET OF STREET LIGHT 171ST & 01-26-024-72775	2,027.76
<b>Total :</b>						<b>4,638.76</b>
202821	6/30/2023	006074 MENARDS	40464		ACCT# 30860257 48" LIGHT BULBS 01-26-025-72520	7.99
			40547		ACCT# 30860257 4'X100' SAFETY S 01-35-100-72954	494.89
			40549		ACCT# 30860257 - 6' STUDDED T-P 01-35-100-72954	497.26
			40562		ACCT# 30860257 LIGHT BULBS - 4F 01-26-025-72520	29.98
			40608		ACCT# 30860257 - 5 CU FT CHEST 60-00-000-73870	26.46
					63-00-000-73870	26.46
					64-00-000-73870	22.68
					01-26-023-73870	75.60
					01-26-024-73870	37.80
			40623		ACCT#30860257 - 4" PERSONAL FA 60-00-000-72520	11.19
					63-00-000-72520	11.19
					64-00-000-72520	9.58
			40656		ACCT# 30860257 - HLF BARL 10Z C 01-26-025-72520	29.21
			40919		ACCT# 30860257 SOFTSOAP LAVEI 01-26-025-73580	24.80
			40920		ACCT# 30860257 MF-DPSKT 1/2DR 60-00-000-73410	32.99
					63-00-000-73410	3.67
					64-00-000-73410	15.71
<b>Total :</b>						<b>1,357.46</b>
202822	6/30/2023	015761 MOKENA FIRE PROTECTION DIST.	234		PREVENTIVE MAINTENANCE LABC 01-19-000-72540	1,041.94

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202822	6/30/2023	015761	015761 MOKENA FIRE PROTECTION DIST. (Continued)			<b>Total : 1,041.94</b>
202823	6/30/2023	011997	MOTOROLA SOLUTIONS-STARCOM	8281649816	COMMUNICATIONS EQUIPMENT 01-19-000-72550	932.40
				VTP-019655		<b>Total : 932.40</b>
202824	6/30/2023	017651	MSC INDUSTRIAL SUPPLY CO.	6256296001	TRU-FLATE 10 SER M.P. NPLE 1/4 ) 60-00-000-73410 63-00-000-73410 64-00-000-73410 01-26-023-73410 01-26-024-73410	24.20 2.69 11.53 38.42 19.21
						<b>Total : 96.05</b>
202825	6/30/2023	006209	NCPERS -IL IMRF	3683072023	1ST QUARTER FY24 NCPERS BENI 01-14-000-72430	656.00
				7720072023	1ST QUARTER FY24 NCPERS BENI 01-14-000-72435	80.00
				VTP-020001		<b>Total : 736.00</b>
202826	6/30/2023	015723	NICOR	64423710009	ACCT#64423710009 METER 335839 01-26-025-72511	374.29
				81423710003	ACCT#81423710003 METER 283161 01-26-025-72511	50.30
				90223493009	ACCT#90223493009 METER 508073 01-26-025-72511	128.03
						<b>Total : 552.62</b>
202827	6/30/2023	006475	PARK ACE HARDWARE	070724/1	CUST#89143 INV#070724/1 MADE T 01-26-025-72520	189.32
				70770/1	CUST# 891432 - SNIPS COMBO PTI 01-26-025-73410	18.39
						<b>Total : 207.71</b>
202828	6/30/2023	018888	PETERSON, JULIE	061323	REIM: ACE CONFERENCE TORON 60-00-000-72170 63-00-000-72170 64-00-000-72170	793.22 793.22 679.92

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202828	6/30/2023	018888 PETERSON, JULIE	(Continued)		60-00-000-72170	21.62
					63-00-000-72170	21.62
					64-00-000-72170	18.54
					<b>Total :</b>	<b>2,328.14</b>
202829	6/30/2023	014850 POP'S ITALIAN BEEF AND SAUSAGE	051823.		PW PICNIC 5/18/23 - BALANCE DUE	
					60-00-000-72220	6.86
					63-00-000-72220	6.86
					64-00-000-72220	5.89
					01-26-023-72220	19.60
					01-26-024-72220	9.78
					<b>Total :</b>	<b>48.99</b>
202830	6/30/2023	021013 PRIMUS ELECTRONICS CORPORATION	1020716		STRIPPING TOOL FOR SC600, CRII	
					30-00-000-75812	393.24
					<b>Total :</b>	<b>393.24</b>
202831	6/30/2023	006850 QUILL CORPORATION	32989811		FUSION PEN CUP, PAPERMATE PR	
			33000427		01-33-000-73110	147.62
			33026600		#13 10X13 OE CTLG ENV KRFT 100	
					01-33-000-73110	121.30
			33027758		ACCT# 5173195 - GREAT PAPERS V	
					01-35-000-73110	39.94
			33092614		RUBBER STAMP RF91 1.5 X 3	
					01-33-000-73110	27.50
					GREAT PAPERS WHITE FLAT CARB	
					01-11-000-73110	399.40
					<b>Total :</b>	<b>735.76</b>
202832	6/30/2023	006361 RAY O' HERRON CO INC	2277367		TRAFFIC VEST, LIME 2X/3X	
			2277420		01-21-000-73610	126.97
			2277682		LW REV RAINCOAT BLK/YEL, SR, M	
					01-21-000-73610	2,645.03
			2278416		LW REV RAINCOAT BLK/EL 4XLL, S	
					01-21-000-73610	618.54
					TRAFFIC VEST, S-M, L-XL, 2X/3X, 4	

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202832	6/30/2023	006361 RAY O' HERRON CO INC	(Continued)			
			2278572		01-21-000-73610 BASEBALL HAT FELXFIT BLK L/XL, 01-21-000-73610	1,388.32 264.07
					<b>Total :</b>	<b>5,042.93</b>
202833	6/30/2023	006874 ROBINSON ENGINEERING CO. LTD.	23060247		16-R0402.04 175TH ST/RIDGELANC 33-00-000-75806	13,250.00
			23060364		17-R0296.04 TP OAK PARK AVE SIC 18-00-000-75200	5,241.75
			23060365		19-R0866.04 TP 191ST ST & 80TH A 26-00-000-75706	937.50
			23060366		20-R0005.03 TP FY 2021 COUNTY F 33-00-000-75806	3,600.00
			23060367		21-R0545.01 TP KIMBERLY HTS DR 65-00-000-75310	3,100.00
			23060368		22-R0005.014 TP FY2023 RESURFA 06-00-000-72840	12,488.57
			23060369		22-R0587 TP CROSSING FOR 179T 30-00-000-75200	4,200.00
			23060424	VTP-019923	19-R0285.01 ENGINEERING SURVE 27-00-000-72840	18,414.50
					<b>Total :</b>	<b>61,232.32</b>
202834	6/30/2023	013234 ROMEOVILLE FIRE ACADEMY	2023-352		INTRUCTOR I JUNE 12-16, 2023 - R 01-19-000-72145	385.00
					<b>Total :</b>	<b>385.00</b>
202835	6/30/2023	018104 SBA STEEL,LLC	IN14069384		TOWER SITE RENT #IL46494-A-03 . 60-00-000-72631	274.82
					63-00-000-72631	274.82
					64-00-000-72631	274.82
					01-17-205-72631	549.63
					01-19-000-72631	458.02
					<b>Total :</b>	<b>1,832.11</b>
202836	6/30/2023	007453 SERVICE SANITATION, INC.	8564196		FARMERS MARKET PORTA-POTTY	

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**Voucher List**  
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**Bank code :** apbank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202836	6/30/2023	007453	SERVICE SANITATION, INC.	(Continued)	01-35-000-72923	369.00
					<b>Total :</b>	<b>369.00</b>
202837	6/30/2023	008710	SHERVINO, ROBERT	061323	REIM: IJOA/IDOA CONFERENCE E 01-17-205-72140 01-17-205-72170	182.09 428.94
					<b>Total :</b>	<b>611.03</b>
202838	6/30/2023	013043	SITE DESIGN GROUP, LTD.	7482ph2-69a	LANDSCAPE PLANNING 5/1-5/20/23	
				VTP-020025	01-26-023-72847	1,840.00
					NATURALIZED STORMWATER ARE	
				VTP-020023	01-26-023-72847	1,441.25
					MOWING INSPECTIONS AND BIDS	
				VTP-020026	01-26-023-72847	2,610.00
					LAWN TREATMENT 5/1-5/20/23	
				VTP-019998	01-26-023-72847	326.25
					URBAN FORESTRY PROGRAM 5/1	
				VTP-020024	01-26-023-72847	1,586.25
					LANDSCAPE MAINTENANCE 2/19-5	
				VTP-020027	01-26-023-72847	3,448.76
					<b>Total :</b>	<b>11,252.51</b>
202839	6/30/2023	020740	SPEARS, REID	071523	PERFORMANCE OF BILLY ELTON A	
				VTP-020074	01-35-000-72923	2,400.00
					<b>Total :</b>	<b>2,400.00</b>
202840	6/30/2023	007224	STANDARD EQUIPMENT COMPANY	P43711	SWEEPER PARTS	
				VTP-020103	01-26-023-72530	1,224.15
					<b>Total :</b>	<b>1,224.15</b>
202841	6/30/2023	020898	STANTEC CONSULTING SERVICES	2087920	STORMWATER MAINTENANCE	
				VTP-019984	65-00-000-72591	9,783.00
					<b>Total :</b>	<b>9,783.00</b>
202842	6/30/2023	012238	STAPLES BUSINESS ADVANTAGE	3540645423	TAPE DSPR DESK 1 CORE BLACK, 01-14-000-73110	71.25

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202842	6/30/2023	012238	STAPLES BUSINESS ADVANTAGE (Continued) 3540645424		JACKET LTR 1 IN EXP MANILLA 50F 01-14-000-73110	56.42
					<b>Total :</b>	<b>127.67</b>
202843	6/30/2023	020950	STRUCTURED SOLUTIONS LLC		SANITARY SEWER REHAB PROGR 61-00-000-75305	311,401.45
			160373.00002	VTP-019886	SANITARY SEWER REHAB PROGR 61-00-000-75305	94,349.75
					<b>Total :</b>	<b>405,751.20</b>
202844	6/30/2023	007297	SUTTON FORD INC./FLEET SALES		SOCKET ASY - 5R POLICE VEHICL 01-17-205-72540	355.35
			581287		SOCKET & WIRE ASSY - UNIT 5R - 01-17-205-72540	334.65
					<b>Total :</b>	<b>690.00</b>
202845	6/30/2023	014653	THE BLUE LINE		JOB POSTINGS 01-14-000-72448	298.00
			45075		<b>Total :</b>	<b>298.00</b>
202846	6/30/2023	018729	THE GREAT BOODINI		FIRE SHOW FOR SATURDAY NIGH 01-35-000-72923	600.00
			071523		<b>Total :</b>	<b>600.00</b>
202847	6/30/2023	007723	TINLEY PARK FIRE DEPT		PETTY CASH - UPS AND TEXAS RC 01-19-020-72110	14.87
			062323		01-19-020-72220	30.00
					<b>Total :</b>	<b>44.87</b>
202848	6/30/2023	021058	TOLIKONDA, VAMSI		UB Refund Cst #00490703 60-00-000-20599	39.35
			Ref001437627		<b>Total :</b>	<b>39.35</b>
202849	6/30/2023	013203	TRIA ARCHITECTURE, INC.		22-027 VOTP OAK PARK AVE TRAIN 01-26-025-72520	1,125.00
			4556		<b>Total :</b>	<b>1,125.00</b>

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202850	6/30/2023	020700 TRIHEDRAL INC	J552		VTSCADA RENEWAL SN/ 5385 & S/	
				VTP-020084	60-00-000-72655	1,957.56
				VTP-020084	63-00-000-72655	217.51
				VTP-020084	64-00-000-72655	932.17
					<b>Total :</b>	<b>3,107.24</b>
202851	6/30/2023	014510 TRUGREEN	177695404		LAWN TREATMENT	
				VTP-019985	01-26-023-72881	40.00
			178276031		LAWN SERVICE	
				VTP-019985	01-26-023-72881	225.00
					<b>Total :</b>	<b>265.00</b>
202852	6/30/2023	020911 TURNOUTRENTAL LLC	34803		FIRE BOOTS FOR RASSO (INCREA	
					01-19-000-74619	80.00
					<b>Total :</b>	<b>80.00</b>
202853	6/30/2023	002165 ULINE, INC	164886418		4X100' HD SAFETY FENCE - GREEI	
					01-35-100-72954	1,867.25
					<b>Total :</b>	<b>1,867.25</b>
202854	6/30/2023	007987 UNITED METHODIST CHURCH	070123		JULY '23 PARKING RENTAL	
					70-00-000-72621	1,200.00
					<b>Total :</b>	<b>1,200.00</b>
202855	6/30/2023	008011 URBANSKI, JOHN	061323		REIM: ACE CONVENTION TORON1	
					60-00-000-72170	328.14
					63-00-000-72170	328.14
					64-00-000-72170	281.27
					60-00-000-72170	52.50
					63-00-000-72170	52.50
					64-00-000-72170	45.00
					<b>Total :</b>	<b>1,087.55</b>
202856	6/30/2023	010722 UTILITY DYNAMICS CORP	0605-2983		ODYSSEY LED ST LIGHT REPLACI	
				VTP-019967	30-00-000-75500	61,452.00
					<b>Total :</b>	<b>61,452.00</b>
202857	6/30/2023	020715 VANTAGE AV	12281-6		SOUND PRODUCTION FOR BLOCK	

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202857	6/30/2023	020715 VANTAGE AV	(Continued)	VTP-019974	01-35-000-72923	14,775.00
					<b>Total :</b>	<b>14,775.00</b>
202858	6/30/2023	020715 VANTAGE AV	12456-3	VTP-019975	STAGE RENTALS FOR BLOCK PAR 01-35-000-72923	6,375.00
					<b>Total :</b>	<b>6,375.00</b>
202859	6/30/2023	017944 VECTOR SOLUTIONS	INV73171	VTP-020119	VECTOR CHECK IT FOR STATIONS 01-19-000-72655	2,855.16
					<b>Total :</b>	<b>2,855.16</b>
202860	6/30/2023	010165 WAREHOUSE DIRECT INC	5487460-0		SYSTEMS RECTANGULAR WKSFC, 01-26-025-74110	663.45
			5487470-0	VTP-019937	SAFETY BUILDING FURNITURE 01-26-025-74110	1,411.92
			5488397-0	VTP-019811	LATERAL FILE CABINET 01-26-025-74110	1,071.52
			5516085-0		PAPER 01-19-000-73110	401.89
			5517327-0		CLIP, MAGNETIC MEDIUM REBILL 60-00-000-73110	0.66
					63-00-000-73110	0.07
					64-00-000-73110	0.31
					01-26-023-73110	1.04
					01-26-024-73110	0.51
			5517336-0		CLIP, MAGNETIC MEDIUM - REPLA 60-00-000-73110	6.53
					63-00-000-73110	0.73
					64-00-000-73110	3.11
					01-26-023-73110	10.36
					01-26-024-73110	5.17
			5519008-0		TAPE, MARKER, SHARPIE BK, FINE 60-00-000-73110	34.42
					63-00-000-73110	3.82
					64-00-000-73110	16.39
					01-26-023-73110	54.63

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>	
202860	6/30/2023	010165 WAREHOUSE DIRECT INC	(Continued)				
			C5513362-0		01-26-024-73110	27.31	
					CREDIT MAGNETIC CLIP MD SHOR		
					60-00-000-73110	-11.18	
					63-00-000-73110	-1.24	
					64-00-000-73110	-5.32	
					01-26-024-73110	-8.87	
					01-26-023-73110	-17.75	
					<b>Total :</b>	<b>3,669.48</b>	
202861	6/30/2023	011055 WARREN OIL CO.	W1569400		N.I., GAS USED 6/6-6/14/23		
					01-17-205-73530	10,612.17	
					01-19-000-73530	1,059.62	
					01-19-020-73530	59.45	
					01-21-000-73530	93.96	
					60-00-000-73530	1,079.75	
					63-00-000-73530	269.93	
					64-00-000-73530	578.44	
					01-26-023-73530	1,257.11	
					01-26-024-73530	834.00	
					01-33-300-73530	228.27	
					01-12-000-73530	62.11	
					01-14-000-73531	3,658.25	
					14-00-000-73530	102.45	
					01-42-000-73530	473.61	
			W1569401		DIESEL FUEL USED 6/6-6/14/23		
					01-19-000-73545	1,950.87	
					60-00-000-73545	740.64	
					63-00-000-73545	185.16	
					64-00-000-73545	396.77	
					01-26-023-73545	2,095.96	
					01-26-024-73545	30.51	
					01-14-000-73531	130.80	
					<b>Total :</b>	<b>25,899.83</b>	
<b>102 Vouchers for bank code :</b> apbank						<b>Bank total :</b>	<b>766,500.76</b>

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**Voucher List**  
**Village of Tinley Park**

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>	
4601	6/27/2023	018837	INSURANCE PROGRAM MANAGERS GR 210526W019		PAYEE-ADVENTIST BOLINGBROOK 01-14-000-72542	2,844.35	
					<b>Total :</b>	<b>2,844.35</b>	
4602	6/27/2023	018837	INSURANCE PROGRAM MANAGERS GR 210731W002		PAYEE-ILLINOIS BONE AND JOINT 60-00-000-72542 63-00-000-72542 64-00-000-72542	869.26 165.57 443.51	
					<b>Total :</b>	<b>1,478.34</b>	
4603	6/27/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008		PAYEE-VILLAGE OF TINLEY PARK 01-14-000-72542	1,704.52	
					<b>Total :</b>	<b>1,704.52</b>	
4604	6/27/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-1		PAYEE-VILLAGE OF TINLEY PARK 01-14-000-72542	852.26	
					<b>Total :</b>	<b>852.26</b>	
4605	6/27/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-2		PAYEE-WOODLAKE MEDICAL 01-14-000-72542	3,705.19	
					<b>Total :</b>	<b>3,705.19</b>	
<b>5 Vouchers for bank code :</b> ipmg						<b>Bank total :</b>	<b>10,584.66</b>
<b>107 Vouchers in this report</b>						<b>Total vouchers :</b>	<b>777,085.42</b>

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**Voucher List**  
**Village of Tinley Park**

**Bank code :** ipmq

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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The Tinley Park Village Board having duly met at Village Hall do hereby certify that the following claims or demands against said village were presented and are approved for payment as presented on the above listing.

In witness thereof, the Village President and Clerk of the Village of Tinley Park, hereunto set their hands.

\_\_\_\_\_Village President

\_\_\_\_\_Village Clerk

\_\_\_\_\_Date

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Voucher List  
Village of Tinley Park

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Bank code : ap ff

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
50623	5/6/2023	021062 NORTH ATLANTIC IMPORTS LLC	SO00975919		4 GRIDDLE COOKING STATIONS 36-00-000-74110	2,187.19
<b>Total :</b>						<b>2,187.19</b>
<b>1 Vouchers for bank code : ap_ff</b>						<b>Bank total : 2,187.19</b>

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Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202862	7/7/2023	013702 A T & T	3945399702		ACCT#8310012334-811 VILL OF TP	
					01-11-000-72120	83.41
					01-12-000-72120	83.41
					01-14-000-72120	83.41
					01-15-000-72120	83.41
					01-16-000-72120	83.41
					01-17-205-72120	83.41
					01-19-000-72120	83.41
					01-21-000-72120	83.41
					01-26-023-72120	83.41
					01-26-024-72120	83.41
					01-26-025-72120	83.41
					01-33-000-72120	83.41
					01-35-000-72120	83.41
					01-42-000-72120	83.41
					60-00-000-72120	53.35
					63-00-000-72120	5.89
					64-00-000-72120	25.41
			4627639705		ACCT#8310011782085 VILL OF TP L	
					01-11-000-72120	150.86
					01-12-000-72120	150.86
					01-14-000-72120	150.86
					01-15-000-72120	150.86
					01-16-000-72120	150.86
					01-17-205-72120	150.86
					01-19-000-72120	150.86
					01-21-000-72120	150.86
					01-26-023-72120	150.86
					01-26-024-72120	150.86
					01-26-025-72120	150.86
					01-33-000-72120	150.86
					01-35-000-72120	150.86
					01-42-000-72120	150.86
					60-00-000-72120	96.49
					63-00-000-72120	10.65
					64-00-000-72120	45.96

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202862	7/7/2023	013702	013702 A T & T		(Continued)	<b>Total : 3,517.53</b>
202863	7/7/2023	019563	AEP ENERGY INC		ACCT#3013134248 UTIL#43840280 01-26-024-72510	127.40
					ACCT#3013134260 UTIL#677116304 01-26-024-72510	201.01
					<b>Total :</b>	<b>328.41</b>
202864	7/7/2023	002856	AIRY'S, INC		POST 5 IMPROVEMENTS	
			27848	VTP-018759	61-00-000-75324	381,608.06
			27852	VTP-020124	LAGRANGE ROAD WATERMAIN EX 26-00-000-75708	436,482.54
					<b>Total :</b>	<b>818,090.60</b>
202865	7/7/2023	016616	AMERICAN MEDICAL RESPONSE		EMS SERVICE AGREEMENT 6/1-6/3 01-21-000-72856	44,504.58
			10966		<b>Total :</b>	<b>44,504.58</b>
202866	7/7/2023	002628	AMERICAN WATER		SEWER TREATMENT SERVICE - BF 64-00-000-73225	67,999.50
			070123		<b>Total :</b>	<b>67,999.50</b>
202867	7/7/2023	002756	APCO INTERNATIONAL INC.		ILLUMINATIONS EMD TRACK 64269 01-21-210-72140	286.00
			972203		<b>Total :</b>	<b>286.00</b>
202868	7/7/2023	020280	BETTENHAUSEN & ASSOCIATES LLC		FINANCIAL AND ADMIN PROF SVC 01-15-000-72790	4,537.50
			063023		<b>Total :</b>	<b>4,537.50</b>
202869	7/7/2023	002974	BETTENHAUSEN CONSTRUCTION SERV		SEMI TRUCK FOR HAULING SWEE 01-26-023-72890	300.00
			230062		60-00-000-73681	441.00
					63-00-000-73681	49.00
					64-00-000-73681	210.00
			230063		SEMI TRUCK TIME FOR HAULING S 01-26-023-73860	37.50
					60-00-000-73860	47.25

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202869	7/7/2023	002974	BETTENHAUSEN CONSTRUCTION SER\ (Continued)			
					63-00-000-73860	5.25
					64-00-000-73860	22.50
					70-00-000-73860	12.50
		230064			SEMI TRUCK TIME FOR HAULING €	
					01-26-023-72890	300.00
					60-00-000-73681	441.00
					63-00-000-73681	49.00
					64-00-000-73681	210.00
		230065			SEMI TRUCK TIME FOR HAULING €	
					01-26-023-73860	37.50
					60-00-000-73860	47.25
					63-00-000-73860	5.25
					64-00-000-73860	22.50
					70-00-000-73860	12.50
		230066			TRUCK TIME FOR HAULING BRUSH	
					01-26-023-72890	281.25
					60-00-000-73681	413.44
					63-00-000-73681	45.94
					64-00-000-73681	196.87
					<b>Total :</b>	<b>3,187.50</b>
202870	7/7/2023	002923	BLACK DIRT INC.	5224	BLACK DIRT	
				VTP-020018	01-26-023-73680	875.00
					<b>Total :</b>	<b>875.00</b>
202871	7/7/2023	019256	BURWOOD GROUP INC	PS-30175-H3K9	PREP FOR UPGRADE AND CVAD IM	
					01-16-000-72650	837.00
					<b>Total :</b>	<b>837.00</b>
202872	7/7/2023	003406	CDS OFFICE TECHNOLOGIES	INV1537676	MOBILE PRINTERS FOR PD	
				VTP-019899	01-16-000-74128	10,829.00
					<b>Total :</b>	<b>10,829.00</b>
202873	7/7/2023	003243	CDW GOVERNMENT INC	KB84646	KRAMER HDMI ADAPTER RING	
					01-16-000-74128	410.40

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Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202873	7/7/2023	003243	003243 CDW GOVERNMENT INC		(Continued)	<b>Total : 410.40</b>
202874	7/7/2023	015199	CHICAGO PARTS & SOUND LLC		GLASS MOUNT VHF ANT, POWER   01-26-023-72540 AIR FILTER STREET #98 01-26-023-72540	360.00 58.09 <b>Total : 418.09</b>
202875	7/7/2023	017349	CHICAGO STREET CCDD, LLC		DUMP FEE 6/20, 6/21 & 6/22/23 01-26-023-72890	720.00 <b>Total : 720.00</b>
202876	7/7/2023	021070	COHRS, CHARLES		UB Refund Cst #00502066 60-00-000-20599	54.46 <b>Total : 54.46</b>
202877	7/7/2023	013878	COMED - COMMONWEALTH EDISON		ACCT#3214011009 16853 LAKEWO 64-00-000-72510 ACCT#4406127057 16250 OPA ELE 01-26-024-72510 ACCT#8363023007 179TH ST & 82N 60-00-000-72510 63-00-000-72510	196.26 127.00 180.79 180.79 <b>Total : 684.84</b>
202878	7/7/2023	018311	CONNECTION		QISPLAY PORT TO HDMI CABLE AC 01-16-000-74128 APPLE DEFENDER IPHONE XR BLA 01-16-000-74128	32.60 109.32 <b>Total : 141.92</b>
202879	7/7/2023	012410	CONSERV FS, INC.		DIESELEX GOLD ULTRA LS DYED, 63-00-000-73545 64-00-000-73545 60-00-000-73545 E-Z REACHER PRO 32" 01-26-023-73410	75.17 161.09 300.70 95.00

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202879	7/7/2023	012410	012410 CONSERV FS, INC.		(Continued)	<b>Total : 631.96</b>
202880	7/7/2023	021024	COOK COUNTY EMERGENCY	R23-0622-01	APX NEXT RADIOS 30-00-000-74150	1,268,916.70 <b>Total : 1,268,916.70</b>
202881	7/7/2023	018456	DEL GALDO LAW GROUP LLC	31606	LEGAL SVC 5/1-5/31/23 01-14-000-72850 18-00-000-72850 20-00-000-72850	107.50 376.25 376.25 <b>Total : 860.00</b>
202882	7/7/2023	017073	DYNEGY ENERGY SERVICES LLC	3613125002 3670129006 3784068018 4373166015 5095140029	INV#146561323061 164TH & HARLE 64-00-000-72510 INV#146561323061 16296 S 84TH A 64-00-000-72510 INV#14656132306118301 S RIDGEL 60-00-000-72510 63-00-000-72510 INV#146561323061 6640 W 167TH S 60-00-000-72510 63-00-000-72510 INV#146561323061 171STST & 80TH 64-00-000-72510	617.08 236.74 4,637.42 4,637.42 3,231.41 3,231.40 2,320.63 <b>Total : 18,912.10</b>
202883	7/7/2023	011176	ELEMENT GRAPHICS & DESIGN, INC	20465 21111	2023 CHEVY TAHOE BLACK ROOF 01-19-000-72540 CHEVY TAHOE FULL KIT - 1502/460 01-19-000-72540	3,547.77 2,241.28 <b>Total : 5,789.05</b>
202884	7/7/2023	004019	EVON'S TROPHIES & AWARDS	062823	3-1/2 X 2 BLK/WHT PLASTIC ROUN 01-12-000-73110	14.40 <b>Total : 14.40</b>
202885	7/7/2023	021071	EXSTREAM CLEAN	Ref001437860	UB Refund Cst #00520384 60-00-000-20599	62.80

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202885	7/7/2023	021071	021071 EXSTREAM CLEAN		(Continued)	<b>Total : 62.80</b>
202886	7/7/2023	004176	FEDEX (FEDERAL EXPRESS)		8-175-75966	ACCT#2022-6845-2 SHIPPING COS 01-14-000-72110 <b>Total : 34.45</b>
202887	7/7/2023	014209	FOREMAN, DENNIS		062723	REIMBURSEMENT FOR COST SHAI 01-26-023-75200 <b>Total : 1,746.00</b>
202888	7/7/2023	020347	FUN FUN FUN DJS		072523	DJ FOR CRUISE NIGHTS FOR JULY 01-35-000-72923 <b>Total : 200.00</b>
202889	7/7/2023	002877	G. W. BERKHEIMER CO., INC.		7399240	TRUEFLEX V-BELT 01-26-025-72520 <b>Total : 8.89</b>
202890	7/7/2023	004538	GOLDY LOCKS INC		40033893	SINGLE CUT DUPLICATE KEY - LAC 01-26-023-73840 40066114 DOUBLE CUT DUPLICATE KEY, PUI 01-26-023-73840 <b>Total : 22.50</b>
202891	7/7/2023	015198	GREEN PROMOTING LLC		55894	REORDER OF PROMOTIONAL SUM 01-35-000-73210 01-35-000-73210 <b>Total : 81.99</b>
202892	7/7/2023	019792	HANSON AGGREGATES MIDWEST INC		42312971	BED/BACKFILL U857 THORNTON IL 60-00-000-73860 63-00-000-73860 64-00-000-73860 01-26-023-73860 70-00-000-73860 <b>Total : 309.76</b>
					42316044	BED/BACKFILL U857 THORNTON IL 60-00-000-73860 63-00-000-73860 <b>Total : 34.42</b>
						<b>Total : 147.50</b>
						<b>Total : 245.84</b>
						<b>Total : 81.95</b>
						<b>Total : 135.09</b>
						<b>Total : 15.02</b>

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202892	7/7/2023	019792 HANSON AGGREGATES MIDWEST INC	(Continued)			
					64-00-000-73860	64.32
					01-26-023-73860	107.22
					70-00-000-73860	35.74
			42319112		BED/BACKFILL U857 THORNTON IL	
					60-00-000-73860	132.73
					63-00-000-73860	14.75
					64-00-000-73860	63.21
					01-26-023-73860	105.35
					70-00-000-73860	35.11
					<b>Total :</b>	<b>1,528.01</b>
202893	7/7/2023	012328 HOMER INDUSTRIES	S200002		DROP CHARGE - BRUSH 6/27/23	
					01-26-023-72890	100.00
					<b>Total :</b>	<b>100.00</b>
202894	7/7/2023	001487 HOMEWOOD DISPOSAL SERVICE	8371941		HWD TSF GARBAGE TKT#1052587,	
					01-26-023-72890	3,802.50
			8372267		HWD TSF GARBAGE TONS TKT#10	
					01-26-023-72890	2,108.25
			8372702		HWD TSF GARBAGE TONS TKT#10	
					01-26-023-72890	1,101.75
			8372860		HWD TSF GARBAGE TONS TKT#10	
					01-26-023-72890	2,529.75
					<b>Total :</b>	<b>9,542.25</b>
202895	7/7/2023	020129 INFO-TECH RESEARCH GROUP INC	223353		INFO TECH MEMBERSHIP	
				VTP-020038	01-16-000-72720	17,612.09
					<b>Total :</b>	<b>17,612.09</b>
202896	7/7/2023	004875 IRMA	SALES0020928		MAY '23 DEDUCTIBLE	
					70-00-000-72541	760.00
					<b>Total :</b>	<b>760.00</b>
202897	7/7/2023	005251 J AND R SALES AND SERVICE INC.	5181		50 CHAIN LOOP, SHARPEN 1 CHAI	
					01-26-023-72530	93.87
					<b>Total :</b>	<b>93.87</b>

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202898	7/7/2023	018568 JC ENTERTAINMENT SERVICES, INC	07152023		DJ IN KIDZONE FOR BLOCK PARTY 01-35-000-72923	250.00
					<b>Total :</b>	<b>250.00</b>
202899	7/7/2023	017603 LAKESIDE CONSULTANTS	070323		JUNE '23 SERVICES INVOICE - PLA 01-33-300-72790	15,966.28
					<b>Total :</b>	<b>15,966.28</b>
202900	7/7/2023	021069 MALONEY, PATRICK	Ref001437858		UB Refund Cst #00497767 60-00-000-20599	75.00
					<b>Total :</b>	<b>75.00</b>
202901	7/7/2023	021068 MC GUIRE, TIMOTHY	Ref001437857		UB Refund Cst #00482999 60-00-000-20599	38.66
					<b>Total :</b>	<b>38.66</b>
202902	7/7/2023	005645 MEADE ELECTRIC COMPANY INC.	704933		TRAFFIC SIGNAL INSTALLATION (3 01-26-024-72775	580.94
					<b>Total :</b>	<b>580.94</b>
202903	7/7/2023	006074 MENARDS	40481		ACCT# 30860378 24" BOLT CUTTEF 01-21-000-72530	157.56
			40881		ACCT# 30860257 1/4-20X 2-1/2 PH I 01-26-025-73840	3.48
			40982		ACCT# 30860378 10W HANDHELD I 01-21-000-72530	135.02
			41042		ACCT# 30860257 1G STEEL BLANK 01-26-025-72520	9.95
			41046		ACCT# 30860257 PERFORMAX 25'` 01-26-025-72520	26.41
			41107		ACCT# 30860257 11 IN 1 SCREWD 01-26-025-73410	30.37
					<b>Total :</b>	<b>362.79</b>
202904	7/7/2023	012517 MERIDIAN IT INC	528294		REPLACING FIBER BETWEEN PW , 01-16-000-72650	195.00
					<b>Total :</b>	<b>195.00</b>

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202905	7/7/2023	020497 MIDWEST PUBLIC SAFETY LLC	140930103		GETAC VIDEO SOLUTIOS: ZERO D 01-16-000-74128	1,775.00
<b>Total :</b>						<b>1,775.00</b>
202906	7/7/2023	017651 MSC INDUSTRIAL SUPPLY CO.	6276155001		BRAKE CLNR, QUAD-CUT DRILL BI 01-26-024-72540 01-26-023-72540 60-00-000-72540 63-00-000-72540 64-00-000-72540	67.92 135.84 71.32 23.77 40.76
<b>Total :</b>						<b>339.61</b>
202907	7/7/2023	015386 MUNICIPAL GIS PARTNERS, INC	7036		GIS STAFFING SERVICE MAY '23 01-16-000-72652 60-00-000-72652 63-00-000-72652 64-00-000-72652	9,270.00 5,840.10 648.90 2,781.00
<b>Total :</b>						<b>18,540.00</b>
202908	7/7/2023	015723 NICOR	01981510009		ACCT#01981510009 METER#39689 01-26-025-72511	82.11
			12213610004		ACCT#12213610004 METER#50313 01-26-025-72511	220.06
			53463710003		ACCT#53463710003 METER 291221 01-26-025-72511	51.84
			54072310003		ACCT#54072310003 METER 54208 01-26-025-72511	863.12
			73675410002		ACCT#73675410002 METER 35613 01-26-025-72511	793.74
			74433410003		ACCT#74433410003 METER 35754 01-26-025-72511	49.99
			83523710008		ACCT#83523710008 METER#30262 01-26-025-72511	227.65
			96019958527		ACCT#96019958527 METER#45826 01-26-025-72511	75.37
<b>Total :</b>						<b>2,363.88</b>

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202909	7/7/2023	006475 PARK ACE HARDWARE	070779/1		CUST#8813 - TOWER LIGHT DUAL 01-21-000-72530	426.99
					<b>Total :</b>	<b>426.99</b>
202910	7/7/2023	020298 PEERLESS NETWORK INC	27266		VILLAGE LANDLINE PHONE SERV , 01-11-000-72120 01-12-000-72120 01-14-000-72120 01-15-000-72120 01-16-000-72120 01-17-205-72120 01-19-000-72120 01-21-000-72120 01-26-023-72120 01-26-024-72120 01-33-000-72120 01-42-000-72120 60-00-000-72120 63-00-000-72120 64-00-000-72120 01-35-000-72120 01-26-025-72120	377.96 377.96 377.96 377.96 377.96 377.96 377.96 377.96 377.96 377.96 377.96 377.96 241.76 26.67 115.26 377.99 377.96
					<b>Total :</b>	<b>5,675.16</b>
202911	7/7/2023	006499 PITNEY BOWES INC	1023381060		ACCT#0012198182 BILLING 7/16-10 60-00-000-72750 01-14-000-72750	75.00 75.00
					<b>Total :</b>	<b>150.00</b>
202912	7/7/2023	021028 PLACER LABS INC	11.9685	VTP-020045	LOCATION ANALYTICS 5/26/23 - 5/2 01-16-000-72655	19,500.00
					<b>Total :</b>	<b>19,500.00</b>
202913	7/7/2023	018110 PROVEN BUSINESS PRODUCTS	1039875 1050592		TOSHIBA SERVICE, PARTS, LABOR 01-16-000-72756 CONTRACT BASE RATE 7/4/23 - 8/3 01-16-000-72756	888.96 888.96

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202913	7/7/2023	018110	018110 PROVEN BUSINESS PRODUCTS	(Continued)		<b>Total : 1,777.92</b>
202914	7/7/2023	006850	QUILL CORPORATION	33078129	FINE GRANITE GRAY 24LB 100CT 01-33-000-72110	18.52 <b>Total : 18.52</b>
202915	7/7/2023	006874	ROBINSON ENGINEERING CO. LTD.	23030276	23-R0055 PROFESSIONAL SERVICE 01-33-310-72840	202.00
				23060370	01-26-023-72840 22-R0644.01 TP OAK RIDGE CONS'	1,212.00
				23060371	16-00-000-72840 22-R0644.02 PT PETE'S FRESH MA	11,229.00
				23060425	28-00-000-72840 21-R0306 TP CRANA HOMES DEV E	4,359.50
				23060431	01-14-000-72840 22-R0503 TP MARRIOTT HOTEL 18:	3,029.25
				23060432	01-14-000-72840 22-R0633 TP GAS N WASH (LAGRA	1,769.75
					01-14-000-72840	6,163.25 <b>Total : 27,964.75</b>
202916	7/7/2023	021020	SEMMER LANDSCAPE LLC	32135	LANDSCAPE BEDS - APRIL AND M/ 01-26-023-72881	47,905.00 <b>Total : 47,905.00</b>
202917	7/7/2023	007453	SERVICE SANITATION, INC.	8564186	PORTA-POTTIES FOR MUSIC IN TH 01-35-000-72923	1,227.00
				8599919	PORTA POTTIES MUSIC IN THE PL 01-35-000-72923	29.00
				8647892	PORTA POTTIES MUSIC IN THE PL 01-35-000-72923	150.00 <b>Total : 1,406.00</b>
202918	7/7/2023	019814	SHI INTERNATIONAL CORP	B16931877	MCAFFEE RENEWAL 01-16-000-72655	4,927.50 <b>Total : 4,927.50</b>
202919	7/7/2023	015452	STEINER ELECTRIC COMPANY	S007379739.001	600V MIDGET FUSE - STREET LIGH	

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202919	7/7/2023	015452 STEINER ELECTRIC COMPANY	(Continued)		01-26-024-73570	325.68
					<b>Total :</b>	<b>325.68</b>
202920	7/7/2023	020752 SUBURBAN FAMILY MAGAZINE	10080	VTP-019947	SUBURBAN FAMILY AD JULY / AUG 01-35-100-72983	975.00
					<b>Total :</b>	<b>975.00</b>
202921	7/7/2023	007205 SUBURBAN LABORATORIES INC.	215575		UCMR 5 - LITHIUM 60-00-000-72865 64-00-000-72865	752.50 322.50
					<b>Total :</b>	<b>1,075.00</b>
202922	7/7/2023	012187 TOTAL AUTOMATION CONCEPTS, INC	W32566.		DUPLICATE APPLICATION OF CREI 01-26-025-72520	160.20
					<b>Total :</b>	<b>160.20</b>
202923	7/7/2023	002176 UNITED STATES POSTAL SERVICE	070123		JULY WATER BILLS 60-00-000-72110 64-00-000-72110	2,454.38 1,051.88
					<b>Total :</b>	<b>3,506.26</b>
202924	7/7/2023	011416 VERIZON WIRELESS	9937877920		ACCT#442345192-00001 WATER RE 60-00-000-72127 63-00-000-72127 64-00-000-72127	17.79 17.79 15.25
					<b>Total :</b>	<b>50.83</b>
202925	7/7/2023	010165 WAREHOUSE DIRECT INC	5517336-1		CLIP, MAGNETIC, MEDIUM REPLAC 60-00-000-73110 63-00-000-73110 64-00-000-73110 01-26-023-73110 01-26-024-73110	0.66 0.07 0.31 1.03 0.52
			5522407-0		PROTECTOR, ANTIMCR, SHT, CLR 60-00-000-73110 64-00-000-73110	13.65 6.49

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202925	7/7/2023	010165 WAREHOUSE DIRECT INC	(Continued)		63-00-000-73110	1.52	
					<b>Total :</b>	<b>24.25</b>	
202926	7/7/2023	008281 WILL COUNTY RECORDER OF DEEDS	40709588		RECORDING FEE 01-14-000-72355	62.00	
					<b>Total :</b>	<b>62.00</b>	
202927	7/7/2023	008221 WILLE BROTHERS COMPANY	378551		4000 YD PSI SLAG + SANDSTONE - 01-26-023-73770	1,070.50	
					<b>Total :</b>	<b>1,070.50</b>	
202928	7/7/2023	021064 WITTMAN, KATHRYN	INV23-0819		REFUND BLDG PERMIT #BL-2021-C 01-14-000-79015	430.00	
					<b>Total :</b>	<b>430.00</b>	
202929	7/7/2023	021032 XENTEGRA-GOV LLC	G1241	VTP-020053	VIRTUAL APPLICATION SUBSCRIP 01-16-000-72655	12,799.20	
					<b>Total :</b>	<b>12,799.20</b>	
<b>68 Vouchers for bank code :</b> apbank						<b>Bank total :</b>	<b>2,455,853.21</b>

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4606	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008		PAYEE-ADVANET 01-14-000-72542	367.77
					<b>Total :</b>	<b>367.77</b>
4607	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-1		PAYEE-ADVANET 01-14-000-72542	367.77
					<b>Total :</b>	<b>367.77</b>
4608	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-2		PAYEE-ADVANET 01-14-000-72542	367.77
					<b>Total :</b>	<b>367.77</b>
4609	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-3		PAYEE-ADVANET 01-14-000-72542	367.77
					<b>Total :</b>	<b>367.77</b>
4610	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-4		PAYEE-ADVANET 01-14-000-72542	367.77
					<b>Total :</b>	<b>367.77</b>
4611	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-5		PAYEE-ADVANET 01-14-000-72542	367.77
					<b>Total :</b>	<b>367.77</b>
4612	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-6		PAYEE-ADVANET 01-14-000-72542	367.77
					<b>Total :</b>	<b>367.77</b>
4613	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 210421W008-7		PAYEE-ILLINOIS BONE AND JOINT 01-14-000-72542	95.43
					<b>Total :</b>	<b>95.43</b>
4614	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 220112W046		PAYEE-PETERSON JOHNSON & ML 01-14-000-72542	580.50
					<b>Total :</b>	<b>580.50</b>
4615	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 200803W006		PAYEE-PETERSON, JOHNSON & M 01-14-000-72542	465.00

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4615	7/5/2023	018837	018837 INSURANCE PROGRAM MANAGER\$ (Continued)			<b>Total : 465.00</b>
4616	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 210731W002		PAYEE-PETERSON, JOHNSON & M 60-00-000-72542 63-00-000-72542 64-00-000-72542	27.34 5.21 13.95 <b>Total : 46.50</b>
4617	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 200219W023		PAYEE-PETERSON JOHNSON & ML 01-14-000-72542	2,924.00 <b>Total : 2,924.00</b>
4618	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 190326W026		PAYEE-PETERSON JOHNSON & ML 01-14-000-72542	430.00 <b>Total : 430.00</b>
4619	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 200505W003		PAYEE-PETERSON JOHNSON & ML 01-14-000-72542	322.50 <b>Total : 322.50</b>
4620	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 210902W013		PAYEE-PETERSON JOHNSON & ML 01-14-000-72542	869.37 <b>Total : 869.37</b>
4621	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 211022W021		PAYEE-PETERSON JOHNSON & ML 01-14-000-72542	709.50 <b>Total : 709.50</b>
4622	7/5/2023	018837	INSURANCE PROGRAM MANAGERS GR 210731W002-1		PAYEE-VILLAGE OF TINLEY PARK 60-00-000-72542 63-00-000-72542 64-00-000-72542	961.09 183.06 490.35 <b>Total : 1,634.50</b>
<b>17 Vouchers for bank code : ipmq</b>						<b>Bank total : 10,651.69</b>
<b>86 Vouchers in this report</b>						<b>Total vouchers : 2,468,692.09</b>

**vchlist**  
**07/07/2023 9:13:08AM**

**Voucher List**  
**Village of Tinley Park**

**Bank code :** ipmq

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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The Tinley Park Village Board having duly met at Village Hall do hereby certify that the following claims or demands against said village were presented and are approved for payment as presented on the above listing.

In witness thereof, the Village President and Clerk of the Village of Tinley Park, hereunto set their hands.

\_\_\_\_\_ Village President

\_\_\_\_\_ Village Clerk

\_\_\_\_\_ Date

**vchlist**  
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**Voucher List**  
**Village of Tinley Park**

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Bank code : apbank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202930	7/14/2023	012659	ADVANCE AUTO PARTS	6717318432115	RUSTOLEUM PAINT - CHROME - TC	
					01-26-023-72540	11.95
				6717318687165	FLUID FILM	
					60-00-000-72540	11.09
					63-00-000-72540	3.69
					64-00-000-72540	6.35
					01-26-023-72540	21.13
					01-26-024-72540	18.10
					<b>Total :</b>	<b>72.31</b>
202931	7/14/2023	019563	AEP ENERGY INC	3013134259	ACCT#3013134259 UTIL#462305511	
					08-00-000-72510	157.60
					01-26-024-72510	12,549.41
					<b>Total :</b>	<b>12,707.01</b>
202932	7/14/2023	002734	AIR ONE EQUIPMENT, INC	195022	RETURN GLOBE: SUPRALITE 14" S	
					01-19-000-74619	-559.00
				195037P	BUNKER GEAR	
				VTP-020140	01-19-000-74619	3,543.00
					<b>Total :</b>	<b>2,984.00</b>
202933	7/14/2023	019050	AN ENGLISH GARDEN LLC	000959	SYMPATHY ARRANGEMENT - RETII	
					01-17-205-73600	75.00
					<b>Total :</b>	<b>75.00</b>
202934	7/14/2023	014936	AQUAMIST PLUMBING & LAWN	128052	IRRIGATION - SERVICE CALL - TW	
				VTP-019981	01-26-023-72790	181.62
				VTP-019981	01-26-025-72790	13.38
				128053	IRRIGATION - SERVICE CALL - TW	
				VTP-019981	01-26-023-72790	274.76
				VTP-019981	01-26-025-72790	20.24
				128054	IRRIGATION - SERVICE CALL - TW	
				VTP-019981	01-26-023-72790	274.76
				VTP-019981	01-26-025-72790	20.24
				128144	RPZ TESTING OP ZABROCKI PLAZ	
					01-26-023-72790	128.00

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**Village of Tinley Park**

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**Bank code :** apbank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202934	7/14/2023	014936	AQUAMIST PLUMBING & LAWN		(Continued)	
			128145		RPZ TESTING OP TRAIN STATION \	128.00
			128146		01-26-025-72790	
			128147		RPZ TESTING OP TRAIN STATION I	128.00
			128148		01-26-025-72790	
			128149		RPZ TESTING TINLEY PARK VILLAC	128.00
			128199		01-26-025-72790	
			128200	VTP-019981	RPZ TESTING TP POLICE STATION	128.00
				VTP-019981	01-26-025-72790	
					RPZ TEST FOR IRRIGATION SYSTE	384.00
					01-26-023-72790	
					IRRIGATION - LAGRANGE RD MED	2,007.35
					01-26-023-72790	
					IRRIGATION - STREETSCAPES HAI	345.00
					01-26-023-72790	
					<b>Total :</b>	<b>4,161.35</b>
202935	7/14/2023	020986	ARIES CHARTER TRANSPORTATION	99306	ALE TRAIL TROLLEYS - 7/19/23	
				VTP-020143	01-35-100-72790	2,800.00
					<b>Total :</b>	<b>2,800.00</b>
202936	7/14/2023	020986	ARIES CHARTER TRANSPORTATION	99307	ALE TRAIL TROLLEYS - 7-26-23	
				VTP-020142	01-35-100-72790	2,800.00
					<b>Total :</b>	<b>2,800.00</b>
202937	7/14/2023	020986	ARIES CHARTER TRANSPORTATION	99308	ALE TRAIL TROLLEY 8-2-23	
				VTP-020148	01-35-100-72790	2,800.00
					<b>Total :</b>	<b>2,800.00</b>
202938	7/14/2023	002537	AURELIO'S PIZZA	070423	PIZZA FOR EMPLOYEES @RIBFES	
					01-21-000-72220	353.60
					<b>Total :</b>	<b>353.60</b>
202939	7/14/2023	003166	B & J TOWING AND AUTO REPAIR	22986	SAFETY INSPECTIONS	
					60-00-000-72266	43.05
					63-00-000-72266	43.05
					64-00-000-72266	36.90

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Village of Tinley Park

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Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202939	7/14/2023	003166 B & J TOWING AND AUTO REPAIR	(Continued)		01-26-023-72266	140.00
					<b>Total :</b>	<b>263.00</b>
202940	7/14/2023	003359 BACKFLOW SOLUTIONS INC	8288		VTP CROSS CONNECTION CONTR	
			8289		60-00-000-72790	3,080.54
					ANNUAL SUBSCRIPTION FEE	
					60-00-000-72790	495.00
					<b>Total :</b>	<b>3,575.54</b>
202941	7/14/2023	003015 BEHRENS, JERRY	071323		FY24 BENEFIT REIMBURSEMENT	
				VTP-019957	01-14-000-72435	197.00
					<b>Total :</b>	<b>197.00</b>
202942	7/14/2023	002974 BETTENHAUSEN CONSTRUCTION SERV	230067		REMOVAL OF SPOILS ETC, FROM I	
					01-26-023-72890	300.00
					63-00-000-73681	49.00
					64-00-000-73681	210.00
					60-00-000-73681	441.00
			230068		SEMI TRUCK TIME FOR HAULING S	
					01-26-023-72890	225.00
					60-00-000-73681	330.75
					63-00-000-73681	36.75
					64-00-000-73681	157.50
			230069		TRUCK TIME FOR LIMESTONE ETC	
					01-26-023-73860	75.00
					60-00-000-73860	94.50
					63-00-000-73860	10.50
					64-00-000-73860	45.00
					70-00-000-73860	25.00
					<b>Total :</b>	<b>2,000.00</b>
202943	7/14/2023	020954 BIELAWA, MATTHEW	082323		BAND FOR 8/26 MUSIC IN THE PLA	
				VTP-020151	01-35-000-72923	2,500.00
					<b>Total :</b>	<b>2,500.00</b>
202944	7/14/2023	020603 BILL FIGEL PUBLIC RELATION LLC	013		PR ACTIVITIES JUNE '23	

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**Voucher List**  
**Village of Tinley Park**

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202944	7/14/2023	020603 BILL FIGEL PUBLIC RELATION LLC	(Continued)		01-14-000-72790	1,500.00
					<b>Total :</b>	<b>1,500.00</b>
202945	7/14/2023	003127 BLUE CROSS BLUE SHIELD	IL065LB000001212-0	VTP-019962	FY24 MEDICARE SUPPLEMENT BIL 01-14-000-72435	6,563.00
					<b>Total :</b>	<b>6,563.00</b>
202946	7/14/2023	019214 BLUE CROSS BLUE SHIELD OF IL	ILLB1212	VTP-019963	FY24 MEDICARE SUPPLEMENT BIL 01-14-000-72435	2,757.61
					<b>Total :</b>	<b>2,757.61</b>
202947	7/14/2023	020799 BRAND BUILDERS APPAREL INC	1002655	VTP-020130	REORDER SUMMER EVENT T-SHIF 01-35-000-73210	2,418.90
					<b>Total :</b>	<b>2,418.90</b>
202948	7/14/2023	019256 BURWOOD GROUP INC	PS-28386-G8T2		PROFESSIONAL SERVICES MARCI 01-16-000-72650	697.50
					<b>Total :</b>	<b>697.50</b>
202949	7/14/2023	003396 CASE LOTS INC	18497		8J8 DART 80Z STYRO CUPS 60-00-000-73115 63-00-000-73115 64-00-000-73115 01-26-023-73115 01-26-024-73115 01-17-205-73315 01-14-000-73115	46.07 46.07 39.49 131.64 65.82 54.85 54.86
					<b>Total :</b>	<b>438.80</b>
202950	7/14/2023	003243 CDW GOVERNMENT INC	KC89878		BROTHER PREM RECEIPT PAPER 01-16-000-74128	943.74
					<b>Total :</b>	<b>943.74</b>
202951	7/14/2023	014770 CFA SOFTWARE, INC.	15135		ANNUAL CFAWIN8 SUB/CFAWIN8 S 01-26-023-72655	9,586.70
					<b>Total :</b>	<b>9,586.70</b>

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Village of Tinley Park

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202952	7/14/2023	015199 CHICAGO PARTS & SOUND LLC	2-0001227		KENWOOD MICROPHONE - POLICE	
					01-17-205-72540	69.50
			3-0056291		PRIME GUARD 5W30 ENGINE OIL -	
					01-17-205-72540	41.16
			3-0056348		BRAKE PAD POLICE 1C	
					01-17-205-72540	120.78
			3-0056349		MTR BRR224 BRAKE ROTOR - POL	
					01-17-205-72540	171.00
			3-0056359		MTR WW2616 WIPER BLADES - PC	
					01-17-205-72540	39.04
			3-0056382		SPARK PLUGS - MTR SP546X WATI	
					60-00-000-72540	7.28
					63-00-000-72540	2.43
					64-00-000-72540	4.15
			3-0056399		MTR DG525 IGNITION COIL - STRE	
					01-26-023-72540	128.02
			3CR0006421		NEW RETURN - WRONG PART POI	
					01-17-205-72540	-120.78
					<b>Total :</b>	<b>462.58</b>
202953	7/14/2023	003137 CHRISTOPHER B.BURKE ENGINEERNG	184655		01.R160373.0009A HARMONY SQ D	
				VTP-019910	27-00-000-72840	959.50
			184656		01.R160373.00002 INTERIM VILL EN	
					64-00-000-72840	1,189.00
			184657		01.R160373.00008 POST 5 LIFT STN	
					61-00-000-72840	2,155.00
			184658		01.R160373.00024 WATER MODEL I	
					60-00-000-75813	238.00
					63-00-000-75813	238.00
					64-00-000-75813	204.00
			184659		01.R160373.00028 80TH AVE FLASH	
				VTP-019744	30-00-000-73830	295.50
			184660		01.R160373.00030 WESTERN PRES	
					26-00-000-75708	3,845.00
			184661		01.R160373.00035 HYDRAULIC MOI	
					01-14-000-72790	13,509.00
			184662		ENGINEERING SERVICES 01.R160:	

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**Voucher List**  
**Village of Tinley Park**

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202953	7/14/2023	003137	CHRISTOPHER B.BURKE ENGINEERNG (Continued)			
			184663	VTP-020110	61-00-000-75320	542.50
			184664		01.R160373.C0029 LAGRANGE RD	
					26-00-000-75708	25,669.50
					01.R160373.D033B 179TH STREET	
					62-00-000-75705	7,011.00
					<b>Total :</b>	<b>55,856.00</b>
202954	7/14/2023	013820	CINTAS CORPORATION			
			4161064466		MATS - PD	
			4161064561		01-26-025-72790	190.40
					3X5 MAT, 4X6 MAT, VILLAGE OF TII	
					01-26-025-72790	440.21
					<b>Total :</b>	<b>630.61</b>
202955	7/14/2023	020527	CITY ESCAPE GARDEN & DESIGN			
			12023		MOWING	
			12028	VTP-019983	01-26-023-72881	39,191.95
					LANDSCAPE PLANTERS	
				VTP-020019	01-26-023-72881	9,599.60
					<b>Total :</b>	<b>48,791.55</b>
202956	7/14/2023	013878	COMED - COMMONWEALTH EDISON			
			2777112019		ACCT#2777112019 175TH ST & SAN	
					01-26-023-72510	182.71
					<b>Total :</b>	<b>182.71</b>
202957	7/14/2023	018311	CONNECTION			
			74182665		HP 26X CF226X XL BLACK ORIG - I	
			74186876		01-16-000-74128	210.48
			74193863		IPHONE 11 KIT W/20W USB-C	
					01-16-000-74128	115.00
					1814202H WIRELESS DT MK320 - K	
					01-16-000-74128	56.68
					<b>Total :</b>	<b>382.16</b>
202958	7/14/2023	018152	CORE INTEGRATED MARKETING			
			127245		FENCED SCREENING FOR SPECI/	
				VTP-020118	01-35-000-72954	1,765.80
					01-35-000-72954	12.90
					<b>Total :</b>	<b>1,778.70</b>

