



Village of Tinley Park - Community Development Department
Fence Permit Requirements

16250 S. Oak Park Avenue
Tinley Park, Illinois, 60477
(708) 444-5100
building@tinleypark.org
www.tinleypark.org

The following must be submitted along with a fully completed Residential Permit Application

- A Plat of Survey must be submitted with the location of the fence highlighted where on the property it will be installed. The dimensions of the fence, along with the distance to property lines and the building must be included.
- A copy of the scope of work from the fence contractor must be submitted (if contractor is doing the work), along with the type of fence, material, and height.

PLAT OF SURVEY

A Plat of Survey of the property must accompany the permit application. This will not be returned to the property owner; however, our office would be happy to make a copy. Draw the fence on the plat in its exact location.

PERMIT ISSUANCE

Permits take approximately seven (7) to ten (10) business days to process. The Building Department will notify the property owner by email when the permit is ready. All permits are to be picked up at the Building Department and payment is taken at that time.

PERMIT EXPIRATION

The life of a permit is six (6) months from the date of issue. A permit may be extended past the six (6) months by submitting a written request for extension, to be approved by the Building Official. If work has not started within three (3) months of the date of issue, the permit will be void unless a written request is submitted for extension, and approved by the Building Official.

CONTRACTORS

All contractors doing work in the Village of Tinley Park must be licensed with the Village prior to starting work. Permits will not be issued unless all contractors noted on the permit are licensed.

PROPERTY OWNERS

A permit is required for all new fencing or replacement fencing. The owner of the property where work is to be performed is responsible for filling out the permit application and obtaining the permit before any construction is performed. Property owners may give permission for a contractor or any other party to apply for the permit and obtain it, but is still responsible.

J.U.L.I.E.

Please call the Joint Utility Locating Information for Excavators (J.U.L.I.E.) at least 48 hours prior to any digging. Please call 1-800-892-0123.

