

**MINUTES OF THE SPECIAL BOARD MEETING OF THE TRUSTEES,
VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES,
ILLINOIS, HELD MARCH 15, 2022**

The special meeting of the Board of Trustees, Village of Tinley Park, Illinois, was held in the Council Chambers located in the Village Hall of Tinley Park, 16250 Oak Park Avenue, Tinley Park, IL on March 15, 2022. President Glotz called this meeting to order at 5:16 p.m.

At this time President Glotz led the Board and audience in the Pledge of Allegiance.

At this time President Glotz and Trustee Brady called for a moment of silence for the people of the Ukraine.

Clerk O'Connor called the roll. Present and responding to roll call were the following:

Village President:	Michael W. Glotz
Village Clerk:	Nancy O'Connor
Trustees:	William P. Brady William A. Brennan Dennis P. Mahoney Michael G. Mueller Colleen M. Sullivan
Absent:	Diane M. Galante
Also Present:	
Village Manager:	Patrick Carr
Asst. Village Manager:	Hannah Lipman
Village Attorney:	Paul O'Grady

Motion was made by Trustee Brennan, seconded by Trustee Mahoney to approve the agenda as written or amended for this meeting. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Glotz declared the motion carried.

Motion was made by Trustee Brennan, seconded by Trustee Mueller to approve and place on file the minutes of the Regular Village Board Meeting held on March 1, 2022. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Glotz declared the motion carried.

At this time President Glotz presented the Tinley Park Business Spotlight.

- St. Coletta's of Illinois, 18350 Crossing Drive

At this time a presentation of Official Recognition of the Village's Class 6 Flood Insurance Rating to Public Works Director John Urbanski was made.

Motion was made by Trustee Mueller, seconded by Trustee Sullivan to consider approving the following Consent Agenda items:

- A. CONSIDER ADOPTING RESOLUTION 2022-R-023 APPROVING A CONTRACT RENEWAL BETWEEN THE VILLAGE OF TINLEY PARK AND TRUGREEN IN THE AMOUNT OF \$41,107 FOR 2022 LAWN TREATMENTS.
- B. CONSIDER PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$4,095,175.17 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED MARCH 4 AND 11, 2022.

President Glotz asked if anyone from the Board would like to remove or discuss any items from the Consent Agenda. No items were removed or discussed. President Glotz asked if there were any comments from members of the public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Glotz declared the motion carried.

Motion was made by Trustee Mueller, seconded by Trustee Brennan to adopt and place on file **ORDINANCE 2022-O-022 FOR A SPECIAL USE PERMIT TO PERMIT A RESTAURANT PICKUP WINDOW SPEAKER POST FOR DURBIN'S EXPRESS AT 18250 OAK PARK AVENUE.** The Petitioner, Thomas McAuliffe of Durbin's Pizza, has requested a change to the previously approved Restaurant Pickup Window Special Use to allow for a speaker post in the NF (Neighborhood Flex) Zoning District.

The Plan Commission held a Public Hearing on March 3, 2022, and voted 6-0 to recommend approval of the Special Use with conditions in accordance with the plans listed and Findings of Fact in the Staff Report. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Glotz declared the motion carried.

Motion was made by Trustee Brady, seconded by Trustee Brennan, to adopt and place on file **ORDINANCE 2022-O-021 AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF TINLEY PARK – FLEET VEHICLE/EQUIPMENT.** The Public Works Fleet Vehicle/Equipment List for Disposal includes various items valued at over \$1,000. The Village uses multiple methods to achieve the highest amount of compensation for its surplus vehicles or equipment. Most items will be sold through Public Auctions or salvage and recycling companies. Consider authorizing the Public Works fleet vehicle/equipment list for disposal. President Glotz asked if there were any comments from members of the Board or public. Trustee Brady asked where the funds received from the auction sale of vehicles go. Financial and Administrative Consultant Brad Bettenhausen stated it goes back to the capital fund for purchase of equipment. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Glotz declared the motion carried.

Motion was made by Trustee Brennan, seconded by Trustee Sullivan to adopt and place on file **RESOLUTION 2022-R-024 APPROVING A CONTRACT BETWEEN THE VILLAGE OF TINLEY PARK AND CITY ESCAPE GARDEN AND DESIGN, LLC FOR 2022 LANDSCAPE MAINTENANCE MOWING IN THE AMOUNT OF \$252,189.02.** Public Works is recommending that the Village award a contract for mowing service for our 234 acres of turf in various locations in Tinley Park. The contract has the option of two (2) – one (1) year renewals. This would be the first year out of the possible three (3) year contract.

The awarding of this contract to City Escape Garden and Design, LLC is in the amount of \$252,189.02. This item was discussed at the Committee of the Whole meeting held prior to this meeting. President Glotz asked if there were any comments from members of the Board or public. There were none. Vote on roll call. Ayes:

Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Glotz declared the motion carried.

At this time a **PRESENTATION OF THE DRAFT 2023 FISCAL YEAR BUDGET** was made.

Assistant Village Manager Hannah Lipman and Financial Consultant Brad Bettenhausen presented an overview of the Fiscal Year (FY) 2023 Budget which included FY 2022 estimated actuals, FY 23 Estimated Revenues, Departmental Overviews, and Capital and Personnel Requests.