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202959	7/14/2023	020267	CORNERSTONE GOVERNMENT AFFAIR: VTP-082023		GOVT RELATIONS AND CONSULTING 01-14-000-72790	4,000.00 <b>Total : 4,000.00</b>
202960	7/14/2023	021086	CRAIG, MICHAEL	Ref001438194	UB Refund Cst #00518894 60-00-000-20599	17.97 <b>Total : 17.97</b>
202961	7/14/2023	017650	CRASH CHAMPIONS LLC-MOKENA	576001412	VTP-020126 ACCIDENT UNIT 17A IN RR 01-17-205-72540	2,140.33 <b>Total : 2,140.33</b>
202962	7/14/2023	013121	CRITICAL REACH, INC.	2930	2023 APBNET ANNUAL SUPPORT F 01-17-205-72655	950.00 <b>Total : 950.00</b>
202963	7/14/2023	003635	CROSSMARK PRINTING, INC	91614	COVER UP DATES FOR THE TP BL 01-35-000-72923	62.00 <b>Total : 62.00</b>
202964	7/14/2023	018379	DM INDUSTRIAL JANITORIAL SERV	7553	VTP-020058 JANITORIAL SERVICES FOR MAY 01-26-025-72525	3,720.00 <b>Total : 3,720.00</b>
202965	7/14/2023	020542	DUSOLD, ANNA LEE	081923	FARMERS MARKET YOGA 8/19/23 01-35-000-72923	50.00 <b>Total : 50.00</b>
202966	7/14/2023	004009	EAGLE UNIFORM CO INC	INV-15137 INV-15161 INV-15746	VTP-020049 RIDGE PANT NAVY 34X30 01-19-000-73610 UNIFORMS FOR ACADEMY STUDE 01-19-000-73610 UNIFORM CLASSICS - LEATHER O 01-19-000-73610	360.00 109.75 288.00 <b>Total : 757.75</b>
202967	7/14/2023	019561	ENDLESS COMMUNICATIONS USA LLC	DG-2085	PUSH TO TALK LTE DATA RADIO S 01-42-000-72550	45.62

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
202967	7/14/2023	019561	019561 ENDLESS COMMUNICATIONS USA   (Continued)			<b>Total : 45.62</b>
202968	7/14/2023	004019	EVON'S TROPHIES & AWARDS	061223	AIR P4548 JOHN BARAJAS 01-21-000-73593	113.80
				062323	JDS BRIGHT GOLD PERP PLATE- C 01-19-000-72974	44.20
					<b>Total :</b>	<b>158.00</b>
202969	7/14/2023	019705	FIRE CATT LLC	12531	FIRE HOSE TESTING UTILIZING FII 01-19-000-72750	7,207.50
					<b>Total :</b>	<b>7,207.50</b>
202970	7/14/2023	012941	FMP	50-4601644	1986 CHEVY SUBURBAN - V-BELT, 01-21-000-72540	412.89
					<b>Total :</b>	<b>412.89</b>
202971	7/14/2023	011611	FOX VALLEY FIRE & SAFETY CO.	IN00609704	RADIO INSTALLATION WORKSITE 2 14-00-000-72800	1,009.00
				IN00609706	RADIO INSTALLATION WORKSITE : 14-00-000-72800	1,009.00
				IN00609707	RADIO INSTALLATION WORKSITE2 14-00-000-72800	1,009.00
				IN00611021	RADIO INSTALLATION WORKSITE : 14-00-000-72800	1,009.00
				IN00611690	RADIO MAINTENANCE - BANGING 14-00-000-72550	240.00
				IN00611694	FOR RADIO INSPECTIONS WORKE 14-00-000-72550	240.00
				IN00611722	RADIO MAINTENANCE FEES -JUNE 14-00-000-72750	8,978.50
				VTP-019243		
				VTP-019243		
				VTP-019960		
					<b>Total :</b>	<b>13,494.50</b>
202972	7/14/2023	020274	FRAME TECH 1 LLC	39430	FRONT ALIGNMENT F,E,A UNIT PO 01-17-205-72540	75.00
					<b>Total :</b>	<b>75.00</b>
202973	7/14/2023	020922	FUGGER, RONALD	061323	REIM: IJOA & IDOA ANNUAL CONF 01-17-205-72170	692.32

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202973	7/14/2023	020922	020922 FUGGER, RONALD		(Continued)	<b>Total : 692.32</b>
202974	7/14/2023	002877	G. W. BERKHEIMER CO., INC.	7408107	KEY PLEAT MERV8 01-26-025-72520	60.96
				7688277	KEY PLEAT MERV8 01-26-025-72520	121.92
					<b>Total :</b>	<b>182.88</b>
202975	7/14/2023	020824	GAUS, AMANDA	070723	ADDITIONAL WRIST BANDS FOR L 01-35-000-72923	181.64
					<b>Total :</b>	<b>181.64</b>
202976	7/14/2023	017429	G-FORCE AUTOMOTIVE	062923-1	TRANSPORTATION OF DONATED V 01-19-000-72140	4,602.00
					<b>Total :</b>	<b>4,602.00</b>
202977	7/14/2023	004493	GORDON FOOD SERVICE INC.	768199275	SPLENDA, FOLGERS COFFEE 60-00-000-73115 63-00-000-73115 64-00-000-73115 01-26-023-73115 01-26-024-73115 01-17-205-73315	6.32 6.32 5.42 18.06 9.03 26.98
				768199605	ORIGINAL BRATWUST 60-00-000-72220 63-00-000-72220 64-00-000-72220 01-26-023-72220 01-26-024-72220	5.04 5.04 4.31 14.39 7.20
					<b>Total :</b>	<b>108.11</b>
202978	7/14/2023	004438	GRAINGER	9713044007	PAPER TOWEL DISPENSER, HAND 01-19-000-73870 01-19-000-73410 01-19-000-73540	28.24 30.91 12.48
					<b>Total :</b>	<b>71.63</b>
202979	7/14/2023	015198	GREEN PROMOTING LLC	55925	PRODUCTION OF BLOCK PARTY C	

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202979	7/14/2023	015198 GREEN PROMOTING LLC	(Continued)	VTP-020144	01-35-000-72923 01-35-000-72923	2,840.04 134.51
<b>Total :</b>						<b>2,974.55</b>
202980	7/14/2023	019792 HANSON AGGREGATES MIDWEST INC	42338922		BED/BACKFILL U857 THORNTON IL 60-00-000-73860 63-00-000-73860 64-00-000-73860 01-26-023-73860 70-00-000-73860	221.50 24.61 105.47 175.79 58.60
<b>Total :</b>						<b>585.97</b>
202981	7/14/2023	019784 HEARTLAND BUSINESS SYSTEMS LLC	609789-H		D365/MODERN WORK - CONSULTA 01-16-000-72650	185.00
<b>Total :</b>						<b>185.00</b>
202982	7/14/2023	001487 HOMEWOOD DISPOSAL SERVICE	8381381		HWD TSF GARBAGE TONS TKT# 10 01-26-023-72890	2,274.00
<b>Total :</b>						<b>2,274.00</b>
202983	7/14/2023	004677 HUTCHISON, ANDERS & HICKEY	071223		FILING OF QUIT CLAIM DEEDS, CR 01-14-000-72355	224.00
<b>Total :</b>						<b>224.00</b>
202984	7/14/2023	005029 ILLINOIS EPA	ILR400460		FY-2024 BILLING STORMWATER M 65-00-000-72861	1,000.00
<b>Total :</b>						<b>1,000.00</b>
202985	7/14/2023	005025 INTERNATIONAL CODE COUNCIL INC	1001714730		PLAN REVIEW/INTERP FEES 01-19-020-72844	1,440.00
<b>Total :</b>						<b>1,440.00</b>
202986	7/14/2023	005186 INTERSTATE BATTERY SYSTEM	332722		BLEM-65, ATCORE, EMA UNIT #677 01-21-000-72540	50.00
<b>Total :</b>						<b>50.00</b>
202987	7/14/2023	005251 J AND R SALES AND SERVICE INC.	5264		STIHL FS56RC-E TRIMMER - STREI	

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202987	7/14/2023	005251 J AND R SALES AND SERVICE INC.	(Continued)		01-26-023-73410	183.99
					<b>Total :</b>	<b>183.99</b>
202988	7/14/2023	011466 JEWEL OSCO	00430308		****8778 DEMENTIA FRIENDLY TRA 01-12-000-72220	20.97
			00438205		****8778 PSRW LUNCHEON/BREA 01-14-000-72974	37.93
					<b>Total :</b>	<b>58.90</b>
202989	7/14/2023	006948 JOE RIZZA FORD OF ORLAND PARK	440812		CABLE ASSY EMA #677 01-21-000-72540	60.00
					<b>Total :</b>	<b>60.00</b>
202990	7/14/2023	005379 KLEIN, THORPE & JENKINS, LTD	234807		LEGAL SVC ADMINISTRATIVE HEAL 01-14-000-72876	946.00
					<b>Total :</b>	<b>946.00</b>
202991	7/14/2023	020207 LENNY'S GAS N WASH 183RD ST	3721		CAR WASH - VM JUNE '23 01-12-000-72540	8.00
			3723		CAR WASH - PD JUNE '23 01-17-205-72540	232.00
					<b>Total :</b>	<b>240.00</b>
202992	7/14/2023	011258 LONDON, SONNY	062023		REIM: SRO CONFERENCE IN BLO 01-17-220-72140	501.04
					<b>Total :</b>	<b>501.04</b>
202993	7/14/2023	020681 LUCAS SANOR ON SAX	080523		MUSICIAN FOR FARMERS MARKET 01-35-000-72923	125.00
					<b>Total :</b>	<b>125.00</b>
202994	7/14/2023	001439 M & M AUTO GLASS & UPHOL.SERV.	523692		TINTED WINDSHEILD 2015 CHEVY 01-19-000-72540	375.00
					<b>Total :</b>	<b>375.00</b>
202995	7/14/2023	003440 M. COOPER WINSUPPLY CO.	14892401		REGAL FV ADA SLOAN, REPAIR KIT 01-26-025-73630	264.56

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202995	7/14/2023	003440	003440 M. COOPER WINSUPPLY CO.	(Continued)		<b>Total : 264.56</b>
202996	7/14/2023	019379	MACQUEEN EMERGENCY GROUP	W02590	BAD SIREN SOLENOID - REPLACEI 01-19-000-72540	534.27
						<b>Total : 534.27</b>
202997	7/14/2023	005824	MAD BOMBER FIREWORKS	2675/2753	JULY 4TH FIREWORKS DISPLAY 01-35-000-72952	50,000.00
				VTP-020152		<b>Total : 50,000.00</b>
202998	7/14/2023	013969	MAP AUTOMOTIVE OF CHICAGO	40-720455	ELMNT ASY - POLICE STOCK 01-17-205-72540	166.68
				40-720456	BXT 65850 BATTERIES - POLICE 2 01-17-205-72540	132.17
				40-720647	FULL CREDIT - BXT65850 BATTERY 01-17-205-72540	-132.17
				40-721102	OIL FILTERS - POLICE STOCK 01-17-205-72540	189.00
						<b>Total : 355.68</b>
202999	7/14/2023	006074	MENARDS	41141	ACCT# 30860355 FURNO HEAT GU 01-19-000-73580	39.56
					01-19-000-73410	50.66
				41200	CUST# 30860257 MF-SKT SET 1/4& 01-26-025-73410	51.98
				41225	CUST# 30860257 8" BLACK CABLE 01-35-100-72954	29.99
				41264	CUST#30860257 11" BLACK CABLE 01-35-000-72954	663.56
				41319	CUST# 30860257 11" BLK CABLE TI 01-26-025-72520	52.11
				41336	CUST# 30860257 PESTER SBRD W 01-35-000-73570	32.97
				41348	CUST# 30860257 5 GALLON MENAI 01-35-100-72954	50.94
				41372	CUST#30860378 MULTI-USE HOOK 01-21-000-72530	74.18

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202999	7/14/2023	006074	MENARDS		(Continued)	
			41387		CUST#30860257 GATE KIT 8" BLAC 01-26-025-72520	32.98
			41406		CUST#30860257 TOP SOIL 01-26-024-73680	15.48
			41467		ACCT# 30860257 HS FOGGER ODC 60-00-000-72520	6.73
					63-00-000-72520	2.24
					64-00-000-72520	3.84
			41472		ACCT# 30860257 5"-7" HOSE CLAM 01-35-000-73570	36.48
			41511		CUST#30860378 TRITAP CORDREE 01-21-000-72530	112.56
			41544		CUST# 30860257 PAVER BASE STE 70-00-000-73680	16.72
					70-00-000-73870	15.34
			41711		CUST#30860378 PRIMER BULB FUI 01-21-000-72530	25.97
			41792		ACCT# 30860257 PLAY SAND, YARI 01-35-000-72923	365.28
					<b>Total :</b>	<b>1,679.57</b>
203000	7/14/2023	005856	MONROE TRUCK EQUIPMENT,INC.	81124	INSTALL CUSTOMER SUPPLIED TC 01-26-023-72540	503.00
					<b>Total :</b>	<b>503.00</b>
203001	7/14/2023	005729	MR. RADIATOR & AIR COND SERV	046867	CONDENSOR W/OIL COOLER - PO 01-17-205-72540	185.65
					<b>Total :</b>	<b>185.65</b>
203002	7/14/2023	010810	MUNICIPAL SERV. CONSULTING INC	TPCN-06-23	CONS SVC CIMP FOR VTP JUNE '2 30-00-000-75112	6,951.00
					30-00-000-75812	7,557.00
					<b>Total :</b>	<b>14,508.00</b>
203003	7/14/2023	006130	NATIONAL GUARDIAN LIFE INS CO.	0000000391	FY24 ANCILLARY LIFE INSURANCE VTP-019945 01-14-000-72435	66.07

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203003	7/14/2023	006130	006130 NATIONAL GUARDIAN LIFE INS CO. (Continued)			<b>Total : 66.07</b>
203004	7/14/2023	006209	NCPERS -IL IMRF			
			3683082023	VTP-020001	1ST QUARTER FY24 NCPERS BENI 01-14-000-72430	656.00
			7720082023	VTP-020001	1ST QUARTER FY24 NCPERS BENI 01-14-000-72435	80.00
					<b>Total :</b>	<b>736.00</b>
203005	7/14/2023	015723	NICOR			
			06821610000		ACCT#06821610000 METER 276933 60-00-000-72511	19.38
					63-00-000-72511	19.38
					64-00-000-72511	16.62
			09977410001		ACCT#09977410001 METR 5146885 01-26-025-72511	259.32
					<b>Total :</b>	<b>314.70</b>
203006	7/14/2023	006221	NORTHERN SAFETY CO. INC.			
			905565150		DISPOSABLE GLOVES, EAR PLUGS 60-00-000-73845	28.46
					63-00-000-73845	3.16
					64-00-000-73845	13.55
					01-26-023-73845	45.18
					01-26-024-73845	22.59
					<b>Total :</b>	<b>112.94</b>
203007	7/14/2023	021083	NWI DISTRICT 1 FIREFIGHTER			
			2023-0623B		BENS BLUE BAGS AUTISM AWARE 01-19-020-73605	250.00
					<b>Total :</b>	<b>250.00</b>
203008	7/14/2023	018100	OROZCO, JOSEPH			
			081723		PERF FARMERS MARKET 8/17/23 01-35-000-72923	125.00
					<b>Total :</b>	<b>125.00</b>
203009	7/14/2023	006494	P.F. PETTIBONE & CO.			
			184146		BLACK MOUNT BOOK COVER, GOI 01-13-000-73110	178.35
					<b>Total :</b>	<b>178.35</b>
203010	7/14/2023	006475	PARK ACE HARDWARE			
			070826/1		CUST#891431 MEGNETIC HOOK 2" 60-00-000-73410	14.09

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203010	7/14/2023	006475 PARK ACE HARDWARE	(Continued)		63-00-000-73410	1.57
					64-00-000-73410	6.71
			070844/1		ACCT#891431 INV#070844/1 SEALF	
					01-26-023-73770	18.21
			70740/1		CUST#9404 EXCHANGE LP TANK, 1	
					01-19-000-73585	19.99
					01-19-000-73110	6.99
			70748/1		CUST#9404 SCRAPR RAZOR 5 BLA	
					01-19-000-73115	15.99
					01-19-000-72540	12.98
			70795/1		CUST#9404 ALCOHOL RUBBING 16	
					01-19-000-72540	3.99
			70822/1		CUST# 89143 FLUX NOKORODE 1.	
					01-26-025-73410	7.98
					<b>Total :</b>	<b>108.50</b>
203011	7/14/2023	017268 PETERSON JOHNSON & MURRAY	139681		4130.0001 LEGAL SVC VTP GENER	
					01-14-000-72850	32,069.51
			139682		4130.0003 LEGAL SVC FOIA THRU :	
					01-14-000-72857	1,892.00
			139683		4130.0022 LEGAL SVC NEW BREMI	
					27-00-000-72850	42,540.00
			139684		4130.0025 LEGAL SVC TP 2019 NO	
					01-14-000-72850	1,204.00
			139685		4130.0029 LEGAL SVC MENTAL HE	
					20-00-000-72850	330.00
			139686		4130.0031 LEGAL SVC TP EMINENT	
					27-00-000-72850	1,268.50
			139687		4130.0032 TP V GARY BROWN DEL	
					01-14-000-72850	86.00
			139688		4130.0039 LEGAL SVC VOLLMER H	
					01-14-000-72850	180.00
			139689		4130.0050 LEGAL SVC LINCOLN W.	
					01-14-000-72850	120.00
			139690		4130.0001 LEGAL SVC VTP GENER	
					01-14-000-72855	3,698.00

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203011	7/14/2023	017268 PETERSON JOHNSON & MURRAY	(Continued) 139691		4160.0001 LEGAL SVC VPT PROSE 01-14-000-72858	7,159.50
					<b>Total :</b>	<b>90,547.51</b>
203012	7/14/2023	006735 PHOTOS BY RICK	5736		UPDATED PHOTOS	
				VTP-020150	01-11-000-72790	435.00
				VTP-020150	01-12-000-72790	245.00
				VTP-020150	01-33-000-73110	122.50
				VTP-020150	01-17-205-73110	122.50
					<b>Total :</b>	<b>925.00</b>
203013	7/14/2023	006780 POMP'S TIRE SERVICE, INC	411040517		TIRES	
				VTP-020137	01-17-205-73560	2,424.52
					<b>Total :</b>	<b>2,424.52</b>
203014	7/14/2023	019583 PRECISE MRM LLC	200-1043548		5MB FLAT DATA PLAN US WITH NA 01-26-023-72655	189.00
					<b>Total :</b>	<b>189.00</b>
203015	7/14/2023	013587 PROSHRED SECURITY	1193386		SHREDDING SERVICES - PD 6/28/2 01-17-205-72750	97.03
					<b>Total :</b>	<b>97.03</b>
203016	7/14/2023	006850 QUILL CORPORATION	33258054		BLACK BASIC DESK LAMP 01-35-000-73110	16.19
			33270127		MONITOR STAND WITH DRAWER, 01-35-000-73110	26.59
			33371236		BADGE INSERT2-1/4X3-1/2 WHITE, 01-35-000-73110	160.20
					<b>Total :</b>	<b>202.98</b>
203017	7/14/2023	006361 RAY O' HERRON CO INC	2251107		PATCH, TINLEY PARK COM SVC 01-17-205-73610	181.00
			2281753		ABMS - SAMPLE PATCH TO MATCH 01-17-205-73610	228.50
					<b>Total :</b>	<b>409.50</b>

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203018	7/14/2023	006870	RELIABLE FIRE EQUIPMENT	88016	6YR COMPLIANCE 10# PRES-ABC, 01-21-000-73870	1,030.10
<b>Total :</b>						<b>1,030.10</b>
203019	7/14/2023	006974	RINGHOFER, WILLIAM	APO070423	FY24 BENEFIT REIMBURSEMENT 01-14-000-72435	720.38
<b>Total :</b>						<b>720.38</b>
203020	7/14/2023	006874	ROBINSON ENGINEERING CO. LTD.	23060287	16-R0402 PAY #33-175TH ST/RIDGE 33-00-000-75806	19,903.23
<b>Total :</b>						<b>19,903.23</b>
203021	7/14/2023	020130	ROWAN, KEVIN	082623	FARMERS MARKET MUSICIAN 8/26 01-35-000-72923	125.00
<b>Total :</b>						<b>125.00</b>
203022	7/14/2023	007091	SAFETY KLEEN SYSTEMS, INC.	91947890	WATER SOLVENT, DRUM DROP, FI 60-00-000-72750 63-00-000-72750 64-00-000-72750 01-26-024-72750 01-26-023-72750 01-33-000-72750 01-17-205-72750	32.91 32.91 28.20 94.02 94.02 47.01 141.03
<b>Total :</b>						<b>470.10</b>
203023	7/14/2023	018104	SBA STEEL,LLC	IN14069495	BACKBILING 6/6-6/30/23 NTINLEY A 60-00-000-72631 63-00-000-72631 64-00-000-72631 01-17-205-72631 01-19-000-72631	53.13 53.13 53.13 106.24 88.54
<b>Total :</b>						<b>354.17</b>
203024	7/14/2023	007453	SERVICE SANITATION, INC.	8564197	FARMERS MARKET PORT-A-POTT 01-35-000-72923	369.00
				8564198	FARMERS MARKET PORT-A-POTT	

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203024	7/14/2023	007453	SERVICE SANITATION, INC.	(Continued)		
					01-35-000-72923	369.00
				8635798	EXTRA PORT-A-POTTY UNITS FOR	
					01-35-100-72954	582.00
				8650835	PW GARAGE - DEL EVENT BASIC F	
					60-00-000-73870	29.82
					63-00-000-73870	29.82
					64-00-000-73870	25.56
					01-26-023-73870	85.20
					01-26-024-73870	42.60
				8653727	FIREMAN TRAININNG CENTER BAS	
					01-19-000-72750	201.78
					<b>Total :</b>	<b>1,734.78</b>
203025	7/14/2023	007577	SHERWIN WILLIAMS CO	8893-1	PAINT FOR PD	
					01-26-025-72520	90.06
					<b>Total :</b>	<b>90.06</b>
203026	7/14/2023	019719	SKILLET HOUSE	071123	POLICE DEPT MEETING - APPROX	
					01-17-205-72220	580.00
					<b>Total :</b>	<b>580.00</b>
203027	7/14/2023	020680	SPEEDWAY LLC	3000008029	JUNE '23 PD CAR WASH	
					01-17-205-72540	384.00
					<b>Total :</b>	<b>384.00</b>
203028	7/14/2023	012238	STAPLES BUSINESS ADVANTAGE	3541036723	STD VIEW BINDER 1" BLACK 12PK,	
					01-17-205-73110	63.88
				3541036724	FUZION CLNR DSNCT, TAB DIVIDI	
					01-17-205-73110	183.77
				3541036725	POST-IT 1/2 FLAG PRIMARY 4PK, F	
					01-14-000-73110	62.03
				3541036726	GRTNR CERT HOLDER 9.5 X 12 BLI	
					01-12-000-73110	78.70
				3541864577	SHARPIE MKR ULTRA FN, POST IT	
					01-14-000-73110	66.49
				3541864579	ACCU-STAMP SHUTTER, COPY, TR	

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203028	7/14/2023	012238	STAPLES BUSINESS ADVANTAGE	(Continued)	01-17-205-73110	37.37
					<b>Total :</b>	<b>492.24</b>
203029	7/14/2023	007658	STATE TREASURER	63954	IL 43/HARLEM AVE @161ST TRFFIC 01-26-024-72775	7,718.55
					<b>Total :</b>	<b>7,718.55</b>
203030	7/14/2023	015452	STEINER ELECTRIC COMPANY	S007385332.001	OPTANIUM 2 LAMP MEN'S BATHRC 01-26-025-72520	39.51
				S007385332.002	01-26-025-73410	50.79
				S007385335.001	RELAYS FOR POST 10 BATHROOM 01-26-025-72520	96.08
				S007388420.001	4-IN-1 ELECTRONIC SCREWDRIVE 01-26-025-73410	49.80
				S007389843.001	LIGHT BULBS FOR POLICE DEPAR 01-26-025-72520	129.60
				S007390618.001	M12 FYEK 1/4" HEX, IMPACT DRIVE 01-26-025-73410	206.80
				S007391012.001	7-IN-1 NUT DRIVER 01-26-025-73410	39.98
				S007391012.002	CENTIUM LAMP, PRGRAMMED STA 01-26-025-73570	298.52
				S007391012.002	PHIL F54T5/841/HO/ALTO LIGHT BL 01-26-025-73570	274.20
					<b>Total :</b>	<b>1,185.28</b>
203031	7/14/2023	007297	SUTTON FORD INC./FLEET SALES	581614	TAILGATE ASSY - F350 STREET #98 01-26-023-72540	707.35
				581933	COVER WHEEL POLICE #9B 01-17-205-72540	57.04
				582044	MIRROR ASSY REAR - ELECTRICAL 01-26-024-72540	435.79
				582064	KIT BRAKE LINING - POLICE UNIT # 01-17-205-72540	73.95
				582640	GASKET - POLICE CS01 01-17-205-73540	39.79

**vchlist**  
**07/13/2023 12:41:01PM**

**Voucher List**  
**Village of Tinley Park**

**Page: 20**

**Bank code :** apbank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
203031	7/14/2023	007297	SUTTON FORD INC./FLEET SALES			
			(Continued)			
			582694		SWITCH OIL - ELECTRICAL UNIT #:	
					01-26-024-72540	20.82
			582760		SEAL - ELECTRICAL UNIT #30	
					01-26-024-72540	53.30
			697532		CLIMATE CONTROL, PERFORMED	
					01-17-205-72540	962.05
					<b>Total :</b>	<b>2,350.09</b>
203032	7/14/2023	018982	SWEENEY, KELLY	070723	REIMB K9 FOOD	
					01-17-220-72240	192.85
					<b>Total :</b>	<b>192.85</b>
203033	7/14/2023	007717	THIRD DISTRICT FIRE CHIEF ASSN	5256	QUARTERLY MABAS 24 DUES & AS	
					01-19-000-72720	1,825.25
					<b>Total :</b>	<b>1,825.25</b>
203034	7/14/2023	014854	THOMSON REUTERS-WEST PYMNT CTI	847621340	CLEAR LAW SOFTWARE SUBSCRI	
					01-17-225-72852	212.12
			848098836		CLEAR LAW SOFTWARE SUBSCRI	
					01-17-225-72852	212.12
			848258755		CLEAR LAW SOFTWARE SUBSCRI	
					01-17-225-72852	212.12
			848413621		CLEAR LAW SOFTWARE SUBSCRI	
					01-17-225-72852	212.12
			848582839		CLEAR LAW ONLINE/SOFTWARE S	
					01-17-225-72852	212.12
					<b>Total :</b>	<b>1,060.60</b>
203035	7/14/2023	018031	TOMASSONE, JOHN	081223	BAND FOR 8/12 MUSIC IN THE PLA	
					VTP-020153	
					01-35-000-72923	3,000.00
					<b>Total :</b>	<b>3,000.00</b>
203036	7/14/2023	007930	TRANS UNION	06300254	CREDIT SUMMARY,EMPLOYMENT	
					01-17-225-72852	152.64
					<b>Total :</b>	<b>152.64</b>

**vchlist**  
**07/13/2023 12:41:01PM**

**Voucher List**  
**Village of Tinley Park**

**Page: 21**

**Bank code :** apbank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
203037	7/14/2023	015532 TRI-ELECTRONICS, INC.	1004931		MATERIAL SALE - MAG LOCK FOR 01-26-025-72520	608.00
					<b>Total :</b>	<b>608.00</b>
203038	7/14/2023	014510 TRUGREEN	178683800		LAWN TREATMENT	
			178935812	VTP-019985	01-26-023-72881	70.00
			179025633	VTP-019985	LAWN TREATMENT - VETERANS P/	125.00
			179033226	VTP-019985	01-26-023-72881	290.00
			179049169	VTP-019985	LAWN TREATMENT - HARLEM AVE	180.00
				VTP-019985	01-26-023-72881	70.00
				VTP-019985	LAWN TREATMENT - 183RD AND PI	
				VTP-019985	01-26-023-72881	180.00
				VTP-019985	LAWN TREATMENT - TINLEY FIRE I	
				VTP-019985	01-26-023-72881	70.00
					<b>Total :</b>	<b>735.00</b>
203039	7/14/2023	002165 ULINE, INC	165105768		14X750' 4MIL POLYTUBING	
					01-17-220-72230	243.33
					<b>Total :</b>	<b>243.33</b>
203040	7/14/2023	020918 USABLUBOOK	INV00048456		INDUSTRIAL CHOICE SPRAY PAINT	
					60-00-000-73620	65.70
					63-00-000-73620	65.70
					64-00-000-73620	56.30
					60-00-000-73620	25.87
					63-00-000-73620	25.87
					64-00-000-73620	22.17
			INV00051926		ALUMINUM HOSE SHANK COUPLIN	
					60-00-000-73620	88.09
					63-00-000-73620	88.09
					64-00-000-73620	75.52
					60-00-000-73620	47.37
					63-00-000-73620	47.37
					64-00-000-73620	40.59
			INV00053134		INDUSTRIAL CHOICE SPRAY PAINT	
					60-00-000-73620	32.85
					64-00-000-73620	28.15

vchlist  
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Voucher List  
Village of Tinley Park

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Bank code : apbank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203040	7/14/2023	020918 USABLUBOOK	(Continued)			
					63-00-000-73620	32.85
					60-00-000-73620	9.68
					63-00-000-73620	9.68
					64-00-000-73620	8.30
			INV00053258		INDUSTRIAL CHOICE SPRAY PAINT	
					60-00-000-73620	32.85
					63-00-000-73620	32.85
					64-00-000-73620	28.15
					60-00-000-73620	14.14
					63-00-000-73620	14.14
					64-00-000-73620	12.12
			INV00056416		ALUMINUM HOSE SHANK COUPLIN	
					60-00-000-73870	58.73
					63-00-000-73870	58.73
					64-00-000-73870	50.34
			INV00056645		DOUBLE JACKET MILLHOSE 2.5" X	
					60-00-000-73870	54.23
					63-00-000-73870	54.23
					64-00-000-73870	46.49
					<b>Total :</b>	<b>1,227.15</b>
203041	7/14/2023	021063 USSI RENTALS INC	W4197		INSPECTIONS UNITS #81, #31, #9 /	
				VTP-020145	01-26-024-72266	990.00
				VTP-020145	01-26-023-72266	990.00
				VTP-020145	01-26-024-72266	350.00
				VTP-020145	01-26-023-72266	350.00
				VTP-020145	01-26-024-72266	-200.00
				VTP-020145	01-26-023-72266	-200.00
					<b>Total :</b>	<b>2,280.00</b>
203042	7/14/2023	006362 VILLAGE OF OAK LAWN	1-9990015-00		ACCT#1-9990015-00 6/1-7/1/23	
					60-00-000-73220	1,034,953.87
					63-00-000-73220	955,342.03
					<b>Total :</b>	<b>1,990,295.90</b>
203043	7/14/2023	010165 WAREHOUSE DIRECT INC	5517754-0		COPY PAPER	

**vchlist**  
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**Voucher List**  
**Village of Tinley Park**

**Page: 23**

**Bank code :** apbank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
203043	7/14/2023	010165 WAREHOUSE DIRECT INC	(Continued)			
			5526143-0	VTP-020141	01-17-205-73110	1,033.80
					PROTECTOR, ANTIMCR, SHT, CLR	
					60-00-000-73110	10.92
					63-00-000-73110	1.21
					64-00-000-73110	5.20
					01-26-023-73110	17.33
					01-26-024-73110	8.66
					<b>Total :</b>	<b>1,077.12</b>
203044	7/14/2023	011055 WARREN OIL CO.	W1573543		N.I., GAS USED 6/15-6/30/32	
					01-17-205-73530	13,986.90
					01-19-000-73530	817.99
					01-19-020-73530	94.90
					01-21-000-73530	1,003.13
					60-00-000-73530	1,359.69
					63-00-000-73530	339.92
					64-00-000-73530	728.40
					01-26-023-73530	2,975.77
					01-26-024-73530	1,091.22
					01-33-300-73530	440.06
					01-12-000-73530	129.38
					01-14-000-73532	165.55
					01-14-000-73531	1,629.60
					01-42-000-73530	701.79
					<b>Total :</b>	<b>25,464.30</b>
203045	7/14/2023	020217 WEX HEALTH INC	0001768883-IN		FY24 FSA EXPENSES	
				VTP-019990	01-12-000-72449	172.00
					<b>Total :</b>	<b>172.00</b>
<b>116 Vouchers for bank code :</b> apbank						<b>Bank total : 2,450,622.91</b>

**vchlist**  
**07/13/2023 12:41:01PM**

**Voucher List**  
**Village of Tinley Park**

**Page: 24**

Bank code : ipmq

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
4623	7/11/2023	018837	INSURANCE PROGRAM MANAGERS GR 210731W002		PAYEE-ADVANET 60-00-000-72542 63-00-000-72542 64-00-000-72542	137.67 26.22 70.24
<b>Total :</b>						<b>234.13</b>
4624	7/11/2023	018837	INSURANCE PROGRAM MANAGERS GR 210731W002-1		PAYEE-ALIGN NETWORKS INC 60-00-000-72542 63-00-000-72542 64-00-000-72542	136.05 25.91 69.41
<b>Total :</b>						<b>231.37</b>
4625	7/11/2023	018837	INSURANCE PROGRAM MANAGERS GR 210731W002-2		PAYEE-ILLINOIS BONE AND JOINT 60-00-000-72542 63-00-000-72542 64-00-000-72542	93.35 17.78 47.62
<b>Total :</b>						<b>158.75</b>
4626	7/11/2023	018837	INSURANCE PROGRAM MANAGERS GR 210731W002-3		PAYEE-ILLINOIS BONE AND JOINT 60-00-000-72542 63-00-000-72542 64-00-000-72542	92.33 17.59 47.10
<b>Total :</b>						<b>157.02</b>
4627	7/11/2023	018837	INSURANCE PROGRAM MANAGERS GR 210323W028		PAYEE-PETERSON, JOHNSON & M 01-14-000-72542	888.20
<b>Total :</b>						<b>888.20</b>
4628	7/11/2023	018837	INSURANCE PROGRAM MANAGERS GR 210731W002-4		PAYEE-VILLAGE OF TINLEY PARK 60-00-000-72542 63-00-000-72542 64-00-000-72542	961.09 183.06 490.35
<b>Total :</b>						<b>1,634.50</b>
4629	7/11/2023	018837	INSURANCE PROGRAM MANAGERS GR 2104 2107 2103		PAYEE-GENEX SERVICES, LLC 01-14-000-72542 60-00-000-72542	169.78 14.00

**vchlist**  
**07/13/2023 12:41:01PM**

**Voucher List**  
**Village of Tinley Park**

**Bank code :** ipmq

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
4629	7/11/2023	018837	INSURANCE PROGRAM MANAGERS GR (Continued)			
					63-00-000-72542	2.67
					64-00-000-72542	7.14
					60-00-000-72542	18.02
					63-00-000-72542	3.43
					64-00-000-72542	9.20
					01-14-000-72542	8.00
					<b>Total :</b>	<b>232.24</b>

**7 Vouchers for bank code :** ipmq

**Bank total :** 3,536.21

**123 Vouchers in this report**

**Total vouchers :** 2,454,159.12

The Tinley Park Village Board having duly met at Village Hall do hereby certify that the following claims or demands against said village were presented and are approved for payment as presented on the above listing.

In witness thereof, the Village President and Clerk of the Village of Tinley Park, hereunto set their hands.

\_\_\_\_\_ Village President

\_\_\_\_\_ Village Clerk

\_\_\_\_\_ Date



# PLAN COMMISSION STAFF REPORT

July 6, 2023 – Public Hearing

## Petitioner

Ashley & Dandre  
Blackmon of AMM  
Wholesale & Appliance

## Property Location

8200 184<sup>th</sup> St. STE AA

## PIN

19-09-02-205-006-0000

## Zoning

M-1-PD (General  
Manufacturing, Tinley  
Crossings Corporate  
Center PUD)

## Approvals Sought

Special Use Permit for  
Retail Incidental to a  
Principal Use (Wholesale)  
In the Underlying Zoning  
District

## Project Planner

Lori Kosmatka  
Associate Planner

## AMM Wholesale & Appliance Special Use for Retail Incidental To A Principal Use (Wholesale)

8200 185<sup>th</sup> Street, Suite AA



Primary Photo provided by Applicant

## EXECUTIVE SUMMARY

The Petitioner, Ashley & Dandre Blackmon on the behalf of AMM Wholesale & Appliance, is requesting a Special Use Permit to operate a retail use incidental to the principal wholesale use at 8200 185<sup>th</sup> Street, Suite AA, within the M-1-PD (General Manufacturing, Tinley Crossings Corporate Center PUD) zoning district. This request allows the Petitioner to continue operating their business which consists principally of hospitality furniture wholesale while incidentally offering retail furniture to the general public.

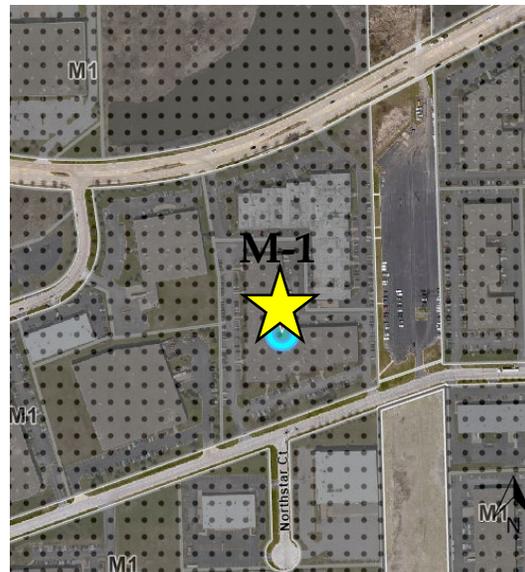
A Special Use Permit is required to operate a retail use incidental to a principal use in the underlying zoning district. No changes are proposed to the site's architecture, landscaping, parking and access, or lighting.

The Petitioner purchased the AMM Wholesale business in March 2022. The business was incorporated by the previous owner in 2015 in Frankfort, relocated about six years ago to a nearby location 8231 185<sup>th</sup> Street, and due to that building's demolition, relocated in late March 2022 to the current location. Upon filing a Change of Use/Owner application, the Petitioner learned that retail component for the general public is not permitted by-right. The business receives products such as furniture from large hotels and wholesales it to Airbnb, other hotels, and interior designers as well as retail for the general public.

The Petitioner states they have three reserved parking spaces for customers to accommodate the low volume of general public customers.

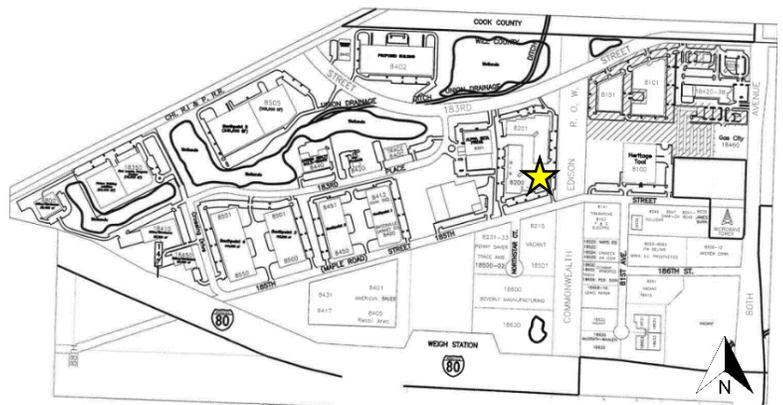
## EXISTING SITE, NEARBY LAND USES, & ZONING

The subject property is a tenant space at 8200 185<sup>th</sup> Street, Suite AA. It is located on the end unit space at the far east-northeast end of the building. The tenant space is 2,916 sq. ft., located within a large "L" shaped 84,691 sq. ft. multi-tenant building. It was previously occupied by Hartmann Variety Wholesale Merchandise. Other major tenants in the building include By Your Side Autism Therapy (adjacent; Suites A/B/D), Experigreen Lawn Care (Suite O), and Minuteman Security Company. Major tenants in the adjacent building to the northeast include Carey's Ventilation (HVAC company across the drive aisle), Volvo/Mack (training facility), Soundgrowler (brewing), and EOS (call center).



This property is part of the Tinley Crossings Corporate Center PUD, which was annexed in 1999 and approved by Ordinance 1999-O-002. The PUD is west of 80<sup>th</sup> Avenue, north of 80<sup>th</sup> Avenue, surrounding 183<sup>rd</sup> Street. The development was originally proposed as a corporate center and industrial park.

Following the annexation, the Rezoning (from R-1 to M-1) and Special Use for a PUD was granted also in 1999 (99-O-018). The subject property within the Tinley Crossings Corporate Center PUD has the underlying M-1 General Manufacturing Zoning District. The M-1 zoning district further surrounds the subject property in the PUD. The Zoning Ordinance states the M-1 Zoning District is *"intended to provide for those industrial activities that have moderate environmental effects and are located in areas relatively removed from residential and prime retail development"*.



*Tinley Crossings Corporate Center PUD Map*

The Petitioner purchased the AMM Wholesale business in March 2022. The business was incorporated by the previous owner in 2015 in Frankfort, relocated about six years ago to a nearby location 8231 185<sup>th</sup> Street, and due to that building's demolition, relocated in late March 2022 to the current location.

## **SPECIAL USE PERMIT APPROVAL**

AMM Wholesale is proposing to continue a retail use which is classified in the Zoning Ordinance as a *"retail use incidental to a principal use in the underlying zoning district"*, and requires a Special Use Permit. The business primarily operates as a Wholesale Establishment, which is defined as being *"engaged in the storage, wholesale, or distribution of manufactured products, supplies, and equipment, excluding bulk storage of materials that are flammable or explosive"*, and is permitted by-right. The purpose of the currently requested Special Use Permit is allow the business to continue the retail use for the general public while maintaining the permitted use of wholesale.

The Special Use Permit will only apply to the proposed business based on their business plan and information submitted with the request, and will not run with the land.

## **PROPOSED USE**

The Petitioner requests to continue offering retail products such as furniture to the general public while maintaining the permitted use of wholesaling of products to businesses in hospitality/design industry. No changes are proposed to the site's architecture, landscaping, parking and access, or lighting.

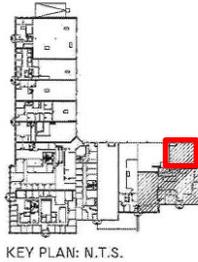
### Operation

The Petitioner explains they run a niche business with a specific product type. The floor space of the unit is relatively small at 2,916 sq. ft. They state they receive products such as furniture from large hotels such as Hyatt, Marriott, and others, and resell the products. The types of products are usually upscale hotel beds, desks, end tables, chairs, dressers, mirrors, small hotel appliances, artwork, and lamps. Stocked items are marketed and posted online using social media markets and industry groups. Their current advertisement to the general public is via Offerup and Facebook Marketplace, though online advertising markets may change over time. The business owners do not have a company website. They identify their customers are Airbnb, other hotels, and interior designers as well as the general public.

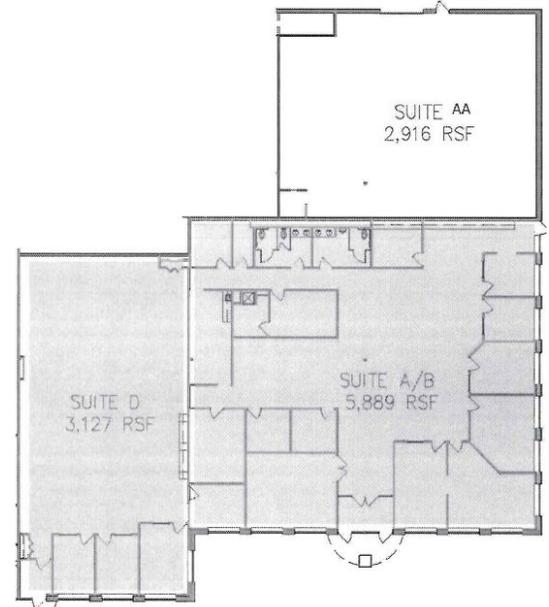
Hours

In the narrative, the Petitioner lists the operating hours are Tuesday-Saturday 11am-4pm (closed Mondays) and Sunday 12pm-4pm. Appointments are not required for the general public, as people can stop in. An online search on Yelp.com for the AMM Wholesale business lists their hours as Monday-Thursday 12:00pm-6:00pm, Friday & Saturday 10:00am-5:00pm, and Sunday 12:00pm-4:00pm. However, the old address of 8231 W. 185<sup>th</sup> Street is listed. The Petitioner has confirmed that the conflicting hours on Yelp are incorrect, and that the hours as stated in the narrative are correct.

The Petitioner states they have three reserved parking spaces for customers to accommodate the low volume of general public customers, which has been confirmed by the property management company.



KEY PLAN: N.T.S.



Floor Plan Showing tenant space

Access & Signage

The L-shaped building has multiple points of access, primarily located off 185<sup>th</sup> Street.

The Sign code permits a tenant panel on the existing ground signage on 185<sup>th</sup> Street. The Petitioner has confirmed they will continue to meet Sign code.

Though the unit entry door is nondescript, navigation to the site is not complex. The tenant space is immediately adjacent to the drive aisle, and the Google pin location accurately points to the unit space.



View Looking Southeast: Door and reserved parking (circled) and access points

Parking

The Petitioner has provided information on the anticipated peak demand and parking availability. The Petitioner has confirmed that they currently receive about ten customers total on the weekend, Saturday and Sunday combined, and about 4-5 customers/day on Tuesday-Fridays. There are three employees, typically 1-2 present on hours of operation. The majority of the building is currently occupied by a autism therapy business, a security company, and a lawn care company. The Petitioner notes the neighboring tenants generally do not operate on the weekends. The business is already established, operating without known issues to parking to staff. The property management company (Mars2Management & Brokers, LLC) has confirmed neither they nor the property owner (8200 T Cross LLC / JCR Corporation) have had any issues with parking.

As noted by this parking information, and the operational details and history, the business has a very low impact on land use. Since the retail use requested is identified as "incidental", a recommended condition states the business must continue to operate primarily as a wholesale establishment.

## STANDARDS FOR A SPECIAL USE

---

Section X.J.5. of the Zoning Ordinance lists standards that need to be considered by the Plan Commission. The Plan Commission is encouraged to consider these standards (listed below) when analyzing a Special Use request.

X.J.5. Standards: No Special Use shall be recommended by the Plan Commission unless said Commission shall find:

- a. That the establishment, maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
  - *The proposed special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare. The business has an accessible location and the special use is safe for the wholesale customers, general public customers, employees, and neighboring properties.*
- b. That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
  - *The proposal will not be injurious to the use and enjoyment of other property in the immediate vicinity nor substantially diminish and impair property values within the neighborhood. The special use will allow an existing business's operation to continue.*
- c. That the establishment of the Special Use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;
  - *Neighboring properties are already developed and the proposal will not negatively affect any future development or redevelopment of neighboring properties.*
- d. That adequate utilities, access roads, drainage, and/or other necessary facilities have been or are being provided;
  - *The site is already developed with adequate utilities and no additional utilities are needed.*
- e. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets; and
  - *The site is already developed, and the tenant space is located. Traffic impacts will be minimal.*
- f. That the Special Use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Village Board pursuant to the recommendation of the Plan Commission. The Village Board shall impose such conditions and restrictions upon the premises benefited by a Special Use Permit as may be necessary to ensure compliance with the above standards, to reduce or minimize the effect of such permit upon other properties in the neighborhood, and to better carry out the general intent of this Ordinance. Failure to comply with such conditions or restrictions shall constitute a violation of this Ordinance.
  - *The Petitioner has confirmed that all other Village code requirements will be met.*
- g. The extent to which the Special Use contributes directly or indirectly to the economic development of the community as a whole.
  - *The proposed use will directly contribute to the economic development of the community, by bringing consumers from other communities to spend money in the Village. The use will allow an existing business to provide a niche market of products to the general public as well as wholesale industry customers.*

It is also important to recognize that a Special Use Permit does not run with the land and instead the Special Use Permit is tied to the Petitioner. This is different from a process such as a variance, since a variance will forever apply to the property to which it is granted. Staff encourages the Plan Commission to refer to Section X.J.6. to examine the conditions where a Special Use Permit will expire.

**MOTION TO CONSIDER**

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If the Plan Commission wishes to act on the Petitioner’s request, the appropriate wording of the motion is listed below. The protocol for the writing of a motion is to write it in the affirmative so that a positive or negative recommendation correlates to the Petitioner’s proposal. By making a motion, it does not indicate a specific recommendation in support or against the plan. The Commission may choose to modify, add, or delete from the recommended motions and recommended conditions:

Special Use Permit:

“...make a motion to recommend that the Village Board grant the Petitioner, Ashley and Dandre Blackmon of AMM Wholesale & Appliance a Special Use Permit to operate a Retail Use Incidental to A Principal Use (Wholesale) at 8200 185<sup>th</sup> Street Suite AA in the M-1-PD (General Manufacturing, Tinley Crossings Corporate Center PUD), according to the submitted plans and adopt the Findings of Fact as listed in the July 6, 2023 Staff Report with the following condition:

1. The business must continue to operate primarily as a wholesale establishment.”

**LIST OF REVIEWED PLANS**

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	<b>Submitted Sheet Name</b>	<b>Prepared By</b>	<b>Date On Sheet</b>
	Application (Redacted)	Petitioner	5/11/2023
	Narrative	Petitioner	N/A (Rec'd 6/14/2023)
	Response to Standards	Petitioner	N/A (Rec'd 6/14/2023)
	MLS Listing of Building	Petitioner	N/A (Rec'd 6/14/2023)
	Property Photos	Petitioner	N/A (Rec'd 6/14/2023)
	ALTA/ACSM Land Title Survey	JSA	2/4/2011
	Aerial Property View	Petitioner	N/A (Rec'd 6/14/2023)
	Floor Plan of Suites	WM	5/25/2017

\* JSA = Joseph A. Schudt & Associates

\* WM = Ware Malcomb

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**ORDINANCE**  
**NO.2023-O-036**

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**AN ORDINANCE GRANTING AMM WHOLESALE & APPLIANCE A SPECIAL USE  
AT 8200 185<sup>TH</sup> STREET, STE AA**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

**VILLAGE OF TINLEY PARK**

Cook County, Illinois

Will County, Illinois

**ORDINANCE NO. 2023-O-036****AN ORDINANCE GRANTING AMM WHOLESALE & APPLIANCE A SPECIAL USE AT 8200  
185TH STREET, STE AA**

**WHEREAS**, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

**WHEREAS**, a petition for the granting of a Special Use Permit for operation of a Retail Use Incidental To A Principal Wholesale Use at 8200 185<sup>th</sup> Street, Suite AA, Tinley Park, Illinois 60487 (“Subject Property”) has been filed by Ashley and Dandre Blackmon on behalf of AMM Wholesale (“Petitioner”) with the Village Clerk of this Village and has been referred to the Plan Commission of the Village and has been processed in accordance with the Tinley Park Zoning Ordinance; and

**WHEREAS**, said Plan Commission held a public hearing on the question of whether the Special Use Permit should be granted on July 6, 2023, at the Village Hall at which time all persons were afforded an opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was given of said public hearing by publication not more than thirty (30) days nor less than fifteen (15) days prior to said public hearing in the Daily Southtown, a newspaper of general circulation within the Village of Tinley Park; and

**WHEREAS**, the Plan Commission voted 8-0 and has filed its report and findings and recommendations that the proposed Special Use Permit be approved with this President and Board of Trustees, and this Board of Trustees has duly considered said report of findings and recommendations; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interest of the Village of Tinley Park and its residents to approve said Special Use Permit; and

**NOW, THEREFORE, BE IT ORDAINED** BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, STATE AS FOLLOWS:

**SECTION 1:** The foregoing recitals shall be and are hereby incorporated as findings of facts as if said recitals were fully set forth herein.

**SECTION 2:** That the report of findings and recommendations of the Plan Commission are herein incorporated by reference as the findings of this President and the Board of Trustees, as complete as if fully set forth herein at length. This Board finds that the Petitioner has provided evidence establishing that they have met the standards for granting the Special Use Permit as set forth in Section X.J.5 of the Zoning Ordinance, and the proposed granting of the Special Use Permit as set forth herein is in the public good and in the best interest of the Village and its residents and is consistent with and fosters the purpose and spirit of the Tinley Park Zoning Ordinance.

X.J.5. Standards: No Special Use shall be recommended by the Plan Commission unless said Commission shall find:

- a) That the establishment, maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
  - *The proposed special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare. The business has an accessible location and the special use is safe for the wholesale customers, general public customers, employees, and neighboring properties.*
- b) That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
  - *The proposal will not be injurious to the use and enjoyment of other property in the immediate vicinity nor substantially diminish and impair property values within the neighborhood. The special use will allow an existing business's operation to continue.*
- c) That the establishment of the Special Use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;
  - *Neighboring properties are already developed and the proposal will not negatively affect any future development or redevelopment of neighboring properties.*
- d) That adequate utilities, access roads, drainage, and/or other necessary facilities have been or are being provided;
  - *The site is already developed with adequate utilities and no additional utilities are needed.*
- e) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets; and
  - *The site is already developed, and the tenant space is located. Traffic impacts will be minimal.*
- f) That the Special Use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Village Board pursuant to the recommendation of the Plan Commission. The Village Board shall impose such conditions and restrictions upon the premises benefited by a Special Use Permit as may be necessary to ensure compliance with the above standards, to reduce or

minimize the effect of such permit upon other properties in the neighborhood, and to better carry out the general intent of this Ordinance. Failure to comply with such conditions or restrictions shall constitute a violation of this Ordinance.

- *The Petitioner has confirmed that all other Village code requirements will be met.*
- f) The extent to which the Special Use contributes directly or indirectly to the economic development of the community as a whole.
- *The proposed use will directly contribute to the economic development of the community, by bringing consumers from other communities to spend money in the Village. The use will allow an existing business to provide a niche market of products to the general public as well as wholesale industry customers.*

**SECTION 3:** The Special Use Permit set forth herein below shall be applicable to the following described property.

**LEGAL DESCRIPTION:** LOT 19, IN TINLEY CROSSINGS CORPORATE CENTER UNIT 1, BEING A RESUBDIVISION OF PART OF THE NORTH HALF OF SECTION 2, TOWNSHIP 35 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SUBDIVISION THEREOF RECORDED OCTOBER 16, 1995 AS DOCUMENT NO. R98-122885 IN WILL COUNTY, ILLINOIS.

