

RECEIVED  
JUN 23 2022

VILLAGE OF TINLEY PARK

BY: .....

SERVICE CONTRACT

This contract is by and between the **Village of Tinley Park**, an Illinois home-rule municipal corporation (the "Village"), and **Best Technology Systems, Inc.** (the "Contractor"), for the project or work described in Exhibit A, attached hereto and made a part hereof.

1. In consideration of the compensation stated in paragraph 2, the Contractor shall provide all the services described in the Scope of Services attached hereto as Exhibit "A" and incorporated herein by reference. The express terms of this Contract shall take precedence and control over any term or provision of the Scope of Services (Exhibit A) that in any way conflicts with, differs from, or attempts to alter the terms of this Contract.
2. Except in the event of a duly authorized change order approved by the Village as provided in this Contract, and in consideration of the Contractor's final completion of all work in conformity with this Contract, the Village shall pay the Contractor an amount not to exceed **Eighteen Thousand Six Hundred and Seventy 00/100 Dollars (\$18,670)**. Within thirty (30) calendar days of completion of the work, the Contractor shall submit his application for payment to the Village, and the Village shall pay Contractor for the work performed no later than **thirty (30)** calendar days from the date of the Village's receipt and the Village's approval of the work and the application for payment. No payment shall be made by the Village until the Contractor has submitted to the Village (i) a Contractor's Affidavit listing all subcontractors and material suppliers utilized on the project and (ii) final waivers of lien from the Contractor, all subcontractors and all material suppliers.
3. No changes shall be made, nor will invoices for changes, alterations, modifications, deviations, or extra work or services be recognized or paid except upon the prior written order from authorized personnel of the Village. The Contractor shall not execute change orders on behalf of the Village or otherwise alter the financial scope of the Project.
4. Written change orders may be approved by the Village Manager or his designee provided that the change order does not increase the amount set forth in paragraph 2 of this Contract to more than \$10,000.00. Changes in excess of this amount must be approved by the Village Board prior to commencement of the services or work. **If a requested change causes an increase or decrease in the cost of or time required for the performance of the contract, Contractor will agree to an equitable adjustment in the contract price or performance schedule, or both. Neither party is obligated to comply with requested changes unless and until both parties execute a written change order.**
5. **Time is of the essence on this Contract.** The Contractor shall complete all work under this Contract by the dates set forth below:
6. No "Notice to Proceed" may be given nor any work commenced until this Contract is fully executed and all exhibits and other attachments are completely filled out and attached hereto.
7. It is understood and agreed by the parties that the Contractor is an independent contractor retained for the above-mentioned purpose. The Village shall not control the manner nor the means of the Contractor's performance, but shall be entitled to a work product as described herein. The term "subcontractor" shall mean and include only those hired by and having a direct contract with Contractor for performance of work on the Project. The

Village shall have no responsibility to any subcontractor employed by a Contractor for performance of work on the Project, and all subcontractors and material suppliers shall look exclusively to the Contractor for any payments due. The Village will **not** be responsible for reporting or paying employment taxes or other similar levies that may be required by the United States Internal Revenue Service or other State or Federal agencies. Every subcontractor shall be bound by the terms and provisions of this Contract as far as applicable to their work. The Contractor shall be fully responsible to the Village for the acts and omissions of its subcontractors, and shall ensure that any subcontractors perform in accordance with the requirements of this Contract. Nothing contained herein shall create any contractual or employment relations between any subcontractor and the Village. The Contractor is solely responsible for the safety procedures, programs and methods of its employees and agents and shall hold the Village harmless for any and all damages resulting from violations thereof. The Contractor shall comply with all applicable federal, State and local safety laws and regulations.

