



Village of Tinley Park - Building Department
Fence Permit Requirements

16250 S. Oak Park Avenue
Tinley Park, Illinois 60477
(708) 444-5100 Fax (708) 444-5199
www.tinleypark.org

The following information must be filled out on the application in order to approve a fence permit.

- Date of Application
- Address of Structure
- Estimated Cost
- Project Description – Fence Material, Height
- Owner's Name, Address and Phone Number (After project has been completed)
- General Contractor's Name, Address and Phone Number
(Indicate "Homeowner" if a licensed contractor is not being used)
- Sign and Date Permit Application

PLAT OF SURVEY

A Plat of Survey of the property must accompany the permit application. This will not be returned to the property owner; however, our office would be happy to make a copy. Draw the fence on the plat in its exact location.

FEE

The fee for a fence permit is \$50.00. Payment is not required until the permit is picked up at the Clerk's Office.

PERMIT ISSUANCE

Permits take approximately **SEVEN TO TEN BUSINESS DAYS** to process. The Building Department will notify the property owner by telephone when the permit is ready. **All permits are to be picked up at the Village Clerks Office located in the Village Hall, NOT the Building Department.**

PERMIT EXPIRATION

The life of a permit is six (6) months from the date of issue. A permit may be extended past the six (6) months by submitting a written request for extension, to be approved by the Building Commissioner. If work has not started within three (3) months of the date of issue, the permit will be void unless a written request is submitted for extension, and approved by the Building Commissioner.

CONTRACTORS

All contractors doing work in the Village of Tinley Park must be licensed and bonded with the Village prior to starting work. Permits will not be issued unless all contractors noted on the permit are licensed and bonded.

PROPERTY OWNER

A permit is required for all new fencing or replacement fencing. The owner of the property where work is to be performed is responsible for filling out the permit application and obtaining the permit before any construction is performed. Property owners may give permission for a contractor or any other party to apply for the permit and obtain it, but is still responsible.

J.U.L.I.E.

Please call the Joint Utility Locating Information for Excavators (J.U.L.I.E.) at least 48 hours prior to any digging. Please call 1-800-892-0123.

RESTRICTIONS

The maximum height allowed is six feet. An inspection is required for the postholes. The depth of the postholes should be a minimum of 36 inches and follow the manufacturer's requirements to maintain rigidity to the fence. The applicable lot pins must be located and marked with a wire or string from pin to pin to ensure postholes and fences are within property lines. The good side of the fence must face out. Fences may be placed on the property lines and cannot extend past the front of the structure into the front yard. Easements excluded by fencing must still be maintained by homeowner.

Fences may be of wire chain link, wire and plastic, wood, and PVC. No barbed wire fences or barbed wire security top members are permitted. Any chain link fence shall be installed with the sharp points directed down.

Corner lots have special fencing requirements concerning two front yard setbacks. It is best to bring in the Plat of Survey to discuss fencing allowed on these lots.

If there is a sewer, water or street light cable line in the easement, you will be required to keep your fence post two (2) feet away from the center of the J.U.L.I.E. utility mark. Please be advised that any fence constructed on, or over, an easement granted for the purpose of installing or maintaining sewer, water, or other utilities, will be erected at the owner's risk and liability.

In the event that employees of the Village of Tinley Park, or any utility company required access to the easement, the property owner must remove the fence at their own expense. Likewise, any damage to said fence caused by such employees in the regular performance of their duty will be repaired, or replaced at the owner's expense. The Village of Tinley Park and/or the utility companies shall not be held liable for any damages or action occasioned by allowing the fence on, or over, the easement.