RESTRICTIONS

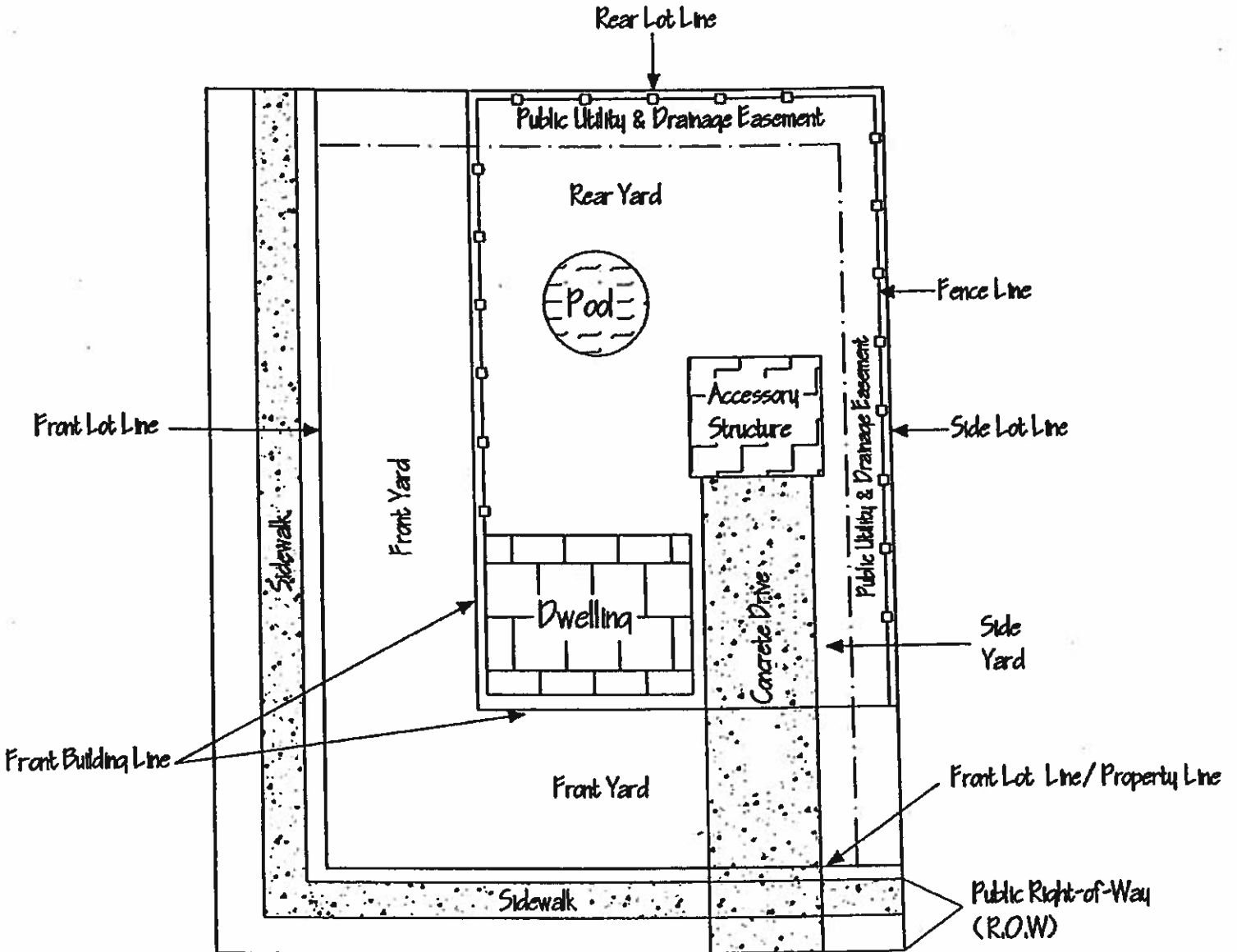
- The maximum height allowed is six (6) feet. The depth of the postholes should be at frost depth at a minimum of 42 inches and follow the manufacturer's requirements to maintain rigidity to the fence. The applicable lot pins must be located and marked with a wire or string from pin to pin to ensure postholes and fences are within property lines. The good side of the fence must face out. Fences may be placed on the property lines and cannot extend past the front of the structure into the front yard. Easements excluded by fencing must still be maintained by homeowner.
- Fences may be of wire chain link, wire and plastic, wood, and PVC. No barbed wire fences or barbed wire security top members are permitted. Any chain link fence shall be installed with the sharp points directed down.
- Corner lots have special fencing requirements concerning two front yard setbacks. It is best to bring in the Plat of Survey to discuss fencing allowed on these lots.
- If there is a sewer, water or street light cable line in the easement, you will be required to keep your fence post two (2) feet away from the center of the J.U.L.I.E. utility mark. Please be advised that any fence constructed on, or over, an easement granted for the purpose of installing or maintaining sewer, water, or other utilities, will be erected at the owner's risk and liability.
- In the event that employees of the Village of Tinley Park, or any utility company required access to the easement, the property owner must remove the fence at their own expense. Likewise, any damage to said fence caused by such employees in the regular performance of their duty will be repaired, or replaced at the owner's expense. The Village of Tinley Park and/or the utility companies shall not be held liable for any damages or action occasioned by allowing the fence on, or over, the easement.



How to Read Your Corner Lot Plat of Survey

LOT 1 IN BLOCK 1 IN TINLEY PARK VILLAS, A SUBDIVISION IN THE WEST 1/2 OF SECTION 30, TOWNSHIP 36 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

(sample description)