**PARCEL IDENTIFICATION NUMBER:** 19-09-02-205-006-0000

**COMMONLY KNOWN AS:** 8200 185th Street Suite AA, Tinley Park, Illinois

**SECTION 4:** That a Special Use Permit to allow for operation of a retail use incidental to a principal use (wholesale) at the Subject Property located in the M-1 PD (General Manufacturing, Tinley Crossings Corporate Center PUD) Zoning District, is hereby granted to the Petitioner Ashley & Dandre Blackmon of AMM Wholesale & Appliance, in accordance with the “List of Reviewed Plans” attached hereto as Exhibit A, subject to the following condition:

1. The business must continue to operate primarily as a wholesale establishment.

**SECTION 5:** Any policy, resolution, or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

**SECTION 6:** That this Ordinance shall be in full force and effect from and after its adoption and approval.

**SECTION 7:** That the Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form, and this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law.

PASSED THIS 18th day of July, 2023.

AYES:

NAYS:

ABSENT:

APPROVED THIS 18th day of July, 2023.

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VILLAGE PRESIDENT

ATTEST:

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VILLAGE CLERK



**Exhibit A**

Per the July 6, 2023 Plan Commission Public Hearing Staff Report

**LIST OF REVIEWED PLANS**

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Submitted Sheet Name	Prepared By	Date On Sheet
Application (Redacted)	Petitioner	5/11/2023
Narrative	Petitioner	N/A (Rec'd 6/14/2023)
Response to Standards	Petitioner	N/A (Rec'd 6/14/2023)
MLS Listing of Building	Petitioner	N/A (Rec'd 6/14/2023)
Property Photos	Petitioner	N/A (Rec'd 6/14/2023)
ALTA/ACSM Land Title Survey	JSA	2/4/2011
Aerial Property View	Petitioner	N/A (Rec'd 6/14/2023)
Floor Plan of Suites	WM	5/25/2017

\* JSA = Joseph A. Schudt &amp; Associates

\* WM = Ware Malcomb

**TO: VILLAGE OF TINLEY PARK PRESIDENT AND BOARD OF TRUSTEES**

**FROM: VILLAGE OF TINLEY PARK PLAN COMMISSION**

**SUBJECT: MINUTES OF THE JULY 6, 2023 REGULAR MEETING**

**ITEM #1: PUBLIC HEARING – AMM WHOLESALE & APPLIANCE – SPECIAL USE PERMIT 8200 185<sup>th</sup> STREET, SUITE AA**

Consider recommending that the Village Board grant Ashley and Dandre Blackmon of AMM Wholesale & Appliance a Special Use Permit to operate a Retail Use Incidental to a Principal Use (Wholesale) at 8200 185th Street, Suite AA in the M-1 PD (General Manufacturing, Tinley Crossing Corporate Center PUD) zoning district.

Present Plan Commissioners: Chairman Gray  
Donald Bettenhausen  
James Gaskill  
Angela Gatto  
Terry Hamilton  
Andrae Marak  
Steve Sepessy  
Kurt Truxal

Absent Plan Commissioners: Eduardo Mani

Village Officials and Staff: Dan Ritter, Community Development Director  
Jason Engberg, Planning Manager  
Lori Kosmatka, Associate Planner

Petitioners: Ashley Blackmon, AMM Wholesale & Appliance  
Harriett Basiorka, Mars2 Management & Brokers, LLC

Members of the Public: None

CHAIRMAN GRAY introduced Item #1. CHAIRMAN GRAY asked for a motion to open the public hearing. Motion made by COMMISSIONER GASKILL, seconded by COMMISSIONER SEPESSY. CHAIRMAN GRAY requested a voice vote asking if any were opposed to the motion; hearing none, he declared the motion carried.

CHAIRMAN GRAY stated he received proof of the Notice of Publication for this Public Hearing. He invited staff to start with the presentation of this item.

Lori Kosmatka, Associate Planner, presented the staff report. She noted that the Petitioner Ashley Blackmon is present as well as Harriett Basiorka of Mars2 Management, property management company.

The Petitioner had no comment.

CHAIRMAN GRAY asked the Commission for comments and questions, beginning with COMMISSIONER GASKILL.

COMMISSIONERS GASKILL, MARAK, SEPESSY, BETTENHAUSEN and GATTO had no comment.

COMMISSIONER TRUXAL noted there is a single entry. He asked if that is where all the items are brought into the store.

The Petitioner, Ashley Blackmon, and property management representative Harriett Basiorka were sworn in. Ms. Blackmon responded noting there is a garage overhead present.

COMMISSIONER HAMILTON asked if the three parking spaces would have what would be needed for staff.

Ms. Blackmon responded that throughout the week there is usually only one person working there. The only time her husband is there is when he is unloading the truck. She would use one of the three spots, typically leaving two available.

CHAIRMAN GRAY noted that the Petitioner has been operating for a year and a half with no known issues. He noted that when he has been in the area he has never noticed this business. He asked if they get their name on the tenant panel, then whether or not they would expect business to go up slightly.

Ms. Blackmon responded yes.

CHAIRMAN GRAY noted to Staff's point that neighboring businesses are typically closed on Saturdays which is when you would have the ten people anyhow. He noted that the Petitioner should take precaution given that advertising will not allow signage on the wall, but only the tenant panel, which is good. He also noted he is in agreement with Staff's recommended condition to operate primarily as wholesale.

CHAIRMAN GRAY asked if there were any further comments from the Commissioners. Hearing none, he asked if anyone wished to provide public comment. None did.

CHAIRMAN GRAY requested a motion to close the public hearing. COMMISSIONER GATTO made the motion; COMMISSIONER GASKILL seconded the motion. All were in favor. CHAIRMAN GRAY declared the motion carried. He requested Staff to present the standards.

Lori Kosmatka, Associate Planner, presented the standards.

CHAIRMAN GRAY entertained motions for this item.

There were two motions for this item.

Motion 1-Special Use Permit

COMMISSIONER GATTO made a motion to recommend that the Village Board grant the Petitioner, Ashley and Dandre Blackmon of AMM Wholesale & Appliance a Special Use Permit to operate a Retail Use Incidental to A Principal Use (Wholesale) at 8200 185th Street Suite AA in the M-1-PD (General Manufacturing, Tinley Crossings Corporate Center PUD), according to the submitted plans and adopt the Findings of Fact as listed in the July 6, 2023 Staff Report with the following condition:

- 1. The business must continue to operate primarily as a wholesale establishment.*

Motion seconded by COMMISSIONER GASKILL. Vote taken by Roll Call; all in favor. CHAIRMAN GRAY declared the motion carried.

CHAIRMAN GRAY noted the item would go to Village Board on July 18<sup>th</sup>.

DRAFT



# PLAN COMMISSION STAFF REPORT

July 6, 2023 – Public Hearing

## Brookside Glen Villa's (Crana Homes) – Final PUD Approval

(Southwest of 191<sup>st</sup> Street and 80<sup>th</sup> Avenue)

### Petitioner

Frank Bradley, on behalf of Crana Homes

### Property Location

Southwest of 191<sup>st</sup> St and Magnuson Ln

### PINS

19-09-11-200-014-0000

### Zoning

R-5, Low-Density Residential

### Approvals Sought

- Special Use for Final PUD Approval
- Final Plat Approval

### Project Planner

Lori Kosmatka  
Associate Planner



## EXECUTIVE SUMMARY

The Petitioner, Frank Bradley on behalf of Crana Homes, is a local builder and developer that has been involved with the development of Brookside Glen Planned Unit Development (PUD) since its creation in 1990. He owns a 24.07-acre residential parcel and an adjacent 7.05-acre commercial parcel southwest of 191<sup>st</sup> Street and 80<sup>th</sup> Avenue.

In November of 2021, the Village Board approved the subdivision of the parcel into the two lots for residential and commercial development. Additionally a rezoning map amendment, Preliminary PUD approval for a Substantial Deviation to the PUD, and Preliminary Plat for the residential parcel was approved.

The Petitioner has returned with final plans for the proposed 49 building, 98-unit residential duplex development, and now seeks Final PUD Approval for the residential development. Staff has evaluated the final plans to be in substantial conformance to the previously Preliminary PUD and plat approvals. As in previous approvals, the development will have high-quality housing design, reduced monotony, and a tot lot park. It is noted that the commercial corner portion of the development remains conceptual but is being marketed for development and would need to come back for final approval.

The October 21, 2021, Staff Report from the Preliminary PUD Approval is attached as a reference for the overall project, site history, zoning, etc. This Staff Report addresses the final documents and any significant changes or clarifications made between the preliminary and final approvals.

## EXISTING SITE & HISTORY

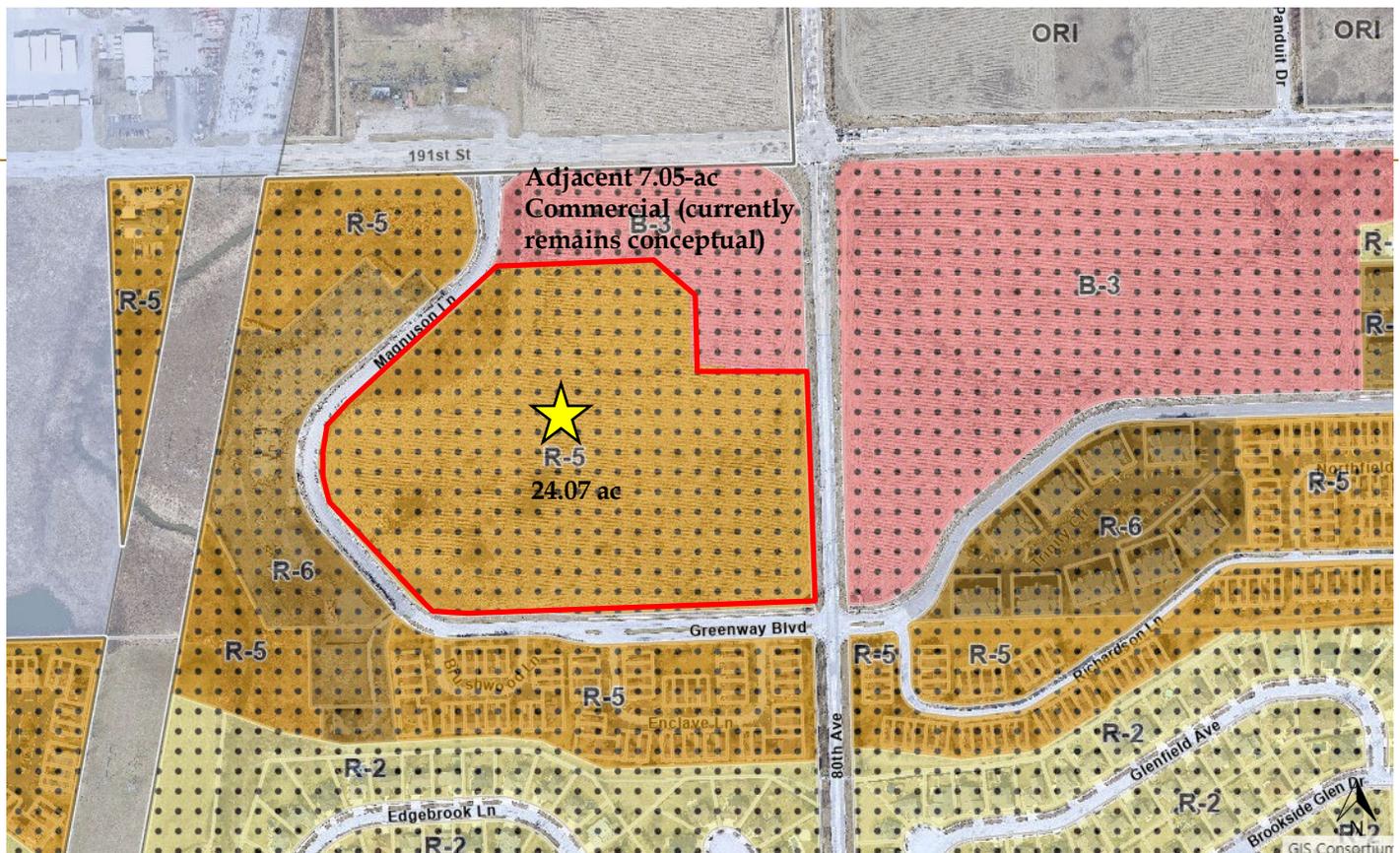
The subject site is a residential 24.07-acre parcel within the Brookside Glen Planned Unit Development (PUD). This excludes the conceptual 7.05-acres of adjacent commercial space to the northeast, which is not part of the current final PUD approval request. The Brookside Glen PUD was approved as part of an annexation of 828-acres in 1990. Since that time, there have been amendments to the Agreement as well as several PUD modifications and rezonings. This is typical for a property of this size that has responded to market trends and fluctuating economic conditions over time.

On November 16, 2021, the Village Board approved a map amendment, preliminary substantial deviation to the PUD, and preliminary plat for the subject property (Ord. 21-O-075 & 21-O-076).

In February 2022, the Village Board approved plans for the *Residences at Magnuson* which includes four multi-family structures with 144 dwelling units as well as a clubhouse and various amenities. The project is currently under construction. The *Residences at Magnuson* is located immediately west of the subject property. A history of amendments to the Brookside Glen PUD is attached as Exhibit A.

## ZONING & NEARBY LAND USES

The subject property is zoned R-5 (Low-Density Residential) and is part of the Brookside Glen PUD. The subject parcel is also located within the Urban Design Overlay District (UD-1), however residential development is not regulated by this overlay district. The property to the west is zoned R-6 (Medium-Density Residential) with a multifamily development under construction. To the south, the property is zoned R-5 (Low-Density Residential) and is developed with townhomes. To the east, across 80th Avenue, is undeveloped B-3 property with R-6 and R-5 zoning immediately to the south. To the north is an undeveloped parcel in unincorporated Will County zoned C-6, which is intended to accommodate commercial recreation, amusement, and entertainment uses. The property to the northeast is an undeveloped parcel zoned ORI (Office and Restricted Industrial).



Zoning Map – Subject 24.07-acre residential property bound in red

## UNDERSTANDING PLANNED UNIT DEVELOPMENTS (PUDs)

In 1990, the annexation of 828-acres for the Brookside Glen PUD was a significant endeavor for the Village of Tinley Park. To plan for a development of this magnitude, the Village utilized a common master planning technique by annexing the parcel as a PUD. It is important to understand that a PUD inherently provides flexibility in its planning and zoning. The PUD approved in 1990 provided a master plan for the 828-acre property as a guide to its future potential. As stated in Section VII of the Zoning Ordinance, the purpose of a PUD is *"to facilitate and encourage the construction of imaginative and coordinated developments and to provide relief from the subdivision and zoning requirements which are designed for conventional developments, but which may inhibit innovation of design and cause undue hardship with regard to developing a parcel of land to its best possible use."*

## FINAL PUD APPROVAL

### **PUD Process**

The issue before the Plan Commission is to approve the final PUD documents as a substantial deviation to the original PUD approved in 1990. Since the proposed plan will change the original concept or intent of the original development, it is considered a Substantial Deviation. The Plan Commission is required to act in the same manner as required for concept, preliminary, or final approvals. The past levels of approval were a benefit to the Plan Commission and Village Board to better understand the PUD's proposal and purpose. As standard for PUDs, the plans and CC&Rs (Covenants, Conditions, and Restrictions) are exhibits of the approved ordinance for preliminary and final approvals. The final plans, plats, and CC&Rs are expected to be in substantial conformance with the previous Preliminary approval.

Proposed is the Final PUD Plan, which brings more detailed entitlement than the previous preliminary level review did.

The Petitioner is finalizing the final engineering plans for permit that are not expected to substantially change any of the final PUD plans. Additionally, final approval is only being sought for the residential portion of the development at this time. The commercial portion will remain conceptual and will need preliminary and final approvals in the future when that is developed in whole or in part.



*Previously Approved Preliminary Site Plan (11/16/ 2021)*

### **Proposed Final Plan – Residential Only (Commercial Currently Remains Conceptual)**

Crana Homes requests Final approval to construct 49 duplex buildings with 98 total units to function as a buffer between the commercial area fronting 191<sup>st</sup> Street and 80<sup>th</sup> Avenue and the townhomes to the south of Greenway Boulevard. The proposed Final plans (layout, count, design, etc.) remain in substantial conformance to previous Preliminary approval.

The residential portion of the property was previously rezoned from B-3 (General Business and Commercial) to R-5 (Low-Density Residential) which changed the property's land use mix from 100% commercial to approximately 23% commercial and 77% residential. The identified commercial uses were/are noted for illustrative/concept purposes only to show what could be reasonably developed within the area and how access will be accounted for.

New details have been provided for the minimum required yards on the Site Data of the Final Site Plan (see box in red). Setbacks and density regulations for the duplexes (defined as "single-family semi-detached housing") in the R-5 zoning district are shown as being met on all lots, when accounting for the combination of distance to building lot line and of the adjacent common area. The 25' front yard will be met by combining two feet within the building lot plus

23' common area. The 30' rear yard will be met by combining at least 13 feet (rounded down from 14 feet) within the building lot plus half of the typical common area (at least 36 feet). The 10' side setback will be met by combining at least four feet (rounded down from five feet) within the building lot plus half of the common area (typically 12.5 feet). No changes are proposed to the internal orientation of the units.



**Site Data**

General	
Site Area	± 31.12 ac.
Commercial	23% ± 7.05 ac.
Residential	77% ± 24.07 ac.
Passive Open Space	± 3.6 ac.

Commercial	
Site Area	± 7.05 ac.
Gross Bldg. SF	± 37,000 sf
Parking	± 227
- Ratio	6.1

Residential	
Site Area	± 24.07 ac.
Density	4.1 units/ac.
R-5 Duplex Lot (Traditional)	49 Lots
- Front Yard	25'
- Side Yard	10'
- Rear Yard	30'

R-5 Duplex Lot (tdbg pad lot)		49 Lots	
	Lot	Common	Total
- Front Yard	2'	23'	25'
- Side Yard	4'	12.5(2)=6.25'	10'
- Rear Yard	13'	36(2)=18'	30'

Note: the 'tdbg pad lot' dimensions create the same setbacks as the 'traditional' lot layout.

Typical Residential Lot		49 Lots	
Lot Area (Traditional)	± 12,444 sf		
Building Area	± 3,600 - 4,800 sf		
FAR	± .29 - .38		
Lot Coverage	± .37 - .40		
Bldg Height (to Mean Height)	20'-6"		
Greenspace	± 47-50%		

Proposed Final Site Plan with Site Data (dated June 28, 2023)

**Exceptions**

Any items that don't meet the Zoning Ordinance are considered "Exceptions" instead of Variations and are covered by the PUD approval. While it is not necessary to call out all Exceptions shown in the Plans, staff often outlines these so that the Commission and Village Board understand what flexibility is being given to the development through the PUD process. Staff has identified the additional below Exceptions based on the submitted Final plans which only provide a typical rectangular building footprint. The Petitioner states the floor plans are not perfectly rectangular and are committed to providing the minimum building separation as much as possible. The Petitioner also notes exact dimensions will be based on the unit type, which will be dictated by the market.

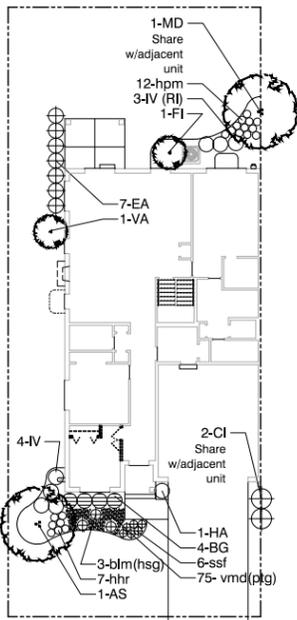
- 1) Side to Side building separation between Lots 2 and 3, and between Lots 48 and 49.
- 2) Rear to Rear building separations when a covered patio is constructed.

**LANDSCAPING**

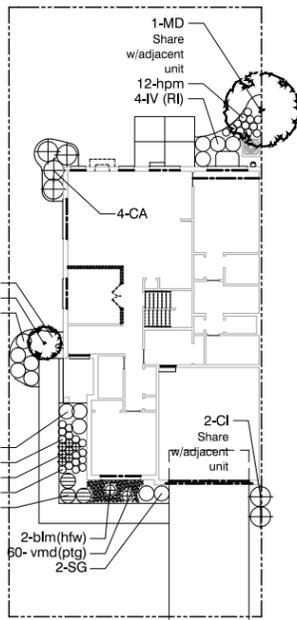
Minor changes are proposed to the landscape plan. No changes are proposed to the perimeter landscape buffer, canopy and parkway trees. This buffer ranges in depth from 15' at its narrowest to 30' at its widest. This is in addition to the rear yard setback for the duplexes with frontage on Greenway Boulevard. The landscape buffer along the perimeter of the property meets the bufferyard requirement. The canopy tree and parkway requirements are still met

and while there are some minor deficiencies with shrubs in some bufferyards, these are made up by a surplus of more substantial understory trees, which also can require less long-term care and maintenance. The landscape plan is largely in compliance with the intent of the Landscape Ordinance and will be a benefit to the future residents of the subdivision. Final plans for individual lots are now broken down by Unit Type, and still provide for a canopy tree in the rear yard, and one front yard canopy tree for the Unit "A" type. Minor changes were made to slightly increase plantings in the front and slightly decrease ones in back, which retains an overall attractive aesthetic. Also, the air conditioning units are no longer shown on the sites of the units. Staff is recommending a condition clarifying that the air conditioning units shall not be in the front yard.

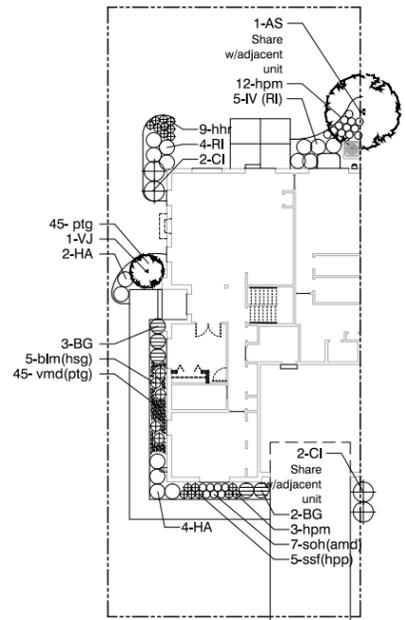
Since ground sign plantings are not shown, a recommended condition is included that the ground signs have 2 sq. ft. of landscaping for each 1 sq. ft. of sign face, and will require a separate sign permit. Lastly, the Final Plans indicate landscape phasing, which is subject to final engineering approval and Village Staff approval.



**B1 Unit A Planting** SCALE: 1"=20'-0" 2-xxx(yyy) Sun / shade plants

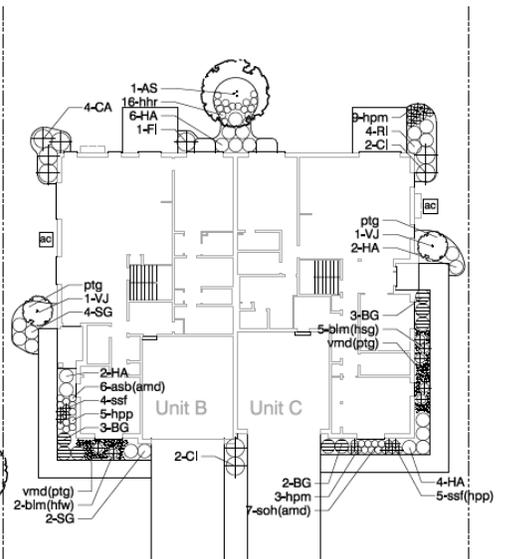
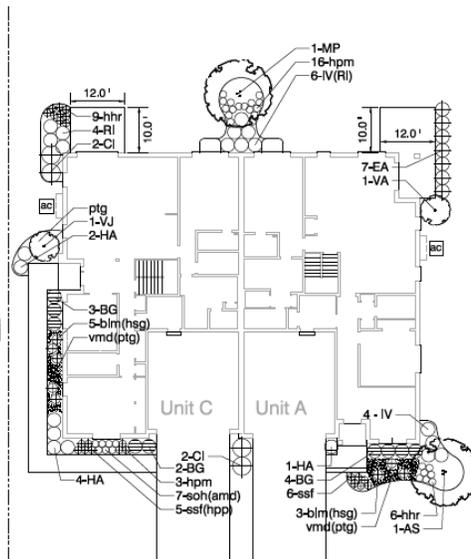
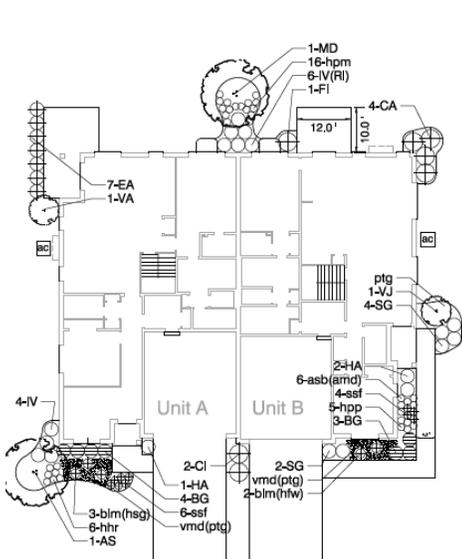


**B2 Unit B Planting** SCALE: 1"=20'-0" 2-xxx(yyy) Sun / shade plants



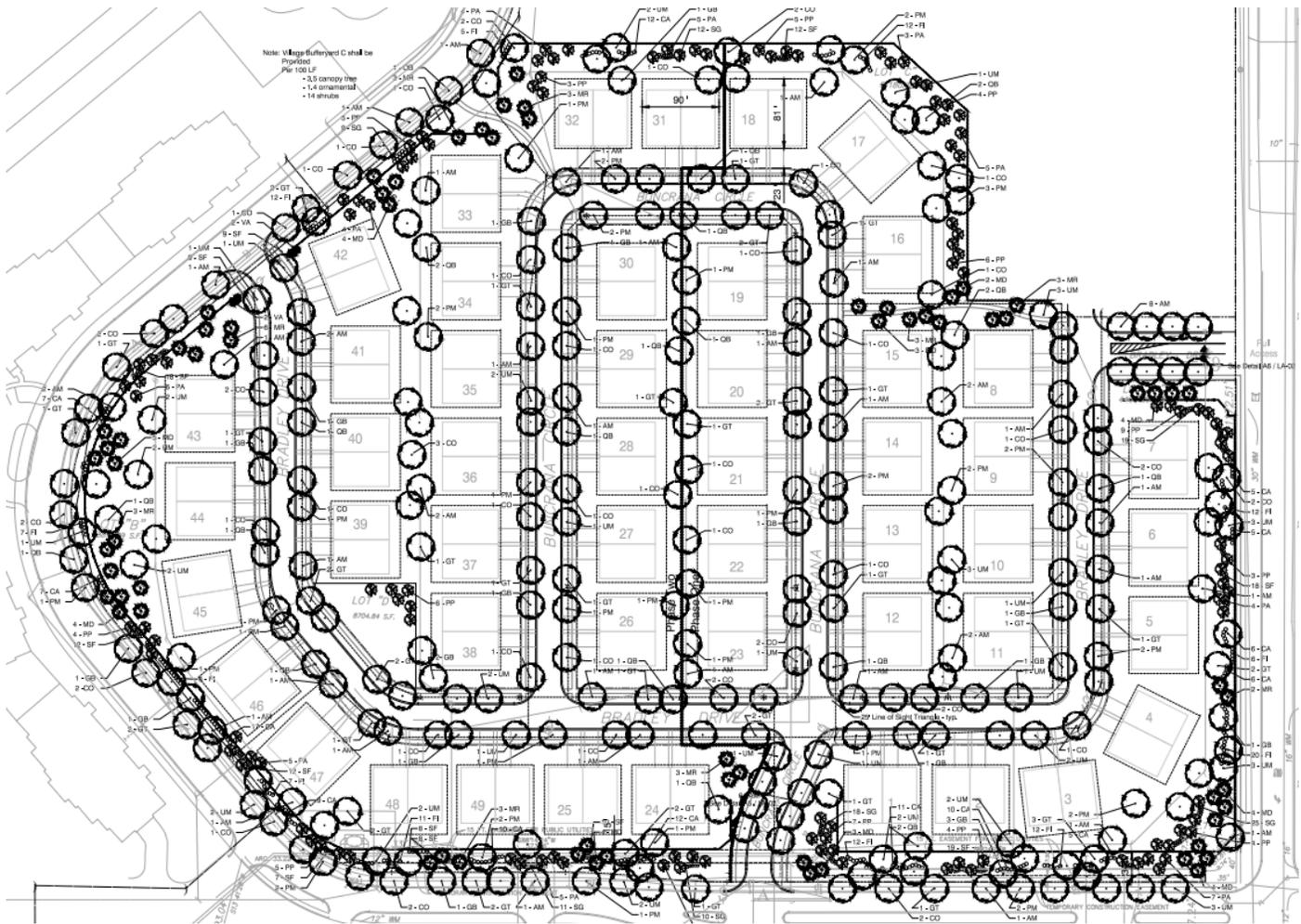
**B3 Unit C Planting** SCALE: 1"=20'-0" 2-xxx(yyy) Sun / shade plants

Proposed Individual Lot Landscaping per Unit Type - Minor changes



**B1 Unit Plant Layout** SCALE: 1"=20'-0" 2-xxx(yyy) Sun / shade plants shown in parenthesis

Previously Approved Individual Lot Landscaping



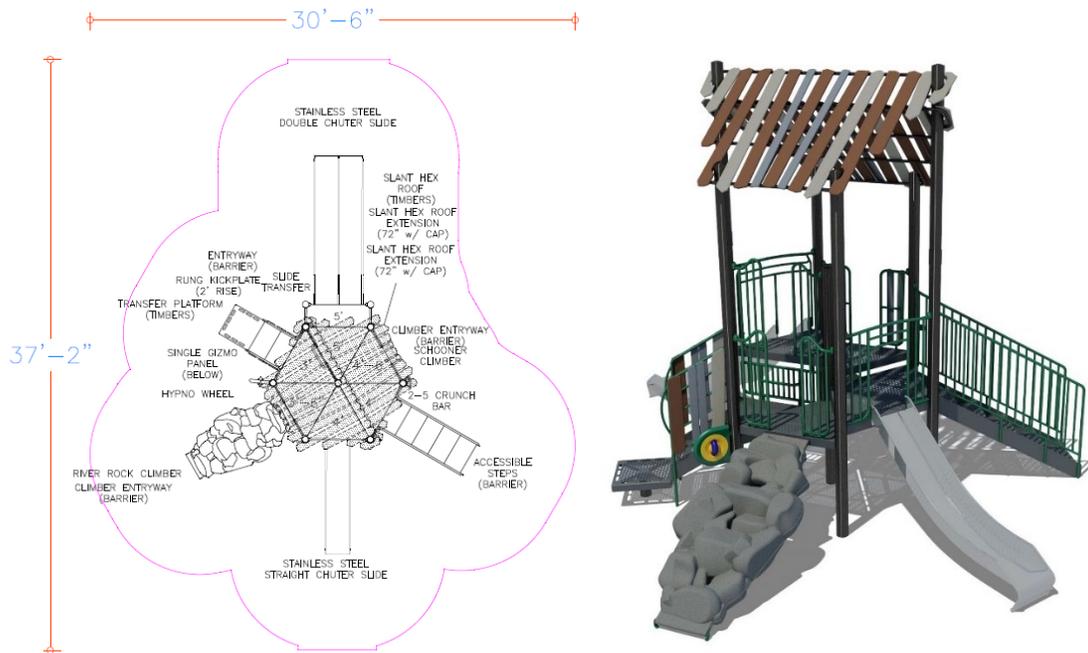
*Proposed Overall Landscape Plan*

**Fencing**

The Petitioner provided an additional specification on the solid portion of fencing. As previously proposed in the Preliminary approval, the majority of the site will be enclosed with an open-style aluminum fence, except the north portion of the residential development which abuts the commercial development will have a solid fence (per staff recommendation to help ensure adequate privacy for the residents that back up to the north property line and to avoid any issues with light glare and noise). The Petitioner has specified on the Final site plan that the solid fence will be a white PVC solid picket screen fence, six feet in height. A recommended condition of approval has been included requiring the fence specifications be provided with the building permit submittal for Village review and approval.

**Tot Lot Park**

No changes are proposed to the inclusion of a "tot lot" park (triangular "Lot D" on the proposed Plat). The tot lot was noted in the Preliminary PUD approval process, with the developer agreeing to construct a tot lot park as part of the development to then be donated to the Frankfort Square Park District. There are no proposed changes to the park's programming and design. It will still not have an age limit, benefiting both young families with children and older families with grandchildren. The tot lot's specific design of the park site and equipment is subject to the Frankfort Square Park District's approval to be completed by the developer as part of the development. Staff recommends a condition of approval requiring that the "tot lot" park plans be approved by the Village and accepted by Frankfort Square Park District for donation prior to beginning any construction work for Phase 2 of the residential duplexes or otherwise guaranteed with a Letter of Credit acceptable to the Park District and Village. A similar "tot lot" playground design is shown below.



**CIRCULATION**

Access

No changes are proposed to access for the residential development. This includes one point of access each on Greenway Boulevard, Magnuson Lane, and 80<sup>th</sup> Avenue. Shared access for the adjacent commercial development at the 80<sup>th</sup> Avenue access point is indicated on the Plat of Subdivision. Full access is provided on 80<sup>th</sup> Avenue that serves both the commercial and residential areas. As the commercial still remains conceptual, the commercial land use designations are for illustration purposes only. Once a developer is identified for the commercial area, the plans will be finalized with an end-user in mind.

No changes are proposed to the sidewalks. An internal sidewalk system is proposed along all street frontages (Magnuson Dr, Greenway Blvd, and 80<sup>th</sup> Ave) along with a pedestrian path leading from Magnuson Dr. into the northwest corner of the duplex development between Lots 32 and 33.

Phasing and Engineering Approvals

The Petitioner wishes to phase the residential duplex development into two phases from east to west. However, Staff has conditioned that the phasing plan along with final approval of all plans is subject to final engineering approval of all plans by the Village Engineer and other jurisdictional approvals including but not limited to Will County DOT, MWRD, and IEPA. As discussed as part of the Preliminary Approval, the sidewalk along 191<sup>st</sup> Street will be required to be completed with the residential development (as opposed to waiting for the commercial development proposal/completion).

**ARCHITECTURE**

No changes are proposed to the architecture, apart from submittal of detailed floor plans. As in the Preliminary approval process, *all homes will have a bedroom on the first floor, and some may have secondary bedrooms on a partial second floor. The maintenance free focus for this lifestyle will include Association maintained landscape for the homes and yards, in addition to the Association common spaces.* While it is age-targeted, there are no age limits, and maybe an attractive home for young families as well.

There are no major changes to the overall architectural aesthetic from the previous approval, with substantially the same multiple models and various exterior options to bring a unique appearance to each building. The final proposal retains the aesthetic variety presented in the Preliminary PUD approval. This includes three-unit types "A", "B" (which includes subtype "B1") and "C" varied by plan layouts and placement of the front door entry (upfront, setback, or the side). Same as in the previous approval, there are 12 combinations of differing unit type pairings and color scheme combinations with dark or light brick and either dark or light trim/siding. The options of front gable on Unit "A" and partial 2<sup>nd</sup> floor on Unit "C", and fireplaces overall remain.

Same as in the Preliminary approval, the Petitioner does not have a defined anti-monotony plan nor specific placement or quantity of certain design combinations, but rather noted that the market will dictate this. With all of the available options, however, it will make for a unique look to the different buildings that avoids an overly monotonous and repetitive look. Below is an example of how some of the streetscapes might look with scaled setbacks between buildings. Additionally, the overall design of the subdivision leads to many curved roads and varying frontages, so there will not be long lines of buildings; further leading to an attractive streetscape and subdivision.



Unit A Front Elevation w/ Gable Opt.      Unit B Front Elevation



Unit B1 Front Elevation      Unit C Front Elevation

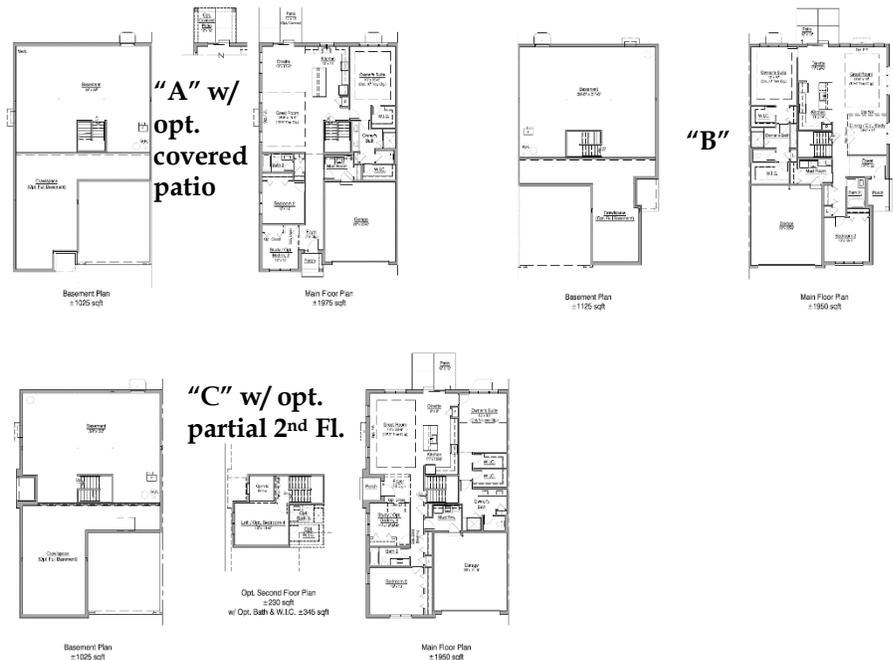


Unit C Front Elevation w/ Opt 2nd Flr.      Unit A Front Elevation



*Streetscape Examples of Front Elevations with Different Unit Types, Color Combinations (Light vs. Dark Brick, Light vs. Dark Trim) & Options (Gable, 2nd Floor)*

One change from the Preliminary approval regards the rear patios. Preliminary plans had a model unit layout with an outline for a rear patio. The Final proposal now includes a dimensioned 12'x10' rear patio on all Unit Types, with a covered option on Unit Type "A". A condition has been recommended to require that the rear covered patios must have material and roofline matching the building and may not be enclosed. The Petitioner has noted the covered patio option is for only Unit Type "A", where the patio is located at the far end of the unit. The patios for Unit Types "B" and "C" are located toward the center of the units and do not state covered options. A condition is recommended that a provisional option that the rear 12'x10' uncovered patios for all Unit Types "A", "B", and "C" may be covered in the future, provided the patio design shall match the proposed covered patio option in the currently proposed plans.



*Floor Plans Units A, B, C. Front door entry and floor plan layout vary. Options indicated include covered patio, partial 2nd floor, &*

One issue staff has noted in past townhomes and duplex approvals is the desire for residents in the future to complete expansions of the structure, often by way of a "sunroom". However, these "sunroom" additions are by definition a building addition and often lower the quality and appearance of the overall development due to their lower construction quality, materials, and durability. A condition has been recommended that no further enclosed patios, sunrooms, building additions, or accessory structures shall be permitted.

Materials

The Petitioner has slightly revised the exterior brick selection from the Preliminary approval to Glen-Gery’s “Anchor Bay” and “Grey Ash” light and dark colors. The new colors are still neutral and complementary to the remaining color palette, but now less reddish in tone. No other changes are proposed to the exterior materials. The proposed building materials include stone at the base of Unit Types “A” and “B1”, and the entry column of “C”. Brick options are either light or dark and throughout the majority of the structure on all sides of the first floor, in compliance with the Zoning Ordinance’s masonry requirements. Hardie Board (fiber cement siding) is used for the trim, dormers, and limited second floor siding elements. Hardie Board is a name brand fiber cement board product that is typically higher quality and more durable than vinyl siding.



Brampton Brick  
Morgan



Glen-Gery  
Windsor

*Previously approved*

Light Scheme Package



HardiePlank Lap Siding  
Cobble Stone, Smooth

Dark Scheme Package



HardiePlank Lap Siding  
Monterey Taupe, Smooth

Brick Selections



Glen-Gery  
Anchor Bay

Universal Materials



Certainteed - Landmark Pro Asphalt Shingles  
Max Def Weathered Wood



HardieBoard Trim  
Monterey Taupe



HardieBoard Trim  
Aged Pewter



Glen-Gery  
Grey Ash



Halquist Stone  
Blinnore



Clopay - Classic Steel Garage Door  
Sandstone Woodgrain



Clopay - Classic Steel Garage Door  
Bronze Woodgrain

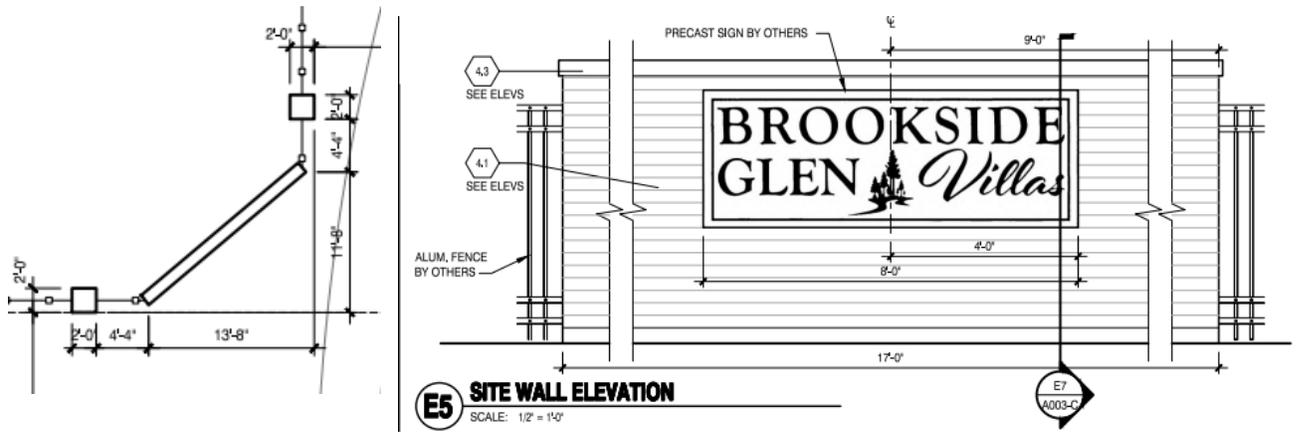


Indiana Limestone  
Standard Bull

*Proposed Exterior Materials – Same, apart from new brick selection*

**SIGNAGE**

A couple of changes are proposed to the entry ground signs. Two single-sided subdivision entry signs are proposed for the residential development: one at the entrance off 80<sup>th</sup> Avenue and a second along Greenway Blvd. The signs are 6-foot-high with brick, piers, and fencing matching the rest of the development. The brick length has been reduced from 18’ to 17’. The overall brick portion of the sign is now approximately 102 sq. ft. but the signage portion for the subdivision appears to remain as only 24 sq. ft. with the same 8’ length. The design appears to meet the zoning allowances for residential subdivision signs. These signs will be placed in outlots and maintained by the Homeowner’s Association (HOA) after completion of the project. Final plans now show more detailed drawings of the two flanking piers connected by open style fencing.



Ground Sign Plan View with Connected Piers (L) & Elevation ®



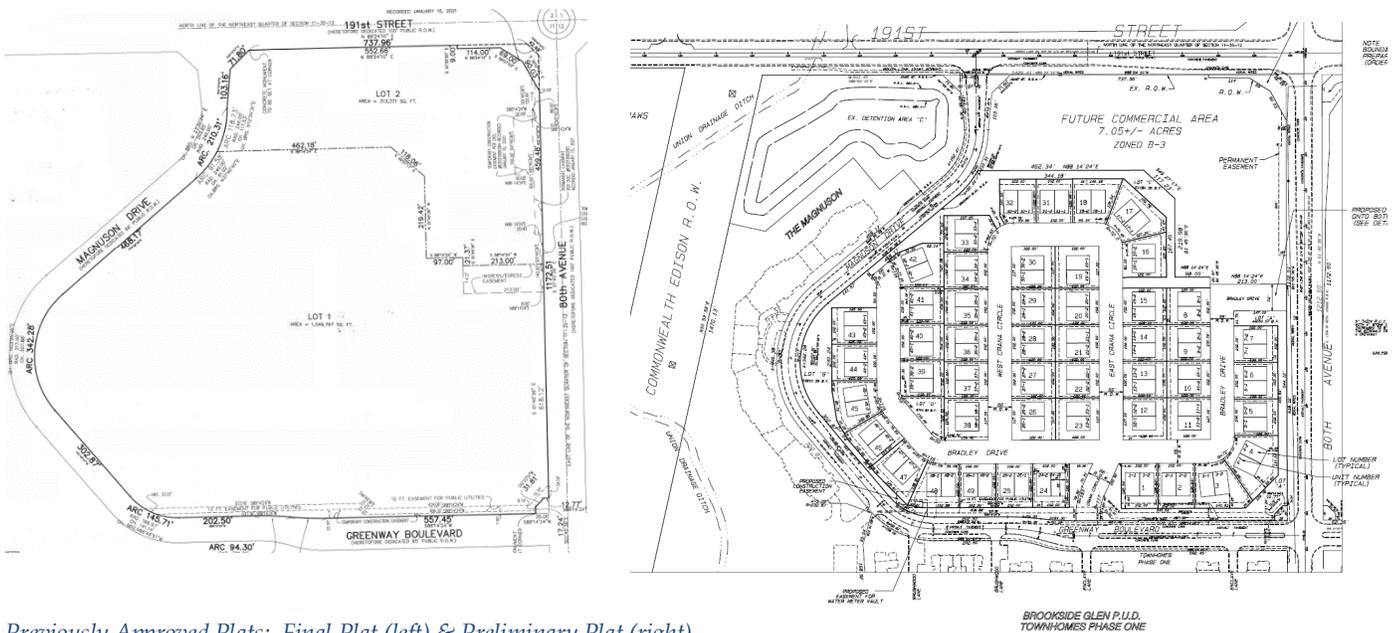
Proposed Signage

Two existing monument signs are also located at the northwest and southwest corners of Greenway Blvd and 80<sup>th</sup> Avenue for the larger Brookside Glen area. The signs are not part of the proposed development, but the new signs were designed to complement the style of the existing Brookside Glen signs.



**PLAT APPROVALS**

In November 2021, as part of the Preliminary PUD approval process, the Village approved a Final Plat and a Preliminary Plat. The Final Plat “Brookside Glen Villas Subdivision” simply split the single lot into two lots for the residential development (as “Lot 1”) and the commercial corner development (as “Lot 2”) at 191<sup>st</sup> Street & 80<sup>th</sup> Avenue. A cross-access easement was required with this subdivision due to the need to share an access point on 80<sup>th</sup> Avenue, and the importance of that access point to each lot’s future. The Preliminary Plat was also approved, but did not formally create any lots of record. Instead it gave the developer the right to move forward with the development request as it provided a desired layout of specific lots for the duplex buildings and common areas. It was preliminary and not final because final engineering plans were not yet completed, which could have prompted minor changes.



Previously Approved Plats: Final Plat (left) & Preliminary Plat (right)

**Final Plat of Subdivision (Residential: 49 building lots, 5 common area outlots)**

The proposed Final Plat “Resubdivision of Lot 1 In Brookside Glen Villas Subdivision” finalizes the previously approved preliminary plat. It consists of the residential area only which is proposed as 49 building lots and five common areas (Lots “A” through “E”). This plat excludes the commercial area which remains as the previously approved “Lot 2” of Brookside Glen Villas Subdivision. This final plat is in substantial conformance with the preliminary plat, but provides additional information like signature blocks, exact property lines, and easement locations. Staff has provided a condition that Final Plat approval is subject to Final approval by the Village Engineer and Village Attorney.

## STANDARDS FOR A SPECIAL USE

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Section X.J.5. of the Zoning Ordinance lists standards that need to be considered by the Plan Commission when analyzing a Special Use request. Staff has prepared draft responses for these Standards below. The standards can be modified, or changes as the Plan Commission deems fit based on their findings from the public hearing.

X.J.5. Standards: No Special Use shall be recommended by the Plan Commission unless said Commission shall find:

- a. That the establishment, maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
  - There is no danger to the public with additional duplex housing proposed.
- b. That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
  - Residential housing surrounds the development, thus the residential duplex units are an appropriate intensity given the area's context.
- c. That the establishment of the Special Use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;
  - Residential housing will further the normal and orderly development and improvement of surrounding property. Residential development is to the south and west. The internal orientation of the duplex units, solid fence, and landscaping provide adequate buffering to the conceptual commercial at adjacent north side of the property. The residential development has been planned with the anticipated commercial development in mind.
- d. That adequate utilities, access roads, drainage, and/or other necessary facilities have been or are being provided;
  - There are adequate roadways, utilities, and drainage existing around the site and proposed throughout in the new development.
- e. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets;
  - The ingress and egress access points have been reviewed by the Village Engineer for their best placement on the site and for overall traffic flow for the area.
- f. That the Special Use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Village Board pursuant to the recommendation of the Plan Commission. The Village Board shall impose such conditions and restrictions upon the premises benefited by a Special Use Permit as may be necessary to ensure compliance with the above standards, to reduce or minimize the effect of such permit upon other properties in the neighborhood, and to better carry out the general intent of this Ordinance. Failure to comply with such conditions or restrictions shall constitute a violation of this Ordinance; and
  - The buildings will comply with all other code requirements of the Village not covered by an Exception to the Zoning Ordinance indicated in the PUD documents and plans.
- g. The extent to which the Special Use contributes directly or indirectly to the economic development of the community as a whole.
  - The development will add additional residents that help support surrounding businesses and add additional property taxes where the vacant land currently provides very little.

## STANDARDS AND CRITERIA FOR A PLANNED UNIT DEVELOPMENT

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Section VII.C. of the Zoning Ordinance lists standards that need to be considered by the Plan Commission for a Planned Unit Development (PUD). The Plan Commission is encouraged to consider these standards (listed below) as well as the Applicant's responses (attached) when analyzing the PUD request. Specific findings are not provided as these are already specific criteria that must be met for the Plan Commission to recommend approval to the Village Board.

- a. The site of the proposed planned unit development is not less than five (5) acres in area, is under single ownership and/or unified control, and is suitable to be planned and developed, or redeveloped, as a unit and in a manner consistent with the purpose and intent of this Ordinance and with the Comprehensive Plan of the Village.
- b. The planned development will not substantially injure or damage the use, value and enjoyment of the surrounding property nor hinder or prevent the development of surrounding property in accordance with the land use plan of the Village.
- c. The uses permitted in the development are necessary or desirable and that the need for such uses has been clearly demonstrated.
- d. The proposed development will not impose an undue burden on public facilities and services, such as sewer and water systems, police and fire protection.
- e. The proposed development can be substantially completed within the period of time specified in the schedule of development submitted by the developer.
- f. The street system serving the planned development is adequate to carry the traffic that will be imposed upon the streets by the proposed development, and that the streets and driveways on the site of the planned development will be adequate to serve the residents or occupants of the proposed development.
- g. When a Planned Unit Development proposes the use of private streets, common driveways, private recreation facilities or common open space, the developer shall provide and submit as part of the application the method and arrangement whereby these private facilities shall be operated and maintained.
- h. The general development plan shall contain such proposed covenants, easements and other provisions relating to the bulk, location and density of residential buildings, non-residential uses and structures and public facilities as are necessary for the welfare of the planned development and the Village. All such covenants shall specifically provide for enforcement by the Village of Tinley Park in addition to the land owners within the development.
- i. The developer shall provide and record easements and covenants, and shall make such other arrangements as furnishing a performance bond, escrow deposit, or other financial guarantees as may be reasonably required to assure performance in accordance with the development plan and to protect the public interest in the event of abandonment of said plan before completion.
- j. Any exceptions or modifications of the zoning, subdivision, or other regulations that would otherwise be applicable to the site are warranted by the design of the proposed development plan, and the amenities incorporated in it, are consistent with the general interest of the public.

## STANDARDS FOR SITE PLAN & ARCHITECTUAL APPROVAL

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Section III.T.2. of the Zoning Ordinance requires that the conditions listed below must be met and reviewed for Site Plan approval. Specific findings are not required but all standards shall be considered to have been met upon review from the Plan Commission.

### Architectural

- a. **Building Materials:** The size of the structure will dictate the required building materials (Section V.C. Supplementary District Regulations). Where tilt-up or pre-cast masonry walls (with face or thin brick inlay) are allowed vertical articulation, features are encouraged to mask the joint lines. Concrete panels must incorporate architectural finishes that comply with "Building Articulation" (Section III.U.5.h.) standards. Cast in place concrete may be used as an accent alternate building material (no greater than 15% per façade) provided there is sufficient articulation and detail to diminish it's the appearance if used on large, blank walls.
- b. **Cohesive Building Design:** Buildings must be built with approved materials and provide architectural interest on all sides of the structure. Whatever an architectural style is chosen, a consistent style of architectural composition and building materials are to be applied on all building facades.
- c. **Compatible Architecture:** All construction, whether it be new or part of an addition or renovation of an existing structure, must be compatible with the character of the site, adjacent structures and streetscape. Avoid architecture or building materials that significantly diverge from adjacent architecture. Maintain the rhythm of the block in terms of scale, massing and setback. Where a development includes outlots they shall be designed with compatible consistent architecture with the primary building(s). Site lighting, landscaping and architecture shall reflect a consistent design statement throughout the development.
- d. **Color:** Color choices shall consider the context of the surrounding area and shall not be used for purposes of "attention getting" or branding of the proposed use. Color choices shall be harmonious with the surrounding buildings; excessively bright or brilliant colors are to be avoided except to be used on a minor scale for accents.
- e. **Sustainable architectural design:** The overall design must meet the needs of the current use without compromising the ability of future uses. Do not let the current use dictate an architecture so unique that it limits its potential for other uses (i.e. Medieval Times).
- f. **Defined Entry:** Entrance shall be readily identifiable from public right-of-way or parking fields. The entry can be clearly defined by using unique architecture, a canopy, overhang or some other type of weather protection, some form of roof element or enhanced landscaping.
- g. **Roof:** For buildings 10,000 sf or less a pitched roof is required or a parapet that extends the full exterior of the building. For buildings with a continuous roof line of 100 feet or more, a change of at least five feet in height must be made for every 75 feet.
- h. **Building Articulation:** Large expanses of walls void of color, material or texture variation are to be avoided. The use of material and color changes, articulation of details around doors, windows, plate lines, the provision of architectural details such as "belly-bands" (decorative cladding that runs horizontally around the building), the use of recessed design elements, exposed expansion joints, reveals, change in texture, or other methods of visual relief are encouraged as a means to minimize the oppressiveness of large expanses of walls and break down the overall scale of the building into intermediate scaled parts. On commercial buildings, facades greater than 100 feet must include some form of articulation of the façade through the use of recesses or projections of at least 6 inches for at least 20% of the length of the façade. For industrial buildings efforts to break up the long façade shall be accomplished through a change in building material, color or vertical breaks of three feet or more every 250 feet.
- i. **Screen Mechanicals:** All mechanical devices shall be screened from all public views.

- j. **Trash Enclosures:** Trash enclosures must be screened on three sides by a masonry wall consistent with the architecture and building material of the building it serves. Gates must be kept closed at all times and constructed of a durable material such as wood or steel. They shall not be located in the front or corner side yard and shall be set behind the front building façade.

#### Site Design

- a. **Building/parking location:** Buildings shall be located in a position of prominence with parking located to the rear or side of the main structure when possible. Parking areas shall be designed so as to provide continuous circulation avoiding dead-end parking aisles. Drive-through facilities shall be located to the rear or side of the structure and not dominate the aesthetics of the building. Architecture for canopies of drive-through areas shall be consistent with the architecture of the main structure.
- b. **Loading Areas:** Loading docks shall be located at the rear or side of buildings whenever possible and screened from view from public rights-of-way.
- c. **Outdoor Storage:** Outdoor storage areas shall be located at the rear of the site in accordance with Section III.O.1. (Open Storage). No open storage is allowed in front or corner side yards and are not permitted to occupy areas designated for parking, driveways or walkways.
- d. **Interior Circulation:** Shared parking and cross access easements are encouraged with adjacent properties of similar use. Where possible visitor/employee traffic shall be separate from truck or equipment traffic.
- e. **Pedestrian Access:** Public and interior sidewalks shall be provided to encourage pedestrian traffic. Bicycle use shall be encouraged by providing dedicated bikeways and parking. Where pedestrians or bicycles must cross vehicle pathways a cross walk shall be provided that is distinguished by a different pavement material or color.

