APPLICATION FOR POULTRY LICENSE
NEW POULTRY OWNER
(new construction, existing structure or chicken tractor)

Date Applied ____________________________

Property Owner(s) Name ____________________________________________________________

Address to be licensed _____________________________________________________________ City ____________________ State ______ Zip ______

Phone-Mobile # (_____) ____________________________ Home # (_____) ____________________________

Email ____________________________________________________________

New Construction or Existing Building: Requires a Building Permit and Certificate of Occupancy prior to issuance of a poultry license. If a fence is required a separate fence permit is required.

Per Chapter 91.40 “POULTRY LICENSING:” Attach to this application a Plat of Survey indicating the location of the proposed chicken coop/chicken run/chicken tractor. The survey should show the lot size, location of the principal residence and indicate the location of the chicken coop/ run or the chicken tractor route on the survey with the required dimensions. Also indicate the dimensions to the principal residential structures on adjacent properties.

Zoning: SINGLE FAMILY ONLY: (circle one) R1, R2, R3, R4, R5, R6

Lot Size: (minimum 7500 square feet) ______________

Number of Hens: ____________ (4 maximum, no roosters)

Chicken Coop/Run Placement:

Distance from coop/run/route to:

Applicant’s House ____________________________ Feet

Street: ____________________________ Feet

Residence to the east ____________________________ Feet

Residence to the north ____________________________ Feet

Residence to the south ____________________________ Feet

Residence to the west ____________________________ Feet

To the rear of the property: ____________________________ Feet

To the side of the property: ____________________________ Feet

School (if applicable) ____________________________ Feet

Church (if applicable) ____________________________ Feet

Coop square footage (maximum 24 square feet): ____________________________

Coop height (maximum five (5) feet with one (1) foot above grade – total maximum six (6) feet): ____________________________

Run square footage (maximum 32 square feet): ____________________________

Run heights (maximum of six (6) feet): ____________________________

Does the yard/ coop/tractor route have the six (6) foot fence screening requirement to the adjacent residence? yes no

Is the chicken feed in a secure container?  ____________________________

If a chicken tractor is used, please identify the limits of the tractor route on the Plat of Survey.

Please submit completed application to the Community Development Department.
POULTRY LICENSE ARE TO BE RENEWED ANNUALLY
I understand the issuance of this license is conditioned upon compliance with all Village Ordinances, State & Federal Law and is subject to inspection as required by ordinance. I have read this application and answered all questions fully. The information I have submitted in this application is complete and truthful to the best of my knowledge.

FEE MUST ACCOMPANY THIS APPLICATION  ($50/year)  TOTAL FEE ENCLOSED __________

Print Name __________________________ Signature __________________________

FOR OFFICE USE ONLY

Administrative Variance Required? __________________________
Date Granted __________________________
Reason granted:
________________________________________________________________________
________________________________________________________________________

Reviewer Name/Signature: __________________________ Date: __________

NEW - Building Permit # __________ Certificate of Occupancy issue date: __________

Fee Received $ __________ Date: __________ Period Covered: ☐ Full year ☐ Partial

Date License Issued: __________________________