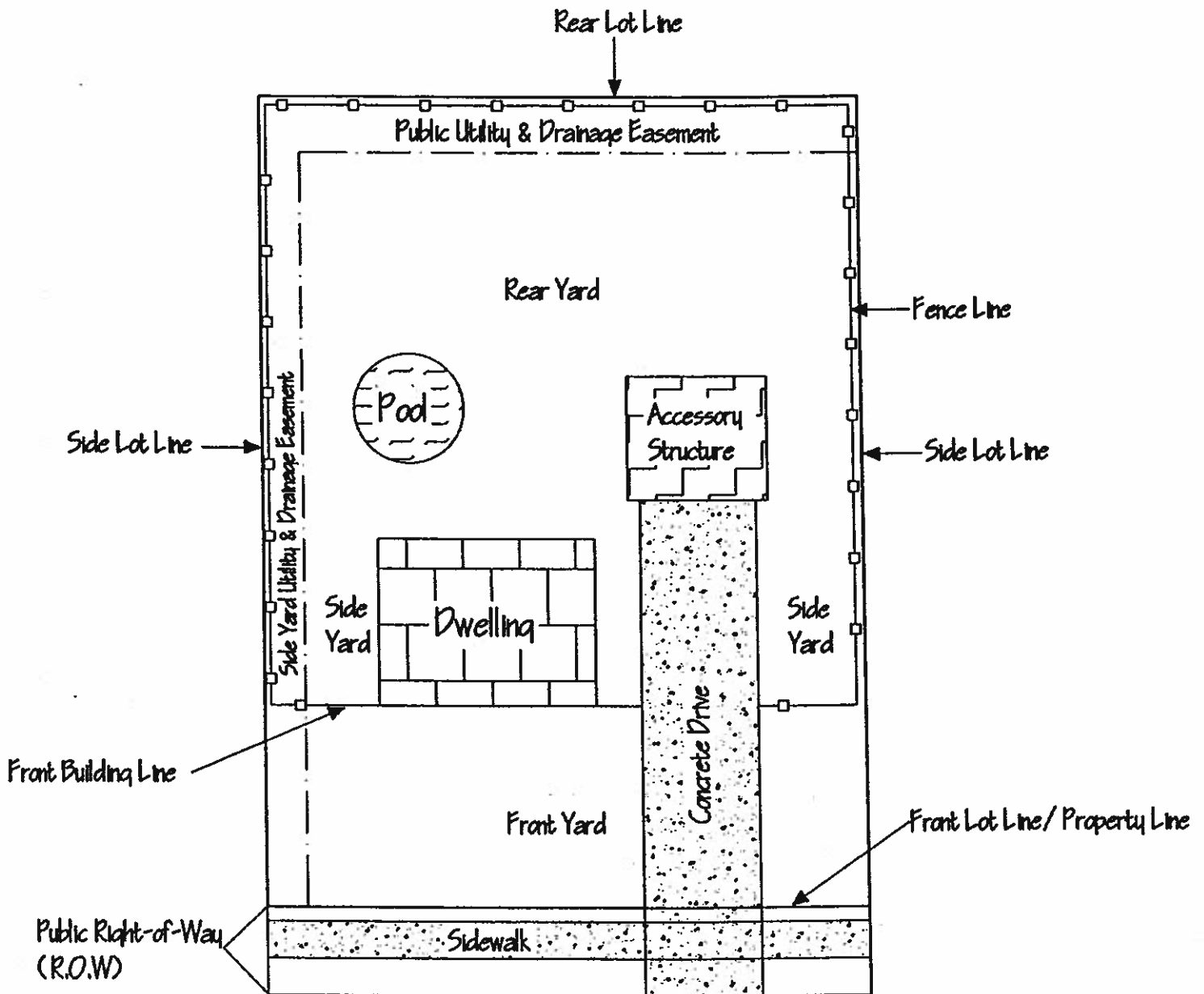
If you have any questions, please contact the Building Department at (708) 444-5100.



