

# VILLAGE OF TINLEY PARK, ILLINOIS TEMPORARY SIGN PERMIT APPLICATION

**The following items must be submitted with this application:**

- One (1) color copy of the sign plan, including all dimensions and the square footage of the sign.
- One (1) color rendering of the sign as it is proposed on the building or on the property.
- An aerial photograph, current Plat of Survey, or site plan with the sign location marked.
- A copy of written consent from the owner of the building or land on which the sign is to be erected.

**NOTE: Maximum of 16 sq.ft. per sign face and permit is valid for one month.**

## APPLICANT & BUSINESS INFORMATION

Name of Applicant: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Applicant's Company: \_\_\_\_\_ Email: \_\_\_\_\_

Person to Call When Permit is Ready: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Name of Business Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Management Company: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Management Company Address: \_\_\_\_\_  Not Applicable

## CONTRACTOR INFORMATION

Sign Installer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Sign Installer Address: \_\_\_\_\_

## SIGN INFORMATION

Sign Type:  Banner  Flag  Other: \_\_\_\_\_

Sign Location:  On Building (wall/façade)  On Property (ground)  On Building (window)  Other: \_\_\_\_\_

Quantity of Signs: \_\_\_\_\_ Sign Length: \_\_\_\_\_ Sign Height: \_\_\_\_\_ Total Sign Height: \_\_\_\_\_

*(ground signs only)*

Estimated Cost of Sign(s): \_\_\_\_\_

Sign Square Footage: \_\_\_\_\_ Tenant's Square Footage: \_\_\_\_\_

Tenant's Building Frontage: \_\_\_\_\_ Sign Materials: \_\_\_\_\_

Sign Colors: \_\_\_\_\_ Sign Text: \_\_\_\_\_

Sign Display Start Date: \_\_\_\_\_

Sign Display End Date: \_\_\_\_\_

Applicant Name (Print): \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_