

Special Meeting of the Board of Trustees - Minutes

**MINUTES OF THE SPECIAL BOARD MEETING OF THE TRUSTEES,
VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES,
ILLINOIS, HELD JULY 2, 2019**

The special meeting of the Board of Trustees, Village of Tinley Park, Illinois, was held in the Council Chambers located in the Village Hall of Tinley Park, 16250 S. Oak Park Avenue, Tinley Park, IL on July 2, 2019. President Pro-Tem Glotz called this meeting to order at 7:30 p.m. and led the Board and audience in the Pledge of Allegiance.

Village President Pro-Tem: Michael W. Glotz
Designee of the Village Clerk: Terica Ketchum

Trustees: Cynthia A. Berg
William P. Brady
William A. Brennan
Diane M. Galante
Michael G. Mueller

Absent:
Village President: Jacob C. Vandenberg
Village Clerk: Kristin Thirion

Also Present:
Village Manager: David Niemeyer
Asst. Village Manager: Patrick Carr
Village Attorney: Patrick Connelly

Motion was made by Trustee Mueller, seconded by Trustee Brennan, to approve the agenda as written or amended for this meeting. Vote by voice call. President Pro-Tem Glotz declared the motion carried.

Motion was made by Trustee Galante, seconded by Trustee Brennan, to approve and place on file the minutes of the regular Village Board Meeting held on June 18, 2019. Vote by voice call. President Pro-Tem Glotz declared the motion carried.

Motion was made by Trustee Berg, seconded by Trustee Brennan to **APPOINT THE FOLLOWING INDIVIDUALS TO THE MARKETING, SISTER CITIES, PLANNING, AND ECONOMIC COMMERCIAL COMMISSIONS FOR THE 2020 FISCAL YEAR.** The following Marketing, Sister Cities, and Plan Commission appointments are being made for the 2020 Fiscal Year (**New Commission Members in bold**):

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Marketing & Branding

Daniel Fitzgerald, Chair

Beth McKernan

Jackie Bobbitt

Julie Dekker

Dennis Suglich

Stephanie Pyrzynski

Bernie Greenawalt**Jim Fuentes****Jim Green****Kelly Oswald****Paul Yedwofski**

Courtney Rourke, Associate

Nick Markowicz, Associate

Jason Freeland, Associate

Nick Halikias Associate

Sister Cities**Patrick Rea, Chair**

Lucas Hawley

Jim Muller

Marilyn Bill

Roxane Tyssen

Joanne Dykhausen

George Rohde

Plan

Garrett Gray, Chair

Lucas Engel

Eduardo Mani

Tim Stanton

Angela Gatto

MaryAnn Aitchison

Stephen Vick

Jim Gaskill**Curt Fielder****Economic Commercial**

Jay Walsh, Chair

Dennis Reidy

Dino Sanfilippo

Richard Osty

Christine Obbagy

Paul Spass

Frank Williams**Brian Potter****Chris Shoemaker****Dave Spedale**

President Pro-Tem Glotz stated the Village Manager received a letter, indicating Jim Fuentes has withdrawn from the Marketing & Branding Commission. Trustee Brady thanked the former chair of Sister Cities for all of his hard work. Trustee Brady also thanked Pat Rea for accepting the chair position of Sister Cities Commission. President Pro-Tem Glotz thanked everyone for volunteering to work in the Commissions. Upon request, Mr. Rea summarized the history of the Sister Cities Commission.

President Pro-Tem Glotz asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro-Tem Glotz declared the motion carried.

Motion was made by Trustee Brennan, seconded by Trustee Brady to **APPOINT JESSIE GREEN TO THE POSITION OF SENIOR CUSTODIAN**. In order to provide sufficient oversight and supervision of in-house, after hour custodial staff, the Village Board approved the position of Senior Custodian in the FY20 budget. Recruitment brought forth 155 applicants for this position. After review and shortlisting, 8 candidates were interviewed and 4 were invited for second interviews. An interview panel consisting of members of Public Works and Human Resources determined that Jessie Green is the most qualified applicant for the Village. Jessie earned an Associate's Degree from Robert Morris University and has over ten years of customer service and supervisory experience. He recently served as Team Lead – Floor Tech at St. James Hospital, Materials Management Coordinator/Supervisor at Northwestern Memorial Hospital and as Customer Service Representative at EOS-American Water. President Pro-Tem Glotz asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro-Tem Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Brennan, to adopt and place on file **RESOLUTION 2019-R-066 AUTHORIZING AN AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH GOVTEMPSUSA FOR PROVISION OF A PLANNING MANAGER**. It is recommended that the Village renew the Professional Services Agreement with GovTemps that expires August 31, 2019 to fill the position of Planning Manager in our Community development Department. At the June 4, 2019 Village Board meeting, Kimberly Clarke was promoted to Community Development Director and Paula was moved to the position of Planning