## MOTIONS TO CONSIDER

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If the Plan Commission wishes to take action on the Petitioner's requests, the appropriate wording of the motions are listed below. The protocol for the writing of a motion is to write it in the affirmative so that a positive or negative recommendation correlates to the Petitioner's proposal. By making a motion, it does not indicate a specific recommendation in support or against the plan.

### **Motion 1 (Special Use for Final Approval of Substantial Deviation to the PUD):**

*"...make a motion to recommend that the Village Board grant a Special Use Permit to the Petitioner, Frank Bradley on behalf of Crana Homes, for Final Approval of a Substantial Deviation to the Brookside Glen Planned Unit Development for the property located Southwest of 191<sup>st</sup> Street and 80<sup>th</sup> Avenue (8020-8023 Bradley Drive & 19140-19239 Buncrana Circle), to be developed with 98 single-family semi-detached duplex units, in accordance with all plans and documents submitted and listed herein, and adopt the Findings of Fact as proposed by in the July 6, 2023 Staff Report, subject to the following conditions:*

- 1. The PUD exceptions from the Zoning Ordinance, as listed in the staff report, shall be included within the Final PUD ordinance documents.*
- 2. Final conditions, covenants, and restrictions (CC&Rs) shall be recorded prior to any transfer of ownership or any lots, closings, or occupancy permits are issued.*
- 3. The phasing plan and final approval of all plans is subject to final engineering approval by the Village Engineer and other jurisdictional approvals, including but not limited to Will County DOT, MWRD, and IEPA.*
- 4. The Petitioner shall include the public sidewalk along 191st Street in its plans to be constructed with the residential development (as opposed to waiting for commercial development to occur), subject to Village Engineer review and approval.*
- 5. Specifications for the white PVC solid picket screen fence, six feet high fence adjacent to the commercial area must be provided with the building permit submittal for Village review and approval.*
- 6. The "tot lot" park plans must be approved by the Village and accepted by Frankfort Square Park District for donation prior to beginning any construction work for Phase 2 of the residential duplexes. Alternatively, a Letter of Credit (or cash) guarantee, acceptable to the Village and Park District, can be put in place for its completion at that time.*
- 7. The rear 12'x10' covered patio option must have material and roofline matching the building and may not be enclosed.*
- 8. The rear 12'x10' uncovered patios on all unit types ("A", "B", & "C") may be covered in the future, provided the patio design shall match the proposed covered patio option in the currently proposed plans. No further enclosed patios, sunrooms, building additions, or accessory structures shall be permitted.*
- 9. Air conditioning units shall not be in the front yard.*
- 10. Plantings for the two ground signs are required per Zoning Ordinance. There shall be 2 sq. ft. of landscaping for each 1 sq. ft. of sign face. Ground signage will require a separate sign permit.*

### **Motion 2 (Final PUD Plat of Subdivision):**

*"...make a motion to recommend that the Village Board grant approval to the Petitioner, Frank Bradley on behalf of Crana Homes, Final PUD Plat of Subdivision Approval for Resubdivision of Lot 1 in Brookside Glen Villas Subdivision in accordance with the Final Plat (dated June 28, 2023) submitted and listed herein, subject to the condition that the Final Plat approval is subject to final approval by the Village Engineer and Village Attorney, including final engineering approval of all plans by the Village Engineer and any other jurisdictional approvals, including but not limited to Will County DOT, MWRD, and IEPA."*

**LIST OF REVIEWED PLANS**

Submitted Sheet Name	Prepared By	Date On Sheet
General Planning & Zoning Application	Petitioner	6/12/2023
Narrative and Response to Special Use Standards	Petitioner	n/a
Previously Recorded Two Lot Plat "Brookside Glen Villas Subdivision"	Petitioner	Recorded 12/20/2022
Final Site Plan with Site Data	HKM	6/28/2023
Address Map	BVA	1/17/2023
Final Improvement/Engineering Plans (to be updated per final engineering review)	BVA	5/30/2023
Final Landscape Plan	HKM	4/20/2023
Final Plat of Subdivision	G&B	N/A
Auto-turn Templates	BVA	N/A
Brookside – Final Model Unit Layout (Sales Center Site Plan)	HKM	4/18/2023
Monument Sign Elevation	HKM	4/18/2023
Final Potential Streetscapes	HKM	4/18/2023
Front Elevation Façade Options	HKM	4/18/2023
Unit Floor Plans, Ranch with Partial 2 <sup>nd</sup> Floor and Covered Patio Options	HKM	5/9/2023 ranch; 5/11/2023 2 <sup>nd</sup> flr.
Covered Patio Elevation	HKM	6/28/2023
Material Board	HKM	4/18/2023
Aluminum Fence Specifications (Ameristar open-style)	Crana	N/A
Light Specifications (Capanna sconce)	Crana	N/A
Final Declaration of Covenants for Brookside Glen Villas	Crana	N/A

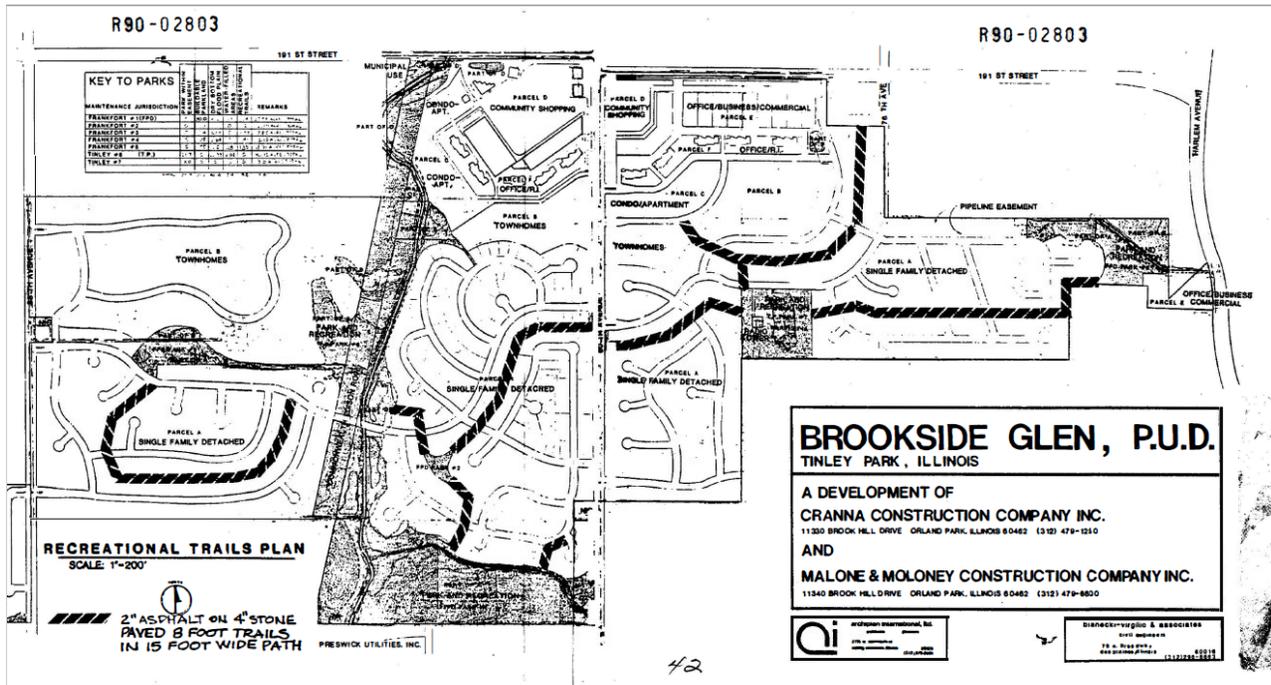
BVA = Branecki-Virgilio &amp; Associates (Civil Engineer)

HKM = HKM Architects + Planners, Inc

G &amp; B = Gremley &amp; Biedermann Surveyors

## Exhibit A - Brookside Glen PUD Timeline

- **1989:** A Pre-Annexation Agreement was adopted as Ordinance 89-O-052.
- **1990:** The Annexation Agreement (Resolution 90-R-002) was adopted on January 11, 1990. This agreement also accounted for the Special Use Permit for the Brookside Glen Planned Unit Development. Below is Exhibit C from the Annexation Agreement denoted approved landuses.



The Brookside Glen property was officially annexed under Ordinance 90-O-004 and Ordinance 90-O-005. The first amendment to the Brookside Glen Annexation Agreement was adopted on February 6, 1990 (90-R-004).

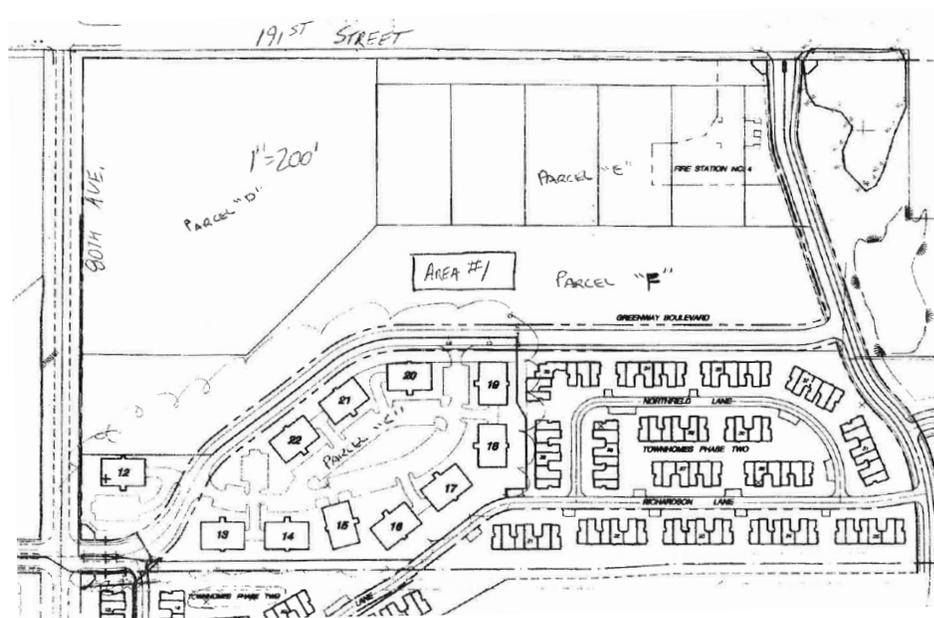
Ordinance 90-O-008 was adopted on February 27, 1990 (although the ordinance itself incorrectly states the adoption year as 1989). This ordinance annexed the Brookside Glen property again due to concerns with proper notice for the annexation. Ordinance 90-O-009 officially rezoned the Brookside Glen property following annexation.

- **1994:** Amendment to the Brookside Glen Annexation Agreement was approved on October 25, 1994 as Resolution 94-R-030 (labeled in error as 94-O-030). This amendment included changes to some of the standards for the single-family residential lots, updated fees, discussed requirements for dedication of public streets and sidewalks, and discussed water mains and sanitary sewers.
- **1998:** A parcel is annexed and added to the Brookside Glen PUD per Ordinance 98-O-018 and Ordinance 98-O-019 on March 17, 1998. A 200' x 209' parcel was annexed and added to the Brookside Glen PUD. The parcel was not available in 1990 when the original PUD was approved. The property that was annexed is located near approximately 19501 88<sup>th</sup> Avenue (currently this is approximately Brookside Glen Drive and 88<sup>th</sup> Avenue).
- **1999:** Staff notes that the November 4, 1999 Plan Commission meeting minutes indicate that the New Lenox Pumping Station was considered for a Special Use Permit.
- **2000:** A Substantial Deviation to the original Brookside Glen Planned Unit Development was approved on February 15, 2000 as Ordinance 2000-O-006. This Substantial Deviation amended the acreage and dwelling units

for single-family, townhomes, and condominiums. The allowable acreage of condominiums increased from 21.5 acres to 27 acres and the allowable number of dwelling units increased from 258 to 352 dwelling units. The Ordinance also allowed for an increase in the allowable building height for the condominium buildings (from three stories to four stories with underground parking). The Substantial Deviation was considered at the Plan Commission meetings on 4/15/1999, 5/6/1999, 8/5/1999 and 9/16/1999 and the Village Board meetings on 9/7/1999, 9/21/1999, 1/4/2000, 1/18/2000, 2/1/2000, and 2/15/2000. It appears this is when Greenway Boulevard alignment was changed.

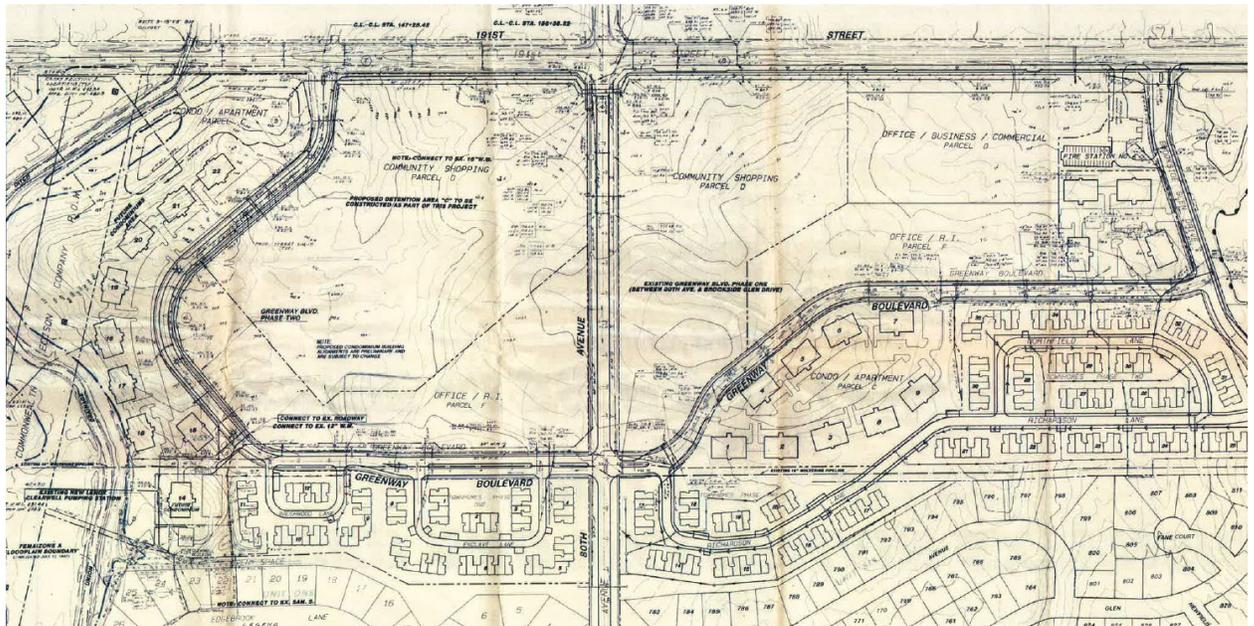


*Excerpt from the Site Plan for the Southwest Corner of 191<sup>st</sup> Street and 80<sup>th</sup> Avenue  
(Staff believes this was included with the Legal Notice for the Substantial Deviation in 1999)*



*Excerpt from the Site Plan for the Southeast Corner of 191<sup>st</sup> Street and 80<sup>th</sup> Avenue  
(Staff believes this was included with the Legal Notice for the Substantial Deviation in 1999)*

- 2001:** The Plat for Brookside Place Phase I was recorded on January 12, 2001 and included the first seven (7) multi-family buildings (see buildings 1-7 on the image on the following page). The buildings had sixteen (16) units each for a total of one hundred twelve (112) dwelling units. The Plan Commission recommended approval of the Plat on October 5, 2000.
- 2002:** The Plat for Brookside Place Phase II was recorded on June 28, 2002 and included two (2) multi-family buildings (see buildings 8-9 on the image on the following page). The buildings had sixteen (16) units each for a total of thirty-two (32) dwelling units. The Plan Commission recommended approval of the Plat on February 21, 2002.



Excerpt from Engineering Plans for Brookside Place (2002)

- 2004:** The Plat for Brookside Place Phase III was recorded on August 5, 2004 and included four (4) multi-family buildings (see buildings 10-13 on the image below). The buildings had sixteen (16) units each for a total of sixty-four (64) dwelling units. The Plan Commission recommended approval of the Plat on May 20, 2004.



- **2016:** Karli Mayher submits an application (“The Residences at Brookside Glen”) on July 5, 2016 for two (2) four-story, one hundred, forty-four (144) unit multi-family apartment buildings, with surface parking and parking in garages at the rear of the site and an accompanying clubhouse building. On July 11, 2017 Village Board concurred with the Plan Commission’s recommendation to deny the project.
- **2017:** Karlie Mayher submits revised plans on October 2, 2017. These plans include four (4) multi-family residential structures with thirty-six (36) dwelling units per building for a total of 144 dwelling units. Village Board approved December 5, 2017.
- **November 2020:** Conceptual Approval given to proceed with a rezoning and Deviation for the subject site to be rezoned to allow for semi-detached duplexes at the Southwest corner near the intersection of 191<sup>st</sup> Street and 80<sup>th</sup> Avenue (Brookside Glen Villas). The 31-acre site will keep commercial zoning on around 7.2 acres along 191<sup>st</sup> Street and 80<sup>th</sup> Avenue. No entitlement or rezoning given but met with general support by the Plan Commission and Village Board.
- November 16, 2021: Final Approval given to proceed with a map amendment, preliminary substantial deviation to the PUD, and preliminary plat for Brookside Glen Villas (Ord. 21-O-075 & 21-O-076).
- February 2022,: Village Board approved a Substantial Deviation to previously approved plans for the *Residences at Magnuson* which includes four multi-family structures with 144 dwelling units as well as a clubhouse and various amenities. The project is currently under construction. The *Residences at Magnuson* is located immediately west of the subject property.

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**ORDINANCE**  
**NO. 2023-O-040**

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**AN ORDINANCE GRANTING A SPECIAL USE FOR FINAL APPROVAL  
OF A PLANNED UNIT DEVELOPMENT AND A FINAL PLAT OF  
SUBDIVISION (CRANA HOMES, BROOKSIDE GLEN VILLAS)**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

**VILLAGE OF TINLEY PARK**

Cook County, Illinois

Will County, Illinois

**ORDINANCE NO. 2023-O-040****AN ORDINANCE GRANTING A SPECIAL USE FOR FINAL APPROVAL  
OF A PLANNED UNIT DEVELOPMENT AND A FINAL PLAT OF  
SUBDIVISION (CRANA HOMES, BROOKSIDE GLEN VILLAS)**

**WHEREAS**, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

**WHEREAS**, a petition for the granting of a Special Use for Final Approval of a Substantial Deviation from the Brookside Glen Planned Unit Development and Final PUD Plat of Subdivision, as was preliminarily approved (Ord. #2021-O-076), to allow for the residential development of property located southwest of 191<sup>st</sup> Street and 80<sup>th</sup> Avenue at 8020-8023 Bradley Drive & 19140-19239 Buncrana Circle (8001 191<sup>st</sup> Street), Tinley Park, Illinois ("Subject Property"), has been filed by Frank Bradley on behalf of Crana Homes ("Petitioner") with the Village Clerk of this Village and has been referred to the Plan Commission of the Village and has been processed in accordance with the Tinley Park Zoning Ordinance; and

**WHEREAS**, the Village of Tinley Park Plan Commission held a Public Hearing on the question of whether the Special Use Permit should be granted on July 6, 2023, at the Village Hall of this Village at which time all persons present were afforded an opportunity to be heard; and

**WHEREAS**, public notice in the form required by law was given of said Public Hearing by publication not more than thirty (30) days nor less than fifteen (15) days prior to said Public Hearing in the Daily Southtown, a newspaper of general circulation within the Village of Tinley Park; and

**WHEREAS**, the Plan Commission voted 8-0 and has filed its report and findings and recommendations that the proposed Special Use and Final Plat be approved with this President and Board of Trustees, and this Board of Trustees has duly considered said report, findings and recommendations; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interest of the Village of Tinley Park and its residents to approve said Special use; and

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, STATE AS FOLLOWS:**

**SECTION 1:** The foregoing recitals shall be and are hereby incorporated as finding of fact as if said recitals were fully set forth herein.

**SECTION 2:** That the report of findings and recommendations of the Plan Commission are herein incorporated by reference as the findings of this President and the Board of Trustees, as complete as if fully set forth herein at length. This Board finds that the Petitioner has provided evidence establishing that they have met the standards for granting the Planned Unit Development set forth in Section VII.C, Special use standards in Section X.J.5., and the Site Plan and Architecture guidelines as set forth in Section III.U.6., and the proposed granting of the PUD and Special Use Permit as set forth herein is in the public good and in the best interest of the Village and its residents and is consistent with and fosters the purpose and spirit of the Tinley Park Zoning Ordinance.

Section VII.C. Standards: No Planned Unit Development (PUD) shall be authorized by the Village Board unless the following standards and criteria are met:

- A. The site of the proposed planned unit development is not less than five (5) acres in area, is under single ownership and/or unified control, and is suitable to be planned and developed, or redeveloped, as a unit and in a manner consistent with the purpose and intent of this Ordinance and with the Comprehensive Plan of the Village;
- B. The Planned Unit Development will not substantially injure, or damage the use, value, and enjoyment of the surrounding property, nor hinder or prevent the development of surrounding property in accordance with the Land Use Plan of the Village;
- C. The uses permitted in the development are necessary or desirable and that the need for such uses has been clearly demonstrated;
- D. The proposed development will not impose an undue burden on public facilities and services, such as sewer and water systems, police, and fire protection;
- E. The proposed development can be substantially completed within the period of time specified in the schedule of development submitted by the developer;
- F. The street system serving the Planned Unit Development is adequate to carry the traffic that will be imposed upon the streets by the proposed development, and that the streets and driveways on the site of the Planned Unit Development will be adequate to serve the residents or occupants of the proposed development;
- G. When a Planned Unit Development proposes the use of private streets, common driveways, private recreation facilities, or common open space, the developer shall provide and submit, as part of the application, the method and arrangement whereby these private facilities shall be operated and maintained;
- H. The general development plan shall contain such proposed covenants, easements, and other provisions relating to the bulk, location, and density of residential buildings, non-residential uses and structures, and public facilities as are necessary for the welfare of the Planned Unit Development and the Village. All such covenants shall specifically provide for enforcement by the Village of Tinley Park in addition to the landowners within the development;
- I. The developer shall provide and record easements and covenants, and shall make such other arrangements as furnishing a performance bond, escrow deposit, or other financial

guarantees as may be reasonably be required to assure performance in accordance with the development plan and to protect the public interest in the event of abandonment of said plan before completion; and

- J. Any exceptions or modifications of the zoning, subdivision, or other regulations that would otherwise be applicable to the site are warranted by the design of the proposed development plan, and the amenities incorporated in it, are consistent with the general interest of the public.

X.J.5. Standards: No Special Use shall be recommended by the Plan Commission unless said Commission shall find:

- a. That the establishment, maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
  - *There is no danger to the public with additional duplex housing proposed.*
- b. That the Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
  - *Residential housing surrounds the development, thus the residential duplex units are an appropriate intensity given the area's context.*
- c. That the establishment of the Special Use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;
  - *Residential housing will further the normal and orderly development and improvement of surrounding property. Residential development is to the south and west. The internal orientation of the duplex units, solid fence, and landscaping provide adequate buffering to the conceptual commercial at adjacent north side of the property. The residential development has been planned with the anticipated commercial development in mind.*
- d. That adequate utilities, access roads, drainage, and/or other necessary facilities have been or are being provided;
  - *There are adequate roadways, utilities, and drainage existing around the site and proposed throughout in the new development.*
- e. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets;
  - *The ingress and egress access points have been reviewed by the Village Engineer for their best placement on the site and for overall traffic flow for the area.*
- f. That the Special Use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Village Board pursuant to the recommendation of the Plan Commission. The Village Board shall impose such conditions and restrictions upon the premises benefited by a Special Use Permit as may be necessary to ensure compliance with the above standards, to reduce or minimize the effect of such permit upon other properties in the neighborhood, and to better carry out the general intent of this Ordinance. Failure to comply with such conditions or restrictions shall constitute a violation of this Ordinance; and
  - *The buildings will comply with all other code requirements of the Village not covered by an Exception to the Zoning Ordinance indicated in the PUD documents and plans.*

- g. The extent to which the Special Use contributes directly or indirectly to the economic development of the community as a whole.
- *The development will add additional residents that help support surrounding businesses and add additional property taxes where the vacant land currently provides very little.*

**SECTION 3:** The Special Use Permit set forth herein below shall be applicable to the following described property:

**LEGAL DESCRIPTION:** LOT 1 IN BROOKSIDE GLEN VILLAS SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 35 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

**PARCEL IDENTIFICATION NUMBER:** 19-09-11-200-017-0000

**COMMONLY KNOWN AS:** Southwest of 191<sup>st</sup> Street and 80<sup>th</sup> Avenue at 8020-8023 Bradley Drive & 19140-19239 Buncrana Circle (8001 191<sup>st</sup> Street), Tinley Park, Illinois

**SECTION 4:** That a Special Use Permit for Final Approval of a Substantial Deviation from the Brookside Glen Planned Unit Development and Final PUD Plat of Subdivision for Resubdivision of Lot 1 in Brookside Glen Villas Subdivision in accordance with the Final Plat (dated June 28, 2023), at the Subject Property, in accordance with the “List of Reviewed Plans” attached hereto as **Exhibit A** and subject to the following conditions, is hereby granted:

1. The PUD exceptions from the Zoning Ordinance, as listed in the staff report, shall be included within the Final PUD ordinance documents.
2. Final conditions, covenants, and restrictions (CC&Rs), with this Ordinance included as an exhibit within the CC&Rs, shall be recorded prior to any transfer of ownership or any lots, closings, or occupancy permits are issued.
3. The phasing plan and final approval of all plans is subject to final engineering approval by the Village Engineer and other jurisdictional approvals, including but not limited to Will County DOT, MWRD, and IEPA.
4. The Petitioner shall include the public sidewalk along 191st Street in its plans to be constructed with the residential development (as opposed to waiting for commercial development to occur), subject to Village Engineer review and approval.
5. Specifications for the white PVC solid picket screen fence, six feet high fence adjacent to the commercial area must be provided with the building permit submittal for Village review and approval.
6. The “tot lot” park plans must be approved by the Village and accepted by Frankfort Square Park District for donation prior to beginning any construction work for Phase 2 of the residential duplexes. Alternatively, a Letter of Credit (or cash) guarantee, acceptable to the Village and Park District, can be put in place for its completion at that time.
7. The rear 12’x10’ covered patio option must have material and roofline matching the building and may not be enclosed.
8. The rear 12’x10’ uncovered patios on all unit types (“A”, “B”, & “C”) may be covered in the future, provided the patio design shall match the proposed covered patio option in the

currently proposed plans. No further enclosed patios, sunrooms, building additions, or accessory structures shall be permitted.

9. Air conditioning units shall not be in the front yard.
10. Plantings for the two ground signs are required per Zoning Ordinance. There shall be 2 sq. ft. of landscaping for each 1 sq. ft. of sign face. Ground signage will require a separate sign permit.

**SECTION 5:** Any future final building or site development permit approvals on the Subject Property within the Brookside Glen Planned Unit Development shall be in substantial conformance with the approved plans and subject to the following additional allowances (Exceptions) from the Zoning Ordinance:

A. PUD Additional Allowances (Exceptions):

- 1) Side to Side building separation between Lots 2 and 3, and between Lots 48 and 49.
- 2) Rear to Rear building separations when a covered patio is constructed.

**SECTION 6:** The commercial portion (Lot 2) of the Brookside Glen Villas Subdivision shall remain only a conceptual approval without zoning entitlements, and is still required to receive preliminary/final approval in the future.

**SECTION 7:** Any policy, resolution, or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

**SECTION 8:** That this Ordinance shall be in full force and effect from and after its adoption and approval.

**SECTION 9:** That the Village Clerk is hereby ordered and directed to publish this Ordinance in pamphlet form, and this Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law.

PASSED THIS 18<sup>TH</sup> day of July 2023.

AYES:

NAYS:

ABSENT:

APPROVED THIS 18<sup>TH</sup> day of July 2023.

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VILLAGE PRESIDENT

ATTEST:

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VILLAGE CLERK

STATE OF ILLINOIS        )  
COUNTY OF COOK         )     SS  
COUNTY OF WILL         )

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 2023-O-040, “AN ORDINANCE GRANTING A SPECIAL USE FOR FINAL APPROVAL OF A PLANNED UNIT DEVELOPMENT AND A FINAL PLAT OF SUBDIVISION (CRANA HOMES, BROOKSIDE GLEN VILLAS),” which was adopted by the President and Board of Trustees of the Village of Tinley Park on July 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 18<sup>th</sup> day of July 2023.

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NANCY M. O’CONNOR, VILLAGE CLERK

**Exhibit A**

Per the July 6, 2023, Plan Commission Public Hearing Staff Report

**LIST OF REVIEWED PLANS**

Submitted Sheet Name	Prepared By	Date On Sheet
General Planning & Zoning Application	Petitioner	6/12/2023
Narrative and Response to Special Use Standards	Petitioner	n/a
Previously Recorded Two Lot Plat "Brookside Glen Villas Subdivision"	Petitioner	Recorded 12/20/2022
Final Site Plan with Site Data	HKM	6/28/2023
Address Map	BVA	1/17/2023
Final Improvement/Engineering Plans (to be updated per final engineering review)	BVA	5/30/2023
Final Landscape Plan	HKM	4/20/2023
Final Plat of Subdivision	G&B	N/A
Auto-turn Templates	BVA	N/A
Brookside – Final Model Unit Layout (Sales Center Site Plan)	HKM	4/18/2023
Monument Sign Elevation	HKM	4/18/2023
Final Potential Streetscapes	HKM	4/18/2023
Front Elevation Façade Options	HKM	4/18/2023
Unit Floor Plans, Ranch with Partial 2 <sup>nd</sup> Floor and Covered Patio Options	HKM	5/9/2023 ranch; 5/11/2023 2 <sup>nd</sup> flr.
Covered Patio Elevation	HKM	6/28/2023
Material Board	HKM	4/18/2023
Aluminum Fence Specifications (Ameristar open-style)	Crana	N/A
Light Specifications (Capanna sconce)	Crana	N/A
Final Declaration of Covenants for Brookside Glen Villas	Crana	N/A

BVA = Branecki-Virgilio & Associates (Civil Engineer)  
 HKM = HKM Architects + Planners, Inc  
 G & B = Gremley & Biedermann Surveyors

**TO: VILLAGE OF TINLEY PARK PRESIDENT AND BOARD OF TRUSTEES**

**FROM: VILLAGE OF TINLEY PARK PLAN COMMISSION**

**SUBJECT: MINUTES OF THE JULY 6, 2023 REGULAR MEETING**

**ITEM #2: PUBLIC HEARING – BROOKSIDE GLEN VILLAS (CRANA HOMES) RESIDENTIAL SUBDIVISION, 80<sup>TH</sup> AVENUE AND 191<sup>ST</sup> STREET, SPECIAL USE FOR FINAL PUD APPROVAL FOR A SUBSTANTIAL DEVIATION, FINAL PLAT OF RESUBDIVISION**

Consider recommending that the Village Board grant recommending that the Village Board grant Frank Bradley, on behalf of Crana Homes, a Special Use for Final Approval of a Substantial Deviation from the Brookside Glen Planned Unit Development (PUD) for property located Southwest of 80th Avenue and 191st Street (8020-8023 Bradley Drive & 19140-19239 Buncrana Circle), in the Brookside Glen PUD. Final Plat is also being requested as part of the development approval.

Present Plan Commissioners: Chairman Gray  
Donald Bettenhausen  
James Gaskill  
Angela Gatto  
Terry Hamilton  
Andrae Marak  
Steve Sepessy  
Kurt Truxal

Absent Plan Commissioners: Eduardo Mani

Village Officials and Staff: Dan Ritter, Community Development Director  
Jason Engberg, Planning Manager  
Lori Kosmatka, Associate Planner

Petitioners: Mark Kurensky, HKM Architects and Planners, on behalf of Crana Homes

Members of the Public: Michael Stocklose, President of Brookside Glen Townhouse Association 1 and 2

CHAIRMAN GRAY introduced Item #2. CHAIRMAN GRAY asked for a motion to open the public hearing. Motion made by COMMISSIONER GASKILL, seconded by COMMISSIONER GATTO. CHAIRMAN GRAY requested a voice vote asking if any were opposed to the motion; hearing none, he declared the motion carried.

CHAIRMAN GRAY stated he received proof of the Notice of Publication for this Public Hearing. He invited staff to start with the presentation of this item.

Lori Kosmatka, Associate Planner, presented the staff report. She noted that Mark Kurensky is present, who is representing the Petitioner as the architect.

Mark Kurensky, representing the Petitioner, was sworn in. He thanked staff for their presentation. The Petitioner is ready to move forward, and have looked at the conditions and have no objection to the way which staff has written them. He is available to answer any questions.

CHAIRMAN GRAY asked the Commission for comments and questions, beginning with COMMISSIONER BETTENHAUSEN.

COMMISSIONER BETTENHAUSEN noted the only concern he has is on the selection of the building materials is somewhat monotonous. He would like to see some more anti-monotony. He doesn't expect to see yellows or reds, but it just seems like the proposed units are very similar in style and coloring.

Dan Ritter, Community Development Director, noted that there was quite a bit of conversation on this at the Preliminary Approvals. Obviously there are subdivisions like this with the same building for every single one. They have tried to bring in a little bit of change, but didn't want to make them completely different. They did add some already in the preliminary process. We have subdivisions in town where we have the same thing over and over.

COMMISSIONER BETTENHAUSEN noted he doesn't want to see that repetition.

CHAIRMAN GRAY noted that staff mentioned there were twelve different permutations. He acknowledged there are three different building styles and different colors. He asked what the remaining is to make twelve.

Mr. Kurensky responded there is also style B1.

CHAIRMAN GRAY acknowledged this and noted that some also will have patios with or without roofs so there should be break in monotony.

Dan Ritter, Community Development Director, noted in some developments people want units to all look exactly the same. We try to find some balance to break it up a little bit, but for the most part being in a townhome or duplex, you typically want some sort of uniformity across the development.

COMMISSIONER BETTENHAUSEN said he agrees in principal, but his concern is that the petitioner is letting market conditions dictate what the buildings will look like. Perhaps there will be two or three models that will be very popular and six that are not. We could have several buildings in a row that look very similar with minor changes of color as opposed to the roofline and gables. He wondered if we may need more Staff input on that.

CHAIRMAN GRAY suggested the thing we would try to avoid would be 171<sup>st</sup> and LaGrange. They all look the same, and they are tall. He doesn't see that in this plan, but because there is not an anti-monotony plan, and letting the market dictate may set things up for some monotony, maybe not that extreme.

COMMISSIONER GATTO asked if they are going to be built on demand.

Mr. Kurensky responded on behalf of the Petitioner's team. We have had numerous conversations when we started this project. Mr. Frank Bradley has wanted this project to feel like a unified community. These are all designed as ranch styles, maybe with some second floors, and an expanse of open space. The team has worked with the Village in terms of the colors. When we changed the brick, we were a little concerned that the previous reddish brick was too reddish and orangeish. He believes that when this is developed, it will feel like a community but there will be a difference. Most communities have all the same look for all garages. We have two different kinds. We have laid out possible what-if options. We don't believe 80% will go for an "A" unit. The units have differences in kitchen locations. We will work with you and see in terms of the color shift. If we are selling a lot of A-Cs or B-Cs, etc., we will work with it. We have a concept, and when we do the models, we will have two different colors out there. We will try to find a balance in the market. We don't want to lock it in and make an incorrect guess. There isn't a product like this in town. People may want to sell their house and still stay in town. We hope the market is strong enough that we can push back a little bit in the sales market. If we're getting too much of the repetition, then we can note there are other customers out there ready to purchase who may not have color as a first priority. There may be higher priorities differentiating unit types such as a different kitchen location.

CHAIRMAN GRAY noted that different people may have different tastes. Even if there's a popular model, they may not like the model.

COMMISSIONER GATTO noted the typical red brick is obsolete these days. Most people are going for grays, black or white. She can see why the Petitioner switched up the brick compared to what it was previously proposed.

Mr. Kurensky noted since they are primarily one-story, they will also have the effect of the canopy tree landscaping in front, thus providing different character ten years down the road. This contrasts with two-story McMansions which would have far more façade visible to see repetition.

COMMISSIONER BETTENHAUSEN asked if they all had basements, if they are all either one-story or two-story with bedrooms or loft

Mr. Kurensky responded yes.

COMMISSIONER BETTENHAUSEN and what the price range will be.

Mr. Kurensky responded that his answer should not be quoted, but that he believe Frank Bradley was looking around the \$400,000+ range to be cost-conscious and aware of the market.

Dan Ritter, Community Development Director, commented that as for-sale units, the developer may wish to sell them for as much as the market may allow them. He thinks the DR Horton townhomes just went on the market for starting at \$328,000 or \$330,000. He believes this development will likely be higher in demand than those.

CHAIRMAN GRAY asked if there were anymore comments.

COMMISSIONER HAMILTON noted that by looking at the site plan in terms of anti-monotony, that the canopy trees will help it break it up. Comparatively, a forest of trees would not look monotonous. Also, the layout indicates that whichever way you look there is a different angle and different perspective of the units. All of that will help it not seem like stretches of the same building.

COMMISSIONER GATTO asked why the Village wishes the patios not to be enclosed. A lot of people like four-season rooms, and it is really appealing. She is concerned because previously someone came to the Board where it was a mess with some units having it enclosed, where she wanted it enclosed and had issues with materials. From a development standpoint from the beginning she asked why not offer an option with a four-seasons room that can be enclosed.

Lori Kosmatka, Associate Planner, responded that increases the mass of the building, and is not something that the Petitioner has proposed. Having the extension of a cover does trigger a code exception for building separation distance. If they are enclosed, that increases the nature of the exception. In the future, someone could come back for a substantial deviation.

Dan Ritter, Community Development Director, commented that because the developer is not proposing one, we don't have a consistent plan for that. We don't have anything to base it off. We don't know what the separations are going to be or what it will look like. Similar to the other case, if one wants to get the HOA on board with a single design that works, then they could come back. In the meantime we want to make sure it's very clear that each person can't just start enclosing it as a three or four seasons space with different styles. We are being proactive to make it clear now. They can come back to amend this. They would just have to come in with a plan for it overall.

COMMISSIONER GATTO asked how it would work if a Unit A would have the covering, and if a Unit B wants to do it.

Lori Kosmatka, Associate Planner, responded that the Petitioner has just proposed it for the Unit A type. Staff has recommended a condition saying all unit types would be able to have it covered.

COMMISSIONER GATTO understood but asked if it were five years later how to ensure that the materials would be the same as what Unit A is, to avoid having one white versus gray.

Dan Ritter, Community Development Director, responded that it would require a permit and staff would review it there. It may be hard to exactly match a material 20 years in the future, but hopefully it can be done pretty close.

COMMISSIONER GASKILL had no questions.

COMMISSIONER TRUXAL asked if the AC units are being moved from the side to the rear.

Lori Kosmatka, Associate Planner, responded yes.

COMMISSIONER TRUXAL commented there is a narrow separation between buildings which seems to him like a logical place to put them. Your only escape for the outdoors is in back where there is a noisy AC unit. He asked what was the decision behind that. He noted this is just a question.

Mr. Kurensky responded that every developer has their own opinion on the best place for them. Sometimes in a side yard you may end up impacting your neighbor more, versus if it is in the back yard you are impacting yourself more.

Dan Ritter, Community Development Director, noted that staff just does not want them in front yards. ComEd actually pushes developers to do this now. They detract from the streetscape.

COMMISSIONER MARAK commented on the sunrooms and back patios. If someone moves to enclose something, then it's done by the HOA. At the last case we dealt about this, we dealt with two or three already done, and someone came forward to the Village wanting something different. He then asked about sidewalks. He asked if we are extending the sidewalks and maybe the bike path down 80<sup>th</sup> Ave. to 191<sup>st</sup>, and then we will be extending a sidewalk on the other side that will hopefully connect up with the Frankfort bike path. He wondered how people would get across 191<sup>st</sup> Street in that space. There will be a soon-to-be developed commercial area there. Probably when that work gets done there more the bike path will go all the way through. People can ride then. It is an untenable space now. He loves the idea that we will make sure that outer part on 191<sup>st</sup> Street an 80<sup>th</sup> have appropriate sidewalks. He thinks about the bigger picture on how people get across the busy streets which are fast at 40mph where people go 55-60mph. He thinks that will be a consideration of the future plans for this area.

Noted that if you've been out there you'll notice 80<sup>th</sup> is torn up now. It's actually in the plans to connect the bike path across the streets as they are expanding it wider with additional turn lanes. It's in the county's plans to make those connections. He would have to ask our engineers for exact plans, but he knows the goal was already to have paths go over I-80 so there'll be a full bike/walk connection there connecting to the Frankfort trails. That connection was already happening so they would have assumed there would be crossings there. He can try to get information for the next meeting.

COMMISSIONER SEPESY noted the project is straightforward as far as the color choices go. The market could change. You roll the dice no matter what you do.

CHAIRMAN GRAY noted there was some good conversations regarding air conditioning, sunrooms, etc He didn't see a lot of substantial changes to the project from the preliminary approval. He likes the 6 foot high white solid PVC fencing separating the commercial. He didn't have any other comments. He asked the Petitioner had any comments.

Mr. Kurensky responded no.

CHAIRMAN GRAY asked if anyone wished to provide public comment.

Michael Stocklose, President of Brookside Glen Townhouse Association 1 and 2, was sworn in. He noted the three-season room depends on the HOA declarations once the builder turns it over to the homeowners. Language could be put in it saying the three-season rooms could not be done. He asked if the declarations have been written.

Mr. Kurensky responded yes.

Mr. Stocklose noted he agreed that the color scheme has to be broken up. He has 36 buildings at Brookside Glen 1 and 2. They are all exactly the same color. 3,4, and 5 by 80<sup>th</sup> Avenue have at least three different colors. When we are going to paint, we will do different shades of the same color to help break it up. If all buildings are the same color, they will look cookie cutter. He also asked that now that 80<sup>th</sup> Avenue is going to be four lanes, and 191<sup>st</sup> Street will be reconfigured, if there will be a new traffic study to accommodate this as well as the duplexes and the apartments on Magnuson. This PUD was done 40 years ago when 191<sup>st</sup> Street & 80<sup>th</sup> Avenue were each two lanes. There will be traffic on 80<sup>th</sup> Avenue as well as Greenway Boulevard from the townhouses, duplexes, and the apartment buildings.

CHAIRMAN GRAY deferred to Staff.

Dan Ritter, Community Development Director, responded there hasn't been a new traffic study done by this developer, but part of that expansion on the county roads accommodates for all this future development. It will have more capacity now. For this specific approval, when they move from commercial to residential it lowered the traffic counts. Requiring them to do a traffic study when they reduced the traffic was beyond an ask. The 80<sup>th</sup> Avenue and 191<sup>st</sup> Street expansions should be able to accommodate more traffic

Mr. Stocklose commented that they couldn't do a traffic study anyways until they finish 80<sup>th</sup> Avenue and 191<sup>st</sup> Street. He noted there is a traffic delay issue on Greenway across from 80<sup>th</sup> Avenue at 5pm. All you have is 80<sup>th</sup> Avenue and 1891<sup>st</sup> Street to get in and out of Brookside Glen. This development will add vehicles. Until you have Frankfort Township decides to make 80<sup>th</sup> Avenue four lanes all the way down, this problem will exist. You'll have four lanes of traffic coming off the bridge and will get to Greenway and then go from four lanes back down to two. Some days it takes him five minutes to cross 80<sup>th</sup> Avenue. Everytime he brings this issue of traffic up at meetings here, he's told it was all done as part of the PUD. That PUD is 50 years old now, and was done when there was a lot less traffic. Others may not have to deal with this issue of crossing 80<sup>th</sup> Avenue in rush hour traffic.

COMMISSIONER TRUXAL asked if 80<sup>th</sup> and 191<sup>st</sup> are county roads. If you have to get out and make a left turn on either of these entrances, they could be tough to get across. He asked if there's any contemplation on putting stoplights there. It doesn't seem like there's anything that could be done about it here.

Dan Ritter, Community Development Director, responded they are county roads and he believes that the location may possibly be too close to the intersection to have stoplights. Maybe the one off

80<sup>th</sup> could be done if it's tied to the signal. The question is whether it warrants one, but would need to meet very specific standards. With the expanded 80<sup>th</sup> Avenue, he knows there is a center turn lane. It's not ideal, but it allows you to turn out halfway.

Mr. Stocklose commented as we are finding out with the reconstruction of 80<sup>th</sup> and 191<sup>st</sup> now, we have a problem with voles, not moles. He asked if there is any way as they strip off the ground if they can put a barrier down so they will not cross over into our grass. He knows John Urbanski has gotten calls on it. The construction on 80<sup>th</sup> Avenue has caused voles to come to our common areas. He noted there are granules that could be put down to serve as a barrier preventing them from ruining our plants and grass.

Dan Ritter, Community Development Director, responded he will talk with Frank and our Building Official. He isn't sure how to correctly address it because they have to go somewhere. It is not really part of the PUD requirements.

Mr. Stocklose commented that there has been treatment for voles going on for five years now by the creek along Will Cook Road. It is costly and they have the forest preserve there. They have been trying to treat them by getting rid of them rather than trapping or killing them. They have been putting up a barrier to keep them off that property. It's not a healthy site. They make trails and eat the roots of perennial plants.

CHAIRMAN GRAY requested a motion to close the public hearing. COMMISSIONER SEPESSY made the motion; COMMISSIONER TRUXAL seconded the motion. All were in favor. CHAIRMAN GRAY declared the motion carried. He requested Staff to present the standards.

Lori Kosmatka, Associate Planner, presented the standards.

CHAIRMAN GRAY entertained motions for this item.

There were two motions for this item.

#### Motion 1-Special Use for Final Approval of Substantial Deviation to the PUD

COMMISSIONER TRUXAL made a motion recommend that the Village Board grant a Special Use Permit to the Petitioner, Frank Bradley on behalf of Crana Homes, for Final Approval of a Substantial Deviation to the Brookside Glen Planned Unit Development for the property located Southwest of 191st Street and 80th Avenue (8020-8023 Bradley Drive & 19140-19239 Buncrana Circle), to be developed with 98 single-family semi-detached duplex units, in accordance with all plans and documents submitted and listed herein, and adopt the Findings of Fact as proposed by in the July 6, 2023 Staff Report, subject to the following conditions as listed here in the Staff Report.

Motion seconded by COMMISSIONER GATTO. COMMISSIONER BETTENHAUSEN requested an amendment to the motion.

Dan Ritter, Community Development Director, noted there is currently a seconded motion on the table, and it cannot amended the motion on the floor now. He offered the Commissioner to make a comment on what the Commissioner would suggest to do instead, before the vote so everyone can decide.

COMMISSIONER BETTENHAUSEN commented that per condition #2, we should make it a requirement that the covenants, conditions and restrictions include things relative to the ordinance and so forth that we're passing especially with respect to the covered patios, sunrooms, and the air conditioning. When people get it, the first round of people are going to get the covenants and be told these things. The second or third round two or 15 years from now will not have that information in front of them and they will not know how to find it or look it up. He suggests we make it a requirement.

Dan Ritter, Community Development Director, responded that the covenants and restrictions are a private document that could always be amended or changed. We don't normally put all the zoning requirements in there.

COMMISSIONER BETTENHAUSEN noted that if its not in there, then no one knows for sure what it is, and there is nothing to draw their attention to make an amendment.

Lori Kosmatka, Associate Planner, asked Dan Ritter if we would be able to reference the PUD ordinance in the covenants.

Dan Ritter, Community Development Director, responded that, yes, the PUD ordinance could be an exhibit, so it is always part of that.

COMMISSIONER BETTENHAUSEN noted, that yes, he is looking for something recorded that says that. He wants it to be public knowledge.

Dan Ritter, Community Development Director, responded that he believes this is what was done for another project, Odyssey, which was an exhibit to a private agreement. He wasn't sure if the actual condition should be amended there or if whoever made the motion could amend it if they want to adjust it to have them record it as an exhibit with the covenants.

COMMISSIONER BETTENHAUSEN noted that, yes, we could do that if the maker of the motion and the Commissioner seconding it agree.

Dan Ritter, Community Development Director, noted that the Commissioner, if in agreement, may say to just amend it per our discussion here.

COMMISSIONER TRUXAL was in agreement and had no concerns with making an amendment to the second condition as discussed.

COMMISSIONER GATTO seconded the amended motion.

Vote taken by Roll Call; all in favor. CHAIRMAN GRAY declared the motion carried.

#### Motion 2-Final PUD Plat of Subdivision

COMMISSIONER TRUXAL made a motion to recommend that the Village Board grant approval to the Petitioner, Frank Bradley on behalf of Crana Homes, Final PUD Plat of Subdivision Approval

for Resubdivision of Lot 1 in Brookside Glen Villas Subdivision in accordance with the Final Plat (dated June 28, 2023) submitted and listed herein, subject to the condition that the Final Plat approval is subject to final approval by the Village Engineer and Village Attorney, including final engineering approval of all plans by the Village Engineer and any other jurisdictional approvals, including but not limited to Will County DOT, MWRD, and IEPA.

Motion seconded by COMMISSIONER GASKILL. Vote taken by Roll Call; all in favor. CHAIRMAN GRAY declared the motion carried.

CHAIRMAN GRAY noted the item would go to Village Board on July 18<sup>th</sup>.

DRAFT



# Interoffice Memo

**Date:** July 11, 2023

**To:** Pat Carr, Village Manager  
Hannah Lipman, Assistant Village Manager

**From:** Angela Arrigo, HR Director

**Subject:** Occupational Health Service Provider(s)

The Village has received long standing professional occupational health services through Ingalls Occupational Health until the clinic closure in July 2022 and then transitioned to Physicians Immediate Care. Occupational health services include pre-employment exams, post-employment exams, DOT random program consortium services and clinic DOT testing, immunization program administration, and direct professional consultation with an occupational health provider for workplace health guidance, and other related occupational health items.

The needs for these professional services has continued to be evaluated and I am seeking approval to engage in a contractual relationship with Northwestern Memorial Healthcare for Occupational Health Services (local clinic located at 15300 West Avenue, Orland Park). Northwestern has an established occupational health program with certified occupational health providers, a dedicated program coordinator, and an established randoms consortium program.

As you are aware, Ingalls only provided us with two (2) weeks notice of closure of their occupational health program and we were able to quickly to engage a local provider for professional services to meet the immediate needs. Although service levels with Physicians Immediate Care have been overall acceptable, occupational health program services through a hospital affiliated system have been more robust and have profoundly demonstrated the need for a very high level of occupational health guidance especially during the period of COVID. I am also recommending that Physicians Immediate Care remain an additional, back-up occupational health provider.

The Village is required to provide randoms testing and with a small population of approximately 50 employees that are in our random pool and given the minimum annual testing requirements, it is advantageous to participate in a randoms consortium. Services will also include guidance on new DOT federal reporting regulations and requirements. Additionally, mobile health services coordination with a third party service that works directly with Northwestern is available to us for after hours randoms testing needs.

#### Financial Impact

Professional services cost varies and volume is not defined. Northwestern offers pre-employment bundling for certain positions such as police and fire exams, lower pricing for both non-DOT and DOT drug screenings, and competitive randoms program pricing. Professional service pricing depends on the selected service which is determined case-by-case for post employment situations.

#### Recommendation

The centralization of all these professional services through an established occupational health system with an identified additional, back-up provider for services as needed will provide the required level of occupational services needed. With your approval, I am requesting approval to move forward with a contractual relationship with Northwestern Memorial Healthcare as services may exceed \$20,000. Adequate funds are budgeted for professional occupational health services.

Service	Physicians Immediate Care (PIC) Cost	Northwestern Medicine Occupational Health Cost
<b>Occ Health Services</b>		
Pre-Employment Fire Fighter	see individual pricing (\$987)	\$270.00
Pre-Employment Police	see individual pricing (\$669)	\$270.00
Pre-Employment General	see individual pricing (\$115)	\$85.00
Fit For Duty	\$156.00	\$65/15 min
DOT Physical/Recert.	\$92.00	\$85.00
Return To Work Exam	\$156.00	\$65.00
Telephone w/ MD	not on list	\$35-\$90 (dependent on amt of time)
<b>Lab Testing</b>		
CBC	\$48.00	\$46.00
Comprehensive Metabolic Panel	\$49.00	\$55.00
Lipid Panel	\$45.00	\$35.00
Urinalysis	\$21.00	\$35.00
PSA test	\$68.00	\$40.00
Hepatitis C Antibody	\$68 (special ordered)	\$100.00
Rubeola Titer	not on list	\$77.00
Mumps Titer	not on list	\$80.00
Rubella Titer	not on list	\$75.00
Hepatitis B Titer	\$50.00	\$77.00

<b>Drug/Alcohol Testing</b>		
10 Panel Rapid Drug Screen	\$47.00	\$42.00
5 Panel Rapid Drug Screen	NA	\$42.00
HPP-1	NA	\$135.00
DOT Drug Screen	\$61.00	\$42.00
DOT Breath Alcohol Test	\$37.00	\$45.00
MRO Fee	NA	\$55.00
<b>Other Testing</b>		
Respiratory Questionnaire Review (OSHA requirement)	\$63 (includes exam)	\$30.00
Chest X-Ray (2 views)	\$88.00	\$300.00
TB Skin Test	not on list	\$35.00
Quantiferon Gold TB Test	\$78.00	\$122.00
Treadmill Stress Test	not on list	\$200.00
Lumbar X-Ray	\$99.00	\$350.00
Audiometry	\$37.00	\$40.00
EKG	\$94.00	\$94.00
Pulmonary Function Test	\$68 (provider's discretion)	\$40.00
Titmus Vision	\$24.00	not on list
Physical Abilities Test	\$50.00	not on list
<b>Vaccines</b>		
TDAP	\$52.00	\$100.00
MMR	not on list	\$152.00
Hepatitis B (standard)	\$99 per shot (3)	\$132.00
Hepatitis B (40mcg)	not on list	\$381.00
Hepatitis A	\$89 (special ordered)	not on list

**Random Pricing Comparision**

**Employee General Census**

50 Drivers

5 Incidents

Alcohol testing requirement - 10%

Drug testing requirement - 20%

	Vendor 1: Figment Group, Inc.	Vendor 2: Kruse Employer Services LLC	Vendor 3: Midwest Occupational Health Management Services, Inc (MOHMS)	Vendor 4: Northwestern Medicine
Vendors evaluated & selected based on being able to work with Physicians Immedate Care (PIC)				
Program annual fee	\$485	NA	\$250	\$30
Drug & Alcohol Testing	included in annual fee	\$140/driver	\$35/DOT Urine & Breath Alcohol	\$35/driver
Data Entry	included in annual fee	NA	\$5 per test entry (only non-PIC)	Included
Affdavits	included in annual fee	NA	\$20 per case entry (collector error only)	Included
Policy Development	\$350	Inlcuded	Included	Included
<b>Estimated Annual Cost:</b>	<b>\$835</b>	<b>\$2,380</b>	<b>\$810</b>	<b>\$590</b>

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2023-R-075**

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**A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY  
PARK AND NORTHWESTERN MEMORIAL HEALTHCARE FOR OCCUPATIONAL  
HEALTH SERVICES**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

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**RESOLUTION NO. 2023-R-075****A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND NORTHWESTERN MEMORIAL HEALTHCARE FOR OCCUPATIONAL HEALTH SERVICES**

**WHEREAS,** the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into an Agreement with Northwestern Memorial Healthcare, a true and correct copy of such Agreement being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Agreement be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Agreement" be entered into and executed by said Village of Tinley Park, with said Agreement to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Agreement.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 18th day of July, 2023, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 18th day of July, 2023, by the President of the Village of Tinley Park.