8. **It is further agreed that the Contractor shall indemnify, hold harmless, and defend the Village, its officers, agents, and employees from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, for injury to or death of any person or for damage to any property arising out of or in connection with the Contractor's negligence under this Contract.**
9. **The Contractor assumes full responsibility for the work to be performed hereunder and hereby releases, relinquishes, and discharges the Village, its officers, agents, and employees from all claims, demands, and causes of action of every kind and character, including the cost of defense thereof, for any injury to or death of any person and any loss of or damage to any property that is caused by, alleged to be caused by, arising out of, or in connection with the Contractor's negligence in its work to be performed hereunder. The Contractor shall maintain insurance coverage in an amount and from a carrier suitable to the Village, and the Village shall be named as an additional insured where required. Certificates of Insurance are attached hereto as Exhibit B.**
10. The Village is exempt from payment of state and local sales and use of taxes on labor and materials incorporated into the project. If necessary, it is the Contractor's responsibility to obtain a sales tax permit, resale certificate, and exemption certificate that shall enable the Contractor to buy any materials to be incorporated into the project and then resale the aforementioned materials to the Village without paying the tax on the materials at the time of purchase. In no event will the Village be liable for or pay any sales or use taxes incurred by the Contractor in performing the services under this contract.
11. The Contractor shall comply with all applicable federal, state, and local statutes, regulations, ordinances, and other laws, including but not limited to the Immigration Reform and Control Act (IRCA). The Contractor may not knowingly obtain the labor or services of an unauthorized alien. The Contractor, not the Village, must verify eligibility for employment as required by IRCA.
12. At any time, the Village may terminate this Contract for convenience, upon written notice to the Contractor. The Contractor shall cease work immediately upon receipt of such notice. The Contractor shall be compensated for services performed and accepted by the Village up to the date of termination.

13. No waiver or deferral by either party of any term or condition of this Contract shall be deemed or construed to be a waiver or deferral of any other term or condition or subsequent wavier or deferral of the same term or condition.
14. This Contract may only be amended by written instrument approved and executed by the parties.
15. This Contract and the rights and obligations contained herein may not be assigned by the Contractor without the prior written approval of Village.
16. The parties hereby state that they have read and understand the terms of this Contract and hereby agree to the conditions contained herein.
17. This Contract has been made under and shall be governed by the laws of the State of Illinois. The parties agree that performance and all matters related thereto shall be in Cook County, Illinois.
18. Contractor, its employees, associates or subcontractors shall perform all the work hereunder. Contractor agrees that all of its associates, employees, or subcontractors who work on this Project shall be fully qualified and competent to do the work described hereunder. Contractor shall undertake the work and complete it in a timely manner.
19. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court of competent jurisdiction finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it may become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
20. This Contract represents the entire and integrated agreement between the Village and Contractor and supersedes all prior negotiations, representations, or agreements, either written or oral.
21. This Contract will be effective when signed by the last party whose signing makes the Contract fully executed.
22. The Contractor agrees to comply with the Illinois Prevailing Wage Act, if the work to be performed under this Contract is covered by said Act.
23. The Contractor agrees to comply with the Illinois Substance Abuse Prevention on Public Works Projects Act.

## CERTIFICATIONS BY CONTRACTOR

### Affidavit of Compliance

Contractor and all subcontractors shall complete this Affidavit of Compliance ("Affidavit") and submit supporting documentation as required pursuant to *Responsible Bidder Requirements on Public Work Projects*. Contractor must submit this Affidavit and all related evidence with its bid. Contractor shall be responsible for providing this Affidavit to all subcontractors who will perform work on the project. All subcontractors' Affidavits and supporting documentation must be submitted no later than the date and time of the contract award. Failure to comply with all submission requirements may result in a determination that the Contractor is not a responsible bidder.

*For the remainder of this Affidavit, "Contractor" refers to the general contractor and all subcontractors. Each item must be answered. If the question is not applicable, answer "NA." If the answer is none, answer "none."*

The certifications set forth in this Affidavit and all documents attached hereto shall become a part of any contract awarded to the Contractor. Furthermore, Contractor shall comply with these certifications during the term and/or performance of the contract.

