



Village of Tinley Park - Building Department
Chicken Coop and Run Permit

16250 S. Oak Park Avenue
Tinley Park, Illinois 60477
(708) 444-5100 Fax (708) 444-5199
www.tinleypark.org

The following information must be submitted in order to approve a chicken coop/run/tractor permit.

- Date of Application
- Owner's Name, Address and Phone Number
- Address of Structure
- Project Description
- Estimated Cost
- General Contractor's Name, Address, Phone and License Number
(This should be the builder, not the place where the coop was purchased)
- Sign and Date Permit Application
- Submit drawings of the coop and run construction to include materials and pictures of the Chicken Tractors if applicable.
- Submit plat of survey showing coop and run dimensions on property with distances to side and rear lot lines, principal structure, neighbors' residences and public street. Include church and school if applicable.
- Submit drawings of electrical installation if applicable.
- If a fence is required, a separate fence permit application must be submitted along with the chicken coop/run permit.

ORDINANCE REQUIREMENTS

Quantity and Size:

- Only one chicken coop and run are allowed per residentially zoned lot within the Village.
- The chicken coop structure shall not exceed 24 square feet nor exceed five (5) feet in height and is to be elevated one (1) foot off the ground for a total maximum height of six (6) feet.
- The chicken run shall not exceed 32 square feet nor exceed six (6) feet in height.

Placement:

- The chicken coop and run must be placed in a rear yard only.
- The chicken coop and run shall not be within 75 feet of any school, church or public street or within 75 feet of any residence other than the residence of the owner of the poultry.
- The chicken coop and run must be a minimum distance of 10 feet from rear and side lot lines and principal building.
- If a Chicken Tractor is used, it must conform to the same placement requirements as the coop as outlined above.

Construction and Material Requirements:

COOP:

- Provide construction drawings with dimensions and identify building materials. Chicken coops shall be constructed of solid materials on all sides including roof and door(s).
- The chicken coop must be constructed in such a manner as to protect the hens from predators and trespassers.
- The chicken coop must provide adequate ventilation to minimize odors, allow easy ingress and egress for hens and protection from weather elements including cold temperatures.

RUN:

- The chicken run enclosure (fencing) must be buried 12 inches deep and six (6) inches flat to prevent predators from digging under the fence. **Chicken wire shall not be used.** If hard cloth or welded wire mesh is used, it must be a minimum of 19-gauge wire.
- All areas used for feeding and grazing (chicken run) shall be maintained to prevent soil erosion and run off to neighboring properties.
- If electrical is installed to coop and/or run, it will require underground installation of line from source to coop/run - no extension cords will be allowed.

PRE-FABRICATED COOP/RUNS/TRACTORS:

- Permits are required for pre-fabricated coops/runs/tractors. Provide manufacturer specifications and elevation drawings.
- The chicken tractor route must be included on the plat of survey. The Chicken Tractor route must conform to the same setback and screening requirements of a coop.

SCREENING REQUIREMENTS:

- A six (6') foot solid fence must surround the chicken keeping area. Confirmation that screening requirements are met must be made at time of application. If installation of a fence is required, a fence permit must be obtained.

PLAT OF SURVEY

A copy of the Plat of Survey of the property must accompany the permit application. This will not be returned to the property owner; however, our office is happy to make a copy.

1. Illustrate the location of the coop and run dimensions on the Plat in its exact location. If you are using a chicken tractor, please identify the limits of where the tractor will run on the property.
2. Indicate the distance from the coop/run to the neighboring residences and public street on the Plat to determine the minimum 75-foot distance required (include neighboring church and/or school if applicable).
3. Indicate the distance from the principal structure to the coop/run/tractor route on the Plat to establish the required 10-foot separation.
4. Indicate the distance from the side and rear lot lines to the coop/run/tractor route on the Plat to establish the required 10-foot separation.

FEE

The fee for a chicken coop/run/chicken tractor permit is \$50.00. Payment is required at issuance.

PERMIT ISSUANCE

Permits take approximately **SEVEN TO TEN BUSINESS DAYS** to process. The Building Department will notify the property owner by telephone when the permit is ready. **All permits are to be picked-up at the Village Clerk's Office located at the Village Hall, NOT the Building Department.**

PERMIT EXPIRATION

The life of a permit is six (6) months from the date of issue. A permit may be extended past the six (6) months by submitting a written request for extension, to be approved by the Community Development Department. If work has not started within three (3) months of the date of issue, the permit will be void unless a written request is submitted for extension and approved by the Community Development Department.