- FY 2022 Est. Actuals

	Revenue	Expenditure
General Fund	\$69,685,683	\$59,136,413
Hotel/Motel Tax Fund	\$ 2,056,000	\$ 1,132,135
Water & Sewer Fund	\$26,815,595	\$24,879,347
Storm Water Fund	\$ 729,725	\$ 696,230
Commuter Parking Lot (CPL)	\$ 201,140	\$ 418,850

- FY 2023 Proposed Key Revenues

General Fund	\$ 69,942,659
Property Tax	\$ 19,920,000
Sales Tax	\$26,600,000 *
Income Tax	\$ 7,406,000
Use Tax	\$ 1,830,000

*Does not include the impact of Governor’s proposed tax holiday

Overview of Key Revenues was presented:

- Sales Taxes:
 - FY 2022 estimated revenues expected to exceed budget by 32%;
 - The economy has remained strong;
 - Benefits from “Leveling the Playing Field for Illinois Retail Act”;
 - Sales tax reporting for out of state and internet-based retail;
 - Monthly sales tax receipts have averaged 30% greater than the prior year; and
 - Expected stabilization January 2022 sales tax (received April 2022)
 - FY 2023 projected at a modest 2.2% overall increase; and
 - Anticipates partial year increased sales tax from a new grocer
- Use Taxes:
 - FY 2022 estimated revenues expected at 2% over budget;
 - “Leveling the Playing Field for Illinois Retail Act” shifts many out of state and internet retailers to collect sales tax versus Use Tax; and
 - Monthly tax receipts average a 13% decrease from the prior year (Net of impact to MT & HMR overall positive benefit)
 - FY 2023 projects continued decline in Use Tax distributions

- Income Taxes:
 - FY 2022 estimated revenues expected to be 32% over budget ;
 - Economy & employment has remained strong;
 - FY 2023 projects a modest 3% decrease;
 - Both Village and State populations decreased in the 2020 census will increase State per capita distributions by 0.5%; and
 - Offset by Village population decrease

- Amusement Taxes:
 - FY 2022 did not budget revenues to due COVID uncertainty;
 - Nearly \$667,000 in revenues estimated for the year; and
 - Music theater season started late consisting of only 17 shows which are below the historical average;

 - FY 2023 projects \$1,200,000 in revenues; and
 - Potentially will be the largest season in the facility's 33-year history

- Telecom Tax & Franchise Fees:
 - FY 2022 estimated revenues expected to fall short of budget by 9%; and
 - Decrease in hardline phone services and cable services

 - FY 2023 projects continued declines

Overview of Departmental and Personnel Request Overview was presented.

- Overall, departments were directed to 'hold the line' and keep things status quo within their line items;
- However, in nearly all departments, training, meetings & conferences budgets were increased after having been cut due to COVID in the prior budget;
- Department compensation and benefit line items typically reflect increases after Human Resources worked with departments to ensure staffing hours were appropriately budgeted and the correct level of benefits included; and
- Certain line items were taken out of departmental budgets and centralized in Overhead (01-14) to facilitate monitoring the costs.
 - i.e. Recruiting Costs and Post-Employment Benefits

Overview of Capital Requests

There was \$8.2 million in capital project requested. The Treasurer and Manager recommend 7.6 million in capital projects. There is approximately \$20 million in Bond, American Rescue Plan Act, and Rebuilding Illinois funds received by the Village. This has helped move the Village forward on the Capital Requests in the FY 2023 budget. There are carryovers in this proposed budget some due to supply chain issues.

Overview of next steps in the budget process.

- Continue to receive input from the Village Board;
- Public Hearing (tentatively scheduled for April 5, 2022); and
- Final adoption April 19, 2022, Village Board Meeting

The President and Board thanked the Finance Staff and Department Heads for their hard work on the budget.

President Glotz asked if there were any comments from members of the Staff. There were none.

President Glotz asked if there were any comments from members of the Board.

President Glotz thanks Village Staff, Volunteers, Residents, and Business Owners for making the St. Patrick's Day Parade a success. He noted the Knights of Columbus fundraiser was a success and he enjoyed the entertainment.

President Glotz thanked Police Chief Matt Walsh for attending the Archer Avenue Parade with him on Saturday, March 12th. The parade was in honor of fallen Police Officer Ella French.

Trustee Brady noted that the Village float in the St. Patrick's Day parade was decorated by Boy Scout Troop 911 and the Sea Scouts. These troops are sponsored by the Tinley Park Police. He thanked the troops and EMA for help with the float.

Trustee Brady noted that the Tinley Park Park District will be holding a free boating safety course on March 27th and 26th. Contact the Park District for more information.

President Glotz asked if there were any comments from members of the public. There were none.

Motion was made by Trustee Mueller, seconded by Trustee Mahoney, at 6:14 p.m. to adjourn to Executive Session to discuss the following:

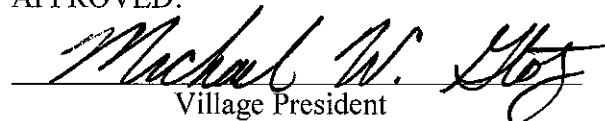
- A. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY.
- B. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED.

Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Glotz declared the motion carried.

Motion was made by Trustee Brennan, seconded by Trustee Brennan, to adjourn the Village Board meeting at 6:40 p.m. Vote on roll call. Ayes: Brady, Brennan, Mahoney, Mueller, Sullivan. Nays: None. Absent: Galante. President Glotz declared the motion carried.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

APPROVED:


Village President

ATTEST:


Village Clerk