---

The undersigned Gary M. Chinn, as President and on behalf  
(Name) (Title)  
of Best Technology Systems, Inc having been duly sworn under oath certifies that:  
(Contractor)

### Business Organization

The form of business organization of the Contractor is (check one):

☐ Sole Proprietor or Partnership ☐ LLC  
☒ Corporation ☐ Independent Contractor (Individual)

If contractor/subcontractor is a corporation, indicate the state and the date of incorporation:

State of Illinois, 11/5/1993

Authorized to do business in the State of Illinois:

Yes [☒] No [☐]

Describe supporting documentation attached: IL Business Authorization Certificate of Registration

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Federal Employer I.D. #: 36-3915565

Social Security # (if an individual or sole proprietor): \_\_\_\_\_

Registered with Illinois Department of Revenue:

Yes [☒] No [ ]

Describe supporting documentation attached (if "No," explain): IL Business Authorization Certificate of Registration

Registered with Illinois Department of Employment Security:

Yes [☒] No [ ]

Describe supporting documentation attached (if "No," explain): \_\_\_\_\_

**Tax liens or tax delinquencies**

Disclosure of any federal, state or local tax liens or tax delinquencies against the contractor of any officers of the contractor in the last five (5) years

Yes [ ] No [☒]

"No" means "not applicable." If "yes," describe lien/delinquencies and resolution:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EOE Compliance**

Contractor is in compliance with provisions of Section 2000e of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions).

Yes [☒] No [ ]

**Employee Classification**

Contractor's employees who will perform work on the project are properly classified as an employee or independent contractor under all applicable state and federal laws and local ordinances (Form B).

N/A [ ] Yes [☒] No [ ]

**Professional or Trade Licenses**

Contractor will possess all applicable professional and trade licenses required for performing the Contract work:

Yes [☒] No [ ]

License	Number	Date Issued	Current Expiration	Holder of License
IL Dept of Public Health	EH0181921	4/5/2022	5/31/2023	Best Technology Systems, Inc

If any of the above license(s) have been revoked or suspended, state the date and reason for suspension/revocation:

**Documentation Attached** (Contractor must initial next to each item):

\_\_\_\_\_ Form A: Name and address of subcontractors from whom Contractor has accepted a bid or intends to hire to perform work on any part of the project.

NOTE: All subcontractors shall complete and submit an Affidavit of Compliance no later than the date the subcontractor commences work on the project.

☒ Form B: List of individuals who will perform work on the project on behalf of the Contractor, verifying that each individual is properly classified as an employee or independent contractor. Contractor also verifies that all Contractor's employees are covered under a current workers' compensation policy, properly classified under the workers' compensation policy, and covered by a health and welfare and retirement plan.

\_\_\_\_\_ Form C Additional Information (if required)

\_\_\_\_\_ Certificate of Good Standing  
(or other evidence of compliance with laws pre-requisite to doing business in the state)

\_\_\_\_\_ Illinois Department of Revenue registration

\_\_\_\_\_ Illinois Department of Employment Security registration

\_\_\_\_\_ Standards of Apprenticeship/Apprentice Agreements

\_\_\_\_\_ Substance Abuse Prevention program (or applicable provision from CBA in effect)

\_\_\_\_\_ Written Safety Policy Statement signed by company representative

\_\_\_\_\_ OSHA cards evidencing 10-hour or greater safety program completed, if requested

\_\_\_\_\_ Workers' Compensation Coverage

\_\_\_\_\_ Professional or Trade Licenses

### Eligibility to Contract

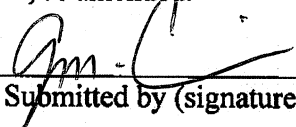
The undersigned hereby certifies that the Contractor is not barred from bidding on or entering into this contract as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

Best Technologies Systems, Inc.

Name of Contractor (please print)

Gary M. Chinn, President

\_\_\_\_\_  
Title

  
Submitted by (signature)

### Certificate of Compliance with Illinois Human Rights Act

The undersigned hereby certifies that the Contractor is in compliance with Title 7 of the 1964 Civil Rights Act as amended and the Illinois Human Rights Act as amended.

Best Technologies Systems, Inc.

Name of Contractor (please print)

Gary M. Chinn, President

\_\_\_\_\_  
Title

  
Submitted by (signature)

### Certificate of Compliance with Illinois Drug-Free Workplace Act

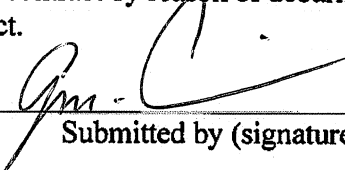
The undersigned, **having 25 or more employees**, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Best Technologies Systems, Inc.