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Manager at approximately 32 hours/week. This contract renews Paula's service as Planning Manager September 1, 2019 through August 31, 2020 at a rate of pay of \$77.49/hour. This change is consistent with the strategic roadmap as laid out by the Community Development Department. In addition, this agreement was passed unanimously at the June 24th 2019, special Community Development Committee. President Pro-Tem Glotz stated that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro-Tem Glotz declared the motion carried.

Motion was made by Trustee Berg, seconded by Trustee Galante, to consider approving the following Consent Agenda items:

The following Consent Agenda items were read by Designee of the Village Clerk Terica Ketchum:

- A. CONSIDER REQUEST FOR A BLOCK PARTY PERMIT ON SATURDAY, AUGUST 17, 2019, BETWEEN 9024 AND 9138 KINSALE DRIVE FROM NOON TO 10 P.M.
- B. CONSIDER REQUEST FOR A BLOCK PARTY PERMIT ON SATURDAY, AUGUST 10, 2019, BETWEEN 8304 AND 17646 LILAC LANE FROM NOON TO 10:00 P.M.
- C. CONSIDER REQUEST FOR A BLOCK PARTY PERMIT ON SATURDAY, AUGUST 10, 2019, IN THE 8100 BLOCK OF VALLEY VIEW COURT FROM NOON TO 10:00 P.M.
- D. CONSIDER REQUEST FOR A BLOCK PARTY ON SATURDAY JULY 27, 2019 ON 64TH COURT BETWEEN 17706 AND 17825 FROM 2 P.M. TO 10 P.M.
- E. CONSIDER PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$641,564 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED JUNE 21, AND JUNE 28, 2019.

President Pro-Tem Glotz asked if anyone from the Board would like to remove or discuss any items from the Consent Agenda. No items were removed or discussed. Vote on roll call: Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro-Tem Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Brennan, to adopt and place on file **ORDINANCE 2019-O-035 APPROVING TEXT AMENDMENTS TO SECTION II (DEFINITIONS) AND V.B (SCHEDULE OF REGULATIONS) OF THE ZONING ORDINANCE FOR SHORT-TERM RENTAL REGULATIONS.** In response to nuisance and safety complaints regarding existing short-term rentals (STR) staff drafted Text Amendments to the Zoning Ordinance to regulate their use as an accessory use to owner occupied residential dwelling units. The proposed amendment includes a definition and provides for a 500 foot minimum distance between STRs within residential districts. The draft regulations were discussed and reviewed by the

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Plan Commission at a Public Hearing on March 07, 2019; the Commission voted 9-0 to recommend APPROVAL of the Text Amendments. President Pro-Tem Glotz stated that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro-Tem Glotz declared the motion carried.

Motion was made by Trustee Brennan, seconded by Trustee Berg, to adopt and place on file **ORDINANCE 2019-O-036 APPROVING TEXT AMENDMENTS TO TITLE XI (BUSINESS REGULATIONS) AND CREATING A NEW CHAPTER 129J ENTITLED SHORT TERM RENTAL OF THE VILLAGE OF TINLEY PARK CODE OF ORDINANCE FOR SHORT-TERM RENTAL REGULATIONS.** In response to nuisance and safety complaints regarding existing short-term rentals (STR), staff drafted Text Amendments to the Municipal Code of Ordinances to require short term rentals to be licensed on an annual basis with the Village. The proposed amendment includes the following requirements:

- Short-term rental properties are limited to owner-occupied units;
- Annual license fee of \$50;
- An on-site safety inspection by staff prior to issuance of a license;
- A short-term rental cannot be licensed and operated if the applicant has outstanding Village debt or violations; and
- Fines and Revocation language for violations.