How to Read Your Plat of Survey

LOT 1 IN BLOCK 1 IN TINLEY PARK VILLAS, A SUBDIVISION IN THE WEST 1/2 OF SECTION 30, TOWNSHIP 36 NORTH, RANGE 15 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

(sample description)



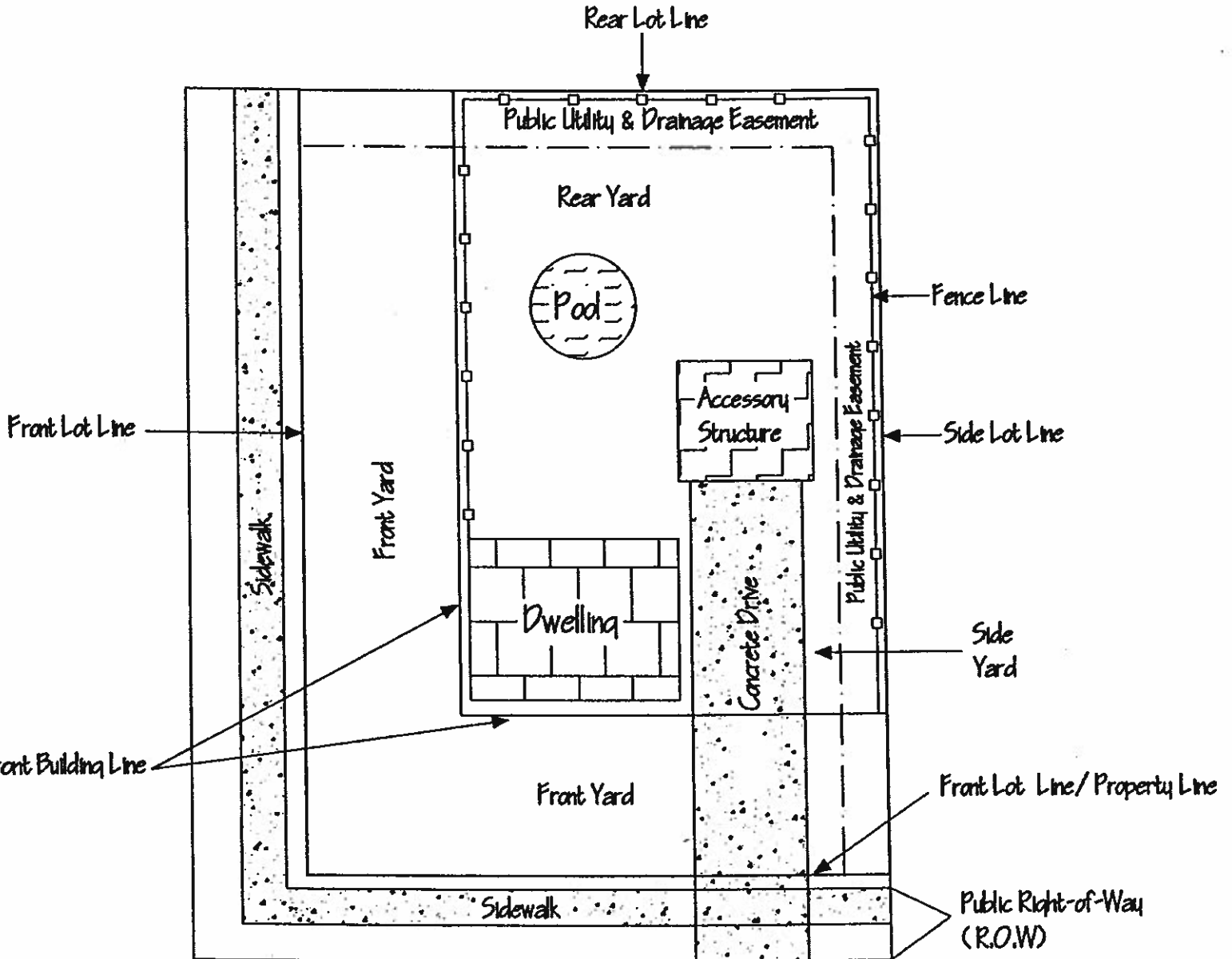
Contact Tinley Park Building & Planning Department at
(708) 444-5100 for further questions



How to Read Your Corner Lot Plat of Survey

LOT 1 IN BLOCK 1 IN TINLEY PARK VILLAS, A SUBDIVISION IN THE WEST 1/2 OF SECTION 50, TOWNSHIP 36 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

(sample description)



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