Name of Contractor (please print)

Gary M. Chinn, President

\_\_\_\_\_  
Title

  
Submitted by (signature)

### **Certificate Regarding Sexual Harassment Policy**

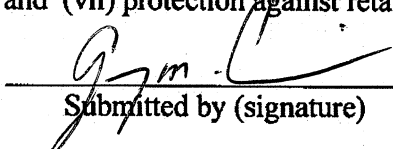
The undersigned does hereby certify pursuant to section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Best Technologies Systems, Inc.

Name of Contractor (please print)

Gary M. Chinn, President

Title

  
Submitted by (signature)

### **Certificate of Compliance with Substance Abuse Prevention on Public Works Projects Act**

The undersigned hereby certifies that:

- A. There is in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635), and has provided a written copy thereof to the Village of Tinley Park.
- B. There is in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (P.A. 95-0635)

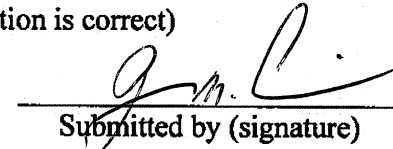
(Cross out either A or B depending upon which certification is correct)

Best Technologies Systems, Inc.

Name of Contractor (please print)

Gary M. Chinn, President

Title

  
Submitted by (signature)

### **Certificate of Compliance with Prevailing Wage Requirements**

The undersigned hereby certifies that:

This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding

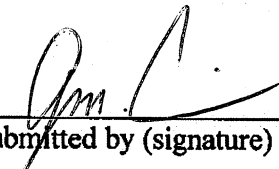


current prevailing wage rates, please refer to the Illinois Department of Labor's website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

Best Technologies Systems, Inc.  
Name of Contractor (please print)

Gary M. Chinn, President

Title

  
Submitted by (signature)

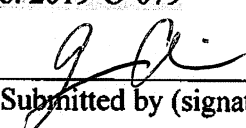
**Certificate of Compliance with the Village of Tinley Park Responsible Bidder Ordinance**

The undersigned or the entity making the proposal or bid has reviewed and is in compliance with the Village of Tinley Park Responsible Bidder Ordinance No. 2019-O-079

Best Technologies Systems, Inc.  
Name of Contractor (please print)

Gary M. Chinn, President

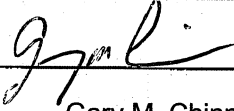
Title

  
Submitted by (signature)

**[Signature Page to Follow]**

**Best Technology Systems, Inc.**

BY: \_\_\_\_\_



Printed Name: Gary M. Chinn

President

Title: \_\_\_\_\_

6-29-22

Date

**VILLAGE OF TINLEY PARK**

BY: \_\_\_\_\_

Michael W. Glotz, Village President  
(required if Contract is \$20,000 or more)

\_\_\_\_\_  
Date

ATTEST:

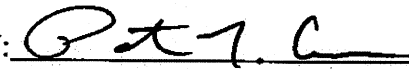
\_\_\_\_\_  
Village Clerk

(required if Contract is \$20,000 or more)

\_\_\_\_\_  
Date

**VILLAGE OF TINLEY PARK**

BY: \_\_\_\_\_



Village Manager

Patrick J. Carr

16 June 2022

Date

## **SCOPE OF SERVICES**

**Attached Scope of work for Police Department Shooting Range as detailed in:**

- **Quote from Best Technology Systems titled: Bullet Trap Maintenance BTL-22091**



BEST TECHNOLOGY SYSTEMS

Quality Specialists in Bullet Trap  
and Shooting Range Maintenance  
January 25, 2022

12024 S. Aero Drive  
Plainfield, IL 60585-8796  
P 815-254-9554 F 815-254-9558

www.btsranges.com  
E-Mail: mail@btsranges.com

MBE Contractor  
Asian Minority Owned Business

Mr. Terry Lusby Jr  
Village of Tinley Park  
16250 Oak Park Avenue  
Tinley Park, IL 60477

RE: Bullet Trap Maintenance  
BTL- 22091

Dear Mr. Lusby Jr:

The following are proposals for work to be performed on the facility's 5 pt., Escalator bullet trap. The services below were quoted to pay the current prevailing wage rates under the Davis-Bacon Act for your county and state. These services are to be completed during the facility's budget fiscal year of May 1, 2022 through April 30, 2023.