The draft regulations were approved by the Community Development Committee on January 8, 2019 and Public Safety Committee on June 11, 2019. President Pro-Tem Glotz stated that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro-Tem Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Brady, to adopt and place on file **ORDINANCE 2019-O-037 GRANTING A VARIATION FROM SECTION III.J. (FENCE REGULATIONS) OF THE ZONING ORDINANCE, TO PERMIT FOUR FOOT (4') TALL OPEN DESIGN FENCE TO EXTEND 25 FEET INTO THE REQUIRED SECONDARY FRONT YARD WHERE A FENCE ENCROACHMENT IS NOT PERMITTED AT 17500 CLOVERVIEW DRIVE IN THE R-3 (SINGLE-FAMILY RESIDENTIAL) ZONING DISTRICT.** The Petitioners, Mark & Kirsten Davis (owners), located at 17500 Cloverview Drive, are seeking a 25 foot fence Variation from Section III.J. (Fence Regulations) of the Zoning Ordinance, to permit a four foot (4') tall privacy fence to extend up to 25 feet into the required secondary front yard. The Petitioner has requested the Variation due to their block's development pattern and due to the better visual appearance of fencing their secondary front yard which follows an established fence line of rear yard fences to the west.

The Zoning Board of Appeals held a Public Hearing on June 13, 2019 and voted 6-0 to recommend approval of the requested Variation in accordance with plans as listed in the "List of Reviewed Plans" in the June 13, 2019 Staff Report. President Pro-Tem Glotz stated that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro-Tem Glotz declared the motion carried.

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Motion was made by Trustee Mueller, seconded by Trustee Brennan, to adopt and place on file **RESOLUTION 2019-R-067 RECOMMENDING A COOK COUNTY CLASS 7A RECLASSIFICATION FOR ADVIS, INC. LOCATED AT 17200 OAK PARK AVENUE, COOK COUNTY, ILLINOIS.** This Resolution provides support for the Cook County Class 7A incentive which reduces the tax assessment ratio for the property at 17200 Oak Park Avenue from 25% to 10% for a 10 year period, 15% in the 11th year and 20% in the 12th year. The property is located in Bremen Township, a Cook County designated area. This project meets the goals and objectives established in the Economic Incentive Policy as set forth by the Economic and Commercial Commission and the Village Board of Trustees.

The Community Development Committee recommended approval of this proposed economic development incentive on June 25, 2019; the Economic and Commercial Commission reviewed this proposal at their June 10, 2019 meeting. President Pro-Tem Glotz stated that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro-Tem Glotz declared the motion carried.

At this time, President Pro-Tem Glotz asked if anyone from Staff would care to address the Board.

D. Niemeyer, Village Manager stated as a follow up to a question during a Village Board meeting, a total of 28 projects have been denied over several years due to not meeting zoning licenses or incentive policies. J. Urbanski, Assistant Public Works Director stated as a follow up to a comment during the last Village Board meeting concerning exceedingly high costs for the Pavement Management Program (PMP) and Curb Replacement Program, the contractor and engineers noted the current process in place is the most fiscally responsible available. D. Framke, Marketing Director stated there was a good turnout for CruiseNights and Music in the Park.

At this time, President Pro-Tem Glotz asked if anyone from the Board would care to address the Board.

Trustee Galante stated she enjoyed Music in the Park and thanked the Fire Department for attending and participating in the block party. Trustee Brady invited residents to the Fourth of July festivities at the Park District. Trustee Brady also congratulated Trustee Brennan on the birth of his fourth child.

At this time, President Pro-Tem Glotz asked if anyone from the Public would care to address the Board.

George Rohde read an e-mail concerning the Sister Cities Commission chair position. Mike Paus questioned why there was a change in leadership in the Sister Cities Commission. A resident stated a number of residents take offense to the use of Village resources and taxpayer funding to promote and glamorize the self-promotional efforts to feed the "ego monster" of one private citizen. Mike Stuckly congratulated Pat Rea as the new chairman of the Sister Cities Commission.

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Motion was made by Trustee Mueller, seconded by Trustee Berg, at 8:14 p.m. to adjourn to Executive Session to discuss the following:

- A. LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FO THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING.
- B. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY.
- C. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED.
- D. THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE PUBLIC BODY.

Vote by voice call. President Pro-Tem Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Berg, to adjourn the Executive Session and reconvene the regular Board meeting. Vote by voice call. President Pro-Tem Glotz declared the motion carried and reconvened the regular Board meeting at 8:14 p.m.

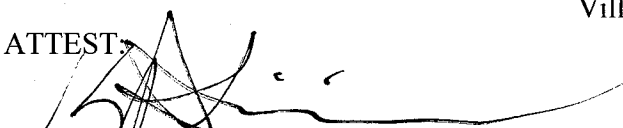
Motion was made by Trustee Mueller, seconded by Trustee Berg, to adjourn the regular Board meeting. Vote by voice call. President Pro-Tem Glotz declared the motion carried and adjourned the regular Board meeting at 9:29 p.m.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

APPROVED:


 Village President PRO-TEM

ATTEST:


 Village Clerk