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Village President

ATTEST:

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Village Clerk

## **EXHIBIT 1**

# **AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND NORTHWESTERN MEMORIAL HEALTHCARE FOR OCCUPATIONAL HEALTH SERVICES**

STATE OF ILLINOIS        )  
COUNTY OF COOK         )     SS  
COUNTY OF WILL         )

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2023-R-075, “**A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND NORTHWESTERN MEMORIAL HEALTHCARE FOR OCCUPATIONAL HEALTH SERVICES,**” which was adopted by the President and Board of Trustees of the Village of Tinley Park on July 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 18th day of July, 2023.

\_\_\_\_\_  
VILLAGE CLERK

## SERVICES AGREEMENT

**THIS SERVICES AGREEMENT** (this “**Agreement**”), dated July 11, 2023, (the “**Effective Date**”), is entered into by and between **NORTHWESTERN MEMORIAL HEALTHCARE**, an Illinois not-for-profit corporation (“**NMHC**”), and **Village of Tinley Park** (“**Corporation**”). NMHC and Corporation may each be referred to herein as a “**Party**” and collectively as the “**Parties**”.

### RECITALS

**WHEREAS**, NMHC and its affiliated entities (the “**Affiliates**”) are engaged in providing health care services, including occupational health services to employers (“**Services**”);

**WHEREAS**, the Affiliates are NMHC’s current and future affiliates and subsidiaries, including, but not limited to, Northwestern Memorial Hospital (“**NMH**”), Northwestern Medicine® Central DuPage Hospital (“**CDH**”), Northwestern Medicine® Delnor Hospital (“**Delnor**”), Northwestern Medicine® Lake Forest Hospital (“**NLFH**”), Northwestern Medicine® Kishwaukee Hospital (“**NMKH**”), Northwestern Medicine® Valley West Hospital (“**NMVWH**”), Northwestern Medicine® Huntley, McHenry and Woodstock Hospitals (“**NMHW**”), Northwestern Medicine® Marianjoy Rehabilitation Hospital (“**Marianjoy**”), Northwestern Medical Group (“**NMG**”), Northwestern Medicine® Regional Medical Group (“**RMG**”), Marianjoy Medical Group (“**MMG**”), Northwestern Medicine® Palos Hospital (“**NMPH**”) and their affiliates and subsidiaries existing now or created or acquired in the future;

**WHEREAS**, Corporation desires to contract with NMHC to obtain Services under the terms and conditions of this Agreement; and

**WHEREAS**, NMHC desires to provide Services to Corporation as requested under the terms and conditions of this Agreement.

**NOW, THEREFORE**, for and in consideration of the mutual covenants and agreements of the Parties and the mutual benefits to be gained by the performance thereof and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties do covenant and agree as follows:

### ARTICLE 1

#### OBLIGATIONS RELATED TO SERVICES

**Section 1.1 Services.** NMHC and its Personnel (hereinafter defined) shall provide to the Corporation the Services as described in Exhibit A of this Agreement, which Exhibit may be revised from time to time by the addition of one or more Statement(s) of Work (each, a “**SOW**”) executed by the Parties. Each SOW shall specify the payment terms, the dates on which Services will be provided and any other applicable information. Execution of this Agreement does not obligate the Parties to enter into a SOW. Any and all changes to SOWs must be agreed upon in writing by the Parties.

**Section 1.2 *Qualifications.*** NMHC shall at all times keep and maintain any and all licenses and permits necessary to operate its business and provide the Services as described herein.

**Section 1.3 *Reporting.*** NMHC shall keep up to date and complete records of Services provided. NMHC will provide the Corporation with access to the iSystoc software system, where the Corporation will be able to access standard reporting. NMHC will create Corporation's iSystoc account, and provide Corporation's designated contact with account credentials, assistance with account password and access issues, update security permissions and provide training to Corporation contact. Corporation is responsible for its use of the iSystoc software system and agrees to comply with any applicable iSystoc requirements for access to the system. Corporation will utilize its own hardware to access the iSystoc software system.

**Section 1.4 *Personnel.*** NMHC represents and warrants to the Corporation that it has screened all personnel assigned to provide Services pursuant to this Agreement (the "**Personnel**") in accordance with its standards and shall assign sufficient and qualified Personnel to provide the Services and complete its responsibilities and obligations hereunder.

**Section 1.5 *Representations and Warranties.***

(a) NMHC makes no representations or warranty to Corporation regarding the iSystoc software system, or any representation regarding any warranty made by the third party that provides NMHC with the iSystoc software system. NMHC does not warrant the accuracy of data or any results obtained by Corporation through the use of the iSystoc software system, or that the functions contained in the iSystoc software system will meet the requirements of Corporation or that the operation of the iSystoc software system will be uninterrupted or error free. NM FURTHER DISCLAIMS ANY EXPRESS, STATUTORY, OR IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, RELATED TO iSYSTOC SOFTWARE. FURTHER, NMHC SHALL NOT BE LIABLE TO CORPORATION FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL OR INDIRECT DAMAGES (INCLUDING WITHOUT LIMITATION LOSS OF BUSINESS PROFITS OR INFORMATION, OR DAMAGES RESULTING FROM BUSINESS INTERRUPTION) ARISING OUT OF THE USE OF THE iSYSTOC SOFTWARE SYSTEM REGARDLESS OR WHETHER NMHC HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

(b) Mutual Warranties. Each Party represents and warrants to the other that: (i) it is organized and validly existing under the laws of the state of its incorporation and has full corporate power and authority to enter into this Agreement and to carry out the provisions hereof; (ii) it is duly authorized to execute and deliver this Agreement and to perform its obligations hereunder; (iii) this Agreement is a legal and valid obligation binding upon it and enforceable according to its terms; and (iv) the execution, delivery and performance of this Agreement by such Party does not conflict with any agreement, instrument or understanding, oral or written, to which it is a party or by which it may be bound.

**ARTICLE 2**  
**TERM AND TERMINATION**

**Section 2.1 *Term.*** The term of this Agreement shall commence on the Effective Date and shall continue in effect for a period of one (1) year (the “**Term**”) unless terminated earlier pursuant to this Article 2. The Agreement will automatically renew for an additional one-year term, on the same terms and conditions, or as otherwise agreed to in writing by the Parties, unless either Party gives written notice to the other Party of non-renewal at least ninety (90) days prior to the end of the then current term, or unless sooner terminated as provided herein.

**Section 2.2 *Termination Without Cause.*** Either Party may terminate this Agreement or any underlying SOW without cause with thirty (30) days prior written notice of termination to the other Party.

**Section 2.3 *Termination for Breach.*** Either Party may terminate this Agreement upon breach by the other Party of any material provision of this Agreement, provided that, to effect such termination, the non-breaching Party must give the breaching Party at least thirty (30) days to correct such breach, as reasonably determined by the non-breaching Party.

**Section 2.4 *Immediate Termination.*** This Agreement and any underlying SOWs may be terminated immediately by either Party, upon notice, if the other Party becomes insolvent; terminates its business; files or is the subject of a bankruptcy petition; or is the subject of any debtor relief action.

**Section 2.5 *Effect of Termination.*** Termination of this Agreement shall not release or discharge the Parties from any obligation, debt or liability under this Agreement which shall have previously accrued and remain to be performed upon the date of termination. Within twenty (20) days of termination of this Agreement, NMHC shall refund to Corporation all prepaid fees or other funds advanced less any fees earned by NMHC through the termination date. The termination of a SOW will not affect the Term or validity of this Agreement.

**ARTICLE 3**  
**BILLING AND COMPENSATION**

**Section 3.1 *Compensation for Services.*** NMHC shall be compensated in accordance with the fee schedule in attached Exhibit B for Services provided under this Agreement.

**Section 3.2 *Invoice Payment.*** Corporation shall pay all undisputed amounts within sixty (60) days after receipt of invoice. In the event of a dispute, Corporation shall notify NMHC, and the Parties shall negotiate in good faith to resolve the dispute.

**ARTICLE 4**  
**INDEPENDENT CONTRACTOR**

In performing Services under this Agreement, NMHC is at all times acting and performing as an independent contractor of Corporation. Nothing in this Agreement is intended nor shall be construed to create an employment, principal-agent, partnership or joint venture relationship between the Parties. NMHC and its Personnel shall not hold themselves out to any third party as the agent, employee or legal representative of Corporation. Corporation shall neither have nor exercise any direction or control over the methods, techniques or procedures by which NMHC performs the Services. The sole interest and responsibility of a Party is to ensure that the Services shall be performed and rendered in a professional, competent, efficient and timely manner. NMHC shall be solely responsible for the payment of compensation (including overtime) and benefits to its Personnel and for paying and reporting all payroll and other taxes, social security, unemployment compensation and worker's compensation.

## **ARTICLE 5**

### **CONFIDENTIAL INFORMATION**

**Section 5.1 HIPAA.** NMHC will have access to Personally Identifiable Health Information, as that term is defined in the federal Health Insurance Portability and Accountability Act and its implementing regulations ("HIPAA"), of Corporation employees, and, as a covered entity, shall abide by the terms of HIPAA and other applicable laws and regulations. Corporation employees' written authorization will be required in order for NMHC to disclose any PHI to Corporation.

## **ARTICLE 6**

### **INSURANCE**

**Section 6.1 Insurance.** Each Party shall maintain, at no cost to the other Party: (i) broad form comprehensive general liability (including coverage for completed operations, contractual liability and errors and omissions) with minimum limits of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) annual aggregate; (ii) workers' compensation insurance with coverages no less than required by applicable state law; and (iii) employers' liability insurance, with minimum limits of One Million Dollars (\$1,000,000) per accident or covered illness or disease. Upon request, the Parties shall provide written evidence of such coverage.

## **ARTICLE 7**

### **MISCELLANEOUS PROVISIONS**

**Section 7.1 Entire Agreement.** This Agreement, including the Recitals incorporated herein by reference and the Exhibits hereto, constitutes the entire agreement of the Parties pertaining to the subject matter and supersedes any and all other prior agreements, undertakings and understandings of the Parties with respect to the subject matter hereof. This Agreement may be amended only by written agreement of the Parties. No term or condition set forth in any SOW, quote, conditions of sale, purchase order or other document provided by Corporation or any of its contractors, subcontractors or other third party shall override any provision of this Agreement, unless agreed to in writing by NMHC.

**Section 7.2 Waiver.** Any waiver of any terms and conditions hereof must be in writing, and signed by the Parties hereto. A waiver of any of the terms and conditions hereof shall not be construed as a waiver of any other terms and conditions hereof.

**Section 7.3 Severability.** The provisions of this Agreement shall be deemed severable, and, if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall be effective and binding upon the Parties. The provisions of this Section 7.3 shall survive the expiration or termination of this Agreement.

**Section 7.4 Headings.** All headings herein are inserted only for convenience and ease of reference and are not to be considered in the construction or interpretation of any provision of this Agreement.

**Section 7.5 Assignment.** This Agreement shall not be assigned, delegated or subcontracted by Corporation (including through operation of law) without the prior written consent of NMHC. NMHC may assign this Agreement to any successor or affiliate.

**Section 7.6 Governing Law/Venue.** This Agreement shall be construed under the laws of the State of Illinois, without regard to conflicts of law provisions. Venue shall be in Cook County, Illinois.

**Section 7.7 Notices.** Any notice provided hereunder shall be deemed received when delivered personally or by overnight courier, or three (3) business days after being sent by certified or registered U.S. mail, return receipt requested, to the following:

To NMHC: Jennifer Zavala  
Practice Manager  
Northwestern Memorial HealthCare  
15300 West Ave  
Orland Park, IL 60462

With a copy to: Office of General Counsel  
Northwestern Memorial HealthCare  
211 E. Ontario, Suite 1800  
Chicago, IL 60611

To Corporation: Patrick Carr  
Village Manager  
Village of Tinley Park  
16250 Oak Park Ave  
Tinley Park, IL 60477

or such other place or places as any of the Parties shall designate by written notice to the other.

**Section 7.8** *Counterparts.* This Agreement may be executed in two (2) or more counterparts, all of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

IN WITNESS THEREOF, the Parties hereby enter into this Agreement by authorized signature below.

**NORTHWESTERN MEMORIAL  
HEALTHCARE**

**CORPORATION**

By:   
Name:  Gary A. Noskin   
Title:  President, Northwestern Medical Group   
Date:  7/11/2023

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**EXHIBIT A****Statement of Work**

NMHC shall provide the following Services to Corporation at the locations noted below, unless an alternate location is otherwise specified in this Exhibit A:

**Locations:**

Northwestern Memorial Healthcare- Occupational Health, 15300 West Ave, Suite 20A, Orland Park, IL 60462

**Services:**

Fire Fighter Bundle  
Police Bundle  
Bus Driver  
DOT Physical  
Post Offer Physical  
Respiratory Physical  
Return to Work Exam  
Fitness for Duty Evaluation  
10 Panel Rapid Drug Screen  
5 Panel Rapid Drug Screen  
DOT Drug Screen  
DOT Breath Alcohol Test  
MRO Free  
Consortium Fee (Initial)  
Consortium Fee (Annual)  
CBC  
Comprehensive Metabolic Panel  
Lipid Panel  
Urinalysis  
PSA Test  
C-Reactive Protein  
HIV Antigen/Antibody  
Hepatitis C Antibody  
Rubeola Titer  
Mumps Titer  
Rubella Titer  
Hepatitis B Surface Antibody  
Varicella Titer  
Respiratory Questionnaire  
Chest X-ray (2 views)  
Quantiferon Gold TB test  
TB Skin Test

Treadmill Stress Test  
Lumbar X-ray  
Spirometry  
Audiometry  
EKG  
Tdap Vaccine  
MMR Vaccine  
Hepatitis B Vaccine (standard)  
Hepatitis B Vaccine (40 mcg)  
Influenza vaccine (standard)  
Influenza vaccine (high dose)  
FluBlock Vaccine  
Flucelvax Vaccine

**EXHIBIT B**

<b><u>Service</u></b>	<b><u>Charge</u></b>
Fire Fighter Bundle	\$270
Police Bundle	\$270
Bus Driver	\$85
DOT Physical	\$85
Post Offer Physical	\$85
Respiratory Physical	\$85
Return to Work Exam	\$65
Fitness for Duty Evaluation	\$65
10 Panel Rapid Drug Screen	\$42
5 Panel Rapid Drug Screen	\$42
DOT Drug Screen	\$42
DOT Breath Alcohol Test	\$45
MRO Free	\$55
Consortium Fee (Initial)	\$30/per employee
Consortium Fee (Annual)	\$35/per employee
CBC	\$46
Comprehensive Metabolic Panel	\$55
Lipid Panel	\$35
Urinalysis	\$35
PSA Test	\$40
C-Reactive Protein	\$50
HIV Antigen/Antibody	\$125
Hepatitis C Antibody	\$100
Rubeola Titer	\$77
Mumps Titer	\$80
Rubella Titer	\$75
Hepatitis B Surface Antibody	\$77
Varicella Titer	\$85
Respiratory Questionnaire	\$30
Chest X-ray (2 views)	\$300
Quantiferon Gold TB test	\$122
TB Skin Test	\$35
Treadmill Stress Test	\$200
Lumbar X-ray	\$350
Spirometry	\$40
Audiometry	\$40
EKG	\$94
Tdap Vaccine	\$100
MMR Vaccine	\$152
Hepatitis B Vaccine (standard)	\$132
Hepatitis B Vaccine (40 mcg)	\$381
Influenza vaccine (standard)	\$40

Influenza vaccine (high dose)	\$50
FluBlock Vaccine	\$60
Flucelvax Vaccine	\$60





# Interoffice Memo

**Date:** July 18, 2023

**To:** **Village Board**

**Cc:** Patrick Carr, Village Manager

**From:** **Anthony Ardolino, IT Director**  
Hannah Lipman, Assistant Village Manager

**Subject:** Purchase of BS&A Enterprise Resource Planning (ERP) and Community Development Software

**Background:** The Village conducted a multiple phase software selection to identify a solution for the management of the Village’s Financial, Utility Billing, Payroll, and Community Development processes. The selection process included the release of an RFP.

The Village reviewed the RFP responses and narrowed the field to 4 vendors to participate in the software demonstrations. Six days of demonstrations were held (totaling 30+ hours) attended by more than 40 Village personnel from across all departments in the Village. During these demos, staff evaluated the software functionality, implementation, and support services.

The two finalist solutions, BS&A and Tyler Munis, were strong contenders and offered robust functionality to support the Village in meeting its objectives. The Village staff felt the decision was close. Based on the extensive evaluation, the Village of Tinley Park selected BS&A as the best solution, meeting the Village’s functional needs and providing the best value.

	BS&A	Tyler Munis
Implementation Costs	\$ 427,630	\$ 968,220
Annualized SAAS & Hosting Fees	173,063	425,029
Other/Miscellaneous	120,000	300,000
<b>Five Year Total Cost</b>	<b>\$ 1,412,944</b>	<b>\$ 3,393,363</b>

**Budget/Finance:** Funding is budgeted and available in the approved **FY24** Capital Budget line 30-00-00074167.

**Staff Direction Request:** Award a contract to BS&A Software for Enterprise Resource Planning and Community Development Software. Note, approval of this contract is under attorney review. Village attorneys have already reviewed and approved for legal matters; there are a few final smaller items being finalized that will be noted in the final version of the contract.



**Attachments:**

1. 2023 RFP 001 Community Development & Enterprise Resource Planning (ERP)
2. BS&A RFP Response and proposal

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2023-R-080**

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**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY  
PARK AND BS&A SOFTWARE FOR FINANCIAL AND COMMUNITY DEVELOPMENT  
SOFTWARE AS A SERVICE (“SAAS”)**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O’CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

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**RESOLUTION NO. 2023-R-080****A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND BS&A SOFTWARE FOR FINANCIAL AND COMMUNITY DEVELOPMENT SOFTWARE AS A SERVICE (“SAAS”)**

**WHEREAS**, the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Contract with BS&A Software, a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 18<sup>th</sup> day of July, 2023, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 18<sup>th</sup> day of July, 2023, by the President of the Village of Tinley Park.

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Village President

ATTEST:

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Village Clerk

## **EXHIBIT 1**

**A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND BS&A SOFTWARE FOR FINANCIAL AND COMMUNITY DEVELOPMENT SOFTWARE AS A SERVICE (“SAAS”)**

STATE OF ILLINOIS        )  
 COUNTY OF COOK         )     SS  
 COUNTY OF WILL         )

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2023-R-080, **“A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND BS&A SOFTWARE FOR FINANCIAL AND COMMUNITY DEVELOPMENT SOFTWARE AS A SERVICE (“SAAS”),”** which was adopted by the President and Board of Trustees of the Village of Tinley Park on July 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 18<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
 VILLAGE CLERK



# Interoffice Memo

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**Date:** July 13, 2023

**To:** Village Board

**Cc:** Patrick Carr, Hannah Lipman

**From:** Anthony Ardolino, IT Director

**Subject:** ERP & CDD Software Project Management and Implementation Professional Services.

Presented for July 18, 2023 Committee of the Whole meeting discussion and action:

**Description:** Approve a contract with Baecore Group for ERP & CDD software project management and implementation professional services.

**Background:** After a thorough selection process the Village has identified a new financial and community development software suite. Prior to this decision the Village released an RFP to identify an appropriate consultant to assist with the selection process. Of the eight (8) responses to this RFP, Baecore Group was chosen to work with the Village providing organizational analyses, RFP creation and vendor selection.

Baecore Group has also been identified as the consultant to now assist the Village with the implementation of the BS&A financial and community development software. Baecore Group will partner with the Village and provide project management services to help ensure a project of this magnitude and scope is delivered successfully.

In addition to the various project oversight and assistance, Baecore Group will also be engaged to complete a six-month post go live review. This review will help ensure the new process improvements made during the implementation are delivering the expected results. The review will identify gaps between intended and actual processes and will provide an action plan to resolve the discrepancy.

The estimated timeline to install the ERP CDD software suite is 18 months. The cost for the project management for this timeline and the six-month post-live review is \$280,520.000

**Budget/Finance:** Funding is budgeted and available in the approved FY24 Capital Budget line 30-00-000-74167.



**Staff Direction Request:** Approve the purchase of ERP & CDD software project management and implementation professional services from Baecore Group for the amount of \$280,520.000.

**Attachments:**

1. Baecore Group project management and implementation proposal.



May 19, 2023

Pat Carr, Village Manager  
Hannah Lipman, Asst. Village Manager  
Anthony Ardolino, IT Director  
Village of Tinley Park  
16250 S. Oak Park Avenue  
Tinley Park, Illinois 60477

Team,

Thank you for the opportunity to propose services. It has been a pleasure working with the Village of Tinley Park on the Assessments and Selection projects and I look forward to continuing to support the Village with the implementation of its proposed solutions. This Letter of Engagement outlines the proposed services to support the implementation of the selected Financial, Payroll, Utility Billing, and Community Development solution. Our focus is to ensure a successful implementation of your new system that will support providing efficient, quality service for residents, improving business processes, automating workflow and providing information transparency.

Based on the project scope anticipated – from information gathered during all the assessments, the selection demonstrations, and understanding of the proposing vendors implementation methods and timelines, the following services are proposed.

## **BAECORE PROJECT MANAGEMENT**

Baecore Group recommends a Project Manager assist the Village with managing the project, providing Tinley staff with ERP experts to consult, maintain the project timeline, ensure customer service improvements are realized, and the Village achieves full utilization from the purchased software. A high-level overview of the service for Project Management includes:

- Monitor & Control Scope
- Project Oversight
- Work Prioritizing
- Schedule Management
- Project Planning
- Assistance with Budget Tracking
- Communications & Change Management
- Risk Management, Planning, & Monitoring
- Escalation where needed for problem resolution with the vendor

## Communications

To keep the project on track, on time, within scope and within budget, the most critical component of Baecore's Project Management will be communications. There are a number of ways Baecore Group will help with communication including the following:

Weekly Status Meetings are led by Baecore Group to communicate status, identify necessary actions, and address open issues. These status meetings are designed to be inclusive for the Tinley Module Leads (and their project team) for the active implementations. This is the time and the place to put any concerns or questions on the table without limitations of Baecore's scope of services. It is our intent to provide perspective and direction the Village can take on all ERP related activities. If there is something that is outside our skillset for advice or direction, we will do our best to identify a resource that can assist the team.

Weekly or Bi-Weekly Vendor Status Meetings: Your Baecore Group Project Manager will meet with the *vendor project manager* on a bi-weekly basis initially and as work requires, weekly if agreed to by the vendor, to ensure oversight of the project. As needed your Baecore Group Project Manager will require the participation of the Tinley project lead. The purpose of the meeting is to follow up on open project tasks, scheduling, and address open issues or concerns. We live by the truth that our customers don't know what they don't know, and therefore we work side-by-side with your team on these responsibilities.

Village-Wide Project Communication and Kick-Off Meetings: Based on City preferences Baecore Group will coordinate *Village-Wide Project Communication Meetings* to help with the managing change and new processes. The City has the option to have such meetings to kick off the project or ongoing during the implementation. The frequency may be dependent on the status and activity of the project and the challenges presented during the project. These team meetings are designed to provide Village personnel a status of the project and allow for communication and questions as this project will impact everyone in the Village. Baecore Group strongly recommends having these meetings for a variety of reasons, most importantly: to help provide consistent messaging from the Village Administrator communicate that processes will be changing, and that this is a Village project and does not belong to any one department (such as Finance or IT).

At vital points in the project Baecore Group will attend and/or facilitate key meetings with "all hands" or the leadership team as appropriate. At the on-set of the project Baecore Group would co-facilitate a *Village-wide internal kick off meeting* to open communication about what to expect for the implementation and answer questions from Village personnel. Additionally, as the project progresses, the vendor may lead kickoff sessions that Baecore Group will attend and participate in if needed.

## Project Pre-Work and Preparation

Successfully implementing the new ERP solution will require clear communication of the Village's relevant policies, processes, workflows, and reporting needs. In addition, to reduce the risk of project

delays, data will need to be in a ready state for conversion. To make the implementation as effective as possible, Baecore Group will lead the Village through project pre-work before the vendor begins their participation in the project.

*Data Clean Up Support:* Data conversion is the process of migrating the Village's existing data records from their current systems and locations into the new software. In preparation for this conversion, a "clean up" of the existing data will help ensure the information moved to the new systems is accurate, complete, and consistent. This will impact the effectiveness of the new system by increasing the ease of finding, using, and reporting on the information. Working with your IT, Baecore Group will provide guidance and coordinate the strategic effort for cleanup and consolidation of data such as Customer Data, Property Data, Vendor File, Utility Billing data, etc.

*Document Collection:* Baecore Group will develop a checklist/action plan of the relevant documentation to be created, updated, and collected in preparation for the Vendor Discovery Sessions. On completion, the Village will have a "Discovery Packet" of vital process information that can be shared with the vendor and will guide the vendors configure the system.

*Outline of Process and Policy Changes:* To support the Village in the implementation of process improvements, Baecore will identify process and policy gaps and provide guidance for the Village to make decisions on and close these gaps. Baecore Group will also help the Village to outline their processes and workflows to help clearly communicate the desired process workflows.

### **Schedule/Priority Management**

Managing the schedule and project priorities is the most time-consuming and tedious part of project management. Baecore Group uses a variety of tools to relieve Village staff from this intensive process and keep the Village project team on the same page.

With various modules being setup simultaneously, there will be tasks the team participants will do with the vendor and on their own, inter-department or module meetings, vendor status meetings, conversions, testing, project status meetings, etc. Since all of this will be happening at the same time, Baecore Group will provide consolidation of all these meetings and task items to help the team keep track of what and when things are happening, responsibilities that are assigned to them and the priorities.

*Plan and Schedule Analysis:* As part of the schedule management, Baecore Group will obtain the *project plan and schedule to conduct an analysis* and ensure the pacing of the plan is appropriate and realistic, allowing sufficient time for project tasks and testing. Baecore Group will also analyze the plan to ensure it is comprehensive and contains the tasks necessary to achieve the City's specific implementation goals.

Consolidated Plan Maintenance – Baecore will consolidate the project plans, tasks, homework, and schedules. Your project team will maintain and update the plan based on information gathered in the status meetings, vendor meetings and updates provided by the Module Lead via an agreed upon communication process.

Baecore Project Boards is a generic name for web-based tool that consolidates and presents project information from all project vendors and Village internal items in a way that is clear and easy to use for Village staff. Baecore Group consolidates information from all vendor project related sites to provide the Village a single location to access all project information. Our Project Boards ensure the Village of Tinley Park has all the upcoming tasks, scheduled meetings, comments, and status updates in one location. The Project Boards contain a consolidated project plan including both the vendor's project plan and internal Tinley tasks and meetings that can be sorted and filtered to display the specific information needed.

A consistent challenge in projects that take place over an extended period is that action items and tasks are identified that are not urgent or can't be acted on immediately as they are dependent on some other future tasks. In many cases, these may be several months out into the future. Tracking and managing these "long horizon" tasks are important to ensure nothing falls "off the radar". The interactive project board allows Tinley project team members to submit updates to specific tasks and add new tasks to the plan, allowing for direct communication between the Village and your Baecore Project Manager. The Project Board has designated spaces for:

- Decision Logs: assist with project team collaboration and keep project decisions visible and accessible over the long project timeline.
- Project Plans by project and/or Vendor
- Incident Tracking: ensures issue status and history is tracked and managed to help drive items to closure.
- Project based document storage (from vendor or Village)
- Checklists (go live, process testing, conversion validation): assists with vendor and project team accountability and supports testing/validation to ensure the project meets Village objectives.
- Blackout date tracking

Session Invitations: Based on the project plan, Baecore Group will coordinate with the Vendor PMs to finalize on-site and remote meeting logistics and will send meeting invitations to Module Leads. The Module Leads will be responsible for coordinating additional subject matter experts and staff participating in the implementation and training. The Module Lead will forward meeting invites as appropriate to these additional attendees. Baecore Group originates the meeting invitation to provide us with line of sight to the invitation acceptances and denials keeping us aware of project team participation and engagement. With this information Baecore can help the Village identify project team members that are and are not participating in the project as needed. Having the Module Leads forward invitations the needed Village attendees serves multiple functions including: ensuring the right people for each functional activity are invited and having the communication coming from the

Village. This helps to support the Village in owing its project and maintains the message that this is a Village project.

*Provide Blackout Calendar Template and Guidance:* Baecore will provide a blackout calendar template to the Module Leads to make it easier to collect and provide Baecore, Village personnel availability for project activities. Baecore Group will provide coaching and guidance to the Module Leads for the timing and collection of blackout dates to ensure the information stays up to date throughout the project. Baecore Group will provide the “rolled-up” calendars to the Vendor Project Managers for creation of the various project plans to ensure critical meetings are scheduled in coordination with Village personnel availability.

## **Project Oversight & Assistance**

*Project Issues Resolution Assistance & Escalation:* Baecore Group will provide assistance to the Village of Tinley Park Module Leads for resolution or escalation of project issues. At the Module Lead’s request, Baecore Group will provide guidance and recommendations on methods and approaches to escalate project issues based on our experience with ERP Implementations. Where necessary, upon request of the Module Lead, Baecore Group will escalate the project issue to facilitate resolution.

*Vendor Agenda Review:* Baecore Group will review and discuss the vendor agendas for upcoming sessions with the team during the weekly status meeting including: whether there are any gaps, missing topics, or whether the agenda is “too full” or “too lean”, and potential impacts.

*Vendor Discovery Sessions:* Discovery sessions are meetings during which the Vendor collects information about the Village’s processes and activities to determine how the system is to be configured. It is common during these sessions for Vendors and Village staff to focus on *current* process. Baecore will oversee the sessions to focus the Discovery collection on the desires process improvement and changes, provide guidance on process direction, and document Village decisions to serve as the foundation of conversion and process testing checklists for use later in the project to ensure the system as configured meets the Village’s goals and objectives.

*Process Testing Checklist:* Baecore Group will develop a checklist that outlines the process and workflow components to support the Tinley Project team during process testing. This checklist and testing will help to ensure the configuration meets the functionality and process requirements communicated during the implementation and confirm the configuration supports the Village’s desired processes.

*Conversion Validation Checklist:* Ensuring that the Village’s data is accurately, completely, and correctly converted into the ERP solution is critical for a successful go live. Based on the conversion discovery discussion with the vendor, process decisions by the Village, and our experience with ERP

implementations, Baecore will provide a validation checklist that will support the Village Project Team's review and validation of their converted data.

*Go Live Checklist Creation:* For each significant project phase or major functional area, Baecore Group will develop and provide a checklist identifying crucial "go live" items. This list provides a clear identification of outstanding tasks, descriptions and assigned team members, to help ensure readiness for the transition to the new system.

*Go Live Support:* During the Village's go live with the new ERP system, Baecore Group will provide onsite support to assist the Village. Baecore will provide guidance and support to Tinley team members with issue resolution (and escalation as needed).

*Post Go Live Support:* Once the system has been implemented and Village personnel have had an opportunity to use it Live for their work (one or two weeks following the Village's go live) Baecore Group will, through discussion with Village personnel, identify any issues, challenges, concerns, or potential changes they may have. Baecore will prioritize the modules reviewed based on the areas that were the implementation as most complex and/or where the most challenges arose during the implementation. As part of this review, Baecore will evaluate whether the system has been configured as requested to meet Village objects and whether Village use of the system conforms to any process or policy changes implemented by the Village during the project. During the meeting, Baecore Group will provide recommendations for actions the Village can take to resolve open issues, as well as considerations for configuration changes to support process "tweaks". We will also provide recommendations and assist the Village in reporting open issues to the vendor and escalate as needed. As an outcome of this meeting, Baecore will provide the Village with a documented plan of all actions identified.

*Project Budget Management Support:* Careful tracking and oversight of the project budget, costs and expenses is key to ensuring that the implementation is completed "on budget". The ERP implementation budget requires tracking of both project costs as well as budgeted project "days" (dates the vendor(s) is schedule to meet and work with the Tinley project team). Baecore Group's project budget management services provide oversight, tracking, and monitoring, including:

- Verifying hardware fees.
- Verifying software fees and compliance with contracted fee schedule.
- Confirming submitted project costs, including conversion costs, and milestones.
- Verifying costs of travel expenses; per diem, hotel, flight, car rentals, tolls and parking.
- Reviewing invoices and verifying the work as billed was completed and done so pursuant to the agreement, statement of work, and milestones. Baecore will communicate to the Village whether the invoice is "ok to pay."
- Ensuring that vendor billing is accurate such as: billing for the correct number of partial and full session days, miles stone payments, quarterly payments, etc., are consistent with the contract and are met prior to payment.

- If travel costs are split across multiple vendor clients, ensuring Tinley is only charged for their portion of those costs and that travel costs are submitted only for actual “onsite” session days per the contract.
- Tracking and monitoring implementation, budgeted, scheduled and days used.
- Managing disputes.

### **Six-Month Post Go Live Review & Support**

Over time, as the Village encounters novel situations, addresses small challenges, or works with support to address issues, Village personnel’s use of a new system can shift resulting in a drift from the original decided processes and workflows. To help ensure the new process and customer service improvements remain “sticky”, Baecore Group will return six-months after the go live to conduct a follow up post go live review. As part of this review Baecore will identify where Village personnel have deviated from the planned processes and workflows, identify any issues or obstacles that may be causing the deviation and assist with their resolution. This review includes:

Post Go Live Meetings: For each module, Baecore will meet with Village staff to gather information about their current use of the new ERP solution. The focus of this collection includes where the use of the system deviates from the determined workflows, issues, and challenges. As

Post Go Live Report: Baecore Group will provide the Village with a Post Go Live Report that outlines where process drift has occurred and insight as to its cause such as: configuration gaps, system issues, staff misunderstanding, etc. Baecore will provide an action plan to close gaps, resolve issues and overcome obstacles.

Post Go Live Status Meetings: During this post go live period, Baecore will hold bi-weekly post go live status meetings with Tinley Project Leads to review the Post Go Live Action Plan status and provide guidance and direction to Tinley staff on closure of open items and issue resolution. The project “modules” that are covered by this agreement include:

#### Financials:

- |                       |                   |                       |
|-----------------------|-------------------|-----------------------|
| • Cash Receipts       | • General Ledger  | • Project Accounting  |
| • General Billing     | • Budget          | • Grant Management    |
| • Accounts Receivable | • Purchasing      | • Contract Management |
| • Accounts Payable    | • Cash Management |                       |

#### Utility Billing:

- Utility Accounts
- Water Billing process
- Meter Inventory
- Service Order
- Delinquency Management

#### Community Development:

- Permitting
- Inspections
- Plan Review
- Code Enforcement
- Business License

#### Payroll/HR:

- Payroll Processing

## Village Responsibilities

The project management services proposed are designed for Baecore Group to work cooperatively as a team with Modules Leads and Village of Tinley Park project team (*see explanation of Module Lead in the Module Lead Assignment section below*). This team approach is two pronged:

- ❖ Baecore Group knows the most successful short and long-term projects have Village personnel taking ownership and responsibility of their area of expertise. No ERP project that is solely driven from a consultant, IT or Finance department will achieve the best possible outcome.
- ❖ With a team approach and having Module Leads, departments are better able to care for themselves as the project progresses and well after go live. This ultimately provides the Village with the ability to focus consulting dollars where needed and gain independence as soon as possible thus successfully keeping costs down.

To foster this cooperative effort, the list below includes those areas of the project that will be managed by the Village of Tinley Park project team as well as participation needed by the Tinley Park project team for Baecore Group to successfully provide the proposed services.

Module Lead Assignment - During each phase of the project, the Village will need to have assigned a Module Lead from the Village for each module, such as: payroll, utility billing, community development, etc. The module lead will be the individual with the responsibility and authority to make project decisions for their assigned area. This person is responsible for identifying and engaging the subject matter experts for the implementation. The module lead will be the responsible party for escalating unresolved issues or requesting additional support or assistance.

- ❖ Module Leads will receive meeting invitations for project sessions from Baecore Group. The Module Lead is responsible for coordinating or delegating the reservation of meeting rooms, setup of the meeting rooms, identifying the proper Village team members to attend the meeting and inviting those Village team members to the meeting.
- ❖ Module Leads will attend and actively participate in configuration sessions and ensure the correct Tinley staff are engaged.
- ❖ Module Leads are responsible to ensure the scheduled sessions with the Vendors are fully utilized and do not end prior to the committed time (this is required to ensure funds are not wasted by making sure you are not billed for 8 hours of training and only get 6 hours)

Module Leads will collect all Village action items assigned during meetings and add them to the project plan.

- ❖ The Village of Tinley is responsible for coordinating with and managing any 3<sup>rd</sup> party services (such as bill printing, lockbox services, online payments, etc.). The Baecore Group PM will provide direction, coaching and guidance where needed.
- ❖ The Village of Tinley Park's Module Lead and core implementation team will attend the Baecore Group weekly status meetings on a pre-established reoccurring date/time.
- ❖ Modules Leads will review project plan update requests submitted by the Tinley project team and approve/verify the update (such as task completion, reschedule, etc.).
- ❖ The Village of Tinley Park will, distribute, maintain, and provide to Baecore Group, the Village's "black out calendar". BCG will provide direction and guidance for best practices.

*END PROJECT MANAGEMENT SECTION*

**Pricing**

<b>Village of Tinley Park</b> Consulting Services ERP Project Implementation		
<b>Project Management ERP</b> Billed <b>Quarterly</b> in Advanced – estimated 18 month project		\$37,500/qtly
Communications		Included
Weekly Status Meeting		
Village-Wide Project Communication & Kick-off Meetings		
Bi-Weekly Vendor Status Meetings		
Project Pre-Work and Preparation		Included
Data Clean Up Support		
Document Identification and Collection		
Outline of Process and Policy Changes		
Schedule/Priority Management		Included
Consolidated Plan Maintenance	Session Invitations	
Web-Based Project Boards	Plan & Schedule Analysis	
Blackout Calendar Template & Guidance		
Project Oversight & Assistance		Included
Project Issues Resolution Assistance & Escalation	Vendor Discovery Session Oversight & Support	
Vendor Agenda Review	Process Testing Checklist	
Conversion Validation Checklist	Go Live Checklist	
Go Live Support	Budget Management	
Post Go Live Support	Project Budget Tracking	
Advanced Services – Change Management (Due on publication of project plan)		\$3,868
Advanced Services – Business Process (Due on commencement of biz process sessions)		\$17,430
Advanced Services – Data Integrity (Due on delivery of data integrity checklists)		\$15,542
Advanced Services – Go Live (Due on commencement of go live services)		\$8,160
<b>Six-Month Post Go Live Review</b> (Due 90 days prior to post live review) Not to exceed six weeks		\$10,520
Post Go Live Meetings		
Post Go Live Report & Action Plan		
Bi-Weekly Status meeting		
Issue/Obstacle Resolution support & issue escalation		

The Project management pricing is limited to the modules scoped in ERP contract as primary. If there are optional modules in the pricing should you choose to implement them, there may be additional costs.

Delays resulting in additional meetings or work due to Village staff no-showing, unavailability for meetings or sessions with Baecore Group, lack of participation, or unavailability for input or other nonparticipation, that requires Baecore Group to make up or re-do will be charged the ½ day rate of \$900, full-day rate of \$1,800 billed in ½ day minimum increments for onsite work and two hour increments for remote work.

Invoicing for Project Management is done quarterly thirty days in advance of the quarter being billed. Baecore prides itself on being able to deliver cost-effective quality work. We recognize from time to time that our clients' needs change during a project. Should this occur, we will work to meet your needs and make necessary adjustments to the best of our ability.

I appreciate the opportunity to work with you. Baecore Group is founded on the principle that our success is continuously dependent on consistently and professionally delivering measurable improvements to our clients and look forward to work with the Village of Tinley Park to better meet the needs of the residents it serves.

If this is in line with your expectations, please initial the desired services in the pricing chart, sign and return one copy of the attached Agreement and keep one copy for your records. Signature of this agreement does not bind the Village to the above projects or services. The Village and Baecore may cancel the Agreement with or without cause on sixty days written notice to the other. The Village shall be required to make payment for work performed but shall not be required to make payment for any work unperformed at the time of the termination of the Agreement. If you have any questions, please feel free to contact me at 847-585-1486.

I appreciate the opportunity to work with the Village of Tinley Park.

Sincerely,

Mary Smith

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Village of Tinley Park

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Print Name & Title

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Date

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2023-R-081**

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**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY  
PARK AND BAECORE GROUP FOR PROJECT MANAGEMENT PROFESSIONAL  
SERVICES**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

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**RESOLUTION NO. 2023-R-081****A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND BAECORE GROUP FOR PROJECT MANAGEMENT PROFESSIONAL SERVICES**

**WHEREAS,** the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Contract with Baecore Group, a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 18<sup>th</sup> day of July, 2023, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 18<sup>th</sup> day of July, 2023, by the President of the Village of Tinley Park.

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Village President

ATTEST:

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Village Clerk

# **EXHIBIT 1**

**CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND BAECORE GROUP FOR  
PROJECT MANAGEMENT PROFESSIONAL SERVICES**

STATE OF ILLINOIS        )  
COUNTY OF COOK        )     SS  
COUNTY OF WILL        )

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2023-R-081, “**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND BAECORE GROUP FOR PROJECT MANAGEMENT PROFESSIONAL SERVICES,**” which was adopted by the President and Board of Trustees of the Village of Tinley Park on July 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 18<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
VILLAGE CLERK



# Interoffice

## Memo

**Date:** July 12, 2023

**To:** John Urbanski, Public Works Director

**From:** Joe Fitzpatrick, Water & Sewer Superintendent

**Subject:** Post 1 (6640 167<sup>th</sup> Street) Overflow Pipe Replacement

Presented for Committee of Whole and Village Board consideration and action.

Description: Replace existing overflow pipe inside west reservoir at Post 1 Pumping Station (6640 167<sup>th</sup> Street) with new overflow pipe mounted to the exterior of the tank.

Background: The 24" metal overflow pipe is located inside the west reservoir at Post 1. The pipe failed and began to leak. Attempts were made to repair the pipe, but the pipe was beyond the point of repair and continued to leak. The existing overflow pipe will be removed, and a new weir box will be constructed and installed inside the tank near the top. A new 24" pipe will be fabricated, attached to the weir box, penetrate the tank wall near the top, and be mounted to the exterior of the tank extending down to 24" from ground level. All IEPA and Ten-State Standards will be followed for this project. A bid opening was held on July 11, 2023, with Deputy Clerk, Water & Sewer Superintendent, and consulting engineer present. The following bids were received:

<u>Contractor:</u>	<u>Location:</u>	<u>Quote:</u>
Gen. Const. Services, Inc.	Somerset, WI	\$98,991.24
Tecorp, Inc.	Joliet, IL	\$104,800.00
Neumann Co.	Merrillan, WI	\$139,100.00
Airy's, Inc.	Joliet, IL	\$151,500.00
JetCo, Ltd.	Lake Zurich, IL	\$219,798.00

Dixon Engineering reviewed and verified the bids and recommends awarding the project to Tecorp, Inc., since General Construction Services, Inc. has not been able to meet the requirements in the Responsible Bidder Ordinance (2022-O-032). Dixon Engineering is familiar with Tecorp, Inc. from past projects and has provided a letter of recommendation.

Budget/Finance: Funding in the amount of \$104,800.00 is available for use in the approved FY2024 budget from account 62-75702.

Staff Direction Request: Approve awarding a contract to Tecorp, Inc. in the amount of \$104,800.00. This item was discussed at the Committee of the Whole meeting that was held previous to this meeting.

Attachments:

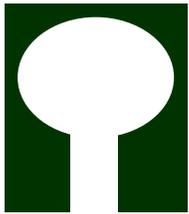
- 1) Bid Tab.
- 2) Engineer's Estimate.
- 3) Engineer's Letter of Recommendation.



Date Prepared: 11-Jul-23  
Prepared by: JF

Request for Bids  
Bid Opening  
July 11th, 2023 @ 10:00am

<i>Bid Tab</i>		Engineer's Estimate	Gen. Construction Services, Inc. 454 County Rd. VV Somerset, WI 54025	Tecorp Inc. 2221 Muriel Ct. Joliet, IL 60433	Neumann Co. W9450 State Rd. 95 Merrillan, WI 54754	Airy's Inc. 21825 Cherry Hill Rd. Joliet, IL 60433	JetCo, Ltd. PO Box 908 Lake Zurich, IL 60047
	<u>UNIT</u>	<u>Estimate</u>	<u>BID</u>	<u>BID</u>	<u>BID</u>	<u>BID</u>	<u>BID</u>
Lump Sump Pricing	LS	\$ 90,000.00	\$ 98,991.24	\$ 104,800.00	\$ 139,100.00	\$ 151,500.00	\$ 219,798.00

**DIXON****ENGINEERING & INSPECTION SERVICES  
FOR THE COATING INDUSTRY**

July 12, 2023

Mr. Joe Fitzpatrick  
Village of Tinley Park  
7980 183<sup>rd</sup> Street  
Tinley Park, IL 60499

Re: 5,000,000 Gallon Reservoir (Post 1-West Tank) Overflow Pipe Replacement –  
Recommendation for Award

Dear Mr. Fitzpatrick:

Dixon Engineering has reviewed the bids submitted for the overflow pipe replacement of the Village's 5,000,000 gallon reservoir Post 1-West tank. There were five bids that were received, the highest bid at \$219,798 and the lowest bid at \$98,991.24. Dixon Engineering recommends the award to the Tecorp Inc. in the amount of \$104,800.

Tecorp Inc. is a prequalified contractor with Dixon Engineering, Inc. for this scope of work. General Construction services has not been able to provide the required certificate of apprenticeship to conform with village requirements.

We appreciate this opportunity to be of service to you on this project. If you have any questions regarding our recommendation, please contact me at (630) 376-8322.

FOR DIXON ENGINEERING, INC

Todd Schaefer  
Project Manager

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2023-R-079**

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**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY  
PARK AND TECORP, INC. FOR POST 1 OVERFLOW PIPE REPLACEMENT**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

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**RESOLUTION NO. 2023-R-079****A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND TECORP, INC. FOR POST 1 OVERFLOW PIPE REPLACEMENT**

**WHEREAS,** the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Contract with Tecorp, Inc., a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 18th day of July, 2023, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 18th day of July, 2023, by the President of the Village of Tinley Park.

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Village President

ATTEST:

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Village Clerk

## **EXHIBIT 1**

# **POST 1 OVERFLOW PIPE REPLACEMENT CONTRACT**

STATE OF ILLINOIS        )  
 COUNTY OF COOK         )     SS  
 COUNTY OF WILL         )

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2023-R-079, “**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND TECORP, INC. FOR POST 1 OVERFLOW PIPE REPLACEMENT,**” which was adopted by the President and Board of Trustees of the Village of Tinley Park on July 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 18th day of July, 2023.

\_\_\_\_\_  
 VILLAGE CLERK

**VILLAGE OF TINLEY PARK**  
**SERVICE CONTRACT**

This contract is by and between the **Village of Tinley Park**, an Illinois home-rule municipal corporation (the "Village"), and **Tecorp, Inc.** (the "Contractor"), for the project or work described in Exhibit A, attached hereto and made a part hereof.

1. In consideration of the compensation stated in paragraph 2, the Contractor shall provide all the services described in the Scope of Services attached hereto as Exhibit "A" and incorporated herein by reference. The express terms of this Contract shall take precedence and control over any term or provision of the Scope of Services (Exhibit A) that in any way conflicts with, differs from, or attempts to alter the terms of this Contract.
2. Except in the event of a duly authorized change order approved by the Village as provided in this Contract, and in consideration of the Contractor's final completion of all work in conformity with this Contract, the Village shall pay the Contractor an amount not to exceed **One Hundred Four Thousand Eight Hundred and 00/100 Dollars (\$104,800.00)**. Within thirty (30) calendar days of completion of the work, the Contractor shall submit his application for payment to the Village, and the Village shall pay Contractor for the work performed no later than **thirty (30)** calendar days from the date of the Village's receipt and the Village's approval of the work and the application for payment. No payment shall be made by the Village until the Contractor has submitted to the Village (i) a Contractor's Affidavit listing all subcontractors and material suppliers utilized on the project and (ii) final waivers of lien from the Contractor, all subcontractors and all material suppliers.
3. No changes shall be made, nor will invoices for changes, alterations, modifications, deviations, or extra work or services be recognized or paid except upon the prior written order from authorized personnel of the Village. The Contractor shall not execute change orders on behalf of the Village or otherwise alter the financial scope of the Project.
4. Written change orders may be approved by the Village Manager or his designee provided that the change order does not increase the amount set forth in paragraph 2 of this Contract to more than \$10,000.00. Changes in excess of this amount must be approved by the Village Board prior to commencement of the services or work. **If a requested change causes an increase or decrease in the cost of or time required for the performance of the contract, Contractor will agree to an equitable adjustment in the contract price or performance schedule, or both. Neither party is obligated to comply with requested changes unless and until both parties execute a written change order.**
5. **Time is of the essence on this Contract.** The Contractor shall complete all work under this Contract by the dates set forth below:
6. No "Notice to Proceed" may be given nor any work commenced until this Contract is fully executed and all exhibits and other attachments are completely filled out and attached hereto.
7. It is understood and agreed by the parties that the Contractor is an independent contractor retained for the above-mentioned purpose. The Village shall not control the manner nor the means of the Contractor's performance, but shall be entitled to a work product as described herein. The term "subcontractor" shall mean and include only those hired by and having a direct contract with Contractor for performance of work on the Project. The

Village shall have no responsibility to any subcontractor employed by a Contractor for performance of work on the Project, and all subcontractors and material suppliers shall look exclusively to the Contractor for any payments due. The Village will **not** be responsible for reporting or paying employment taxes or other similar levies that may be required by the United States Internal Revenue Service or other State or Federal agencies. Every subcontractor shall be bound by the terms and provisions of this Contract as far as applicable to their work. The Contractor shall be fully responsible to the Village for the acts and omissions of its subcontractors, and shall ensure that any subcontractors perform in accordance with the requirements of this Contract. Nothing contained herein shall create any contractual or employment relations between any subcontractor and the Village. The Contractor is solely responsible for the safety procedures, programs and methods of its employees and agents and shall hold the Village harmless for any and all damages resulting from violations thereof. The Contractor shall comply with all applicable federal, State and local safety laws and regulations.

8. **It is further agreed that the Contractor shall indemnify, hold harmless, and defend the Village, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, for injury to or death of any person or for damage to any property arising out of or in connection with the Contractor's negligence under this Contract.**
9. **The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges the Village, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's negligence in its work to be performed hereunder. The Contractor shall maintain insurance coverage in an amount and from a carrier suitable to the Village, and the Village shall be named as an additional insured where required. Certificates of Insurance are attached hereto as Exhibit B.**
10. The Village is exempt from payment of state and local sales and use of taxes on labor and materials incorporated into the project. If necessary, it is the Contractor's responsibility to obtain a sales tax permit, resale certificate, and exemption certificate that shall enable the Contractor to buy any materials to be incorporated into the project and then resale the aforementioned materials to the Village without paying the tax on the materials at the time of purchase. In no event will the Village be liable for or pay any sales or use taxes incurred by the Contractor in performing the services under this contract.
11. The Contractor shall comply with all applicable federal, state, and local statutes, regulations, ordinances, and other laws, including but not limited to the Immigration Reform and Control Act (IRCA). The Contractor may not knowingly obtain the labor or services of an unauthorized alien. The Contractor, not the Village, must verify eligibility for employment as required by IRCA.
12. At any time, the Village may terminate this Contract for convenience, upon written notice to the Contractor. The Contractor shall cease work immediately upon receipt of such notice. The Contractor shall be compensated for services performed and accepted by the Village up to the date of termination.

13. No waiver or deferral by either party of any term or condition of this Contract shall be deemed or construed to be a waiver or deferral of any other term or condition or subsequent waiver or deferral of the same term or condition.
14. This Contract may only be amended by written instrument approved and executed by the parties.
15. This Contract and the rights and obligations contained herein may not be assigned by the Contractor without the prior written approval of Village.
16. The parties hereby state that they have read and understand the terms of this Contract and hereby agree to the conditions contained herein.
17. This Contract has been made under and shall be governed by the laws of the State of Illinois. The parties agree that performance and all matters related thereto shall be in Cook County, Illinois.
18. Contractor, its employees, associates or subcontractors shall perform all the work hereunder. Contractor agrees that all of its associates, employees, or subcontractors who work on this Project shall be fully qualified and competent to do the work described hereunder. Contractor shall undertake the work and complete it in a timely manner.
19. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
20. This Contract represents the entire and integrated agreement between the Village and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.
21. This Contract will be effective when signed by the last party whose signing makes the Contract fully executed.
22. The Contractor agrees to comply with the Illinois Prevailing Wage Act, if the work to be performed under this Contract is covered by said Act.
23. The Contractor agrees to comply with the Illinois Substance Abuse Prevention on Public Works Projects Act.

## CERTIFICATIONS BY CONTRACTOR

### Affidavit of Compliance

Contractor and all subcontractors shall complete this Affidavit of Compliance ("Affidavit") and submit supporting documentation as required pursuant to *Responsible Bidder Requirements on Public Work Projects*. Contractor must submit this Affidavit and all related evidence with its bid. Contractor shall be responsible for providing this Affidavit to all subcontractors who will perform work on the project. All subcontractors' Affidavits and supporting documentation must be submitted no later than the date and time of the contract award. Failure to comply with all submission requirements may result in a determination that the Contractor is not a responsible bidder.

*For the remainder of this Affidavit, "Contractor" refers to the general contractor and all subcontractors. Each item must be answered. If the question is not applicable, answer "NA." If the answer is none, answer "none."*

The certifications set forth in this Affidavit and all documents attached hereto shall become a part of any contract awarded to the Contractor. Furthermore, Contractor shall comply with these certifications during the term and/or performance of the contract.

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The undersigned Nick Visvardis, as President and on behalf  
 (Name) (Title)  
 of Tecorp, Inc. having been duly sworn under oath certifies that:  
 (Contractor)

### Business Organization

The form of business organization of the Contractor is (check one):

Sole Proprietor or Partnership       LLC  
 Corporation       Independent Contractor (Individual)

If contractor/subcontractor is a corporation, indicate the state and the date of incorporation:

Illinois      12/26/1995

Authorized to do business in the State of Illinois:      Yes  No

Describe supporting documentation attached: N/A

Federal Employer I.D. #: 36-4073085

Social Security # (if an individual or sole proprietor): \_\_\_\_\_

Registered with Illinois Department of Revenue: Yes  No

Describe supporting documentation attached (if "No," explain): \_\_\_\_\_

Registered with Illinois Department of Employment Security: Yes  No

Describe supporting documentation attached (if "No," explain): \_\_\_\_\_

**Tax liens or tax delinquencies**

Disclosure of any federal, state or local tax liens or tax delinquencies against the contractor of any officers of the contractor in the last five (5) years Yes  No

"No" means "not applicable." If "yes," describe lien/delinquencies and resolution:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**EOE Compliance**

Contractor is in compliance with provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions). Yes  No

**Employee Classification**

Contractor's employees who will perform work on the project are properly classified as an employee or independent contractor under all applicable state and federal laws and local ordinances (Form B). N/A  Yes  No

**Professional or Trade Licenses**

Contractor will possess all applicable professional and trade licenses required for performing the Contract work: Yes  No

License	Number	Date Issued	Current Expiration	Holder of License

If any of the above license(s) have been revoked or suspended, state the date and reason for suspension/revocation:

**Documentation Attached** (Contractor must initial next to each item):

Form A: Name and address of subcontractors from whom Contractor has accepted a bid or intends to hire to perform work on any part of the project.

NOTE: All subcontractors shall complete and submit an Affidavit of Compliance no later than the date the subcontractor commences work on the project.