CONTRACTORS

All contractors doing work in the Village of Tinley Park must be licensed and bonded with the Village prior to starting work. Permits will not be issued unless all contractors noted on the permit are licensed and bonded. Any change of contractor(s) during the permit approval or construction process must submit a Change of Contractor form to the Building Department. The new contractor's license and bond status must be verified before work on the project can resume.

PROPERTY OWNER

The property owner of the is responsible for filling out the permit application and obtaining the permit before any construction is performed; however, permissions may be transferred to a contractor with the owner's written authorization. Without written authorization the property owner will be held responsible for obtaining the necessary permits for any work conducted on the property.

J.U.L.I.E.

Utility locations must be verified prior to any digging on the property. Contact | the Joint Utility Locating Information for Excavators (J.U.L.I.E.) at least 48 hours prior to any digging. (1-800-892-0123.)

If you have any questions, please contact the Building Department at (708) 444-5100.

License Fee and Fines

A non-refundable license fee of \$50.00 is due at the time of application filing. Annual renewal licenses shall also be \$50 per year. Should a property sell, the license may be transferred to the new owner for \$10. Persons who fail to obtain a license as required will be subject to a late \$150 fee.

In the event a complaint has been filed with the Village the property owner will have 30 days to remedy the situation or the license will be revoked.

Failure to comply with these conditions may result in revocation of the license and fine not to exceed \$750 per day. For additional information, refer to Sec. 91.41 of the Tinley Park Municipal Code.

Questions?

For more information, contact the Village Community Development Department at (708) 444-5100.



Village of Tinley Park
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Phone (708) 444-5000/Fax (708) 444-5099

**APPLICATION FOR POULTRY LICENSE
NEW POULTRY OWNER
(new construction, existing structure or chicken tractor)**

Date Applied _____

Property Owner(s) Name _____

Address to be licensed _____ City _____ State _____ Zip _____

Phone-Mobile # (____) _____ Home # (____) _____

Email _____

New Construction or Existing Building: Requires a Building Permit and Certificate of Occupancy prior to issuance of a poultry license. If a fence is required a separate fence permit is required.

Per Chapter 91.40 "POULTRY LICENSING," Attach to this application a Plat of Survey indicating the location of the proposed chicken coop/chicken run/chicken tractor. The survey should show the lot size, location of the principal residence and indicate the location of the chicken coop/ run or the chicken tractor route on the survey with the required dimensions. Also indicate the dimensions to the principal residential structures on adjacent properties.

Zoning: SINGLE FAMILY ONLY: (circle one) R1, R2, R3, R4, R5, R6

Lot Size: (minimum 7500 square feet) _____

Number of Hens: _____ (4 maximum, no roosters)

Chicken Coop/Run Placement:

Distance from coop/run/route to:

Applicant's House _____ Feet

Street: _____ Feet

To the rear of the property: _____ Feet

To the side of the property: _____ Feet

Residence to the east _____ Feet

Residence to the north _____ Feet

Residence to the south _____ Feet

Residence to the west _____ Feet

School (if applicable) _____ Feet

Church (if applicable) _____ Feet

Coop square footage (maximum 24 square feet): _____

Coop height (maximum five (5) feet with one (1) foot above grade – total maximum six (6) feet): _____

Run square footage (maximum 32 square feet): _____

Run heights (maximum of six (6) feet): _____

Does the yard/ coop/tractor route have the six (6) foot fence screening requirement to the adjacent residence? yes no

Is the chicken feed in a secure container? _____

If a chicken tractor is used, please identify the limits of the tractor route on the Plat of Survey.

Please submit completed application to the Community Development Department.

POULTRY LICENSE ARE TO BE RENEWED ANNUALLY

I understand the issuance of this license is conditioned upon compliance with all Village Ordinances, State & Federal Law and is subject to inspection as required by ordinance. I have read this application and answered all questions fully. The information I have submitted in this application is complete and truthful to the best of my knowledge.

FEE MUST ACCOMPANY THIS APPLICATION (\$50/year) TOTAL FEE ENCLOSED _____

Print Name _____ Signature _____

FOR OFFICE USE ONLY

Administrative Variance Required? _____
Date Granted _____
Reason granted: _____

Reviewer Name/Signature: _____ Date: _____

NEW - Building Permit # _____ Certificate of Occupancy issue date: _____

Fee Received \$ _____ Date: _____ Period Covered: Full year Partial

Date License Issued: _____