**Proposal 1 (Bullet Trap Inspection, Basic Clean - Dedicated Visit – 7x)**

This proposal is for maintenance on the bullet trap and cleaning parts of the shooting range. The scope of work is as follows:

- Set up a decontamination unit and regulate the work area.
- Empty collection trays.
- Supply containers and package the spent lead projectiles for recycling.
- Recycle spent lead projectiles.
- Visually inspect bullet trap components for wear/damage, compare with manufacturer's specifications, and inform the owner of any visual defects.
- Replace and/or tighten any loose or missing nuts and bolts on the accessible exterior parts of the bullet trap.
- HEPA vacuum the accessible back side surfaces of the over-trap.
- HEPA vacuum the front of the bullet trap.
- HEPA vacuum accessible floor areas underneath the bullet trap.
- Wet-wipe shooters booths and all horizontal and vertical surfaces in the ready area from the firing line to the back wall and from the bottom of the safety ceiling to the floor.
- HEPA vacuum the shooting range floor.
- HEPA vacuum the first 200 sq. ft. of floor outside the entrance to the shooting range.
- Properly package and label in UN-DOT approved containers all cleaning supplies and personal protective equipment as lead-contaminated hazardous waste created by this project for proper disposal by the owner.
- BTS expects to generate 1 – 55 gallon drum of lead contaminated hazardous waste created by this proposal.
- If an additional drum or drums are required, a change order will be needed for the disposal of the extra waste.
- Conduct work in accordance with the attached specifications.

The total cost for Proposal 1 for 1 visit will be: \$1,100.00  
The total cost for Proposal 1 for 7 visits will be: \$7,700.00

Proposal 1 pricing is quoted to be completed on a dedicated visit and at both parties' scheduling availability.

The range will be closed 1 day for the work to be completed.

**Proposal 2 (Supply and Install Pre-Filters - In Conjunction Visit – 3x)**

This Proposal is for BTS to remove, package, supply, and install the range ventilation pre-filters. The scope of work is as follows:

- Remove and package 15 used 20x25x2 pre-filters and 4 used 24x24x2 pre-filters.
- HEPA vacuum the accessible filter tracks and floor areas under the pre-filters only.
- Supply and install 15 new 20x25x2 pre-filters and 4 new 24x24x2 pre-filters.
- Properly package and label in UN-DOT approved containers all range ventilation pre-filters, cleaning supplies and personal protective equipment as lead-contaminated hazardous waste created by this project for proper disposal by the owner.
- BTS expects to generate 1 Gaylord box of lead contaminated hazardous waste from this proposal.
- Conduct work in accordance with the attached specifications.

The total cost for Proposal 2 for 1 visit will be: \$530.00

The total cost for Proposal 2 for 3 visits will be: \$1,590.00

Proposal 2 pricing is only valid if completed in conjunction with Proposal 1.

The range will be closed 1 day for the work to be completed in conjunction with Proposal 1.

**Proposal 3 (Supply and Install Intermediate Filters - In Conjunction Visit – 2x)**

This Proposal is for BTS to remove, package, supply, and install the range ventilation Intermediate filters. The scope of work is as follows:

- Remove and package 6 used 24x24x12 intermediate filters and 4 used 24x24x4 pre-filters.
- HEPA vacuum the accessible filter tracks and floor areas under the intermediate filters only.
- Supply and install 6 new 24x24x12 intermediate filters and 4 new 24x24x4 pre-filters.
- Properly package and label in UN-DOT approved containers all range ventilation intermediate filters, cleaning supplies and personal protective equipment as lead-contaminated hazardous waste created by this project for proper disposal by the owner.
- BTS expects to generate ½ a Gaylord box of lead contaminated hazardous waste from this proposal.
- Conduct work in accordance with the attached specifications.

The total cost for Proposal 3 for 1 visit will be: \$1,440.00

The total cost for Proposal 3 for 2 visits will be: \$2,880.00

Proposal 3 pricing is only valid if completed in conjunction with Proposal 1.