Form B: List of individuals who will perform work on the project on behalf of the Contractor, verifying that each individual is properly classified as an employee or independent contractor. Contractor also verifies that all Contractor's employees are covered under a current workers' compensation policy, properly classified under the workers' compensation policy, and covered by a health and welfare and retirement plan.

Form C Additional Information (if required)

Certificate of Good Standing  
(or other evidence of compliance with laws pre-requisite to doing business in the state)

Illinois Department of Revenue registration

Illinois Department of Employment Security registration

Standards of Apprenticeship/Apprentice Agreements

Substance Abuse Prevention program (or applicable provision from CBA in effect)

Written Safety Policy Statement signed by company representative

OSHA cards evidencing 10-hour or greater safety program completed, if requested

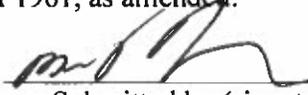
Workers' Compensation Coverage

Professional or Trade Licenses

**Eligibility to Contract**

The undersigned hereby certifies that the Contractor is not barred from bidding on or entering into this contractor as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Tecorp, Inc.  
Name of Contractor (please print)

  
Submitted by (signature)

President  
Title

**Certificate of Compliance with Illinois Human Rights Act**

The undersigned hereby certifies that the Contractor is in compliance with Title 7 of the 1964 Civil Rights Act as amended and the Illinois Human Rights Act as amended.

Tecorp, Inc.  
Name of Contractor (please print)

  
Submitted by (signature)

President  
Title

**Certificate of Compliance with Illinois Drug-Free Workplace Act**

The undersigned, **having 25 or more employees**, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Tecorp, Inc.  
Name of Contractor (please print)

  
Submitted by (signature)

President  
Title

### Certificate Regarding Sexual Harassment Policy

The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Tecorp, Inc.

Name of Contractor (please print)

  
Submitted by (signature)

President

Title

### Certificate of Compliance with Substance Abuse Prevention on Public Works Projects Act

The undersigned hereby certifies that:

A. There is in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635), and has provided a written copy thereof to the Village of Tinley Park.

B. There is in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635)

(Cross out either A or B depending upon which certification is correct)

Tecorp, Inc.

Name of Contractor (please print)

  
Submitted by (signature)

President

Title

### Certificate of Compliance with Prevailing Wage Requirements

The undersigned hereby certifies that:

This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding

current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

<p><u>Tecorp, Inc.</u>  Name of Contractor (please print)</p> <p><u>President</u>  Title</p>	 _____ Submitted by (signature)
--	---

**Certificate of Compliance with the Village of Tinley Park Responsible Bidder Ordinance**

The undersigned or the entity making the proposal or bid has reviewed and is in compliance with the Village of Tinley Park Responsible Bidder Ordinance No. 2019-O-079

<p><u>Tecorp, Inc.</u>  Name of Contractor (please print)</p> <p><u>President</u>  Title</p>	 _____ Submitted by (signature)
--	---

*[Signature Page to Follow]*

**CONTRACTOR NAME** Tecorp, Inc.

BY: 

07/11/2023  
Date

Printed Name: Nick Visvardis

Title: President

**VILLAGE OF TINLEY PARK**

BY: \_\_\_\_\_  
Michael W. Glotz, Village President  
*(required if Contract is \$20,000 or more)*

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Village Clerk  
*(required if Contract is \$20,000 or more)*

\_\_\_\_\_  
Date

**VILLAGE OF TINLEY PARK**

BY: \_\_\_\_\_  
Village Manager

\_\_\_\_\_  
Date

**SCOPE OF SERVICES**

**Tank Information:**

The structure is a 5,000,000-gallon reservoir with an estimated high-water level of 29.5 feet located on 167<sup>th</sup> Street in Tinley Park, Illinois.

**The work includes:**

Remove the existing overflow pipe and replace with an exterior pipe.

**Exhibit B**

**INSURANCE REQUIREMENTS**

**INSURANCE - Please submit certificate with your response.**

The Contractors must obtain, for the Contract term and any extension of it, insurance issued by a company or companies qualified to do business in the State of Illinois and provide the Village with evidence of insurance. Insurance in the following types and amounts is necessary:

- A. **Worker's Compensation and Employer's Liability** with limits not less than:
1. Worker's Compensation: Statutory;
  2. Employer's Liability: \$1,000,000 injury-per occurrence;
  3. To include bodily injury or disease. Such insurance shall evidence that coverage applies in the State of Illinois.
- B. **Comprehensive Motor Vehicle Liability** with limits for vehicles owned, non-owned or rented not less than:
1. Automotive Liability Combined Single Limit: \$1,000,000 per accident
- C. **Commercial General Liability** with coverage written on an "occurrence" as is and with limits no less than:
1. Each Occurrence: \$1,000,000, to include Insurance Services Office (ISO) Form CG 00-01
  2. General Aggregate: \$2,000,000
  3. Coverage to include products and completed operations property damage, bodily injury and personal & advertising injury. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
- D. **Professional Liability** (if Design/Build) with coverage written on an "occurrence" as is and with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.
- E. **Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions** (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate. If the contractor maintains broader coverage and/or higher limits than the minimums shown above, the Village requires and shall be entitled to the broader coverage and/or higher limits maintained by the contractor.
- F. Coverage's shall include:
1. Premises/Operations
  2. Independent Contractors
  3. Personal Injury (with Employment Exclusion deleted)
  4. Broad Form Property Damage Endorsement
  5. Blanket Contractual Liability (must expressly cover the indemnity provisions of this Contract)
- G. **Umbrella Policy.** The required coverage's may be in any combination of primary, excess and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss. This policy should apply to the Commercial General Liability and Motor Vehicle Coverage. Minimum amount \$5,000,000 per occurrence or claim, which may be adjusted dependent on the scope and scale of the project.

**Other Insurance Provisions**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. The Entity, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of the Contractor. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10, CG 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Entity, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Entity, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it. Contractor shall procure and maintain for the duration of the contract, and for 2 years thereafter, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.
3. Each insurance policy required by this clause shall provide that coverage shall not be canceled, except with notice to the Entity.
4. Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best rating of no less than A: VII, unless otherwise acceptable to the Entity.
5. Waiver of Subrogation: Contractor hereby agrees to waive rights of subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the Entity for all work performed by the Contractor, its employees, agents and subcontractors.
6. Verification of Coverage: Contractor shall furnish the Entity with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Entity before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The Entity reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by these specifications, at any time.
7. Subcontractors: Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that Entity is an additional insured on insurance required from subcontractors. For CGL coverage subcontractors shall provide coverage with a form at least as broad as CG 20 38 04 13.

Responder agrees that with respect to the above required insurance, The Village of Tinley Park shall:

- Be named as additional insured **by endorsement** as their interest may appear;
- Be provided within thirty (30) days a notice, in writing, of cancellation or material change; and
- Be provided with Certificates of Insurance evidencing the above required insurance, prior to commencement of this Contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least fifteen (15) days prior to the expiration of cancellation of any such policies.

**Form A**

Subcontractors who will Perform Work on the Project

Name	Address	Work to be Performed
N/A		



Form C

Additional Information Required

If required in the bid specifications, Contractor shall complete items I and/or II below:

Statement of past three (3) years experience on public construction projects.

Public Body/ Project Name/Year	Reference Name/ Phone #	Original Price/ Final price	Subcontractors
<b>Please see attached references</b>			

## Tecorp References

Class of Work	When Completed	Name and Address of Owner or Engineer	Price
Village of Volo Elevated Water Tower Painting Project	08-22	Village of Volo 500 S. Fish Lake Road Volo, IL 60073	467,500
Village of Crestwood 1MG Ground Storage Reservoir	04-22	Village of Crestwood Bill Graffeo Village Services Director 708-371-4800	415,000
City of Maroa 300,000 Gallon Spheroid Painting	10-21	ABM   Building Solutions 1775 Crooks Road, Suite B Troy, MI 48084	449,900
Village of Union 300,000 Spheroid Elevated Tank	4-20	HLR, Inc. Lenard Lyn 847-697-6700	227,000
Village of Forest Park 500,000 Gallon Legged Water Tower	7-21	Christopher Burke Engineering Gerald Hennelly 847-823-0500	600,000
Village of Alsip 2 1 million Galloon Fluted Column Elevated Tanks	12-20	Christopher Burke Engineering Gerald Hennelly 847-823-0500	1,700,000
Village of New Lenox 500,000 Elevated Spheroid	5-19	Village of New Lenox Mark Brow 815-530-6393	597,000
Village of Roselle 1MG Ground Storage Tank Painting	10-18	Village of Roselle, Illinois Rick Leber Robinson Engineering 26575 W. Commerce Drive Suite 512 Volo, IL 60073 (815) 464-2693 Direct (847) 343-3366 Cell	320,875
Village of Midlothian 3MG Ground Storage Reservoir Painting and Repairs	9-18	Robinson Engineering, Ltd. Tom Nagle 10045 West Lincoln Highway Frankfort, IL 60423 phone 708-210-5687 fax 708-225-8287	620,133
Village of Peoria Heights Water Tower Improvements	05-18	Village of Peoria Heights, Illinois Dan Good, P.E. Maurer-Stutz Engineers 3116 N. dries Lane, Suite 100 Peoria, Illinois 61604 (309) 693-7615	648,000

Village of Petersburg South tower Tank Rehabilitation	04-18	City of Petersburg, Illinois Brent Freesmeyer Klingner & Associates 616 N. 24th Street Quincy, Illinois 62301 (217) 223-3670	85,000
Village of Flossmoor 3,000,000 Concrete Reservoir (Vollmer Tank) Painting Project	11-17	Village of Flossmoor Dixon Engineering Brad Shotanus 630-220-1410	159,854
Village of Beach Park North Avenue 250,000 Gallon Spheroid Tank Painting	08-17	Chris Bouchard, PE RHMG Engineers, Inc. 975 Campus Drive Mundelein, IL 60060	264,700
City of Madison Repaint Madison Water Utility Reservoirs 9, 115, and 315	12-17	City of Madison, Wisconsin 119 E Olin Ave Madison, WI 53713 Adam Wiederhoeft (608) 266-9192	2,223,000
Village of Willowbrook 500,000 Gallon Village Hall Tank Painting and Rehabilitation	6-17	Village of Willowbrook Gerald Hennelly Christopher Burke Engineering, LTD. 9575 Higgins Road, Suite 600 Rosemont, Illinois 60018 (847) 823-0500	505,700
Town of Normal Repairing and Repainting the Interior of 4,000,000 ground Storage Tank	12-16	Tank Industry Consultants Mike Doolittle 317-271-3100	1,098,100
City of Crystal Lake, Illinois 200,000 Gallon Double Ellipse Tank Painting	11-16	Andrew Resek City of Crystal Lake 100 W. Woodstock Street Crystal Lake, IL 60014 Dixon Engineering Brad Shotanus 630-220-1410	489,024
Wasco Sanitary District Elevated Tank Rehabilitation Project 400,000 gallon interior and exterior	08-16	Wasco Sanitary District 40W250 LaFox Road St. Charles, Illinois 60175 Greg Chismark, P.E. Willis Burke Kelsey Associates 116 West Main Street St. Charles, Illinois 60174	639,825
2,000,000 Gallon Ground Storage Reservoir Repaint SLM Water Commission	06-16	SLM Water Commission 5627 Highbanks Road Mascoutah, Illinois 62258 Roger Mensing, P.E. Curry & Associates, Inc. 243 East Elm Street Nashville, Illinois 62262	295,000
Village of Arlington Heights Repainting the Interior of a 1,000,000 Gallon Reservoir	10-15	Village of Arlington Heights Dixon Engineering Brad Shotanus	155,900

		630-220-1410	
Village of Beckemeyer, IL Coating of interior of 150,000 Gallon elevated spheroid  135' Tall	8-15	HMG Engineers, Inc. Scott Kaulng 618-594-3711 ext 113	93,000
City of Amboy, IL Painting of the interior and exterior of the elevated water storage tank. 250,000 gal  140' Tall	7-15	Willet Hofmann & Associates Michael P. Long, E.I. T: (815) 284-3381 F: (815) 284-3385 809 East 2nd Street Dixon, IL 61021-0367	191,900
Village of Coal Valley, IL Well #2 Painting and Repairs 1 Elevated spheroid and 2 ground storage tanks)  Elevated 100' Tall	4-15	MISSMAN, INC. Scott Kammerman P.O. Box 6040 Rock Island, IL 61204-6040 (309) 283-1583	377,400
Village of Matteson Repainting (2) 500MG Elevated Water Storage Tanks  150' Tall	07-15	Robinson Engineering, Ltd. Tom Nagle 10045 West Lincoln Highway Frankfort, IL 60423 phone 708-210-5687 fax 708-225-8287	645,082
City of Columbus 10MG Ground Storage Tank Repainting Project	12-14	City of Columbus 910 Dublin Road Columbus, OH 43215 David Finney, P.E. 614.645.1726	959,200
City of Carlyle 1MG Ground Storage Reservoir Repaint	09-14	City of Carlyle 850 Franklin St Carlyle, IL 62231 HMG Engineers Scott Kauling 1075 Lake Rd Carlyle, IL 62231	321,435
City of Crystal Lake, Illinois (2) 1.5MG Ground Storage Reservoir Repaint	07-14	City of Crystal Lake 100 W. Woodstock Street Crystal Lake, IL 60014 Dixon Engineering 1104 3rd. Avenue Lake Odessa, Michigan 48849	710,640
City of Jacksonville Repaint 1.6MG Sludge Tank	11-13	Matthew Hardy Benton & Associates 1970 West Lafayette Ave. Jacksonville, IL 62650	359,630
County of DuPage Painting of 5 Elevated Water Storage Tanks  Tanks Height form 130'-165'	10-13	Jim Joers DuPage County Water Division 17W440 North Frontage Road	933,000

List any determinations by a court or governmental agency for violations of federal, state or local laws, including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational Safety and Health Act (OSHA), the National Labor Relations Act (NLRA), or federal Davis-Bacon and related Acts.

Date	Law	Determination	Penalty
N/A			

# The United States Department of Labor

## Office of Apprenticeship

### Certificate of Registration of Apprenticeship Program

Chicago Area Painters and Decorators JATC  
Berkeley, Illinois

For the Trade - Painter -

*Registered as part of the National Apprenticeship System  
in accordance with the basic standards of apprenticeship  
established by the Secretary of Labor*



December 31, 1978

Date Revised : February 11, 2009

IL012420001

Registration No.

*Shelva L. Solis*  
Secretary of Labor

*Ann V. Hall*  
Administrator, Office of Apprenticeship



# Interoffice Memo

**Date:** July 5, 2023

**To:** Pat Carr, Village Manager  
Hannah Lipman, Assistant Village Manager

**From:** John Urbanski, Director of Public Works

**Subject:** Public Safety Building Data Center Equipment Move

Presented at the Committee of the Whole and Village Board meetings for consideration and possible action.

Background:

This relocation project will consist of moving radio, IT, dispatch, fiber, UPS and related network equipment from the basement of Public Safety into the new Data Room located on the first floor. This will be an extensive coordinated event between all departments to minimize downtime for all departments involved.

Description:

This project was issued 2023-RFP-008 with one (1) vendor response:

- Console Head End Purchase and Installation
- Transceiver Equipment Move
- Network Equipment Move

The RFP was submitted to the clerk's office and reviewed, with only one (1) submitted proposal.

Proposal by J & L Electronic Service, Inc.:

Moducom	\$88,456.85
Alternate #1	\$10,091.42
Labor, Supplies, Gen. Conditions	\$87,200.00
<b>Total w/Alternate:</b>	<b>\$185,748.27</b>

J & L Electronic Service, Inc. has completed numerous past projects in the Village with them all being done at or under budget in an acceptable manner. Therefore, staff is confident recommending them as a qualified contractor for the work as detailed in the RFP.

Budget / Finance:

Funding is available in the approved FY23/24 CIMP Project Budget.

Budget Available	\$300,000.00
Lowest Responsible Bidder	\$185,748.27
Difference (Under Budget)	\$114,251.73

Staff Direction Request:

1. Approve service contract with J & L Electronic Service, Inc. for the Public Safety Building Data Center equipment Move Project in the estimated amount of \$185,748.27.
2. Direct staff as necessary.

Attachment:

1. Submitted RFP Documents

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2023-R-076**

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**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY  
PARK AND J & L ELECTRONIC SERVICE, INC. FOR THE PUBLIC SAFETY BUILDING  
DATA CENTER EQUIPMENT MOVE**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

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**RESOLUTION NO. 2023-R-076****A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND J & L ELECTRONIC SERVICE, INC. FOR THE PUBLIC SAFETY BUILDING DATA CENTER EQUIPMENT MOVE**

**WHEREAS,** the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Contract with J & L Electronic Service, a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS,** the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 18th day of July, 2023, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 18th day of July, 2023, by the President of the Village of Tinley Park.

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Village President

ATTEST:

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Village Clerk

## **EXHIBIT 1**

# **PUBLIC SAFETY BUILDING DATA CENTER EQUIPMENT MOVE CONTRACT**

STATE OF ILLINOIS        )  
 COUNTY OF COOK         )     SS  
 COUNTY OF WILL         )

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2023-R-076, “**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND J & L Electronic Service, Inc.**for the Public Safety Building Data Center Equipment Move,” which was adopted by the President and Board of Trustees of the Village of Tinley Park on July 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 18th day of July, 2023.

\_\_\_\_\_  
 VILLAGE CLERK

AGENDA - 7/18/2023,...  
**J & L ELECTRONIC SERVICE, INC.**  
 P.O. BOX 875  
 PEOTONE, IL 60468  
 Phone: (708) 514-1221 Fax:

VILLAGE OF TINLEY...

**Quote**  
 Page 1 of 1

~~INVOICE~~ NO. Q82679

ACCT. NO.: 4194

SOLD TO: VILLAGE OF TINLEY PK. COMM.  
 ATTN: JOHN URBANSKI  
 16250 S. OAK PARK AVE.  
 TINLEY PARK IL 60477  
 UNITED STATES

SHIP TO: VILLAGE OF TINLEY PK. COMM.  
 ATTN: JOHN URBANSKI  
 16250 S. OAK PARK AVE.  
 TINLEY PARK IL 60477  
 UNITED STATES

Sales No.	Purchase Order No.	Ship Via	Sales-Person	Date Shipped	Terms	Invoice Date
10	RFP NARATIVE		JP	06/07/2023		06/07/2023
Quantity Ordered	Quantity Shipped	Back Ordered	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
				J&L HAS BEEN A SERVICER OF MODUCOM PRODUCTS FOR AT LEAST 20 YEARS ALONG WITH OTHER CUSTOMERS WITH LIKE TECHNOLOGIES. RFP STRUCTURED TO REFLECT A MAXIMUM/NOT TO EXCEED 40 WORKING WEEKDAYS IN TIME WITH 2 WORKERS DEDICATED THE PROJECT. LOGS WILL BE KEPT TO REFLECT THE LABOR TIME USED. DETAILED SPREAD SHEETS AND THUMB DRIVES TO BE DEVELOPED FOR THE AS-BUILTS OF THE VOICE SYSTEM POSTED IN THE NEW EQUIPMENT ROOM. A COPY OF THE MATERIAL TO BE PROVIDED FOR AS LISTED IN ITEM #34.		
					<b>SALES AMOUNT</b>	\$0.00
					<b>TAXABLE TOTAL</b>	\$0.00
					<b>SALES TAX</b>	\$0.00
					<b>FREIGHT</b>	\$0.00
					<b>TOTAL</b>	\$0.00

Thank You

AGENDA - 7/18/2023,...  
**J & L ELECTRONIC SERVICE, INC.**  
**P.O. BOX 875**  
**PEOTONE, IL 60468**  
**Phone: (708) 514-1221 Fax:**

VILLAGE OF TINLEY...

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 Page 1 of 1

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SHIP TO: VILLAGE OF TINLEY PK. COMM.  
 ATTN: JOHN URBANSKI  
 16250 S. OAK PARK AVE.  
 TINLEY PARK IL 60477  
 UNITED STATES

Sales No.	Purchase Order No.	Ship Via	Sales-Person	Date Shipped	Terms	Invoice Date
9	ITEM 34 MATERIAL		JP	06/07/2023		06/07/2023
Quantity Ordered	Quantity Shipped	Back Ordered	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
4.00	4.00	0.00	PRI-DB224-A	150-160 6DB BROAD BAND ANTENNA	\$932.70	\$3,730.80
1.00	1.00	0.00	PRI-GB114412M	HARGER GROUNDING PANEL	\$95.52	\$95.52
1.00	1.00	0.00	PRI-FG1563	3DB FIBERGLAS ANTENNA 152-162 MHZ	\$253.32	\$253.32
200.00	200.00	0.00	PRI-LMR-240	1/4" SUPERFLEX COAXIAL CABLE	\$1.30	\$260.00
800.00	800.00	0.00	PRI-LMR-400	3/8" FLEXIBLE FOAM DIELECTRIC CABLE	\$1.68	\$1,344.00
400.00	400.00	0.00	PRI-LMR-600	1/2" LMR FOAM DIELECTRIC CABLE	\$3.05	\$1,220.00
12.00	12.00	0.00	PRI-IS-B50LN-C2	125-1000MHZ BLKHD ARRESTOR N/F	\$104.64	\$1,255.68
20.00	20.00	0.00	PRI-GK-S400TT	GROUND KIT, 3/8" COAX	\$34.34	\$686.80
4.00	4.00	0.00	PRI-GK-S600TT	GROUNDING KIT FOR LMR-600	\$34.34	\$137.36
12.00	12.00	0.00	PRI-TC-400-NFC	LMR400 N FEMALE CLAMP TYPE CONNECTOR	\$30.00	\$360.00
12.00	12.00	0.00	PRI-TC-400-NMC	LMR400 N MALE CLAMP TYPE CONNECTOR	\$15.74	\$188.88
2.00	2.00	0.00	PRI-TC-600-NFC-BH	LMR 600 N FEMALE CLAMP COAXIAL CONNECTOR	\$73.73	\$147.46
2.00	2.00	0.00	PRI-TC-600-NMH-X	LMR600 N MALE CLAMP CONNECTOR	\$22.32	\$44.64
24.00	24.00	0.00	PRI-EZ-240-NMH-X	N MALE CRIMP CONNECTOR FOR LMR-240 CABLE	\$15.29	\$366.96
					<b>SALES AMOUNT</b>	<b>\$10,091.42</b>
					<b>TAXABLE TOTAL</b>	<b>\$0.00</b>
					<b>SALES TAX</b>	<b>\$0.00</b>
					<b>FREIGHT</b>	<b>\$0.00</b>
					<b>TOTAL</b>	<b>\$10,091.42</b>

Thank You



**REQUEST FOR PROPOSAL (RFP)  
2023-RFP-008**

***Console, Network and Transceiver Equipment Move***

**ADVERTISED: May 26,2023**

**DUE: June 12, 2023 AT 10:00AM**

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**The Village of Tinley Park**  
**Request for Proposal Statements**

**2023-RFP-008**

**CONSOLE, NETWORK AND TRANSCIEVER  
EQUIPMENT MOVE TO NEW DATA ROOM**

**June 12 , 2023 @ 10:00AM**

**1.1 Notice**

---

The Village of Tinley Park invites qualified Vendors to submit proposals to the Village for console purchase and network and transceiver equipment move to the new data room facility within the Public Safety Facility.

Proposal should be mailed to:

Village Clerk  
New Data Room  
RFP: 2023-RFP-008  
Village of Tinley Park  
16250 S. Oak Park Ave.  
Tinley Park, IL 60477

The closing date and time for receipt of proposals is **June 12 , 2023 at 10:00 AM**, after which time, additional submittals will not be accepted.

Questions and inquiries concerning this RFP may be directed to:

John Urbanski  
Public Works Director  
Village of Tinley Park  
16250 S. Oak Park Ave.  
Tinley Park, IL 60477  
(708) 444-5550

## **1.2 General Terms and Conditions**

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### **Negotiations:**

The Village of Tinley Park reserves the right to negotiate specifications, terms and conditions, which may be necessary or appropriate to the accomplishment of the purpose of this RFP.

### **Confidentiality:**

RFP's and the responses thereto, are subject to the Illinois Freedom of Information Act.

### **Reserved Rights:**

The Village of Tinley Park Reserves the right at any time and for any reason to cancel this RFP or any portion thereof, to reject any or all RFP's, and to take any other action determined to be in its best interests. The Village reserves the right to waive any immaterial defect in any RFP. The Village may seek clarification from a responder at any time, after the submission date, and failure to respond promptly is cause for rejection. The Village reserves the right to negotiate with the highest ranked responsive responsible responder. However, should the Village not be able to negotiate a fair and reasonable price with the highest ranked responsive, responsible responder, it reserves the right to proceed to negotiations with the next highest ranked responsive, responsible responder.

### **Incurred Costs:**

The Village of Tinley Park will not be liable for any costs incurred by respondents in replying to this RFP.

### **Award:**

Award will be based on the highest ranked responsive, responsible responder as determined by the Village of Tinley Park. The award, if any, will be based on the Village's determination as to the best-qualified and most cost effective responder.

### **Discussion of RFP:**

The Village of Tinley Park may conduct discussions with any responder who submits a response. During the course of such discussions, the Village shall not disclose any information derived from one RFP to any other responder.

### **Contract Period:**

Time is of the essence. The responder shall be able to devote sufficient resources to this project.

### **Responsibility & Default:**

The responder shall be required to assume responsibility for all items listed in this RFP. The successful responder shall be considered the sole point of contact purposes for this contract.

### **Payments:**

Payments shall be made in accordance with the Local Government Prompt Payment Act.

### **Interpretations or Correction of Request for Proposals:**

Responders shall promptly notify The Village of any ambiguity, inconsistency, or error that they may discover upon examination of the RFP's. Interpretation, correction and changes to the RFP's will be made by written addendum. Interpretation, corrections or changes made in any other manner will not be binding.

### **Addenda:**

Addenda are written instruments issued by the Village of Tinley Park prior to the date of receipt of proposals, which modify or interpret the RFP by addition, deletions, clarifications, or corrections.

**Taxes:**

The Village is exempt from paying certain Illinois State Taxes.

**Non-Discrimination:**

Proposer shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause and the Illinois Drug Free Workplace Act, Title 44, Chapter 10.

**Certifications:**

Provide a statement that certifies the following:

- That no Village of Tinley Park elected official, officer, or employee who participates in the procurement, management or administration of contracts or subcontracts has, directly or indirectly, any financial or other interest in connection with the proposed contracts or subcontracts.
- That no person or entity performing services for Village of Tinley Park has, directly or indirectly, any financial or other interest in any real property to be acquired for the project.
- The firm has no suspension and debarment actions as specified in State of Illinois regulation 2 CFR Part 1200 and 2 CFR Part 180.

**Insurance: *Please submit certificate with your proposal***

The proposer must obtain insurance issued by a company or companies qualified to do business in the State of Illinois and provide the Village with evidence of credible insurance. Insurance in the following types and amounts is necessary:

- A. **Worker's Compensation and Employer's Liability** with limits not less than:
  - a. (1) Worker's Compensation: Statutory;
  - b. (2) Employer's Liability;
  - c. \$1,000,000 injury-per occurrence
  - d. Such insurance shall provide evidence that coverage applies in the State of Illinois.
- B. **Comprehensive Motor Vehicle Liability** with limits for vehicles owned, non-owned or rented not less than:
  - a. Bodily Injury/Property Damage: Combined Single Limit: \$1,000,000 per accident
- C. **Comprehensive General Liability** with coverage written on an "occurrence" as is and with limits no less than:
  - a. Each Occurrence: \$ 1,000,000
  - b. General Aggregate: \$2,000,000
  - c. Products and completed operations: General Aggregate: \$2,000,000

**Umbrella Policy:**

The required coverage's may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss. This policy should apply to the Commercial General Liability and Motor Vehicle Coverage. Minimum amount \$5,000,000 in combination. *An exception for a lower limit may be granted at the discretion of the Village of Tinley Park. Such an exception could be based upon other criteria such as a review of their safety record, information provided by references, and/or any established prior job performance on behalf of the Village.*

The Village of Tinley Park shall be named as an Additional Insured on the Comprehensive General Liability, Comprehensive Motor Vehicle Liability and Umbrella/Excess Policies. An endorsement naming the Village an additional insured must be submitted With the Certificate of Insurance. All insurance policies are to be placed with insurers authorized to conduct business in the state with a current A.M. Best rating of no less than A: VII, unless otherwise acceptable to the Village.

**Other Insurance Provisions:**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

- a. The Entity, its officers, officials, employees, and volunteers are to be covered as additional insureds on the general liability, auto and umbrella/excess policies. An endorsement naming the Village an additional insured must be submitted with the Certificate of Insurance
- b. For any claims related to this project, the insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Entity, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Entity, its officers, officials, employees, or volunteers shall be excess of the Vendor's insurance and shall not contribute with it. Vendor shall procure and maintain for the duration of the contract, and for 2 years thereafter, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, his agents, representatives, employees.
- c. Each insurance policy required by this clause shall provide that coverage shall not be canceled, except with notice to the Entity.
- d. Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best rating of no less than A: VII, unless otherwise acceptable to the Entity.
- e. **Waiver of Subrogation:** Vendor hereby agrees to waive rights of subrogation which any insurer of Vendor may acquire from Vendor by virtue of the payment of any loss. Vendor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the Entity for all work performed by the Vendor, its employees, agents.

**1.3 Overview**

The Village of Tinley Park (hereafter referred to as "Village") requests proposals for selection of a preferred communications equipment supplier and installation company.

**1.4 Project Objective**

To purchase Moducom equipment and install the equipment along with moving and installation network and transceiver equipment currently in service at the Public Safety facility in Tinley Park, IL

## **SECTION 2: N/A**

## **SECTION 3: CONTACT AND SUBMISSION INFORMATION**

### **3.1 Contact Information**

All inquiries about this RFP must be submitted via email to John Urbanski at [jurbanski@tinleypark.org](mailto:jurbanski@tinleypark.org).

### **3.2 Submission Deadline and Address**

Please submit your proposal via USPS mail or in person to the contact listed below. Proposals must be received by 10:00 AM, on June 12, 2023 at the following address:

Village Clerk  
New Data Room  
RFP: 2023-RFP-008  
Village of Tinley Park  
16250 S. Oak Park Ave.  
Tinley Park, IL 60477

### **3.3 RFP Amendments**

The Village reserves the right to amend this RFP at any time.

### **3.4 Right to Reject Proposals**

The Village reserves the right to reject any and all proposals or to waive any minor defects or irregularities in any proposal or in the proposal process, or to solicit new proposals on the same project or on a modified project, which may include portions of the original proposed project as in the best interest of the Village.

### **3.5 Award of Project and Approval of Agreement**

Award of a contract to the successful proposer is subject to funding approved by the Village of Tinley Park Village Council. The Village reserves the right to negotiate the terms of an agreement for the communications equipment move project with one or more Proposers, as the Village deems fit and most advantageous to the Village's completion of the project.

### **3.6 Cost of Preparation of Proposal**

The Village will not pay costs incurred by the Proposer for the preparation, printing, or negotiation process. All such costs shall be borne by the Proposer.

### **3.7 Proposals are Public Records**

Each Proposer is hereby notified that, upon submittal of its proposal to the Village in accordance with this RFP, the proposal becomes the property of the Village and is a public record subject to disclosure in accordance with Illinois Public Records Law. If a Proposer believes that any portion of its proposal is confidential and thus subject to a legal exception to Illinois Public Records Law, the Proposer shall: (1) clearly mark the relevant portions of its proposal "Confidential"; (2) identify, the legal basis for the exception; and (3) defend, indemnify, and hold harmless the Village regarding any claim by any third party for the public disclosure of the "Confidential" portion of the proposal.

**SECTION 4: CONSOLE, NETWORK AND COMMUNICATIONS EQUIPMENT MOVE REQUIREMENTS**

This section of the RFP outlines the requirements the Village will use to evaluate the proposals. The requirements are organized into the following sections:

**4.1 Company, Qualifications and Experience**

The proposing Proposer must have significant experience in the supply and installation communications, network and transceiver equipment.

**SECTION 5: HARDWARE PROCUREMENT**

Supply and install a Moducom MEP with designated cards, hardware and cabling.

**SECTION 6: PROPOSAL FORMAT**

Proposals must include the following information:

**6.1 Scope of Services**

Install console equipment and move network and transceiver equipment as listed in the following table Attachment "A" in accordance with local building codes and NEC.

**6.2 Timeline**

The facility is scheduled to be completed with construction by June 12<sup>th</sup>. Award if contract is scheduled for the June 20<sup>th</sup> village board meeting. All preparatory work prior to the date (July 11<sup>th</sup>) of the coordinated switch – over shall not interfere with the current operation of the dispatch center. at such time the selected Vendor shall supply and commence installation of communications and network equipment. It is anticipated that the start date for the console and network equipment installation will be the week of July 11<sup>th</sup>. The vendor shall be responsible for coordinating the delivery date (day and time) with the Village IT and facility personnel.

**6.3 Cost**

The Vendor shall complete the cost analysis table included in this RFP as detailed.

**SECTION 7: EVALUATION AND AWARD CRITERIA**

Selection of a proposal(s) will be based on the following criteria:

- Experience
- Cost
- Ability to meet the scheduled time frame.
- Ability to commit the required resources to prevent any disruption or delay in the move process.
- Certain equipment move process must be scheduled at different times of the day and late-night times. Vendors crew must be flexible to meet the detailed scheduled to be coordinated and agreed to by both the Village and the Vendor.

**7.1 COST TABLE**

Item	Description	Qty	Cost	Extended
1	Provide Moducom MEP as designed by the	1		

	<p>manufacturer</p> <ul style="list-style-type: none"> <li>a. (2ea.) Dual Card Cages to be provided by manufacturer, Village has (1ea.) card cage spare to be installed. In new MEP system totaling (3ea.)</li> <li>b. (6ea.) Dual cage power supplies</li> <li>c. (2ea.) Network switches</li> <li>d. (18ea.) 25 pr cables</li> <li>e. (18ea) Punch blocks</li> <li>f. (2ea.) AC buss strips</li> <li>g. (1ea.) 20 hole buss bar (grounding)</li> <li>h. Move (5ea.) TRC cards from old MEP to new MEP</li> <li>i. (2ea.) TGC cards, add and install TGCs in new MEP for admin phones</li> <li>j. (2ea.) install TGC cards for NG911</li> <li>k. Install existing server in MEP rack</li> <li>l. System configuration, setup and programming by factory</li> </ul>			\$88,456.85
2	Install MEP with (3) cages and all associated cabling. Into existing 19" rack	1		SEE LINE 38
3	Attach MEP and (3ea.) 19" cages to internal ground buss	1		SEE LINE 38
4	MEP rear, install (18ea.) telco 25pr cables from MEP to plywood wall and install (18ea.) 25pr punchblocks to plywood (West) wall.	1		SEE LINE 38
5	MEP move (34ea.) I/Os from basement to new room. Requires (12ea.) 25pr telco cables and (12ea.) punchblocks to be installed on West wall. Coordinate with PM on the move	1		SEE LINE 38
6	Move (120ea.) voter connections incorporated inside (6ea.) Data I/O boxes in basement to new room.	1		SEE LINE 38
7	Install (5ea.) 25pr telco cables from MEP to (5ea.) punchblocks on West wall for logging recorder interface	1		SEE LINE 38
8	Make and install (6ea.) position cables (both ends) from MEP to Positions, serial cables with CAT6 patch connectors to serial connections at each location connected to patch panel cables already in place.	6		SEE LINE 38
9	Install (8ea.) shielded CAT6 data cables to MEP on one end and position patch panels already in place.			SEE LINE 38
10	Make patch cables shielded CAT6 to serial (8ea.) from position PCs to patch panel under console			SEE LINE 38
11	<del>Install telco wiring from ATT 911 blocks in basement to new room punchblock.</del>			
12	Move USDD CAD to radio interface			SEE LINE 38

	equipment to new room (radio, remote, cabling, audio interface, etc.)			SEE LINE 38
13	Move USDD server one at a time and connect to equipment – PM will verify proper operation, move second server and verify operation			SEE LINE 38
14	Move and install USDD system monitoring box and audio interface devices (12ea.) wires, must maintain same color coded punchblock locations located in data room as was in basement.			SEE LINE 38
15	Install backup Cisco Router in data room to new fiber ring			SEE LINE 38
16	Install backup Cisco Network Switch in data room to new fiber ring.			SEE LINE 38
17	Install 48 port switch in data room, provide and install data cables (12ea.) between equipment and network switch in the same room as directed by the Project Manager.			SEE LINE 38
18	Move (5ea.) Multiplex devices one at a time for system operational integrity.			SEE LINE 38
19	Move (10ea.) MTR bases and control stations, (1ea.) critical and (9ea.) non critical			SEE LINE 38
20	Move (7ea.) MTR receivers, all non critical			SEE LINE 38
21	Move (2ea.) duplexers, non critical			SEE LINE 38
22	Move Multicoupler, non critical			SEE LINE 38
23	Interface with (2ea.) fiber media ports for backup site (T1 and data)			SEE LINE 38
24	Stage new MEP			SEE LINE 38
25	Cutover to new MEP and move cards – test, critical move to maintain minimum downtime.			SEE LINE 38
26	<del>Move E911 trunks if not on i3, junction points in basement and data room must be move ready to maintain minimum service disruption.</del>			SEE LINE 38
27	<del>Move E911 ALL circuits and rerouting switch, semi-critical following 911 circuit move</del>			SEE LINE 38
28	Move P25 Tait control station and antenna, after new MEP is up and running.			SEE LINE 38
29	Move Site Pro monitoring system			SEE LINE 38
30	Interface fiber drops (3ea.) end to end, critical to entire move, must be coordinated with PM			SEE LINE 38
31	Move logging recorder and install interface cables and punchblocks, (4ea.) sets to be mounted on West wall of data room. non critical			SEE LINE 38
32	Left blank intentionally			

33	Move access PC to data room, non critical			SEE LINE 38
34	See Below			
35	Provide 15 hole ground buss bar to be mounted above radio racks in data room and attached to main ground buss.			SEE LINE 38
36	Provide and install (12ea,) polyphasers attached to buss bar (4ea) 800mHz and (8ea.) 150mHz			SEE LINE 38
37	Make and install antenna jumpers from polyphasers to radios			SEE LINE 38
38				\$165,748.27/ \$185,748.27

Alternate Quote:

34	Move all antenna feedlines from basement to data room via alternate routing (not through basement) across roof and down through access chase provided. All antenna feedline must be labeled with the antenna type and location on the roof to the proper piece of equipment to be connected.			SEE LINE 38
----	--	--	--	-------------

Total cost for purchase of equipment, services and implementation of the Communications System Not including alternate quote line 34.

One Hundred Sixty-Five Thousand Dollars Seven Hundred Forty-Eight Dollars Twenty Seven Cents

<b>Total Cost in Words</b>	<b>\$165,748.27</b>
	<b>Numeric</b>

Total cost for purchase of equipment, services and implementation of the Communications System including alternate quote line 34.

One Hundred Eighty-Five Thousand Dollars Seven Hundred Forty-Eight Dollars Twenty Seven Cents

<b>Total Cost in Words</b>	<b>\$185,748.27</b>
	<b>Numeric</b>

Note: T&M labor rate per/hr. for additional work not listed in the above pricing table. (\$ 105.00)

Vendor/Proposer Agreement:

  
 \_\_\_\_\_  
 Signature

10 June 2023

\_\_\_\_\_  
 Date:

Name: John Patrizi

Title: President/Engineer

Company Name: J&L Electronic Service, Inc.

Contact Persons: John Patrizi

Address: 30161 S. Egyptian Trail

Phone Number: 1.708.514.1221

Email Contact: telecmengr@aol.com

APPENDIX "A" - VENDOR'S DISCLOSURE AFFIDAVIT

STATE OF Illinois )
COUNTY OF Will ) ss.

(Fill in State and County in which affidavit is being signed)

SECTION 1. BUSINESS STATUS STATEMENT

I, the undersigned, being duly sworn, do state as follows:

A. J&L Electronic Service, Inc. (hereafter "Vendor") is a:
Company Name

(Place mark in front of appropriate type of business)

X Corporation (if a Corporation, complete B)

Partnership (if a Partnership, complete C)

Limited Liability Corporation (if an LLC, complete C)

Individual Proprietorship (if an Individual, complete D)

Vendor's Federal Tax Identification Number, or in the case of an individual or sole proprietorship, Social Security Number: 36-3605164

B. CORPORATION

The State of incorporation is Illinois

<b>Registered Agent of Corporation</b> in Illinois:	<b>Business Information (if Different from Registered Agent):</b>
<u>JOHN PATRIZI</u> Name	<del>_____</del> Company Address, Principal Office
<u>30161 S. EGYPTIAN TR</u> Address	<del>_____</del> City, State, Zip
<u>PEOTONE, IL 60418</u> City, State, Zip	<del>_____</del> Telephone <span style="float: right;">Facsimile</span>

Website None

The corporate officers are as follows:

President: John Patrizi

Vice President: \_\_\_\_\_

Secretary: Karen Hansen

C. PARTNERSHIP OR L.L.C.

The partners or members are as follows: (Attach additional sheets if necessary)

\_\_\_\_\_  
Name Address & Telephone

\_\_\_\_\_  
Name Address & Telephone

\_\_\_\_\_  
Name Address & Telephone

The business address is \_\_\_\_\_

Telephone & Fax: \_\_\_\_\_ Website (if available): \_\_\_\_\_

D. INDIVIDUAL PROPRIETORSHIP

The business address is \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

My home address is \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**SECTION 2. BID RIGGING AND BID ROTATING**

That in connection with this solicitation for bids/proposals:

- A. The bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;
- B. The bidder has not in any manner directly or indirectly sought by consultation, communication or agreement with anyone to fix the bid price of said bidder or any other bidder or to fix any overhead profit or cost element of such bid price of that of any other bidder or to secure any advantage against the public body awarding the contract or anyone interested in the proper contract.
- C. The bid genuine and not collusive or sham;
- D. The prices or breakdowns thereof and any and all contents which had been quoted in the bid have not been knowingly disclosed by the bidder and will not be knowingly disclosed by the bidder directly or indirectly to any other bidder or any competitor prior to opening;
- E. All statements contained in such bid are true;
- F. No attempt has been made or will be made by the bidder to induce any other person or firm to submit a false or sham bid;
- G. No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition;

**SECTION 3. NON-COLLUSION STATEMENT**

- A. This proposal, bid or contract is made without any connection or common interest in the profits with any other person other than the Vendor except as listed on a separate attached sheet to this affidavit.

Check One:

Others Interested in Contract       None

- B. No department director or any employee or any officer of the Village of Tinley Park has any financial interest, directly or indirectly, in the award of this contract except as listed on a separate attached sheet to this affidavit.
- C. That the Vendor is not barred from bidding on any contract, if bidding process was used) as a result of violation of 720 ILCS 5/33E-3 and 5/33E-4 (Bid Rigging or Bid Rotating).

**SECTION 4. DRUG FREE WORKPLACE AND DELINQUENT ILLINOIS TAXES STATEMENT**

The undersigned states under oath that the Vendor is in full compliance with the Illinois Drug Free Workplace Act, 30 ILCS 580/1. The undersigned also states under oath and certifies that the Vendor is not delinquent in payment of any tax administered by the Illinois Department of Revenue except that the taxes for which liability for the taxes or the amount of the taxes are being contested, in accordance with the procedures established by the appropriate Revenue Act; or that the Vendor has entered into an agreement(s) with the Illinois Department of Revenue for the payment of all taxes due and is in compliance with the agreement.

#### **SECTION 5. PREVAILING WAGE REQUIREMENTS**

The Contract calls for the construction of a "public work" within the meaning of the Illinois Prevailing Wage Act 820 ILCS 130/01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

#### **SECTION 6. VILLAGE OF TINLEY PARK RESPONSIBLE BIDDER ORDINANCE**

The undersigned or the entity making the proposal or bid has reviewed and is in compliance with the Village of Tinley Park Responsible Bidder Ordinance No. 2009-O-002.

#### **SECTION 7. TAX COMPLIANCE**

The undersigned on behalf of the entity making the foregoing proposal certifies that neither the undersigned nor the entity is barred from contracting with the Village of Tinley Park because of any delinquency in the payment of any tax administered by the State of Illinois, Department of Revenue, unless the undersigned or the entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability of the tax or the amount of tax.

The undersigned or the entity making the proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in a civil action.

#### **SECTION 8. NON DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

The EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

In the event of the contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

**During the performance of this contract, the contractor agrees:**

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulation for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contract. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Acts and Rules and Regulations, the contractor will promptly so notify the Department and the contracting agency will recruit employees from the sources when necessary to fulfill its obligations thereunder.
- E. CONTRACTOR certified that it is presently in compliance with all of the terms, conditions and provisions of Section 5/2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105), together with all rules and regulations promulgated and adopted pursuant thereto.
- F. That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contracts.
- G. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contracts.

- H. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event of any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

For the purposes of subsection G of Section 10, "Subcontract" mean any agreement, arrangement or understanding, written or otherwise, between a public contractor and any person under which any portion of the public contractor's obligation under one or more public contracts is performed, undertaken or assumed; the term "subcontract," however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a bank or other financial institution and its customers.

It is expressly understood that the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

Have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal compliant process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

#### **SECTION 9. FELONY**

Contractor certifies that it has not been barred from being awarded a contract under Section 1400.5015 of the Treasurer's Procurement Rules (44 Ill. Adm. Code 1400.5015).

#### **SECTION 10. THE AMERICANS WITH DISABILITIES ACT**

As a condition of receiving this contract, the undersigned vendor certified that services, programs and activities provided under this contract are and will continue to be in compliance with the Illinois Accessibility Code.

#### **SECTION 11. FAMILIARITY WITH LAWS STATEMENT**

The undersigned, being duly sworn, hereby states that the Vendor and its employees are familiar with and will comply with all Federal, State and local laws applicable to the project, which may include, but not limited to, the requirements as listed.

VENDOR

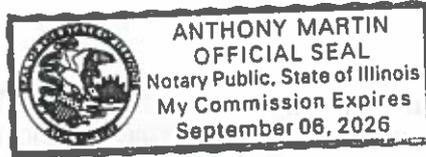
John Patrizi  
Signature

John Patrizi  
Printed Name

PRESIDENT  
Title:

SUBSCRIBED and SWORN to before me this 11<sup>th</sup> day of JUNE, 2023  
~~2014.~~

[Signature]



My Commission Expires: 9-6-26

**NOTE: To be completed ONLY by selected VENDOR**

**CERTIFICATIONS BY CONTRACTOR**

**Eligibility to Contract**

The undersigned hereby certifies that the Contractor is not barred from bidding on or entering into this contractor as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

J&L ELECTRONIC SERVICE, INC John Patrizi  
Name of Contractor (please print) Submitted by (signature)

PRESIDENT  
Title

**Certificate of Compliance with Illinois Human Rights Act**

The undersigned hereby certifies that the Contractor is in compliance with the Title 7 of the 1964 Civil Rights Act as amended in the Illinois Human Rights Act as amended.

J&L ELECTRONIC SERVICE, INC John Patrizi  
Name of Contractor (please print) Submitted by (signature)

Title

**Certificate of Compliance with Illinois Drug-Free Workplace Act**

The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

J&L ELECTRONIC SERVICE, INC      JOAN PATRIZI  
Name of Contractor (please print)      Submitted by (signature)

PRESIDENT  
Title

**Certificate Regarding Sexual Harassment Policy**

The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

J&L ELECTRONIC SERVICE, INC      JOAN PATRIZI  
Name of Contractor (please print)      Submitted by (signature)

PRESIDENT  
Title

**Certificate of Compliance with Illinois Prevailing Wage Act**

The undersigned hereby certifies that the Contractor will comply with the Illinois Prevailing Wage Act, as follows: This contract calls for the construction of a "public work" within the meaning of the Illinois Prevailing Wage Act 820 ILCS 130/.01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

J&L ELECTRONIC SERVICE, INC      JOAN PATRIZI  
Name of Contractor (please print)      Submitted by (signature)

PRESIDENT  
Title

**Written Program that is in Compliance with the Substance Abuse Prevention on Public Works Project Act**

**CONTRACTOR'S CERTIFICATION  
(PUBLIC WORKS PROJECT SUBJECT TO THE PREVAILING WAGE ACT)**

John PATRIZI, having been first duly sworn deposes and states as follows:  
(Officer or Owner of Company)

JEC ELECTRONIC SERVICES INC having submitted a proposal for:  
(Name of Company)

**Telephone System Replacement Project and/or Telephone System Cabling and Network Interface Project, specify either or both**

Hereby certifies that the undersigned Contractor:

4A. ~~has in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and has provided a written copy thereof to the Village.~~

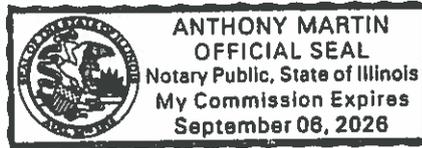
4B. ~~has in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635).~~

(Cross out either 4A or 4B, depending upon which certification is correct.)