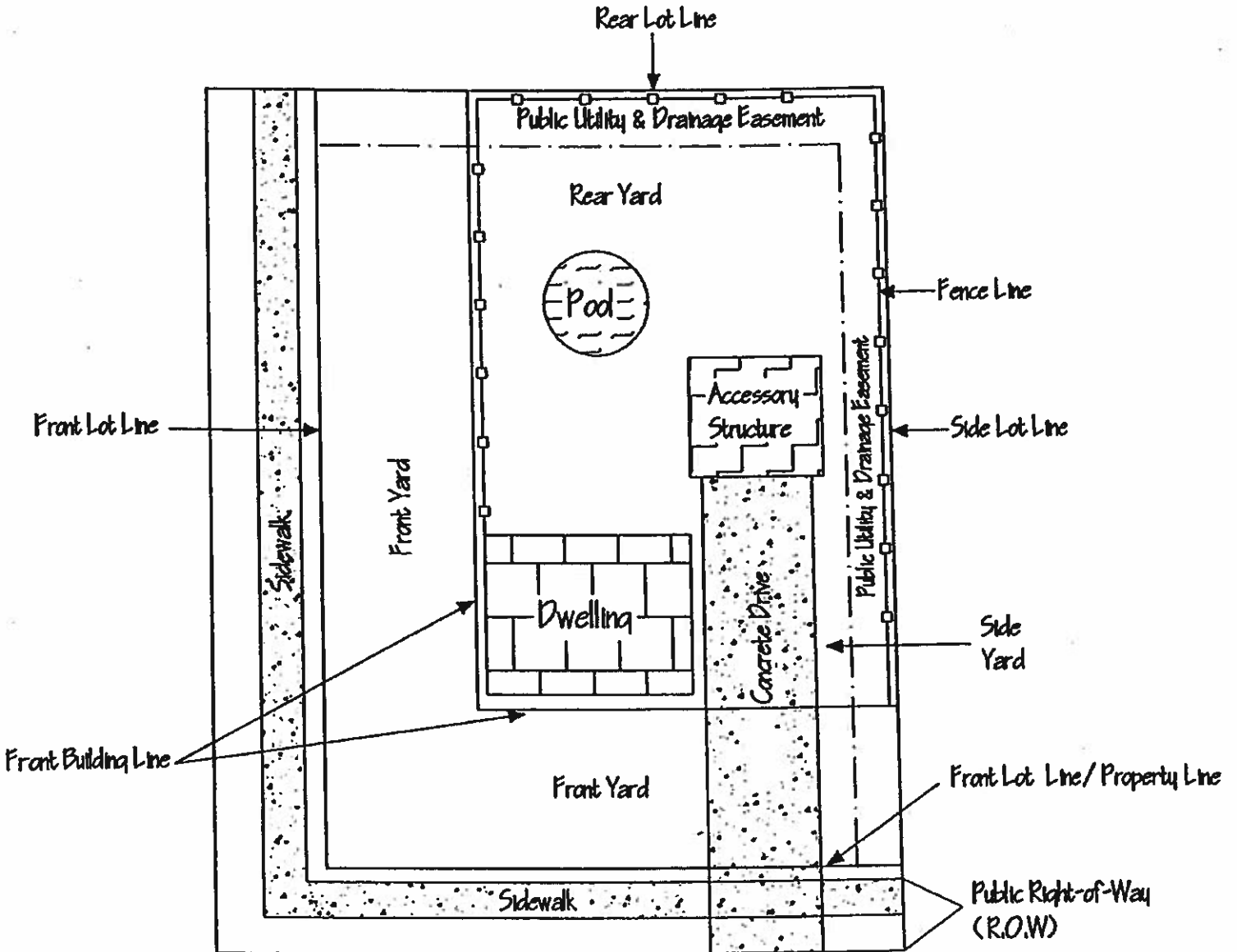
Contact Tinley Park Building & Planning Department at (708) 444-5100 for further questions



How to Read Your Corner Lot Plat of Survey

LOT 1 IN BLOCK 1 IN TINLEY PARK VILLAS, A SUBDIVISION IN THE WEST 1/2 OF SECTION 30, TOWNSHIP 36 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

(sample description)



Contact Tinley Park Building & Planning Department at (708) 444-5100 for further questions



**Village of Tinley Park
Residential Permit Application
16250 Oak Park Avenue, Tinley Park, IL 60477
(708) 444-5100 Fax (708) 444-5199**

Date of Application _____ Permit # _____

Name(s) of Property Owner(s) _____ Phone _____

Email Address (required) _____

Address of Project: _____

Description of Project: (please provide all dimensions, materials: for example: wooden shed 10ft L x 10ft W x 15 H)

Total Cost of Project: _____

CONTRACTOR INFORMATION

(Please provide Name, Address, and Phone)

All contractors must be licensed and bonded with The Village of Tinley Park.

<p>General _____ Address: _____ City _____ State _____ Phone _____</p> <p>Carpentry _____ Address: _____ City _____ State _____ Phone _____</p> <p>Concrete _____ Address: _____ City _____ State _____ Phone _____</p> <p>Drywall _____ Address: _____ City _____ State _____ Phone _____</p> <p>Electric _____ Address: _____ City _____ State _____ Phone _____</p> <p>Excavator _____ Address _____ City _____ State _____ Phone _____</p>	<p>HVAC _____ Address: _____ City _____ State _____ Phone _____</p> <p>Masonry _____ Address: _____ City _____ State _____ Phone _____</p> <p>Paving _____ Address: _____ City _____ State _____ Phone _____</p> <p>Plumbing _____ Address: _____ City _____ State _____ Phone _____</p> <p>Roofing _____ Address: _____ City _____ State _____ Phone _____</p> <p>Sewer _____ Address: _____ City _____ State _____ Phone _____</p>
--	--

Signature of Applicant(s) _____

Please check if applicant is owner _____ or contractor _____