

Village President

Michael W. Glotz

Village Clerk

Nancy M. O'Connor

Village Trustees

William P. Brady
William A. Brennan
Dennis P. Mahoney
Michael G. Mueller
Kenneth E. Shaw
Colleen M. Sullivan

Village Hall

16250 S. Oak Park Ave.
Tinley Park, IL 60477

Administration

(708) 444-5000
Fax: (708) 444-5099

**Community
Development**

(708) 444-5100
Fax: (708) 444-5199

Public Works

(708) 444-5500

Police Department

7850 W. 183rd St.
Tinley Park, IL 60477
(708) 444-5300
Non-Emergency
Fax: (708) 444-5399

John T. Dunn

Public Safety Building
17355 S. 68th Court
Tinley Park, IL 60477

Fire Department

(708) 444-5200
Non-Emergency
Fax: (708) 444-5299

EMA

(708) 444-5600
Fax: (708) 444-5699

**Senior Community
Center**

(708) 444-5150



March 22, 2024

To Whom it May Concern:

We are writing to inform you of Tinley Park Code of Ordinances Title XI, Chapter 129J regarding the Self Storage Accommodations Tax. This tax was imposed under Ordinance 2020-O-014 that was passed on March 3, 2020, but given COVID-19, the Village chose to postpone the collection date of the approved Storage Tax. Now that we are well past the COVID-19 pandemic, the Village will begin implementing and enforcing collection of the tax effective July 1, 2024.

The imposed tax is at a rate of 5% on the gross rental or leasing charge. This tax shall apply to each self-storage facility within the Village. Furthermore, the tax is also imposed on any real property designed and used for the purpose of renting or leasing individually divided storage and includes those who pay a fee for storage in addition to an apartment rental, and in amphitheater, water parks, recreational facilities, and other locations where lockers or containers are rented for self-storage. Included with this letter is a copy of the Ordinance for the full definition of Self-Storage.

Each Owner of a self-storage facility shall have the duty to collect the tax from each lessee and submit a remittance form on a monthly basis. However, depending on the volume of collection, owners may be permitted to file on a quarterly, semi-annual or annual basis in lieu of the prescribed monthly basis upon further communication with the Finance Director.

Should you have any questions, please feel free to reach out at hlipman@tinleypark.org.

Sincerely,

Hannah Lipman
Assistant Village Manager/Interim Finance Director

Attachments: Ordinance 2020-O-014, Self-Storage Registration Form, Self-Storage Monthly Tax Return Form