By: John PATRIZI  
Officer or Owner of Company named above

Subscribed and sworn to before me this 10th day of JUNE, 2023

[Signature]  
Notary Public



[NAME OF CONTRACTOR]

BY: John PATRIZI 10 JUNE 2023  
Date  
Printed Name: John PATRIZI  
Title: PRESIDENT

**VILLAGE OF TINLEY PARK**

BY: \_\_\_\_\_ Date \_\_\_\_\_  
Michael Glotz, Mayor  
(required if Contract is \$10,000 or more)

ATTEST:

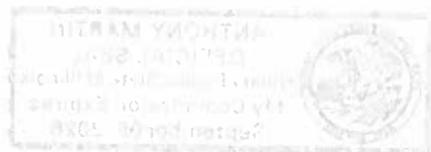
**Village Clerk**  
**(required if Contract is \$10,000 or more)**

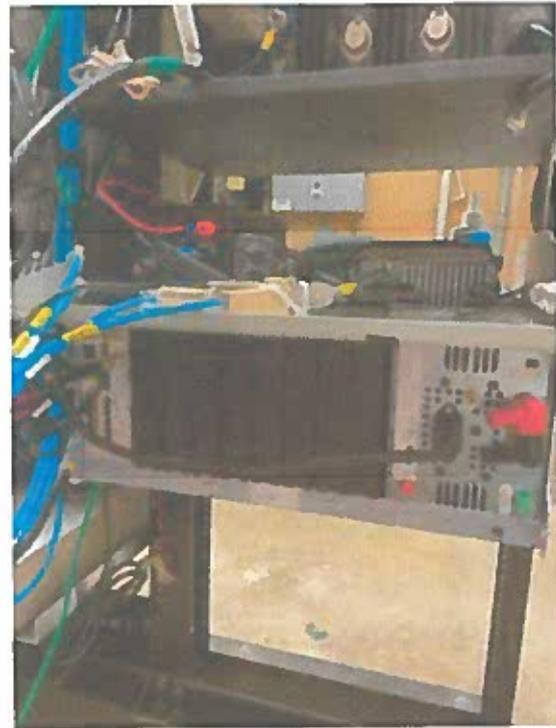
**Date**

**VILLAGE OF TINLEY PARK**

**BY: Village Manager**

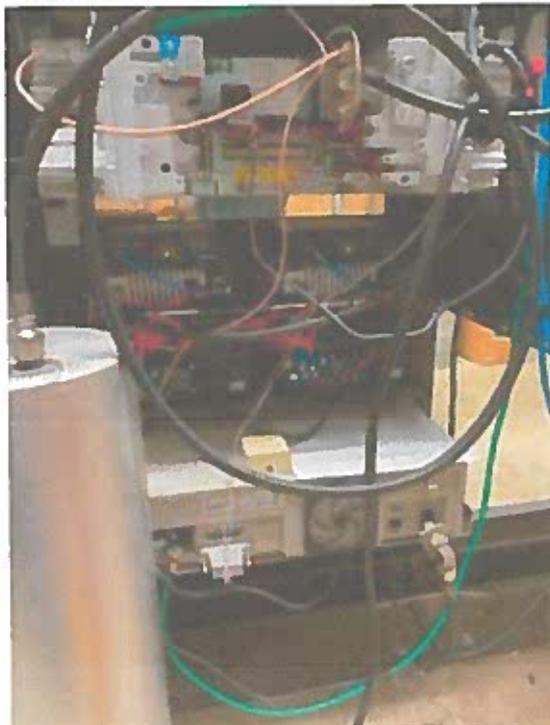
**Date**





These switches located in the rack will be

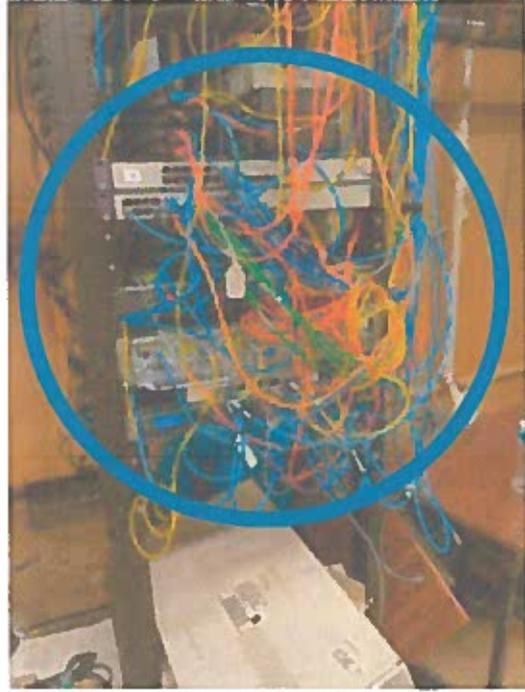
1700 Series - move (1) switch



Items 19 & 20 – all move to data room existing racks provided - multicoupler



USDD Servers – move (1) at a time then verify operation



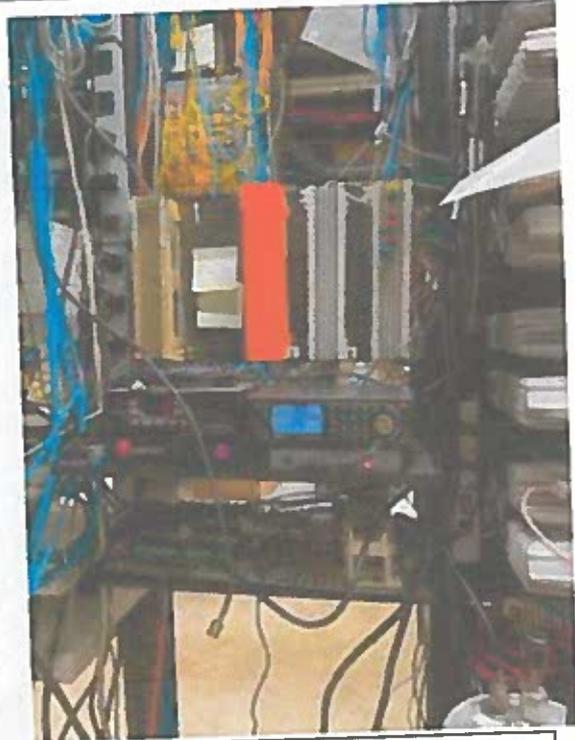
Cisco Router, Cisco Switch, Network Switch, Fiber extensions located in this rack will be duplicated in the data room with alternate equipment in stock, items 15 & 16 & 17



Item 18 – multiplexers and RAD multiplexes



This photo shows the voter I/Os from the MEP and are routed through 25pr cables to punchblocks to be installed on data room wall above



USDD interface equip listed in both photos along with scanner and USDD monitor receiver to be mounted in racks and on the west wall. Item 12 & 14

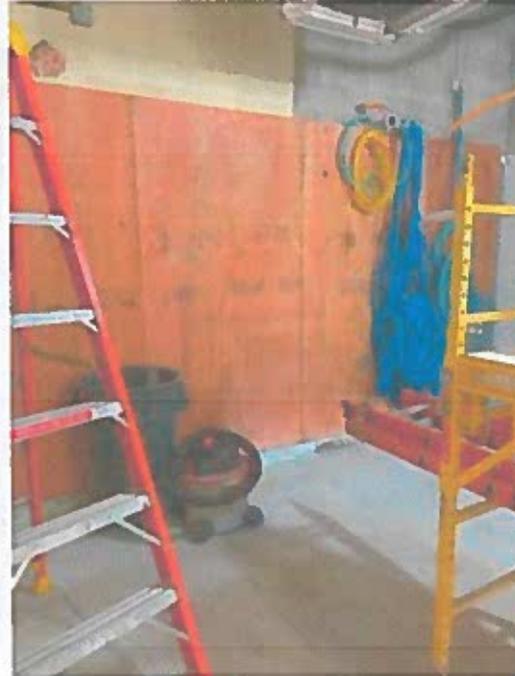


Internal ground buss will be located in this area extending around the entire room



Server – Eventide – Switch – USDD equip

25 pr telco cables and punchblocks will be mounted on this wall

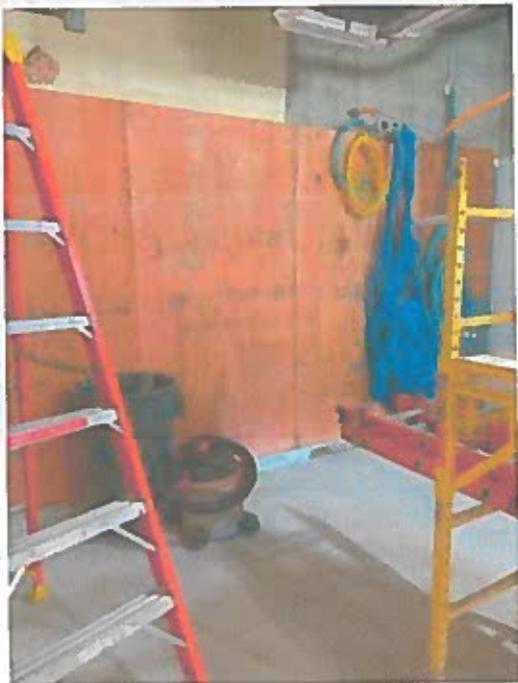


Item 4 & 5 – shown on the left will be relocated to punchblocks and interconnect cabling will be mounted on the wall to the right

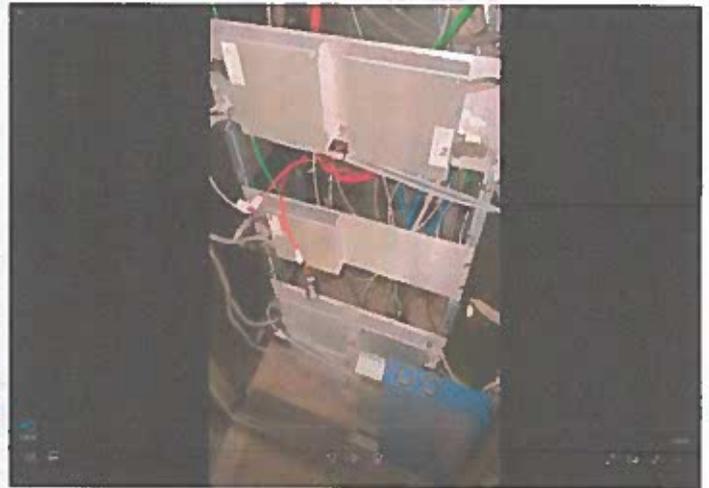
Item 6 & 7 connections will be mounted to the wall on the right



Basement – existing cabling and punchblocks that will be repeated in photo below



**Appendix "C"**  
**Site Photos**



Vendor shall install a similar setup in a rack provided in the data room – MEP front side

MEP back side- top photo shows voter I/Os – bottom photo shoes ground buss – ALL modems



**Westfield**  
 One Park Circle, P.O. Box 5001  
 Westfield Center, OH 44251  
 800-243-0210  
 WestfieldInsurance.com

**Commercial Liability Umbrella  
 Coverage Declarations  
 Renewal**

<b>Company Providing Coverage: Westfield Champion Insurance Company</b>		
<b>Named Insured and Mailing Address:</b>	<b>Agency: 121305</b>	
J&L ELECTRONIC SERVICE INC PO Box 875 Peotone, IL 60468-0875	The Horton Group Inc 10320 ORLAND PKWY ORLAND PARK, IL 60467-5658	
<b>Policy Number: 234119N</b>	<b>Billing Account No: 6000037754</b>	<b>Payment Plan: Monthly (Paper Invoices)</b>
<b>Policy Period: From: 06/02/2023 To: 06/02/2024 At 12:01 A.M. standard time at your mailing address shown above</b>		

Limits Of Insurance	\$ 1,000,000	Each Occurrence Limit
	\$ 1,000,000	General Aggregate Limit
	\$ 1,000,000	Personal & Advertising
	\$ 0	Self-Insured Retention

**Schedule Of Underlying Insurance**

Type Of Coverage	Insurer	Policy Number	Limits Of Liability	Policy Period	
General Liability	Westfield Champion Insurance Company	234119N	General Aggregate	\$ 2,000,000	06/02/2023- 06/02/2024
			Products/Completed Operations Aggregate	\$ 2,000,000	
			Personal and Advertising Injury	\$ 1,000,000	
Auto	Westfield Champion Insurance Company	234119N	Each Occurrence	\$ 1,000,000	06/02/2023- 06/02/2024
			Bodily Injury and Property Damage Each Accident	\$ 1,000,000	

 <b>WESTFIELD</b>	<b>Westfield</b> One Park Circle, P.O. Box 5001 Westfield Center, OH 44251 800-243-0210 WestfieldInsurance.com	<b>Workers Compensation and                  Employers Liability Insurance                  Policy                  Information Page                  Renewal</b>									
<b>INSURER:</b> Old Guard Insurance Company											
<b>NCCI CARRIER CODE NO.:</b> 17868											
<b>POLICY NUMBER:</b> 234151Q		<b>BILLING ACCOUNT NO.:</b> 6000037756									
<b>AGENCY:</b> 121305											
The Horton Group Inc 10320 ORLAND PKWY ORLAND PARK, IL 60467-5658 708-845-3000											
<b>1. NAMED INSURED &amp; MAILING ADDRESS:</b>											
J&L ELECTRONIC SERVICE INC PO Box 875 Peotone, IL 60468-0875											
<b>OTHER WORKPLACES NOT SHOWN ABOVE:</b> See Schedule WC 99 06 26											
<b>FEIN NO.:</b> 36-3605164		<b>ENTITY IS:</b> Corporation									
<b>2. POLICY PERIOD:</b> From: 06/02/2023 To: 06/02/2024 <span style="float: right;">At 12:01 A.M. standard time at your mailing address shown above</span>											
<b>3 A.</b>	Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states listed here: IL										
<b>3 B.</b>	Employers Liability Insurance: Part Two of the policy applies to work in each state listed in item 3.A. The limits of our liability under Part Two are: <table style="margin-left: 20px; width: 100%;"> <tr> <td style="text-align: right;">Bodily Injury by Accident</td> <td style="text-align: right;">\$500,000</td> <td style="text-align: right;">each accident</td> </tr> <tr> <td style="text-align: right;">Bodily Injury by Disease</td> <td style="text-align: right;">\$500,000</td> <td style="text-align: right;">policy limit</td> </tr> <tr> <td style="text-align: right;">Bodily Injury by Disease</td> <td style="text-align: right;">\$500,000</td> <td style="text-align: right;">each employee</td> </tr> </table>		Bodily Injury by Accident	\$500,000	each accident	Bodily Injury by Disease	\$500,000	policy limit	Bodily Injury by Disease	\$500,000	each employee
Bodily Injury by Accident	\$500,000	each accident									
Bodily Injury by Disease	\$500,000	policy limit									
Bodily Injury by Disease	\$500,000	each employee									
<b>3 C.</b>	Other States Insurance: Part Three of the policy applies to the states, if any, listed here: None										
<b>3 D.</b>	This policy includes these endorsements and schedules: See Schedule WC 99 06 25										
<b>4.</b>	The premium for this policy will be determined by our Manual of Rules, Classifications, Rates and Rating Plans. All information required on the Schedule WC 99 06 27 is subject to verification and change by audit.										





# Interoffice

## Memo

**Date:** July 7, 2023

**To:** John Urbanski, Public Works Director

**From:** Darlene Milanowicz, Engineering Project Manager

**Subject:** 2023 Pavement Crack Fill Program (Year 2 of 3) Contract Renewal

Presented for the Committee of the Whole and Village Board Meeting for consideration and possible action.

Scope of Work: This work consists of cleaning and filling transverse and longitudinal joints and cracks in existing bituminous flexible pavement with fiber modified asphalt cement. Staff has used this maintenance technique to extend the pavement life and save money on asphalt resurfacing.

Background:

The service contract was advertised and bid in accordance with State bidding laws and provided the Village the potential of extending the contract for two (2) additional years with an annual increase of 3% or 100% of the annual change in Consumer Price Index (CPI-U) for the proceeding calendar year identified by the Contractor should their services be found acceptable by the Village. Last year's services by SKC Construction were found to be acceptable and their previous services for the Village find them to be a credible, trustworthy Contractor.

Bids were opened back on May 25, 2022. SKC Construction was the low bidder in the amount of \$168,000. The contract total is \$141,741.60 plus \$43,259.00 Contingency for 2023.

Budget / Finance: Funding is budgeted for FY24.

Budget Available:	\$185,000	
FY 24 Project:	\$141,741	
Contingency Amount:	<u>\$43,259</u>	
Difference:	\$0	On Budget

Staff Direction Request:

1. Approve Contract Extension with SKC Construction for the 2023 Pavement Crack Fill Program (Year 2 of 3) in the amount of \$185,000.
2. Direct Staff as necessary.

Attachment:

1. 2022 Bid Tab.

2022 Pavement Crack Fill Program  
 Owner: Village of Tinley Park  
 Solicitor: Tinley Park IL, Village of  
 5/25/2022 10:00 AM CDT

**LOW BID**

Line Item	Item Description	UofM	Quantity	Engineer Estimate		SKC Construction	
				Unit Price	Extension	Unit Price	Extension
1	Crack Filling - Fiber Asphalt Sealant, Special	LBS	100,000	\$ 1.70	\$170,000.00	\$1.68	\$168,000.00
<b>As Read Total:</b>					<b>\$170,000.00</b>		<b>\$168,000.00</b>
<b>Corrected Total:</b>							

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2023-R-077**

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**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY  
PARK AND SKC CONSTRUCTION FOR 2023 PAVEMENT CRACK FILL PROGRAM  
(YEAR 2 OF 3)**

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**MICHAEL W. GLOTZ, PRESIDENT**  
**NANCY M. O'CONNOR, VILLAGE CLERK**

**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DENNIS P. MAHONEY**  
**MICHAEL G. MUELLER**  
**KENNETH E. SHAW**  
**COLLEEN M. SULLIVAN**  
**Board of Trustees**

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**RESOLUTION NO. 2023-R-077****A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND SKC CONSTRUCTION FOR 2023 PAVEMENT CRACK FILL PROGRAM (YEAR 2 OF 3)**

**WHEREAS**, the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into a Contract with SKC Construction, a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 18th day of July, 2023, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 18<sup>th</sup> day of July, 2023, by the President of the Village of Tinley Park.

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Village President

ATTEST:

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Village Clerk

## **EXHIBIT 1**

# **2023 PAVEMENT CRACK FILL PROGRAM SKC CONSTRUCTION (YEAR 2 OF 3) CONTRACT**

STATE OF ILLINOIS        )  
 COUNTY OF COOK         )     SS  
 COUNTY OF WILL         )

CERTIFICATE

I, NANCY M. O’CONNOR, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 2023-R-077, “**A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND SKC CONSTRUCTION FOR 2023 PAVEMENT CRACK FILL PROGRAM (YEAR 2 OF 3)**,” which was adopted by the President and Board of Trustees of the Village of Tinley Park on July 18<sup>th</sup>, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 18<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
 VILLAGE CLERK

**VILLAGE OF TINLEY PARK****SERVICE CONTRACT – 2023 Pavement Crack Fill Program Year 2 of 3**

This contract is by and between the **Village of Tinley Park**, an Illinois home-rule municipal corporation (the “Village”), and **SKC Construction, Inc.** (the “Contractor”), for the project or work described in Exhibit A, attached hereto and made a part hereof.

1. In consideration of the compensation stated in paragraph 2, the Contractor shall provide all the services described in the Scope of Services attached hereto as Exhibit “A” and incorporated herein by reference. The express terms of this Contract shall take precedence and control over any term or provision of the Scope of Services (Exhibit A) that in any way conflicts with, differs from, or attempts to alter the terms of this Contract.
2. Except in the event of a duly authorized change order approved by the Village as provided in this Contract, and in consideration of the Contractor’s final completion of all work in conformity with this Contract, the Village shall pay the Contractor an amount not to exceed One Hundred Eighty-Five and 00/100 Dollars (\$185,000.00). Within thirty (30) calendar days of completion of the work, the Contractor shall submit his application for payment to the Village, and the Village shall pay Contractor for the work performed no later than **thirty (30)** calendar days from the date of the Village's receipt and the Village’s approval of the work and the application for payment. No payment shall be made by the Village until the Contractor has submitted to the Village (i) a Contractor’s Affidavit listing all subcontractors and material suppliers utilized on the project and (ii) final waivers of lien from the Contractor, all subcontractors and all material suppliers.
3. No changes shall be made, nor will invoices for changes, alterations, modifications, deviations, or extra work or services be recognized or paid except upon the prior written order from authorized personnel of the Village. The Contractor shall not execute change orders on behalf of the Village or otherwise alter the financial scope of the Project.
4. Written change orders may be approved by the Village Manager or his designee provided that the change order does not increase the amount set forth in paragraph 2 of this Contract to more than \$10,000.00. Changes in excess of this amount must be approved by the Village Board prior to commencement of the services or work. **If a requested change causes an increase or decrease in the cost of or time required for the performance of the contract, Contractor will agree to an equitable adjustment in the contract price or performance schedule, or both. Neither party is obligated to comply with requested changes unless and until both parties execute a written change order.**
5. **Time is of the essence on this Contract.** The Contractor shall complete all work under this Contract on or before the dates specified in the contract, unless otherwise agreed upon by the Village Engineer.
6. No “Notice to Proceed” may be given nor any work commenced until this Contract is fully executed and all exhibits and other attachments are completely filled out and attached hereto.
7. It is understood and agreed by the parties that the Contractor is an independent contractor retained for the above-mentioned purpose. The Village shall not control the manner nor the means of the Contractor's performance, but shall be entitled to a work product as described herein. The term "subcontractor" shall mean and include only those hired by and

having a direct contract with Contractor for performance of work on the Project. The Village shall have no responsibility to any subcontractor employed by a Contractor for performance of work on the Project, and all subcontractors and material suppliers shall look exclusively to the Contractor for any payments due. The Village will **not** be responsible for reporting or paying employment taxes or other similar levies that may be required by the United States Internal Revenue Service or other State or Federal agencies. Every subcontractor shall be bound by the terms and provisions of this Contract as far as applicable to their work. The Contractor shall be fully responsible to the Village for the acts and omissions of its subcontractors, and shall ensure that any subcontractors perform in accordance with the requirements of this Contract. Nothing contained herein shall create any contractual or employment relations between any subcontractor and the Village. The Contractor is solely responsible for the safety procedures, programs and methods of its employees and agents and shall hold the Village harmless for any and all damages resulting from violations thereof. The Contractor shall comply with all applicable federal, State and local safety laws and regulations.

8. **It is further agreed that the Contractor shall indemnify, hold harmless, and defend the Village, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, for injury to or death of any person or for damage to any property arising out of or in connection with the Contractor's negligence under this Contract.**
9. **The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges the Village, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's negligence in its work to be performed hereunder. The Contractor shall maintain insurance coverage in an amount and from a carrier suitable to the Village, and the Village shall be named as an additional insured where required. Certificates of Insurance are attached hereto as Exhibit B.**
10. The Village is exempt from payment of state and local sales and use of taxes on labor and materials incorporated into the project. If necessary, it is the Contractor's responsibility to obtain a sales tax permit, resale certificate, and exemption certificate that shall enable the Contractor to buy any materials to be incorporated into the project and then resale the aforementioned materials to the Village without paying the tax on the materials at the time of purchase. In no event will the Village be liable for or pay any sales or use taxes incurred by the Contractor in performing the services under this contract.
11. The Contractor shall comply with all applicable federal, state, and local statutes, regulations, ordinances, and other laws, including but not limited to the Immigration Reform and Control Act (IRCA). The Contractor may not knowingly obtain the labor or services of an unauthorized alien. The Contractor, not the Village, must verify eligibility for employment as required by IRCA.
12. At any time, the Village may terminate this Contract for convenience, upon written notice to the Contractor. The Contractor shall cease work immediately upon receipt of such notice. The Contractor shall be compensated for services performed and accepted by the Village up to the date of termination.

13. No waiver or deferral by either party of any term or condition of this Contract shall be deemed or construed to be a waiver or deferral of any other term or condition or subsequent wavier or deferral of the same term or condition.
14. This Contract may only be amended by written instrument approved and executed by the parties.
15. This Contract and the rights and obligations contained herein may not be assigned by the Contractor without the prior written approval of Village.
16. The parties hereby state that they have read and understand the terms of this Contract and hereby agree to the conditions contained herein.
17. This Contract has been made under and shall be governed by the laws of the State of Illinois. The parties agree that performance and all matters related thereto shall be in Cook County, Illinois.
18. Contractor, its employees, associates or subcontractors shall perform all the work hereunder. Contractor agrees that all of its associates, employees, or subcontractors who work on this Project shall be fully qualified and competent to do the work described hereunder. Contractor shall undertake the work and complete it in a timely manner.
19. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
20. This Contract represents the entire and integrated agreement between the Village and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.
21. This Contract will be effective when signed by the last party whose signing makes the Contract fully executed.
22. The Contractor agrees to comply with the Illinois Prevailing Wage Act, if the work to be performed under this Contract is covered by said Act.
23. The Contractor agrees to comply with the Illinois Substance Abuse Prevention on Public Works Projects Act.

**CERTIFICATIONS BY CONTRACTOR**

**Affidavit of Compliance**

Contractor and all subcontractors shall complete this Affidavit of Compliance (“Affidavit”) and submit supporting documentation as required pursuant to *Responsible Bidder Requirements on Public Work Projects*. Contractor must submit this Affidavit and all related evidence with its bid. Contractor shall be responsible for providing this Affidavit to all subcontractors who will perform work on the project. All subcontractors’ Affidavits and supporting documentation must be submitted no later than the date and time of the contract award. Failure to comply with all submission requirements may result in a determination that the Contractor is not a responsible bidder.

*For the remainder of this Affidavit, “Contractor” refers to the general contractor and all subcontractors. Each item must be answered. If the question is not applicable, answer “NA.” If the answer is none, answer “none.”*

The certifications set forth in this Affidavit and all documents attached hereto shall become a part of any contract awarded to the Contractor. Furthermore, Contractor shall comply with these certifications during the term and/or performance of the contract.

The undersigned Jeffrey K. Bergquist, as President and on behalf  
(Name) (Title)  
of SKC CONSTRUCTION, INC. having been duly sworn under oath certifies that:  
(Contractor)

**Business Organization**

The form of business organization of the Contractor is (check one):

- Sole Proprietor or Partnership
- Corporation
- LLC
- Independent Contractor (Individual)

If contractor/subcontractor is a corporation, indicate the state and the date of incorporation:

10-15-81

Authorized to do business in the State of Illinois: Yes  No

Describe supporting documentation attached: See attached Certificate of Eligibility

Federal Employer I.D. #: 36 3171924

Social Security # (if an individual or sole proprietor): \_\_\_\_\_



# Illinois Department of Transportation

## Certificate of Eligibility

SKC Construction, Inc.  
P.O. Box 503 WEST DUNDEE, IL 60118

Contractor No 5289

WHO HAS FILED WITH THE DEPARTMENT AN APPLICATION FOR PREQUALIFICATION STATEMENT OF EXPERIENCE, EQUIPMENT AND FINANCIAL CONDITION IS HEREBY QUALIFIED TO BID AT ANY OF DEPARTMENT OF TRANSPORTATION LETTINGS IN THE CLASSES OF WORK AND WITHIN THE AMOUNT AND OTHER LIMITATIONS OF EACH CLASSIFICATION, AS LISTED BELOW, FOR SUCH PERIOD AS THE UNCOMPLETED WORK FROM ALL SOURCES DOES NOT EXCEED

006	CLEAN & SEAL CRACKS/JOINTS	\$3,675,000
15A	COVER & SEAL COATS (A)	\$1,600,000
27A	PAV'T. MARKING (PAINT)	\$1,875,000

\$14,151,000.00

THIS CERTIFICATE OF ELIGIBILITY IS VALID FROM 6/8/2022 TO 5/31/2023 INCLUSIVE, AND SUPERSEDES ANY CERTIFICATE PREVIOUSLY ISSUED, BUT IS SUBJECT TO REVISION OR REVOCATION, IF AND WHEN CHANGES IN THE FINANCIAL CONDITION OF THE CONTRACTING FIRM OR OTHER FACTS JUSTIFY SUCH REVISIONS OR REVOCATION. ISSUED AT SPRINGFIELD, ILLINOIS ON 6/8/2022.

*This document is privileged information and is provided only to Village of Tinley Park. No reproduction or transmission of this document is allowed without the expressed written consent of SKC Construction, Inc. This contains confidential financial information and is exempted from the Freedom of Information Act disclosure.*

  
Engineer of Construction

Registered with Illinois Department of Revenue: Yes  No

Describe supporting documentation attached (if "No," explain): My Tax Illinois  
Weekly payroll tax withholding  
Submissions

Registered with Illinois Department of Employment Security: Yes  No

Describe supporting documentation attached (if "No," explain): I.D.E.S. Rate Determination

**Tax liens or tax delinquencies**

Disclosure of any federal, state or local tax liens or tax delinquencies against the contractor or any officers of the contractor in the last five (5) years Yes  No

"No" means "not applicable." If "yes," describe lien/delinquencies and resolution:

N/A

**EOE Compliance**

Contractor is in compliance with provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions). Yes  No

**Employee Classification**

Contractor's employees who will perform work on the project are properly classified as an employee or independent contractor under all applicable state and federal laws and local ordinances (Form B). N/A  Yes  No

**Professional or Trade Licenses**

Contractor will possess all applicable professional and trade licenses required for performing the Contract work: Yes  No

License	Number	Date Issued	Current Expiration	Holder of License
<u> </u>				



< More account options

### Submissions

Withholding

36-3171924-000

S K C CONSTRUCTION INC

Submissions are things you have submitted online for processing. Common examples include returns and payments.

Submissions older than 12 months can be found using the search.

Processed Deleted

### Search

Processed From 5/22/2022

Processed To

Search

### Requests

Filter



Date	Title	Period	Confirmation Number
5/20/2023	Payment Request	6/30/2023	1-031-631-568
5/13/2023	Payment Request	6/30/2023	1-173-492-432
5/6/2023	Payment Request	6/30/2023	1-458-422-480
4/29/2023	Payment Request	6/30/2023	0-865-508-560
4/22/2023	Payment Request	6/30/2023	0-448-662-736
4/15/2023	Payment Request	6/30/2023	0-671-392-976
4/8/2023	Payment Request	6/30/2023	0-044-677-328
4/1/2023	Payment Request	3/31/2023	1-916-266-704
4/1/2023	Return for 3/31/2023	3/31/2023	0-978-249-936
3/25/2023	Payment Request	3/31/2023	1-516-652-752
3/18/2023	Payment Request	3/31/2023	0-028-676-304
3/11/2023	Payment Request	3/31/2023	0-822-485-200
3/3/2023	Payment Request	3/31/2023	0-478-388-048

# Rate Determination



ides.illinois.gov

#BWNKMGV  
 #CNXX X195 9969 6728#  
 S K C CONSTRUCTION, INC.  
 S K C CONSTRUCTION INC  
 695 CHURCH RD  
 ELGIN IL 60123-9308

**Mail Date:** 01/05/2023  
**Letter ID:** CNXXX19599696728

**Account ID:** 0769869  
**Name:** S K C CONSTRUCTION, INC.  
**Protest Due Date:** 01/20/2023  
**For Calendar Year:** 2023  
**Wage Base:** \$13,271.00

### EXPERIENCE RATING RECORD FOR THE PERIOD ENDING 06/30/2022

$$8.650\% \text{ RATE} = \left( \frac{\$651,991.00 \text{ Benefit Charges} \times 138.40\% \text{ BCF}}{\$1,331,250.85 \text{ Taxable Wages}} \times 127.00\% \text{ ASEF} \right) + 0.00\% \text{ Penalty Rate} + 0.55\% \text{ FBR}$$

**Note:** The rate is applicable for the entire year.

The rate cannot be lower than 0.300% or higher than 8.100% plus the fund builder and any statutory surcharge.

138.40% is the Benefit Conversion Factor (BCF) per 820 ILCS 405/1502.2.

After Benefit Charges are multiplied by the BCF and divided by Taxable Wages, the result becomes the Benefit Ratio and is rounded to one-ten thousandth of one percent per 56 Ill. Adm. Code 2765.200.

127.00% is the Adjusted State Experience Factor (ASEF) per 820 ILCS 405/1504 and 1505.

After the Benefit Ratio is multiplied by the ASEF, this figure is rounded to one-tenth of one percent per 820 ILCS 405/1506.1.

0.55% is the Fund Building Rate (FBR) per 820 ILCS 405/1506.3.

An employer whose rate is higher than 5.400% and whose total wages for a particular quarter are less than \$50,000.00 pays contributions at 5.400% for that quarter per 820 ILCS 405/1506.1.

### QUARTERLY DETAIL

QTR / YEAR	BENEFIT CHARGES	TAXABLE WAGES
Q3/2019	0.00	108,755.07
Q4/2019	27,351.00	33,305.49
Q1/2020	130,873.00	57,710.09
Q2/2020	0.00	285,738.55
Q3/2020	0.00	23,019.21
Q4/2020	0.00	38,558.75
Q1/2021	152,308.00	44,448.91
Q2/2021	50,057.00	328,191.93
Q3/2021	1,016.00	26,296.82
Q4/2021	51,606.00	32,622.77
Q1/2022	174,717.00	39,904.50
Q2/2022	64,063.00	312,698.76
<b>TOTALS</b>	<b>651,991.00</b>	<b>1,331,250.85</b>

**AFFILIATE ACCOUNT(S)** - Benefit Charges and Taxable Wages are the combination of all accounts in the affiliation.  
**SUCCESSOR ACCOUNT(S)** - Benefit Charges and Taxable Wages are the combination of your account and predecessor account(s).

**APPLICATION FOR REVIEW** - If you have a basis for protesting this rate determination, you may file the attached application for review. Such application **MUST SET FORTH SPECIFIC REASONS** in support thereof and must be filed within **15 DAYS** after the printed date of mailing. Protests are considered timely only if submitted online at **mytax.illinois.gov**, postmarked, faxed, or delivered on or before the protest due date indicated above.

If any of the above license(s) have been revoked or suspended, state the date and reason for suspension/revocation:

**Documentation Attached** (Contractor must initial next to each item):

HUB Form A: N/A Name and address of subcontractors from whom Contractor has accepted a bid or intends to hire to perform work on any part of the project.

NOTE: All subcontractors shall complete and submit an Affidavit of Compliance no later than the date the subcontractor commences work on the project.

HUB Form B: List of individuals who will perform work on the project on behalf of the Contractor, verifying that each individual is properly classified as an employee or independent contractor. Contractor also verifies that all Contractor's employees are covered under a current workers' compensation policy, properly classified under the workers' compensation policy, and covered by a health and welfare and retirement plan. *See attached Employee List.*

HUB Form C Additional Information (if required)

HUB Certificate of Good Standing  
(or other evidence of compliance with laws pre-requisite to doing business in the state)

HUB Illinois Department of Revenue registration

HUB Illinois Department of Employment Security registration

HUB Standards of Apprenticeship/Apprentice Agreements

HUB Substance Abuse Prevention program (or applicable provision from CBA in effect)

HUB Written Safety Policy Statement signed by company representative

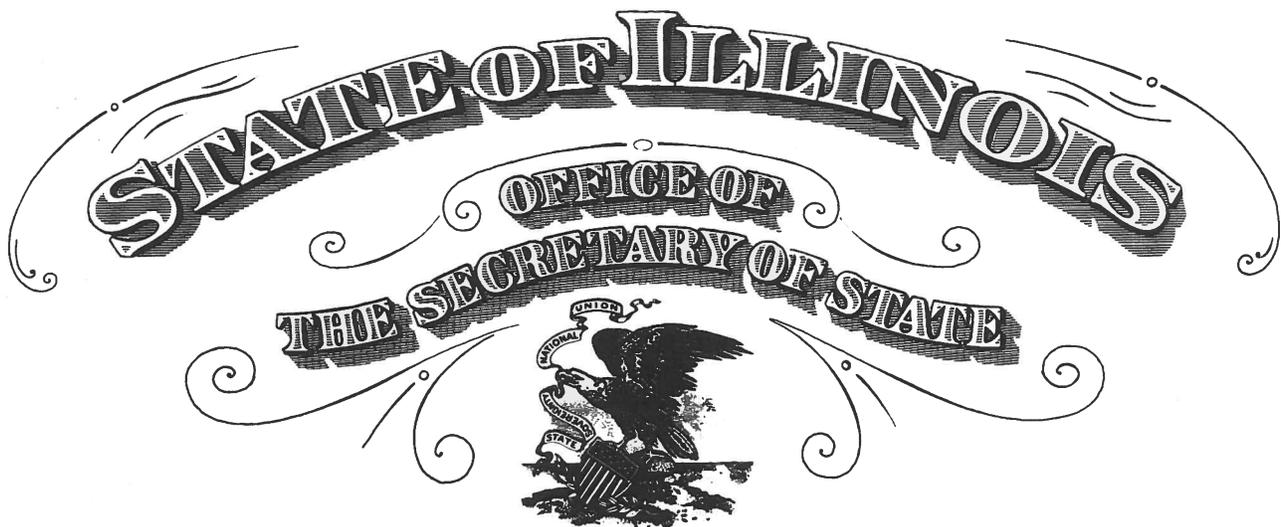
HUB OSHA cards evidencing 10-hour or greater safety program completed, if requested

HUB Workers' Compensation Coverage

HUB Professional or Trade Licenses N/A

File Number

5254-132-8



**To all to whom these Presents Shall Come, Greeting:**

*I, Alexi Giannoulas, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that*

SKC CONSTRUCTION, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON OCTOBER 15, 1981, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



***In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 22ND day of MAY A.D. 2023 .***

Authentication #: 2314200436 verifiable until 05/22/2024

Authenticate at: <https://www.ilsos.gov>

*Alexi Giannoulas*

SECRETARY OF STATE



**SKC CONSTRUCTION INC.** • P.O. BOX 503, WEST DUNDEE, ILLINOIS 60118 • Telephone: 847/214-9800 Fax: 847/214-9032

## Apprenticeship and Training Certification disclosure:

### **Crack Seal Bids:**

Associated Builders & Contractors of Illinois, Inc. (program sponsor) for the craft of Construction Craft Laborer.



SKC CONSTRUCTION INC. • P.O. BOX 503, WEST DUNDEE, ILLINOIS 60118 • Telephone: 847/214-9800 Fax: 847/214-9023

## **SUBSTANCE ABUSE PREVENTION PROGRAM DRUG AND ALCOHOL POLICY**

### **POLICY OBJECTIVE**

SKC Construction Inc. recognizes the importance of protecting the health, safety and well-being of all its employees and subcontractors. SKC Construction wants to do all it can to provide a safe workplace free of risks created by alcohol and drug abuse. We are familiar with the effects of alcohol and other drugs and how use of these drugs eventually takes its toll on job performance. It is our goal for employees and subcontractors to be able to perform their duties safely and in the best interests of their fellow workers and our customers when they report for their job. In addition, SKC Construction expects all employees and subcontractors to assist in maintaining a work environment that is free from the use of alcohol, controlled substances and other mood-altering drugs.

#### **I. APPLICABILITY**

This policy applies to all SKC Construction employees and subcontractors and to those applicants SKC Construction may hire in the future.

#### **II. REGULATED SUBSTANCES**

- A. Cannabis/Tetrahydrocannabinol (THC)
- Opiates
- Cocaine
- Amphetamines
- Phencyclidines
- B. Alcohol

#### **III. PROHIBITED USE, MANUFACTURE, DISTRIBUTION OR SALE**

SKC Construction employees and subcontractors are prohibited from the manufacture, use, sale, dispensing, distributing or having possession of illegal controlled substances or alcohol on company premises or other work sites. Any employee convicted of criminal drug abuse/possession on duty must notify their immediate supervisor within 5 days of the conviction.

#### **EMPLOYEES AND SUBCONTRACTORS SHALL NOT:**

1. Possess or attempt to distribute, sell, obtain, manufacture, transfer, transport, share or receive any illegal drug.
2. Misuse any substance or substances that may impair job performance or pose a hazard to the safety and welfare of the employee or any other employee on company premises, on company property, in company vehicles or during company time.

#### **PROHIBITED USE: ALCOHOL:**

No employee shall, or supervisor having knowledge of, permit an employee to:

1. Report to work with any detectable level of alcohol.

2. Possess alcohol during company time or on company premises.
3. Report for duty within four hours of consuming alcohol.
4. Consume alcohol within 8 hours of an accident (if required to be tested) or until testing is completed.

**PROHIBITED USE: CONTROLLED SUBSTANCES:**

No employee shall, or supervisor having knowledge of, permit an employee to:

1. Report for duty or remain on duty when using a controlled substance. Exception: If the use is pursuant to instructions of a physician who has provided written documentation that the substance does not adversely affect the ability to safely perform their job duties.
2. Report for duty or remain on duty after having tested positive for controlled substances. Employees and subcontractors must report any prescription or non-prescription medication use that may cause adverse affects. It is the employee's responsibility to read labels and make supervisors aware that medication may affect their job performance. (Supervisor has the right to reassign duties of any employee for the duration of taking medication). If an employee fails to report usage of prescription or non- prescription medication that can affect performance, they will be subject to disciplinary action including possible termination.

**IV. REQUIRED TESTING CIRCUMSTANCES**

- A. **Pre-employment:** When there is a job offer pending, SKC Construction will require a negative controlled substance test result. Applicant will not be allowed to report for duty until a negative controlled substance test is verified. If any job applicant fails to pass the controlled substance test with a negative test result, offer of employment will be withdrawn. The applicant may re-apply after 6 months have passed after the original application date.
- B. **Random Testing:** SKC Construction will pay for random drug & alcohol testing. SKC Construction is enrolled in a program for random testing with A & M Exams, Inc. These selections are done by a valid computer method. Tests are unannounced and spread throughout the year. Each employee has an equal chance of being selected for testing each time a selection is done.
- C. **Post Accident Testing:** SKC Construction will pay for post accident testing. Any accident occurring on company time or on company property involving an injury that is reportable by law to Worker's Compensation, or requires medical attention, or if employee requests to be seen by a medical professional or results in any property damage. In these instances, the involved employee(s) must be transported by a supervisor to the testing facility and will be tested for alcohol and controlled substances as soon as possible following accident. Tests for alcohol should be completed within 2 hours and at least by 8 hours. A controlled substances test must be completed within 32 hours. Post accident breath of Federal, State, or Local officials having independent authority may conduct blood testing, if the test results can be obtained by the employer.
- D. **Reasonable Suspicion Testing:** SKC Construction will pay for testing. Employees and subcontractors are required to submit to alcohol or controlled substance testing whenever there is a reasonable suspicion that

a prohibition of this policy has been violated. The owner, project managers, and/or immediate supervisors will be authorized to determine, based upon observations or other behaviors, whether alcohol or controlled substance testing be conducted. Such testing should occur as soon as possible.

- E. **Return to Duty:** The employee will pay for testing. If any of the test results are positive, employee agrees to obtain the service of a substance abuses professional for evaluation and/or treatment and must abide by his or her recommendation. Once treatment is completed, employee may, upon approval from the Owner, return to his or her previous position.
- F. **Follow-Up Testing:** The employee will pay for testing. If it determined that an employee is in need of assistance revolving misuse, the employee understands that they are subject to unannounced follow up testing as directed by the substance abuse professional. This testing includes a minimum of 6 unannounced tests over the first 12 months following the completion of their treatment program. Additional unannounced testing may continue for up to 5 years.

#### V. TESTING PROCEDURES:

Testing shall be conducted in a matter to ensure adherence to standards of confidentiality, privacy, accuracy and reliability as approved by the Department of Health and Human Services.

- A. Controlled substance Testing
1. Urine will be the required substance and will be collected under controlled circumstances.
  2. Urine will be collected in a single cup and shall be labeled thoroughly to preserve identity.
  3. Specimens will be taken at Advocate Sherman Immediate Care Center, 2320 Royal Blvd, Elgin, IL 60123, phone number 224-783-4440.
  4. Specimens undergo testing by an initial screening procedure, which is followed by GC-MS confirmation testing, if necessary.
  5. The urine is positive for a substance if the substance is present in an amount greater than the minimum threshold.
  6. The Medical Review Officer will contact the employee if there is a positive result to verify the result.
  7. The Medical Officer reports the results to the employer or program supervisor.
  8. The Medical Review Officer will give the donor the option of testing the remaining specimen at a laboratory of their choice at the employee's expense.
- B. Alcohol Testing
1. Evidential Breath test Breath Alcohol.
  2. Test is conducted by a Health Care Professional.
  3. Tester uses an approved Q.E.D. A150 Alcohol device.
  4. The initial test must give results of not detectable level of alcohol or a retest (confirmation) test must be done following a 15-minute wait.
  5. A Certified Breath Alcohol Technician using an Evidential Breath Test device will conduct confirmation test.

6. If the confirmation test reveals any detectable level of alcohol, the individual is in violation of this policy.

#### **VI. REFUSAL TO SUBMIT**

The employee is determined to have refused to submit to testing if:

1. He/She refused to take the test.
2. If there is an inability to produce the required urine specimen amount after consuming 44 ounces of fluid and within the 3 hours allowed, or decline of a breath test without a valid medical explanation.
3. He/She fails to report within the required time period for testing. This refusal constitutes a positive test and is therefore subject to the consequences of this policy.

#### **VII. CONSEQUENCES**

An employee who tests positive for controlled substances or alcohol, is in violation of this policy and the employee will be terminated immediately. In order to be eligible for rehire, an employee has the option of being seen and evaluated by a substance abuse professional (SAP). They are required to fulfill all treatment that is recommended by the SAP. After completing treatment, employee is eligible to reapply for a position with the company. Test results must be negative for employee to be fully reinstated to job position. If the return to duty test is positive, the employee will not be eligible for rehire. Employee is responsible for payment of all treatment/rehabilitation, return to duty and follow up testing for controlled substance and/or alcohol testing.

#### **VIII. OTHER PROHIBITIONS**

- A. Adulterants:  
Any employee who refuses to take the drug or alcohol test, or is found to have adulterated, substituted, tampered, misidentified, or otherwise acted to deceive the employer regarding test samples will be immediately terminated.
- B. Dilute Specimens:  
Employees and subcontractors are required to provide a normal urine specimen for testing. If the drug screen test result is reported as dilute the employee must be tested again immediately. The employee will be required to re-test at their expense until a normal sample is given.

#### **IX. RECORD KEEPING**

- A. Retention Period
  1. The following records will be retained for 5 years.
    - Verified positive drug test results
    - Confirmed positive alcohol results (any detectable level)
    - Documentation of refusals
    - Employee referrals to the SAP
  2. The following results will be retained for 2 years
    - Records related to all processes and employee training
  3. The following results will be retained for 1 year
    - Records of negative drug test and breath alcohol test results
- B. Type of Records
  1. Collection Process:
    - Random selection documents

- Calibration documents
  - Reasonable suspicion documents
  - Post accident decision documents
  - Documents verifying medical inability to provide adequate breath or urine
2. Test Results:
    - Employer's copy of alcohol tests
    - Employer's copy of controlled substance chain of custody
    - Documents from MRO
    - Documents related to refusal to submit
    - Documents presented by employee to dispute refusal to submit
  3. Evaluations:
    - Determinations by SAP of assistance needed to resolve misuse
    - Compliance with SAP
  4. Education and Training:
    - Materials on misuse awareness, including the policy, drivers signed receipt of educational materials
    - Documents of supervisor training to qualify for making reasonable suspicion judgments
  5. Agreements with collection sites, labs, consortiums
- C. Access to Records
1. The employee is entitled to a copy of his/her records

## **X. TRAINING**

- A. Those designated to determine if reasonable suspicion exists must receive 60 minutes of alcohol and 60 minutes of controlled substance training, which covers the physical, speech and performance indicators of misuse.
- B. Each covered employee must be provided materials (such as film or written) and the company policy and the name of the person who can answer questions about the material.
- C. Each employee must sign a certificate of receipt of the materials.

## **XI. DRUG & ALCOHOL POLICY AGREEMENT**

I understand and agree to comply with this company policy regarding controlled substances and alcohol use and/or abuse. I further understand that failure to comply with this policy may result in dismissal from employment.

I understand that I am responsible for the payment regarding the return to duty test, the follow-up testing, and any required rehabilitation/treatment under this policy. I understand that SKC Construction will pay for pre-employment, random, post-accident and reasonable suspicion drug and alcohol testing.

Employees may terminate their employment at any time, for any reason. Employees are employed at the will of the Company and are subject to termination at any time, for any reason, with or without cause or notice. All employment with the Company is terminable AT-WILL. Nothing in this handbook or any memoranda is intended to change or modify this AT-WILL

tenet or create an expressed or implied contract of employment. Only the President has the authority to approve an employment contract between the Company and any employee.

None of the policies, procedures, or benefits described in this handbook is intended by reason of their statement in this manual to confer any rights or privileges upon any employee, or to entitle any employee to be or remain employed. While the Company believes in the policies described in this handbook, they are not binding employment conditions or an employment contract. The Company reserves the right to modify or cancel any of the provisions, policies or benefits set out, described or referenced in this handbook at any time and without notice. Any modifications or cancellation will be determined by the President. When changes are made, the Company, through the corporate office, will endeavor to provide each manager with revised pages for this handbook. Policy changed will be effective, however, regardless of whether this handbook is updated. Each manager is responsible for keeping copies of this handbook in an up-to-date condition.

Occasionally, special circumstances arise that create the need for a policy exception. Requests for exceptions must be made in writing and must be forwarded through normal reporting channels to the corporate office. If a major exception is involved, the request will then be sent to the President for approval. No exception is valid unless approved in writing by the President. The making of a special exception will not have the effect of permanently modifying the relevant policy or constitute approval for granting an exception in any instance.

The purpose of this acknowledgement form is to let the Corporate Office know that you have received and read your copy of this policy. When you have finished reading your policy, sign the appropriate space and give it to your supervisor. This form will become a permanent part of your file.

If you have any questions regarding the policy or related matters while you are employed by the Company, ask your supervisor or the Corporate Office.

This is to acknowledge that I have received my copy of the Drug and Alcohol Policy and an orientation on its contents. As a condition of employment, I agree to abide by all the rules and regulations in the Random Policy and any safety rules and regulations on my job.

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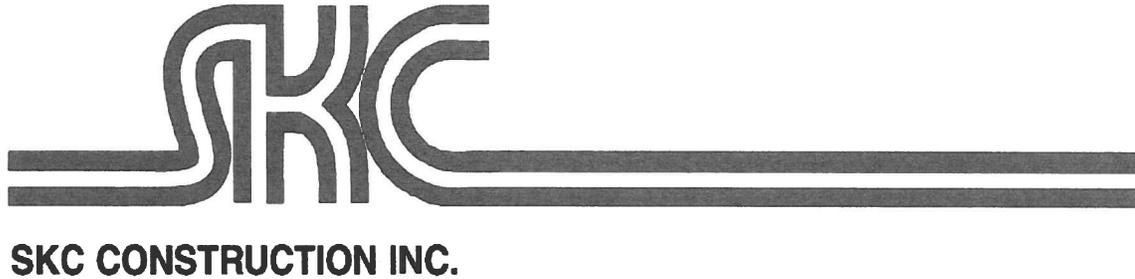
Employee Signature

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Date

---

Printed Name



**SKC CONSTRUCTION, INC. SAFETY RULES FOR  
EMPLOYEES AND SUBCONTRACTORS**

**SKC Construction, Inc.  
PO Box 503  
West Dundee, IL. 60118  
847-214-9800**

## PREFACE

SKC Construction, Inc. (“the Company”) is committed to conducting construction operations in the safest possible manner. The purpose of this manual is to set forth general performance and safety procedures for personnel of SKC Construction, Inc. as well as all subcontractors.

The employees who drive our trucks and operate our equipment are a very important link between the Company and its customers. They are in daily contact with, our customers, the public, and their actions are representative of the Company.

The Company is an equal opportunity employer, recruiting and hiring regardless of race, color, religion, sex, national origin, age, disability, or military service. All employees are treated equally in respect to compensation and the chance for advancement, including upgrading, promotion, and transfer within the Company according to their individual abilities, talents and interest. Copies of this policy are posted on each project bulletin board.

If you feel you have been discriminated against in violation of this policy, or have any questions, contact the EEO officer:

Human Resources Administrator  
William Brinati  
SKC Construction, Inc.  
695 Church Rd.  
Elgin, IL 60123  
847-214-9500

## SAFETY STATEMENT

We request and expect the full cooperation of all employees and subcontractors to effectively carry out the Company’s safety commitment. Failure to comply with any provision of this policy will result in disciplinary action up to and including termination.

The Company believes there is a direct connection between the number of job-related deaths, injuries, and instances of property damage and the use of drugs and alcohol in the workplace.

This guide has been provided to familiarize all employees and subcontractors with our safety rules, procedures and the guidelines for controlling job site accidents and injuries. The safety rules listed on the following pages are minimum safety rule requirements and you will be expected to comply with these rules. Employees and subcontractors should read the rules and understand them. For more information on a specific safety regulation, please refer to 29 CFR Part 1926 Construction Industry, and Part 1910 General Industry Standards. The issuance of these rules is logged, and signed receipts are kept on file.

## SAFETY TRAINING

The Occupational Safety and Health Standards for the Construction Industry 29 CFR Part 1926.21 (b), Safety Training and Education, states “The employer shall instruct each employee in the

recognition and identifiable hazards in the work environment to control or eliminate any hazards or other exposure to illness or injury”.

Training can take many forms and is synonymous with education and can be attained in a number of ways. Periodic classes or seminars are recommended, as well as weekly “Tool Box Safety Meetings”, which conform to the following guidelines:

1. The subject material developed by the Safety Director will be distributed to each foreman on a timely basis.
2. The subject material will be pertinent to a complete safety education program.
3. The meetings shall be conducted by each foreman, with his/her crew at the time designated, using the subject material furnished.
4. The meeting shall provide employees with the opportunity to ask questions and improve their safety awareness.
5. Tool Box Safety Meetings are held weekly on every project, and attendance is mandatory.
6. Subcontractors are required to either participate in these meetings or conduct similar meetings for their personnel. If separate meetings are held, they should be documented in a brief report and filed with the Company supervisor.

### **SUBSTANCE ABUSE PROGRAM**

It is the policy of the Company to promote and maintain a safe, healthy, and productive alcohol- and drug-free work environment, for the benefit of its employees, subcontractors, customers, and the communities in which we operate. Safe work practices, protection of Company assets, and protection of the environment are priorities for the Company. The Company considers substance abuse to be a very serious issue and attaches great importance to its commitment to maintain a drug-free work environment.

#### Alcohol

The Company prohibits employees and subcontractors from consuming alcoholic beverages before, during, or after work hours on Company premises, which includes job sites.

#### Drugs

The Company prohibits employees from illegally using, possessing, transferring, selling or otherwise being under the influence of controlled substances while conducting Company business on or off Company premises.

Prescription or over-the-counter drugs must be approved, and prescriptions must be prescribed by an authorized medical practitioner for current use by the person in possession or using the prescribed drug. If you are taking any prescription medication that may affect your ability to perform your job safely, you must notify the project manager and/or your supervisor before reporting to work.

#### Testing

An employee who is involved in a work-related accident or injury or whom the Company reasonably believes is under the influence of drugs or alcohol may be required to submit to a drug and/or alcohol screen. The detection of any amount of drugs or alcohol in the employee’s system or the refusal to submit to such screen may result in discipline, up to and including termination.

To ensure compliance with this policy, we may require drug and/or alcohol testing as follows:

1. Pre-employment
2. After any alcohol or drug abuse rehabilitation
3. Post-accident
4. Reasonable cause
5. Random
6. Any return to employment after a 30-day separation

### Discipline

Because of the substantial risks to health and safety, the safety of others, and Company security, employees and subcontractors who violate any portion of this policy will be subject to disciplinary action, up to and including termination. Persons who violate the policy prohibiting possession, transfer or sale of illegal drugs or controlled substances may be subject to criminal prosecution as well as disciplinary action, up to and including termination.

It is the responsibility of each employee and subcontractor to seek assistance before alcohol and drug problems lead to a violation of this policy. If a violation does occur, however, one of the factors in determining appropriate disciplinary action may be whether the employee or subcontractor, subsequent to the violation, is willing to enroll in and conscientiously pursue a program of counseling and/or treatment. However, the Company retains the right to discipline an employee who violates this policy regardless of enrollment in a program.

## **OPERATING INSTRUCTIONS FOR DRIVERS**

### **STARTING SCHEDULE**

If you have not been notified before the close of each workday as to the starting time for the following day, the dispatcher will try to contact your home with this information. If for some reason he/she is not able to reach you and you do not contact the dispatcher, he/she has been instructed to go to the next available driver and you will not be scheduled. In the event that you cannot report for work as scheduled, it is your duty to notify the dispatcher the day before or one (1) hour before your starting time. Absenteeism without notice or tardiness will not be tolerated.

### **ROUTE**

We expect you to drive the most direct and efficient route to and from a job. Lunch must also be taken on the route. If you are in doubt about the route, bring your lunch with you. If you have any questions about the route, check with the dispatcher. You are allowed thirty (30) minutes for lunch. The time for lunch must be recorded on the daily sheet.

### **TRUCK CAPACITIES**

It is important for you to know the capacity of your truck. You should always strive to carry the maximum legal payload. Since we generally load without the benefit of a scale, we rely on your judgment to carry the proper load. Remember, one overweight ticket can wipe out the revenue earned for a day, a week, or even a month.

**TRIMMING LOADS**

Each time your truck is loaded, it should be inspected to make certain that there is no loose material on top, which could fall and cause injury to a passerby or another vehicle.

**SUPPLY TRUCKS**

All supply drivers are required to assist in the loading and unloading of their trucks and to make certain that tools and equipment are secured in order to avoid any damage.

**TRUCKS**

Never work under a raised dump body unless it is blocked or otherwise secured. Be cautious of spillage from loaded units and the hazard it represents to people on the ground and to tires. Dump trucks must be unloaded a safe distance from banks and on level ground to prevent their overturning. Watch for overhead lines or other obstructions before raising a dump body or swinging a boom. Dump bodies must be lowered before leaving the dump area. Ensure the safety of all loads prior to travel. Tie it down if it can shift, flag it if it projects beyond the bed.

**LOADING & UNLOADING OF TRUCKS AND EQUIPMENT**

1. Observe all traffic signs, signals and posted speed limits.
2. Always yield right-of-way to mobile equipment.
3. Do not follow any vehicle too closely.
4. Park only in designated parking areas. Safety equipment, including hard hats, safety glasses and steel-toed shoes must be worn if you are going to exit your truck in these areas.
5. Check behind your vehicle before backing up.
6. Do not smoke or use open flames around flammable liquid storage or dispensing areas, or other potential fire hazards. Obey all "No Smoking" signs.
7. Never stand near bins, hoppers or stockpiles where material could slide and strike or bury you.
8. Do not attempt to get on or off moving equipment.
9. No acts of violence or "horseplay" will be tolerated.
10. First Aid supplies are located throughout the property. If you are injured or involved in an accident while on the property, report it promptly to plant supervision.
11. Report any unusual conditions to a Company supervisor promptly.
12. In case of an emergency, dial 911.

**WORK SHEETS**

Before leaving the yard in the morning, be certain that you have proper directions and the job work order(s) for that day. It is extremely important that all boxes be filled out completely and accurately on these sheets. All equipment mechanical defects must be reported on your work sheet and include: driver's name, truck or tractor number, trailer, mileage on tractor, and date. Any work sheet not filled out completely and accurately will be returned to the Foreman and not accepted until corrected. It must be turned in at the end of the day.

**VALID LICENSE**

Employees possessing a valid drivers license may be authorized by their supervisor to operate a Company vehicle. Drivers must have in their possession a valid C.D.L. and a current D.O.T. physical/medical card at all times while operating our vehicles. Spot checks will be made of all C.D.L. and physical/medical cards, both on the job and through the office of the Secretary of State.

**USE OF COMPANY VEHICLES**

If an employee receives authorization to use a Company vehicle, it is conditional upon these rules:

1. Company vehicles are not intended for personal use.
2. Employees are responsible for the care and safe operation of their assigned vehicles.
3. The Company will not be responsible for legal fines or penalties employees may incur.
4. Accidents must be reported to your supervisor and/or the Safety Director immediately. Failure to do this will result in disciplinary action.
5. The possession or use of alcoholic beverages or drugs in a Company vehicle is cause for immediate dismissal of the operator and all involved passengers.
6. Seat belts must be worn at all times.
7. Compliance with Safety and Personal Conduct Rules that follows on page 22.

**EQUIPMENT INSPECTION AND CARE**

The following instructions are compiled as an aid to the driver in the operation and maintenance of equipment under his care. Deliberate misuse of equipment is in violation of the Company's rules and, as such, subjects the driver to the prescribed penalties. The following should be done once or more during the day.

1. Check oil and water.
2. Hammer test all tires.
3. Check all lights – headlights, stop lights & turn signals.
4. Check wheel lugs for tightness.
5. Check windshield wipers and horn.
6. Check for reflector kit.
7. Drain air tanks daily.

**KEEPING EQUIPMENT CLEAN**

All drivers are expected to keep the inside and outside of their cabs and truck beds clean. Be considerate, if you are assigned to another employee's truck, leave it in good condition – they may be assigned to your truck tomorrow.

**TRUCK OPERATION RULES/REGULATIONS**

1. Observe all traffic rules and regulations. Practice defensive driving.
2. When driving on icy surfaces, down shift as an aid to stopping.
3. Avoid pumping the brake pedal.
4. Never drive an overheated engine.
5. Don't ride the clutch pedal.
6. Don't lug the engine – stay in the proper gear for load and conditions.
7. Don't use your hand air brakes for parking.
8. All of the Company's General Safety Rules will be observed.
9. Use extreme care at railroad intersections and never approach the railroad crossing in such a manner as to stall at a crossing. Avoid shifting gears during a crossing.
10. Be sure your truck is never left in a position to roll free, use the emergency brake, leave the truck in gear, turn of the motor.
11. Know what is behind you before you back up. Check your blind spots. If you aren't sure, get out and look, use a helper.

12. Always use catwalks, steps and handholds. Never jump to the ground, maintain 3-point contact.
13. Keep all parts of the body away from pinch points when handling the tailgates, tailgate levers, chains, cab doors, etc., on your truck.
14. Always check terrain and parking area before stepping from the cab.
15. Drivers will not pick up hitchhikers or allow unauthorized riders in their vehicles.
16. Check for overhead obstructions before operating machine.
17. Good housekeeping of your vehicle is necessary and is your responsibility.

### **MECHANICAL CONDITIONS**

When a driver is involved in an accident because of a mechanical failure and this mechanical failure could have been foreseen by the driver but not reported for repairs, the accident will be charge against the driver and not the equipment. A driver can, in most cases, prevent mechanical failure by inspecting his/her vehicle daily and carefully, and reporting faulty conditions for repairs to eliminate mechanical failures.

