



## Village of Tinley Park's E-Z Pay Change Application

Tinley Park offers *E-Z Pay*, a free program that makes paying water bills easy and convenient. This program allows water customers to make payments automatically by electronic transfer directly to the Village. Payments are deducted from a designated checking or saving account on the due date of the bill. If bank information has changed since setup, simply complete the authorization form below and return to the Village's finance department with a voided check from the account from which the payments will be made. For more information, please contact the finance department at 708-444-5000.

### Authorization Form To Change Bank Account

Water Billing Account Number (as it appears on your bill): \_\_\_\_\_

Banking Institution \_\_\_\_\_ Type of Account  Checking  Savings

Bank Account Number \_\_\_\_\_ Bank Routing Number \_\_\_\_\_

Name of Authorizing Party \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_ Evening Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

I hereby authorize the Village of Tinley Park to make withdrawals from the financial institution identified above (Depository Financial Institution) and authorize the DFI to charge these withdrawals to my listed account. Withdrawals shall be made on a bi-monthly cycle corresponding to normal billing dates. Adjusting entries to correct errors are also authorized. It is agreed that these withdrawals and adjustments may be made electronically and under the rules of the National Automated Clearing House Association. This authorization will remain in effect until written notice of termination is given to the Village of Tinley Park (a minimum of 20 days prior to a scheduled due date). The Village of Tinley Park reserves the right to terminate this payment arrangement with written notice.

In the event that electronic transfer is not possible because of insufficient funds in my account, I understand it will be my responsibility to make up the payment and I may additionally be charged non-sufficient (NSF) and late payment fees.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please send completed form and voided check to:*

Village of Tinley Park Finance Department  
16250 S. Oak Park Avenue  
Tinley Park, IL 60477