### **BREAKDOWN AND EMERGENCY**

If your vehicle is disabled upon the highway pavement or shoulder during the period lighted lamps are required (except in a municipality where there is sufficient highway lighting to make vehicles and persons clearly visible at 500 feet) flash your two front and two rear signals simultaneously to indicate a vehicle traffic hazard. Continue to flash these signals until you have placed the emergency signals on the highway as required in the following instructions.

Immediately place red emergency reflectors on the traveled portion of the highway on the traffic side of the vehicle. Place three red emergency reflectors on the traveled portion of the highway as follows: one each approximately 100 feet or 35 paces in front and rear of the disabled vehicle, and one not less than 20 feet or 3 paces to the front or rear thereof. If within 500 feet of a curve, hill, or other view obstruction, place one of the emergency signals in a way to give ample warning, but not closer than 100 feet or farther than 500 feet from the disabled vehicle. If your vehicle is disabled on a roadway of a divided or one-way highway, place two emergency signals at the rear of the vehicle in the center of the lane blocked by your vehicle, one at a distance of approximately 200 feet or 70 paces and the other, approximately 100 feet or 35 paces. Also, place a third emergency signal on the traffic side of the vehicle not less than 20 feet or 3 paces to the rear thereof.

### **INJURY AND ACCIDENT REPORTING**

It is of the utmost importance that all injuries and accidents be reported to your Supervisor or Safety Director IMMEDIATELY. No matter how minor you may think an injury or accident, there is always the possibility that at some later date a claim will be processed against the Company. Failure to report an accident in which you are involved shall be considered sufficient cause for dismissal.

### **PROCEDURE TO FOLLOW IN CASE OF AN ACCIDENT**

Stop immediately and determine the damage. If possible, avoid obstructing traffic – set out flags, flares and fuses, if needed. If there are injured, render aid and see to it that they receive medical attention as soon as possible. Report the accident to the local police and to the Company. Call the office, giving your location and seriousness of the accident. Do not move your equipment unless otherwise ordered to do so by the police or a Company official, until a complete investigation is

made. Record all information of the accident on the back or your work sheet. At the end of the day, make out an appropriate accident report.

### **DO NOT ARGUE, ACCUSE ANYONE, OR ADMIT FAULT**

Make NO statement to anyone except an officer of the law or a Company representative.

### **JUDGING OF ACCIDENTS**

After each accident the Company's Safety Board will determine what action will be taken as prescribed in this manual. As required by law, post accident drug/alcohol test may be performed.

It is the Company's policy that if a truck is downed due to driver's cause, that driver will not be allowed to bump a less senior driver. If a truck is open and the driver is qualified, he/she may drive that truck, or be off until the truck is back in operation. If a driver is the direct cause of another driver's truck to be downed, then the driver at fault will be subject to the loss of work, while the truck is downed.

The foregoing rules are intended to cover the ordinary and usual cases that arise in the course of the employment relationship. Should cases arise that are not covered by the foregoing rules, they will be handled on an individual basis subject to such penalties as may be appropriate for the type of infraction involved.

### **REGULATIONS FOR WORKING AROUND OVERHEAD POWER LINES**

The local power company will visit your site to coordinate safety procedures regarding their lines. This could involve de-energizing or insulating the lines. Call them, if possible, with a 48- hour notice at their office. An operator will arrange a meeting.

If it is not possible to meet these requirements, equipment may operate near power lines only if:

1. Minimum clearance (absolute limit of approach or swing) is maintained between the equipment (including crane load line) and the power lines. (10 feet if line is less than 50 kv; 20 feet plus 0.4 inch for 1 kv over 50 kv; or twice the length of the line insulator, but never less than 20 feet.)
2. In transit with no load and boom lowered, the equipment clearance shall be a minimum of 4 feet for voltages less than 50 kv; 20 feet for voltages over 50 kv and up to 345 kv; and 16 feet for voltages up to and including 750 kv.
3. A person shall be designated to observe clearance of the equipment and give timely warning for all operations where it is difficult for the operator to maintain the desired clearance by visual means.
4. Cage-type boom guards, insulating links, or proximity warning devices may be used on cranes, but these may only be used in addition to following all other requirements. These devices are recommended to give additional protection and cannot be used in place of using a designated watcher and maintaining minimum safe working distances from power lines.

### **OTHER SAFETY REQUIREMENTS**

Any overhead wire shall be considered to be an energized line unless and until the person owning the line or the electrical utility authorities indicate that it is not an energized line and it has been visibly grounded.

Other specific regulations apply to work near transmitter towers. Consult the OSHA regulations for specific requirements if work is to be performed near a tower.

It is also recommended that employees guide loads with a non-conductive tagline, rather than directly contacting the load or the load line. Should the boom or load line inadvertently contact a power line, employees will not provide a path to ground.

### **SUBCONTRACTORS**

All subcontractors will abide by SKC Construction, Inc. Safety Rules as a minimum requirement on all job sites. The responsibility and expense for all training shall be solely that of the subcontractor. Also see Violations (Page 23).

## **PERSONAL PROTECTION**

### **SAFETY APPAREL**

These rules have been adopted for your own protection from personal injury:

1. Wear leather- work shoes or boots.
2. Wear gloves when needed.
3. No loose clothing or dangling jewelry is permitted.
4. Approved hard hats must be worn on the job site as required.
5. Hearing protection (muffs or plugs) must be worn on all high noise level jobs.
6. Safety vests will be worn whenever you are out of your vehicle or working near live traffic.
7. Safety goggles must be worn when hammering, chipping, welding, grinding, or working in a dusty atmosphere or during other operations where eye injury may result.
8. Shorts, tennis shoes and sleeveless shirts are prohibited on the job site.

### **RESPIRATORY PROTECTION**

1. Ventilators, fans, air movers, dust masks, or a combination of these should be used in dusty atmospheres. Respirators must be worn around hazardous or toxic fumes. Air-supplied masks are required when working in a hazardous fume atmosphere. Users of dust masks, breathing air masks and respirators must be fit tested and trained in their use.
2. Employees required to use full-face gas masks or air-fed masks on a routine basis will not wear beards or side burns to the extent that they render the face seal ineffective.
3. The following work requires the use of a respirator; in addition, on site supervision or the Safety Director may require its use on work not specified:
  - a. Specific Respirators are used: 1. If  
you are using buffing machines.
    2. Dismantling concrete, brick, or materials of a similar nature.
    3. Welding, burning or cutting in confined spaces.
    4. Handling materials in powder or semi-powder form, with dust particles present in the atmosphere.
  - b. All paint spraying operations.
4. All personnel must be trained and become familiar with the proper methods of use, testing, and limitations of the specific protective equipment that he/she may require the use of in the performance of their job assignment.

**FALL ARREST PROTECTION**

1. Fall protections are required for anyone working more than six (6) feet above the ground, with the exception of Iron Workers, who must comply with OSHA regulations.
2. Safety harnesses and lanyards shall be properly secured whenever the employee is not protected by handrails or a complete deck.
3. All lanyards shall be equipped with double locking hooks.
4. Employees working on elevated rebar cages will use rebar chains in addition to a regular lanyard.
5. Employees placing overhang brackets will use rebar chains in addition to a regular lanyard.
6. If the employee has nothing with which to secure himself, a lifeline and approved rope grab will be provided.
  - i. The lifeline shall be a minimum of at least 5400 lb. breaking strength and must be secured to an anchorage point independent of the work platform itself.
  - ii. Lifeline shall be checked periodically.
  - iii. Horizontal lifelines shall be a minimum of ½ inch wire rope.
7. Tape shall not be placed on any lanyard.

**HEARING PROTECTION**

A sound survey must be conducted in order to identify areas where excessive noise exposures exist. These surveys will be taken during typical working situations.

When a survey shows a time- weighted average (TWA) of 90 dB or above, those employees will be included into the hearing conservation program.

Hearing protective devices will be worn by all employees covered by the hearing conservation program. A hearing protective device is a product that is worn to reduce the level of sound entering the ear. The three types of hearing protection that can be utilized are: ear muffs, “semi-aural” devices, and earplugs.

Selection of the type of hearing protection will be determined by the level of noise employees are exposed to. Employees may select from any of the three types of devices as long as they provide sufficient attenuation.

The Company is responsible for supplying the necessary protective equipment. If an employee is dissatisfied with a particular device, another will be used. However, if an employee does not wear the designated hearing protection, they will be dealt with accordingly.

**CRAFTS****MECHANICS**

Always refer to the manufacturer’s service literature for hazard warnings before attempting repairs. Follow all the procedures and warnings found there, as well as those posted on the machine. Remember the following safety precautions:

1. Only use the drill press if work is clamped or in a vise.
2. Operate grinders with a face shield, along with eye protection.

3. Don't weld in the vicinity of others without first setting shields.
4. Keep hands away from moving machinery, such as saws, gears, belts, lathes, etc.
5. Keep loose shirtsleeves away from moving machinery.
6. Don't let chisels mushroom or let hammer handles get loose.
7. Don't adjust or remount a tractor with the master clutch engaged and the motor running.
8. Don't adjust front-end power unit with the motor running.
9. Don't stand in front of the bench grinder or operate it without guards.
10. Don't install cutting edges on a dozer with the engine running. Be sure that the blade is carefully and securely blocked up.
11. Avoid adjusting friction on any piece of equipment with the engine running.
12. Don't remove the radiator from heavy equipment without having a hoist tied to it before the last bolts are removed.
13. Don't install cutting edges on a scraper without blocking the front gate so it will not fall. The best way is to insert a large timber between the hinge arms and the sides of the scraper at the top of the scraper.
14. Display, "DO NOT START" warning signs, or the equivalent, near the operating station of equipment under repair.
15. Electrical equipment must have the master switches opened and locked out and/or unplugged from the power source and properly tagged when under repair.
16. Use eye protection when doing any work that could cause injury to the eyes, i.e., welding, grinding, burning, chipping, using a cheater pipe, handling acid, solvents, or fueling equipment.
17. Contribute your own efforts for safe housekeeping.
  - a. Junk should be disposed of in designated areas.
  - b. Parts trailers and mechanics trucks must be kept neat and orderly.
  - c. Keep your work area, whether it is inside or out, neat and orderly.
  - d. Oily or greasy rags must be stored in covered containers.
  - e. Passageways must be kept clear of electrical cords. Floors and decks must be kept free of oil spills.
18. All loads to be transported by vehicle must be secure.
19. Use adequate wood blocking and cribbing to support all loads that have been raised or jacked. Never leave a raised load supported by a hydraulic or mechanical jack.
20. Hoists and jacks must be properly secured against tipping. They must not be loaded beyond their rated capacity.
21. Relieve hydraulic pressure before beginning any maintenance.
  - a. Check the service manual.
  - b. Bleed off the pressure before removing any pressure caps.
22. Do not use gasoline or kerosene to clean parts, nor any solvent to cool hot metal.
23. Do not perform repairs or maintenance on running equipment or moving parts during operation, unless measures are taken to protect against making contact with moving parts.
24. Compressed gas cylinders must be kept in their upright position with their caps in place and secured against falling.
25. The tool rest provided on grinders must be kept set so that 1/8-inch clearance is maintained between it and the wheel during use.
26. The wheels on portable angle grinders must be guarded.

**WELDERS, GRINDERS AND HELPERS**

1. Inspect all tools and equipment prior to their use. Worn or damaged hose, welding leads and other equipment with defects affecting safe operation must be repaired prior to use or discarded.
2. Grinding stones, wheels, or discs are designed for a maximum number of revolutions per minute that are usually identified on the side paper. The stone or wheel must never be placed on a machine with a higher number of revolutions per minute.
3. Each welder and cutter must have at least one 10-pound, all- purpose, dry-powder fire extinguisher at the spot where welding or cutting is being performed.
4. Do not weld, cut or grind drums, containers, or hollow structures that have contained toxic or flammable substances until they have been thoroughly cleaned and purged.
5. Provide ventilation to remove fumes, especially for confined welding operations. You must wear a cartridge-type respirator to protect yourself against metal fumes when welding, cutting or grinding the following: Zinc or galvanized metal, metal coated with lead or lead-based paint, metal containing mercury or cadmium, or hard facing with manganese.
6. Do not stand in water when using an arc-welder. Stand on a dry platform made of wood or some other non-conductive material.
  - a. Do not dip electrode holders in water to cool them.
  - b. Keep your body insulated from the work and the electrode holder during welding operations.
7. Wear dark clothing and the proper goggles or a welding hood with a filter lens to protect against flash burn and flying objects.
  - a. Always wear eye protection when chipping or grinding.
  - b. Welders' helpers must wear filter lenses or the same grade as the welder.
8. Take measures to ensure that others close to your welding area are protected against welding flash. When practicable, place screens around the immediate welding area.
9. During gas welding or cutting:
  - a. Keep wrenches used to open valves of a gas cylinder in place.
  - b. Close the valve of the gas cylinder and release all gas from the regulator before removing the regulator.
  - c. Keep all gas cylinders in their upright position and secured against falling during use, transportation and storage. All cylinders (empty or full) must have valve caps in place when not in use.
  - d. Torches must be lit with a friction lighter or other approved device, and not by matches or from hot work.
  - e. Do not move cylinders by their valves or use them for any purpose for which they were not designed.
  - f. Both the oxygen and the acetylene or fuel gas lines must be equipped with flash back arresters.

**EQUIPMENT OPERATORS**

1. Review and follow manufacturers' guide for the unit assigned to you. Read and understand all warning decals in your cab.
2. Walk around your machine before you mount it. Check for other people and safe clearance. Look for signs of fluid leaks, tire track or implement damage.
3. Inspect your machine for potential hazards. Report any defect before you move the machine.

4. Mount and dismount using the steps and grab irons. Use both hands and face the machine. On larger machines, haul up lunch pails and thermoses using a cord. Never attempt to get on or off a moving machine. Never jump off a machine. Keep all deck plates, steps, and grab irons repaired and free of mud, grease, oil and ice.
5. Do not start a machine or move any controls if there is a "Do Not Start" tag on the machine.
6. Inspect the seat belt, mounting hardware and seat suspension. Adjust the operator's seat and fasten the seat belt. Those operating equipment with ROPS structures or off-highway dump trucks with rock guards must wear a seat belt while operating.
7. Make certain the area in your direction of travel is clear of people and obstructions before moving. Use a spotter if necessary. Never back any machine until you are certain that there is no one behind you. When in doubt, take the time to be certain. All machines working in areas with grounds people must be equipped with functioning backup alarms. Report for repair any backup alarm that is not functioning correctly.
8. Operating rules on the job will govern traffic on the haul roads and job roads. Always yield the right-of-way to the loaded machine. When in doubt, yield the right-of-way – no matter what you are operating. Always assume a water truck is loaded.
9. Maintain a speed that is safe for the condition of the roadway, grade clearance, visibility and traffic. You must maintain full control of your machine at all times. Know your stopping distance and regulate your speed accordingly. When descending a grade, use the same gear range you would use to climb it.
10. Follow other machines at a safe distance. You will be notified, by your foreman, when and where passing will be allowed. Never pass unless given the right-of-way. Never pass unless you can see well ahead.
11. Make certain you have ample clearance under power lines and overpasses.
12. Stay a safe distance away from the edge of embankments and slide areas.
13. Do not allow anyone to ride in or on equipment unless they are in a seat wearing a seat belt.
14. Secure your machine against movement before dismounting – set parking brake and lower attachments to the ground. Wheels of trucks left parked on a grade must be cut into a berm or chocked. Use the transmission lock on the gear range selector to assure that the transmission remains in neutral.
15. When parking at the end of your shift, leave room for service vehicles to pass.
16. Know the hand signals used by your crew.
17. At night, stop your machine, periodically, make a walk around inspection to stay alert. Stop your machine if you become drowsy.
18. Do not dig in any area without asking your foreman about the location of underground utilities.
19. All backhoes, cranes, and gradalls shall have their swing radius clearly marked to prevent any injuries or encroachment from workers.

## **CRANES**

1. Crane operators are responsible for the inspection of their machine prior to each use. Any condition affecting the safe operation of the machine must be reported. The operator must have copies of the monthly and annual crane inspection reports and operators' manual on his/her machine.
2. Rated load capacity charts, recommended operating speeds, special hazard warnings and other essential information must be conspicuously posted in all cranes, hoists, and other equipment. Follow these directions at all times.

- a. Never attempt to lift more than the rated capacity of your machine or it's rigging.
  - b. The capacity of a crane varies with its boom's radius, use of outriggers, and quadrant of operation. Boom radius is measured from the machine's center pin to the load's center of gravity. When figuring boom radius, always allow for the increase in radius that occurs when you swing the load or lower the boom.
  - c. Outriggers must be fully extended with tires off the ground to realize the machine's full capacity in a specific quadrant of operation.
  - d. Your machine must be set up on firm level ground or cribbing to prevent damage to the boom or the machine's overturning.
  - e. Check all brakes before hoisting the load more than a few inches.
3. Operators must take signals from only one person; in an emergency, however, a stop signal can be given by anyone.
  4. Routine maintenance, fueling or repairs must not be performed while the equipment is in use.
  5. Check the load line thoroughly. In the running line, if there is six randomly distributed broken wires in one lay or three broken wires in any one strand in one lay, the line should be taken out of service. If there is wear on 1/3 of the original diameter, or any other distortion of the rope structure, the rope should be taken out of service.
  6. Accessible areas within the swing radius of all cranes must be barricaded to prevent employees from being crushed by the counterweight.
  7. A fire extinguisher, rated at least 5 BC, must be located in the cab of each crane.
  8. Safety latches are required on all crane hooks. Tag lines should be used when handling loads that must be guided. The taglines should be manila or synthetic fiber or other electrically non-conductive material.
  9. No crane or other equipment shall be operated within ten feet of energized electrical transmission or distribution lines per OSHA regulations.
  10. The operator must avoid swinging loads over workers heads.
  11. The operator of a small crane shall not leave the controls while a load is suspended. If the operator must leave the controls, the following precautions should be observed.
    - a. Disengage the master clutch or shut off the engine.
    - b. Lower the load to the ground and engage the boom dog.
    - c. Set the swing brake and both traction brakes to prevent movement.
  12. The hoist line must be vertical before starting a lift.
  13. All backhoes, cranes and gradalls shall have their swing radius clearly marked to prevent any injuries or encroachment from workers.

## **RIGGING**

1. Know the safe working capacity of all rigging and equipment. Do not exceed this limit.
2. Know the load weight – this includes the weight of the rigging. Avoid sudden snatching, swinging, or stopping of loads. Make sure the load is balanced before it is hoisted more than a few inches.
3. Inspect all rigging before use and remove any defective equipment from service.
4. When the temperature is below freezing, extreme caution must be exercised to prevent shock loading any rigging. Brittle fracture of the steel can occur at these temperatures.
5. Always maintain at least a ten-foot safe working distance from any power line. Discontinue operations during thunderstorms.
6. Always keep the load line plumb to maintain a stable load.

7. When using slings:
  - a. Never use kinked or otherwise damaged slings.
  - b. Each sling should be marked with its rated capacity.
  - c. Never sharply bend a sling. It will kink it, permanently weakening it.
  - d. Whenever two or more rope eyes are placed over a hook, use a shackle with the shackle pin resting on the load hook. This will prevent the spread of the sling legs from opening the throat of the hook.
  - e. Never shorten a sling by knotting with wire rope clips or by any other means.
8. Loads must be kept under control at all times. Tag lines should be used to stop spinning or guide the load. They should be of sufficient length to provide clearance between the rigger and load, should the load shift or swing.
9. Loads must be safely landed, stable, and secured against movement before unhooking. Chocks, blocks or other means must be used to prevent movement of materials while hooking or unhooking.
10. Stay clear of slings when they are being pulled out from under a load. The hook may catch and suddenly fly free.
11. Do not give signals to the operator unless it is an emergency stop or you are the designated signal person.
12. Always use a double sling when rigging loads like pipe rebar, or lumber more than 12 feet long.

## **USE OF TOOLS**

### **INSPECTION**

All tools and equipment must be in good condition, if they are to serve you properly. Each time you use a tool or piece of equipment, inspect it for defects. Damaged or broken tools or equipment are not to be used. Employee-owned tools and equipment used at the job site must be available for inspection. Those not in compliance with safety standards cannot be used and must be removed from the job site.

### **MANUAL HAND TOOLS**

1. Every tool is designed for a specific use; do not misuse or misapply them.
2. Keep tools in proper working condition – clean, sharp, oiled, dressed, adjusted.
3. Mushroomed chisels, star drills or form pins cause dangerous flying objects. Keep them dressed.
4. Never hit hardened steel with hardened steel, such as hitting a hatchet with a hammer.
5. Replace broken or loose handles on sledges, hammers, axes, and files.
6. Don't use wrenches that are sprung or loose fitting. Use a socket or torque wrench when possible.
7. With an adjustable wrench, keep the movable jaw toward you, and pull on the handle instead of pushing.
8. Use of pipe extension on wrenches is prohibited.

### **GASOLINE POWERED TOOLS**

1. All gasoline-powered tools must be shut down while being refueled.
2. Gasoline must be carried in an approved safety can.

3. Smoking is prohibited during refueling operations. Nearby sources of ignition, such as burning and welding, also must be halted during refueling.
4. Have a fire extinguisher close at hand.

### **POWDER-ACTUATED TOOLS**

1. Powder-actuated tools must be used with the same caution given a loaded firearm.
2. Only employees who have been formally trained and possess an operator's card will be allowed to use a powder-actuated tool.
3. All employees should follow manufacturers' recommendation concerning inspection, maintenance, replacement parts, and ammunition.
4. Tools will not be used in any location where explosives, flammable gases, or explosive atmospheres are present.
5. The employee shall wear the correct eye protection when operating an explosive tool.
6. The area shall be surveyed for personnel. If it is necessary, they should be asked to leave and the area shall be barricaded.

### **ELECTRIC TOOLS**

1. Portable electric power tools that are not double insulated must have a ground wiring in the extension cord, and a three-prong plug connected to a grounded electrical outlet. Don't use spliced or damaged extension cords or any tool with a broken case. Where ground fault interrupters are provided, they must be used.
2. Power saws, grinders and other power tools must have proper guards in place at all times. Removing guards or rendering them inoperative is grounds for termination.
3. Power tools should be hoisted or lowered by hand line – never by the cord or hose.
4. Cords and hoses must be kept out of walkways and off stairs and ladders. They must be placed to protect them from damage and not create a tripping hazard. Keep cords of electrical equipment coiled when not in use. When in use, make sure cords are positioned to avoid being run over by vehicles or equipment.
5. Be prepared for jamming of rotating tools. Have good footing, good balance, and watch out for nearby obstructions.
6. Store tools in a safe place when not in use. Protect them from dirt and water.
7. All portable and stationary grinders, whether electric or pneumatic, shall be equipped with guards.

### **PNEUMATIC TOOLS**

1. Shut off and bleed down air hose before disconnecting air tools.
2. All pneumatic hose connections must be fastened securely with wire or chains.
3. Safety clips or retainers must be installed on all pneumatic tools to prevent the accidental expulsion of the tools from the barrel.
4. Screw on radiator hose clamps are not to be used on pneumatic hose connections.

### **CHAIN FALLS**

1. When using a chain fall, be certain that the attachment and the supporting structure will safely carry the load.
2. Do not wrap the load chain around the load to be lifted.

3. Do not load the point of the chain hoist- lifting hook. Make sure the load is bottomed in the hook. Safety latch or mouse all hooks.
4. If more than one lifting cable is to be handled by one chain hoist, use a shackle to join the lifting cables before placing them in the chain hoist- lifting hook.
5. Chain hoists are designed so that one man can operate the hand chain to lift the full capacity load to the chain hoist. If not, use a larger chain fall.

All chain hoists should be inspected visually before making any lift. Visual inspection should include checking hooks for any irregularities, chains for wear or damage, and the housing and sheaves for any signs of damage from abusive treatment.

### **LEVER-OPERATED HOISTS AND COME-ALONGS**

1. Rig lever-operated hoists carefully, keeping the load line straight.
2. Don't use a cheater on the hoist lever to overload the hoist mechanism; get a larger hoist.
3. Don't point load the hook when using a come-along if it pulls free, it will spring back at you as tension or the cable is released.

### **COME-ALONGS**

1. Come-alongs shall be secured at both ends by use of chokers. The hook shall not be placed in the flange of a beam.
2. The load chain shall not be used as a sling or choker to support the load.
3. Come-alongs shall not be left for long periods of time (not more than five working days) supporting a load.
4. Come-alongs shall be inspected before use for bad links in the chain, broken safety latches, or sprung hooks.

### **USE OF JACKS**

1. Jacking metal against metal is not safe. Use wood softeners.
2. Use proper handles for jacks and remove from jack when they are not actually being used. Jack handles are to be used with the hands only. Never step on a jack handle to get additional force.
3. When jacking, always follow with blocks as a precaution against the jack kicking. Never leave a jack under load without having the load blocked up.
4. Care must be exercised to ensure that jacks are properly positioned and the load is raised uniformly to reduce a tendency of the load to shift.
5. When using a jack, always make sure that the base is placed firmly and evenly on level solid footing. Never place a jack directly on the ground; use some blocking material to spread the load.
6. Jacks should be positioned so that the direction of force is perpendicular to the base and the surface of the load to be moved.
7. Never exceed the capacity of the lift distance of the jack.
8. Do not use extensions to the handles furnished with the jacks.
9. If a load is to be raised in its entirety by several jacks, it should be braced laterally by struts to prevent all the jacks from upsetting in unison.
10. When using jacks in a horizontal position to move an object, the jacks should be lashed or blocked.
11. When using more than one ratchet-type jack for lifting, it is desirable to obtain matched jacks for uniform lifting.

**SAFE WORK PRACTICES**

1. Never “ride the load.” Use only platforms specifically designed for personnel lifting.
2. Use tag lines where practical.
3. Keep all body parts inside the platform during raising, lowering, and positioning.

**TAG LINE**

Tag lines shall be used at all times when handling loads with hoists, cranes, and other crane-type equipment.

**EQUIPMENT GUARDS**

No equipment guards shall be removed where employees may come in contact with blades, discs, or belts.

**LADDERS**

Ladders that are defective in any way shall be taken out of service. The following requirements pertain to serviceable ladders.

1. Straight or extension ladders require non-skid safety feet.
2. All ladders shall be secured at the top whenever they are in use.
3. NON-CONDUCTIVE ladders shall be used by employees working around energized lines or equipment.
4. All ladders shall be checked and marked quarterly by a designated competent person.

**STORAGE OF MATERIALS**

1. All materials stored in tiers shall be stacked, racked, blocked, interlocked, or otherwise secured to prevent sliding, falling, or collapse.
  - a. All buckets used as tool buckets or bolt buckets shall be secured whenever there is a possibility of their falling or toppling on personnel below.
  - b. All factory handles (pails) on buckets shall be removed and #9 wire shall be used for a handle if the bucket is hoisted.
2. Aisles and passageways shall be kept clear to provide for free and safe movement of material, equipment, or employees.
3. Flammable materials and combustible liquids shall be stored in the following manner:
  - a. Only approved containers and portable tanks shall be used.
  - b. Piles or groups of storage containers (not more than 60 gallons each) shall not exceed 1100 gallons and shall be kept at least 20 feet from nearby buildings.
  - c. Portable storage tanks shall be kept at least 20 feet from nearby buildings.
  - d. Flammable liquids shall be kept in closed containers when they are not in use.
  - e. Leakage or spillage of flammable or combustible liquids shall be disposed of properly.
  - f. All portable gas-cans must have flash back screens in the fill and pour openings.
4. Compressed gas cylinders shall be stored in the following manner.
  - a. Cylinders shall be upright and secured at all times.
  - b. Cylinders shall not be transported with the gauges attached.
  - c. Cylinders shall be kept clear of flames or hot slag.
  - d. Grease or any type of oil shall not be used on the valves.
  - e. Flash arresters shall be placed on both fuel and oxygen systems in use.

- f. Oxygen and Acetylene cylinders must be separated by a 5-foot tall fire resistive partition and in an upright position when in storage.
- g. Never open an Acetylene Cylinder valve more than 1-1/2 turns.

### **FIRE PREVENTION AND CONTROL**

1. Fire extinguishers shall be placed in conspicuous locations, near work areas, and mounted on all project equipment. For designated flammable storage areas, not less than 25 feet or more than 75 feet.
2. All fires shall be reported so that the cause of the fire may be investigated.
3. Flammable liquids like gasoline will not be used as cleaning agents. Use only approved cleaning solvents.
4. Flammable liquids, like gasoline, will be stored in safety cans with spring-closed covers and flame arresters.
5. Store all flammable or combustible liquids and gases in a well ventilated, cool place free from sources of ignition.
6. Do not remove or tamper with the fire extinguishers installed on equipment, vehicles, or in other locations unless authorized to do so or in case of fire.
7. Access to firefighting equipment must be kept free from obstacles that could delay emergency use. Familiarize yourself with the location and use of the project's firefighting equipment. Know the exit routes from buildings and work areas.
8. Different types of extinguishers are for different types of fires – know the difference.
9. Extra extinguishers are needed when using open flame tools when cutting or welding. Check with your supervisor.
10. Extinguishers are inspected monthly, serviced yearly, and must be serviced or recharged immediately after every use.
11. Discard and/or store all oily rags, waste, and similar combustible materials in metal containers with lids on a daily basis.
12. Extinguish all matches, cigarettes, cigars and pipe tobacco before discarding. Do not smoke while fueling equipment or while in close proximity to refueling areas. Never leave open fires unattended.
13. Storage of flammable substances on equipment or vehicles is prohibited unless designed for such use.
14. After using open flame tools, make a thorough inspection of the area for live sparks.
15. When required, be sure that proper notification and necessary work permits are satisfied prior to open flame activities.

### **WORK IN CONFINED SPACES AND SHOP AREA**

A confined space is an enclosure having limited means of access and egress that also has poor ventilation. It is a space that, because of its location, contents, or work activity therein, may develop a hazardous accumulation of gas, vapor, dust, fume or the development of an oxygen deficient atmosphere. The most dangerous characteristic of confined spaces is their atmosphere – because natural ventilation does not occur, dangerous contaminants may build up in the space.

1. Before work begins in any manhole, vault or other confined space, the air must be tested by a person properly trained to use the appropriate gas detection equipment.
2. When proper tests have been competently performed and indicate a safe atmosphere, workers may be allowed to enter.

3. Where proper tests competently performed indicate a hazardous level of fumes, gases or oxygen deficiency in any confined space, entry must not be allowed until the space has been adequately ventilated and subsequent tests indicate a safe atmosphere.
4. Where possible, a mechanical venting should be continued in any confined space found to contain hazardous levels of fumes, gases or oxygen deficiency, even after mechanical venting has corrected the hazard. A man-watch shall be posted while employees are working inside of a vessel, tank, pipe or other confined space. The person charged with the man-watch responsibility will receive detailed instructions about his/her duties from his/her supervisor.
5. Where mechanical venting has corrected hazardous levels of fumes, gases or oxygen deficiency in a confined space but cannot be continuously provided, workers entering the confined space must wear rescue harness attached to individual lifelines and a worker must be posted at the entrance prepared and equipped to provide a rescue in case of an emergency.
6. Never run a diesel-fired heater or a gasoline or diesel engine inside an enclosed area unless there is enough ventilation to prevent carbon monoxide poisoning.
7. All electrical equipment that will be used inside tanks or vessels shall be reduced to 12 volts or be rated explosion proof.
8. Burning will be kept to a minimum.
9. Cylinders shall be kept outside of the tank or vessel.
10. The Safety Director or designated Company representative will assess personnel protection measures if they determine a need for them. Such measures might include lifelines, air movers, fans or breathing air masks, depending on the work conditions (e.g., inside pipes or manhole).

### **HAZARD COMMUNICATION**

In accordance with the Company Hazard Communication Program, all hazardous materials containers must be properly labeled. A list of the hazardous materials used on the job site by the Company and all subcontractors will be maintained in the supervisor's office. The list will be given to the supervisor when the subcontractor begins work on the job site, or at the job progress meeting. The subcontractor shall supply a Safety Data Sheet (SDS) to the Company project manager or supervisor at least seven (7) calendar days prior to introducing a hazardous material to the job site. The SDS shall be maintained at the Company office. A copy of the Company hazard communication program may be obtained from the Company office.

### **HAZARDOUS WASTE**

Hazardous waste such as curing compound or solvent drums and used motor oil must be stored and disposed of according to State and Federal law. Contact the Safety Department for assistance in meeting those requirements. The Safety Director conducts ongoing hazardous communications classes.

### **MEDICAL FACILITIES**

First aid supplies are available in the Company supervisor's truck. Emergency telephone numbers are posted at the office location and also available from supervisors. The emergency numbers will include a nearby medical clinic that is being used by the Company. Each subcontractor should have a first aid kit in their possession.

### **WORK ZONE TRAFFIC PROTECTION**

The main objective of work zone traffic protection is to provide a safe work area for the workers and to keep the disruption of the flow of traffic to a minimum. All traffic control devices must meet the specification and conform to the guidelines set in the M.U.T.C.D. (Manual on Uniform Traffic Control Devices) and the OSHA standards in 29 CFR Par 1926. This applies to all employees and subcontractors. If you have any questions or need a copy of the M.U.T.C.D., you may contact the Job Superintendent or the Safety Director.

## **SAFETY AND PERSON CONDUCT RULES**

### **EMPLOYEE REGULATIONS**

Any employee who has received a Notice of Violation in writing for an infraction of a specific rule will have to work 12 consecutive months before the violation is voided from the file. The employee will then again start with a clean record. A maximum of three offenses within a 12-month period is sufficient reason for dismissal.

### **STATUTORY REQUIREMENTS**

Each employee and subcontractor are expected to be aware of and comply with Federal, State and local safety regulations. Each job supervisor has copies of these regulations available for your inspection.

OSHA requires that bulletins be placed on the bulletin board or in a conspicuous location for the information of all personnel on the job. Normally these requirements are posted at the Company trailer or site office. Subcontractors have agreed to comply with all Federal, State and local building statues, ordinances and requirements, and have also agreed to hold the owner and the Company harmless for all claims, damages (including legal fees), and/or penalties incurred as a result of subcontractor failures to comply with such regulations.

### **VIOLATIONS**

When unsafe conditions or practices are observed by the Company supervisor, the subcontractor foreman will be requested to correct them. If no action is taken, written notice will be issued and submitted to the offices of the subcontractor and the Company for appropriate action.

Failure or refusal to comply or enforce the Company safety requirements and/or applicable OSHA, Federal, and State health and safety regulations may result in:

- a. Removal of the subcontractor's employee involved in the violation from the job site.
- b. Removal of all contractor personnel from the job site.
- c. Denial of future bid opportunities for the Company.

All violations issued will be reported immediately to the Safety Director. A Notice of Violation shall be used on all projects to inform employees of violations and remind them that the Company's rules, laws, and regulations are designed for their own protection. Any employee observed violating established procedures will be issued a violation by either department management, Safety Director, project supervisor or project foreman. (A foreman will issue violations to members of his crew only.) The Disciplinary action taken on each violation will depend on the severity of the offense but will generally correspond with the following:

1. The first violation may result in a suspension without pay for a minimum of 3 consecutive working days.
2. The second violation will result in an automatic suspension without pay for a minimum of 3 consecutive working days unless more severe action is deemed necessary.
3. The third violation within a 12-month period will result in Termination.
4. Termination on the first or second violation may result if the infraction is severe or life threatening.

Any single violation will remain on an employee's record for a period of 12 months. In order to remain consistent throughout, terminations for a first or second violation, will be reviewed by the Company Safety Board. Any employee terminated for safety violations will not be subject for rehire within the Company for a period of one year. Rehires will require approval by the Company Safety Board.

The second violation, of any safety or personal conduct rule, will be considered the second offense and so on with the third.

Subcontractors will be requested to correct unsafe conditions created as a result of their operations within a reasonable period of time. If this is not done, a violation notice will be submitted to the subcontractor for documentation purposes. Failure to remedy the problem or comply with Federal Regulations shall result in the removal of the subcontractors' employee or all personnel from the job site.

### NOTICE OF VIOLATIONS

- |    |  |   |
|----|--|---|
| 1. | Sleeping on Duty   | Discharge   |
| 2. | Refusal or failure to do the job as directed or assigned | First Offense – Suspension 1 – 5 days<br>Second Offense – Discharge   |
| 3. | Limiting output, his/her own or others                   | First Offense – Suspension 1 – 5 days<br>Second Offense – Discharge   |
| 4. | Absenteeism  | First Offense – Warning<br>Second Offense – Suspension 1 – 5 days<br>Third Offense – Discharge                              |
| 5. | Tardiness  | First Offense – Warning<br>Second Offense – Suspension 1 – 5 days<br>Third Offense – Discharge                              |
| 6. | Fighting   | A) Aggressor: First Offense – Discharge<br>B) Defender: First Offense – Suspension 3 – 5 Days<br>Second Offense – Discharge |

7. Dishonesty Stealing from the Company or another employee  
Discharge
8. Possession of weapons on Company property  
Discharge
9. Loitering during working hours  
First Offense – Warning  
Second Offense – Suspension 1 – 5 days  
Third Offense – Discharge
10. Discourteous conduct toward the customers or public: verbal or physical  
First Offense – Suspension 1 – 5 days  
Second Offense – Discharge
11. Failure to wear safety apparel, respiratory or personal protection  
First Offense – Warning  
Second Offense – Suspension 1 – 5 days  
Third Offense – Discharge
12. Removing or tampering with any safety equipment  
First Offense – Suspension 1 – 5  
Second Offense -- Discharge
13. Failure to report injuries or accident immediately or misrepresenting facts regarding an accident.  
First Offense – Suspension 1-5 Days  
Second Offense – Suspension 3 – 5 Days  
Third Offense – Discharge
14. Misuse of equipment and/or vehicles  
First Offense – Warning  
Second Offense – Suspension 1 – 5 Days  
Third Offense – Discharge
  - A. Violating instructions in safety manual or instruction posted in cab.  
First Offense – Warning  
Second Offense – Suspension 1 – 5 Days  
Third Offense – Discharge
  - B. Permitting unauthorized riders  
First Offense – Suspension 3 – 5 Days  
Second Offense – Discharge
  - C. Negligent/unsafe operation of vehicles, equipment, Machinery, and/or inattentive to duties  
First Offense – Suspension 3 – 5 Days  
Second Offense – Discharge

15. Using vehicles or other equipment without proper authorization
  - First Offense – Suspension 1 – 5 Days
  - Second Offense – Discharge
16. Inattentive to duty – improper loading of trucks regarding gross or axle weights
  - First Offense – Suspension 1 – 5 Days
  - Second Offense – Discharge
17. Exceeding the maximum 30 minutes allowed for lunch
  - First Offense – Warning
  - Second Offense – Suspension 1 – 5 Days
  - Third Offense – Discharge
18. Making unauthorized stops
  - First Offense – Warning
  - Second Offense – Suspension 1 – 5 Days
  - Third Offense – Discharge
19. Furnishing incomplete or falsifying time cards or daily reports
  - First Offense – Warning
  - Second Offense – Suspension 1 – 5 Days
  - Third Offense – Discharge
20. Talking to or disturbing fellow employees not in the normal course of business
  - First Offense – Warning
  - Second Offense – Suspension 1 – 5 Days
  - Third Offense – Discharge
21. Substance abuse
  - A. Reporting to work while under the influence
    - Discharge
  - B. Possession or distribution on Company property or job sites
    - Discharge
22. Failure to complete mechanical write- up sheet
  - First Offense – Warning
  - Second Offense – Suspension 1 – 5 Days
  - Third Offense – Discharge
23. Improper use of Company phone
  - First Offense – Warning
  - Second Offense – Suspension 1 – 5 Days
  - Third Offense – Discharge
24. Off normal route during work including coffee and lunch times
  - First Offense – Warning
  - Second Offense – Suspension 1 – 5 Days

## Third Offense – Discharge

25. Unauthorized cameras and/or recording devices are not allowed in Company vehicles or on Company property – this includes job sites.  
 First Offense – Warning  
 Second Offense – Suspension 1 – 5 Days  
 Third Offense – Discharge
26. Newspapers, magazines, books, etc., are not allowed in trucks or equipment  
 First Offense – Warning  
 Second Offense – Suspension 1 – 5 Days  
 Third Offense – Discharge
27. All equipment, truck and vehicles shall be kept clean – this includes the inside  
 First Offense – Warning  
 Second Offense – Suspension 1 – 5 Days  
 Third Offense – Discharge
28. Altering or modifying equipment without proper authorization  
 First Offense – Suspension 1 – 5 Days  
 Second Offense -- Discharge
29. All employees who drive Company vehicles shall maintain the proper driver's license along with a current physical and drug screen  
 First Offense – Suspension 1 – 3 Days  
 Second Offense – Suspension 3 – 5 Days  
 Third Offense – Discharge
30. Accidents – When a driver is involved in:  
 A. A preventable accident  
 First Offense – Suspension 1 – 5 Days  
 Second Offense – Safety Board Review  
 B. An accident involving gross negligence  
 Discharge  
 C. Three reportable accidents within a 12-month period or any serious accident  
 Discharge
31. Unless with proper authorization, all CB's and mobile phones will not be allowed in Company vehicles  
 First Offense – Warning  
 Second Offense – Suspension 1 – 5 Days  
 Third Offense – Discharge
32. The total of three safety manual or company policy violations within a 12-month period  
 Discharge/Safety Board Review

33. Failure to obey any local, State, Federal vehicle codes or safety regulations  
Safety Board Review
34. Radio earphones are not allowed at any time during working hours  
First Offense – Warning  
Second Offense – Suspension 1 – 5 Days  
Third Offense – Discharge
35. The second violation of any safety or personal conduct rule, will be considered the second offense and so on with the third
36. If a driver is the direct cause of another driver's truck to be downed, then the driver at fault will be subject to the loss of work while the truck is downed.
37. It has always been and shall continue to be the Company's policy that if a truck is downed due to another driver's cause, that driver will not be allowed to bump a less senior driver if a truck is open and the driver is qualified to drive that truck, otherwise that driver will be off until the truck is back up.

**The policies and rules described in this manual supercede all prior policies and rules and may be changed or modified from time to time as the industry and the Company deem appropriate.**

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SKC CONSTRUCTION INC. • P.O. BOX 503, WEST DUNDEE, ILLINOIS 60118 • Telephone: 847/214-9800 Fax: 847/214-9032

5-22-23

Village of Tinley Park  
2023 Pavement Crack Fill Program Renewal

List of Employees that will be working on this project:

Ignacio Estrada  
Alejandro Estrada  
Jose Garcia  
Luis Zendejas  
Bertha Ramirez  
Juan Hurtado

Employees are covered by a retirement plan.

SKC Construction Inc.

A handwritten signature in black ink, appearing to read 'Jeffrey K. Bergquist', with a long horizontal line extending to the right.

Jeffrey K. Bergquist, President

**Eligibility to Contract**

The undersigned hereby certifies that the Contractor is not barred from bidding on or entering into this contractor as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

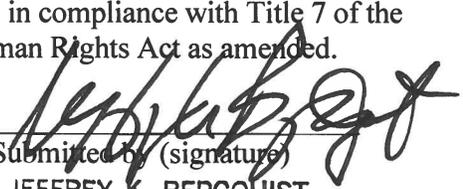
SKC CONSTRUCTION, INC.  
Name of Contractor (please print)  
President  
Title

  
Submitted by (signature)  
JEFFREY K. BERGQUIST  
PRESIDENT

**Certificate of Compliance with Illinois Human Rights Act**

The undersigned hereby certifies that the Contractor is in compliance with Title 7 of the 1964 Civil Rights Act as amended and the Illinois Human Rights Act as amended.

SKC CONSTRUCTION, INC.  
Name of Contractor (please print)  
President  
Title

  
Submitted by (signature)  
JEFFREY K. BERGQUIST  
PRESIDENT

**Certificate of Compliance with Illinois Drug-Free Workplace Act**

The undersigned, **having 25 or more employees**, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

SKC CONSTRUCTION, INC.  
Name of Contractor (please print)  
President  
Title

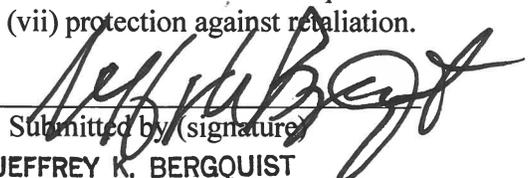
  
Submitted by (signature)  
JEFFREY K. BERGQUIST  
PRESIDENT



**Certificate Regarding Sexual Harassment Policy**

The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

SKC CONSTRUCTION, INC  
Name of Contractor (please print)  
President  
Title

  
Submitted by (signature)  
JEFFREY K. BERGQUIST  
PRESIDENT

**Certificate of Compliance with Substance Abuse Prevention on Public Works Projects Act**

The undersigned hereby certifies that:

- A. There is in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635), and has provided a written copy thereof to the Village of Tinley Park.
- B. There is in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635)

(Cross out either A or B depending upon which certification is correct)

SKC CONSTRUCTION, INC  
Name of Contractor (please print)  
President  
Title

  
Submitted by (signature)  
JEFFREY K. BERGQUIST  
PRESIDENT

**Certificate of Compliance with Prevailing Wage Requirements**

The undersigned hereby certifies that:

This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding

current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

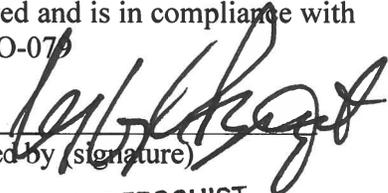
SKC CONSTRUCTION, INC.  
Name of Contractor (please print)  
President  
Title

  
Submitted by (signature)  
JEFFREY K. BERGQUIST  
PRESIDENT

**Certificate of Compliance with the Village of Tinley Park Responsible Bidder Ordinance**

The undersigned or the entity making the proposal or bid has reviewed and is in compliance with the Village of Tinley Park Responsible Bidder Ordinance No. 2019-O-079

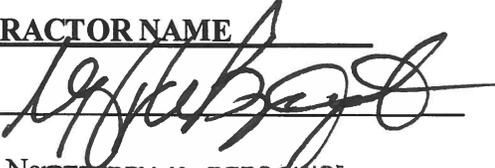
SKC CONSTRUCTION, INC  
Name of Contractor (please print)  
President  
Title

  
Submitted by (signature)  
JEFFREY K. BERGQUIST  
PRESIDENT

*[Signature Page to Follow]*

**CONTRACTOR NAME**

BY: \_\_\_\_\_



5-22-23

\_\_\_\_\_  
Date

Printed Name **JEFFREY K. BERGQUIST**  
**PRESIDENT**

Title: \_\_\_\_\_

**VILLAGE OF TINLEY PARK**

BY: \_\_\_\_\_

Michael W. Glotz, Village President  
*(required if Contract is \$20,000 or more)*

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Village Clerk

*(required if Contract is \$20,000 or more)*

\_\_\_\_\_  
Date

**VILLAGE OF TINLEY PARK**

BY: \_\_\_\_\_

Village Manager

\_\_\_\_\_  
Date

**Exhibit A****SCOPE OF SERVICES**

The proposed construction consists of cleaning and filling transverse and longitudinal joints and cracks in existing bituminous flexible pavement with fiber modified asphalt cement. Staff has used this maintenance technique to extend the pavement life and save money on asphalt. A map and/or list of the proposed locations for this Work are provided below. If the annual renewal option is exercised by the Village, an updated map and/or list of locations will be issued to the Contractor no later than May 1st of the subsequent year and a preconstruction meeting scheduled once the Contractor has prepared their schedule to complete the proposed Work.

<u>LOCATION NO.</u>	<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>LENGTH</u>
1	163rd Street	84th Avenue	West Village Limit	1,735
2	168th Street	84th Avenue	Cherry Creek Avenue	655
3	Creekside Avenue	168th Street	170th Place	1,807
4	169th Street	Creekside Avenue	West Village Limit	434
5	Cherry Creek Avenue	168th Street	171st Street	2,400
6	170th Place	West Village Limit	East to Cul De Sac	822
7	88th Avenue	171st Street	175th Street	2,540
8	Thornwood Drive	Cambridge Place	Briar Drive	1,047
9	Spruce Lane	Cambridge Place	Teakwood Drive	705
10	173rd Place	Cambridge Place	94th Avenue	1,423
11	Briar Drive	Thornwood Drive	Walnut Ln. (174th Pl.)	1,913
12	Teakwood Drive	Thornwood Drive	173rd Place	1,004
13	Cambridge Place	171st Street	174th Street	2,136
14	175th Street	94th Avenue	LaGrange Road	1,056
15	Cobblestone Court	Off Olde Gatehouse Rd.		615
16	Manchester Street	167th Street	Brementowne Drive	1,536
17	Hunter Trail	Olde Gatehouse Road	Charnswood Drive	526
18	Olde Gatehouse Road	Hunter Trail	Manchester Street	323
19	Charnswood Drive	Hunter Trail	Charnswood Court	564
20	Charnswood Court	Off Charnswood Drive		200
21	165th Place	Oak Park Avenue	66th Avenue	1,280
22	66th Avenue	167th Street	Terrace Drive	1,415
23	166th Street	Ridgeland Avenue	66th Avenue	1,253
24	Glenview Drive	Elm Lane	Ravinia Drive	1,260
25	Ravinia Drive	Oak Park Avenue	Riverside Drive	1,728
26	Pine Point Drive	Elm Lane	Riverside Drive	1,560
27	Willow Lane	Off Forestview Drive		1,284

28	Ridgeland Avenue	167th Street	Willow Lane	1,925
29	Gaynelle Road	167th Street	Debra Lane	2,003
30	71st Court	173rd Place	175th Street	930
31	71st Avenue	173rd Place	175th Street	1,100
32	174th Place	70th Avenue	71st Avenue	350
33	175th Place	70th Avenue	68th Court	820
34	176th Street	Oak Park Avenue	70th Court	1,478
35	176th Place	68th Court	70th Avenue	825
36	70th Avenue	Hickory Street	177th Street	1,250
37	68th Court	175th Street	177th Street	1,241
38	179th Street	80th Avenue	East to Metra Lot	655
39	65th Avenue	183rd Street	Pine Lake Drive	336
40	Pine Lake Drive	65th Avenue	Pine Ridge Drive	1,040

47174 FT

**Proposal Title:  
VILLAGE OF TINLEY PARK  
2023 Pavement Marking Program**

**Exhibit B**

**INSURANCE REQUIREMENTS**

(See Risk Manager for Insurance Requirements)

*(To be provided by Contractor prior to Award of Contract)*

Executed in Duplicate

Bond No. 0836244

# Document A312™ – 2010

Conforms with The American Institute of Architects AIA Document 312

## Performance Bond

**CONTRACTOR:**

*(Name, legal status and address)*

SKC Construction, Inc.  
695 Church Road  
Elgin, IL 60123

**SURETY:**

*(Name, legal status and principal place of business)*

Harco National Insurance Company  
4200 Six Forks Road, Suite 1400  
Raleigh, NC 27609  
**Mailing Address for Notices**

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

Same as Above

**OWNER:**

*(Name, legal status and address)*

Village of Tinley Park  
16250 South Oak Park Avenue  
Tinley Park, IL 60477

**CONSTRUCTION CONTRACT**

Date: May 22, 2023

Amount: \$ 185,000.00                      One Hundred Eighty Five Thousand Dollars and 00/100

**Description:**

*(Name and location)*

Village of Tinley Park - 2023 Pavement Crack Fill Program Renewal - Various Locations

**BOND**

Date: May 22, 2023

*(Not earlier than Construction Contract Date)*

Amount: \$ 185,000.00                      One Hundred Eighty Five Thousand Dollars and 00/100

Modifications to this Bond:

None                       Sec Section 16

**CONTRACTOR AS PRINCIPAL**

Company: *(Corporate Seal)*

SKC Construction, Inc.

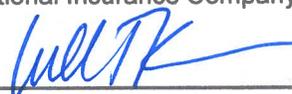
Signature: 

Name: Jeffrey K. Bergquist  
and Title: President

**SURETY**

Company: *(Corporate Seal)*

Harco National Insurance Company

Signature: 

Name: William T. Krumm  
and Title: Attorney-in-Fact



*(Any additional signatures appear on the last page of this Performance Bond.)*

*(FOR INFORMATION ONLY — Name, address and telephone)*

**AGENT or BROKER:**

Arthur J. Gallagher Risk Management Services, LLC  
2850 Golf Road  
Rolling Meadows, IL 60008  
630-773-3800

**OWNER'S REPRESENTATIVE:**

*(Architect, Engineer or other party:)*

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- .1 the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- .1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
- .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- .1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- .3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

#### § 14 Definitions

§ 14.1 **Balance of the Contract Price.** The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 **Contractor Default.** Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

*(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)*

**CONTRACTOR AS PRINCIPAL**  
Company: \_\_\_\_\_  
*(Corporate Seal)*

**SURETY**  
Company: \_\_\_\_\_  
*(Corporate Seal)*

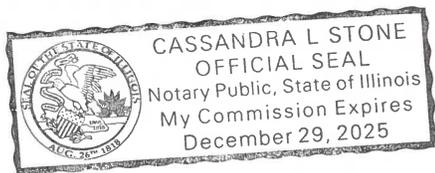
Signature: \_\_\_\_\_  
Name and Title:  
Address

Signature: \_\_\_\_\_  
Name and Title:  
Address

SURETY COMPANY ACKNOWLEDGMENT

STATE OF ( ILLINOIS )  
COUNTY OF ( COOK ) ss:

On this 22nd day of May in the year 2023, before me personally came **William T. Krumm**, to me known, who, being by me duly sworn, did depose and say that he resides in **Libertyville, IL** that he is the **ATTORNEY-IN-FACT** of **Harco National Insurance Company**, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation, and that he signed his name thereto by like order.



Cassandra L Stone

*[Handwritten signature]*

Notary Public

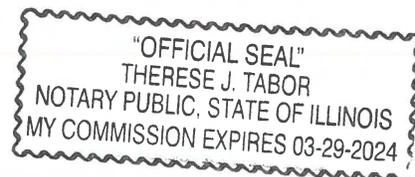
STATE OF ( ILLINOIS )  
COUNTY OF ( KANE ) ss:

On this 22nd day of May in the year 2023, before me personally came **Jeffrey K. Bergquist** to me known, who, being by me duly sworn, did depose and say that he/she resides in **West Dundee, IL** and that he/she is the **President** of the **SKC Construction, Inc.**, the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of said corporation and that he signed his/her name thereto by like order.

Therese J. Tabor

*[Handwritten signature]*

Notary Public



VILLAGE OF TINLEY...
POWER OF ATTORNEY
HARCO NATIONAL INSURANCE COMPANY
INTERNATIONAL FIDELITY INSURANCE COMPANY

Member companies of IAT Insurance Group, Headquartered: 4200 Six Forks Rd, Suite 1400, Raleigh, NC 27609

Bond # 0836244
Principal SKC Construction, Inc.
Obligee Village of Tinley Park

KNOW ALL MEN BY THESE PRESENTS: That HARCO NATIONAL INSURANCE COMPANY, a corporation organized and existing under the laws of the State of Illinois, and INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

William T. Krumm

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of HARCO NATIONAL INSURANCE COMPANY at a meeting held on the 13th day of December, 2018.

"RESOLVED, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY have each executed and attested these presents on this day of



STATE OF NEW JERSEY
County of Essex

Handwritten signature of Kenneth Chapman

Kenneth Chapman

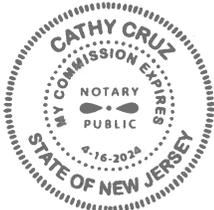
Executive Vice President, Harco National Insurance Company and International Fidelity Insurance Company

STATE OF ILLINOIS
County of Cook



On this day of , before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.



Handwritten signature of Cathy Cruz

Cathy Cruz a Notary Public of New Jersey
My Commission Expires April 16, 2024

CERTIFICATION

I, the undersigned officer of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 22nd day of May, 2023

Handwritten signature of Irene Martins

Irene Martins, Assistant Secretary

# **STAFF COMMENT**

# **BOARD COMMENT**

# **PUBLIC COMMENT**

# **EXECUTIVE SESSION**