The range will be closed 1 day for the work to be completed in conjunction with Proposal 1.

**Proposal 4 (Supply and Install HEPA Filters - In Conjunction Visit 1x)**

This Proposal is for BTS to remove, package, supply, and install the range ventilation HEPA filters. The scope of work is as follows:

- Remove and package 10 used 24x24x12 HEPA filters.
- HEPA vacuum the accessible filter tracks and floor areas under the HEPA filters only.
- Supply and install 10 new 24x24x12 HEPA filters.

- Properly package and label in UN-DOT approved containers all filters, cleaning supplies and personal protective equipment as lead-contaminated hazardous waste created by this project for proper disposal by the owner.
- Conduct work in accordance with the attached specifications.

The total cost for Proposal 4 will be: \$3,850.00

Proposal 4 pricing is only valid if completed in conjunction with Proposal 1.

The range will be closed 1 day for the work to be completed in conjunction with Proposal 1.

**Proposal 5 (Disposal of Hazardous Waste - 55 Gallon Drum)**

This proposal is for the hauling and disposal of lead-contaminated hazardous waste created by this project.

- The owner will need to store the waste temporarily until our waste transporter picks up the waste for disposal after our last visit at the end of the contract.
- The waste will be disposed of in an EPA approved landfill with the proper manifesting.
- With acceptance of this proposal, please provide Best Technology Systems, Inc. with your Federal (USEPA) EPA Identification Number.
- BTS expects to generate one 55-gallon drum of lead-contaminated hazardous waste created from Proposal 1.
- If an additional drum or drums are required, a change order will be needed for the disposal of the extra waste.

The total cost for the disposal will be: \$600.00

**Proposal 6 (Disposal of Hazardous Waste - Gaylord Box)**

This proposal is for the hauling and disposal of lead-contaminated hazardous waste created by this project.

- The owner will need to store the waste temporarily until our waste transporter picks up the waste for disposal after our last visit at the end of the contract.
- The waste will be disposed of in an EPA approved landfill with the proper manifesting.
- With acceptance of this proposal, please provide Best Technology Systems, Inc. with your Federal (USEPA) EPA Identification Number.
- BTS expects to generate two Gaylord boxes of lead-contaminated hazardous waste created from Proposals 1, 2 and 3.
- If an additional drum(s) or box(es) are required, a change order will be needed for the disposal of the extra waste.

The total cost for the disposal of one Gaylord box will be: \$1,125.00

The total cost for the disposal of two Gaylord boxes will be: \$2,050.00

**The total cost for proposals 1-6 will be: \$18,670.00**

With these proposals, you will receive the following:

1. Lead licensed supervisor and workers.
2. Both EPA and OSHA guidelines will be implemented.
3. Site specific OSHA compliance plan for range maintenance and waste management.
4. OSHA air monitoring will be analyzed by a third party laboratory.
5. BTS carries commercial general liability insurance of two million dollar limit per occurrence/two million dollar aggregate limit and a two million dollar umbrella policy. If a higher amount is requested, the cost increase will be billed to the client.

Mr. Lusby Jr  
BTL 22091  
January 25, 2022  
Page Four

6. BTS and our subcontractors carry a one million dollar workman's compensation insurance policy. This does not include subrogation. Subrogation can be added at an additional cost.
7. A final documentation package will be sent once BTS receives air sampling and final payment. (Allow 2 or 3 months).
8. Contractor has over twenty-three years servicing bullet traps and shooting ranges.
9. Contractor is a factory authorized service and parts distributor for InVeris Training Solutions, Inc.

If any parts or equipment are quoted in this proposal, please note that there will be a 60-90 day minimum lead time, after we receive the signed acceptance/purchase order, to receive the parts from the manufacturer.

**This quotation is null and void, if not accepted, in writing, and received by Best Technology Systems, Inc. by the beginning of your fiscal year starting May 1, 2022 and services rendered by April 30, 2023.** Any modifications to this contract must be completed in writing and signed by both parties. Failure to properly modify will be considered a breach of contract.

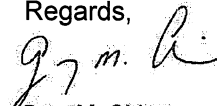
Payment is due within 30 days of the date of the invoice. Late payments will be subject to a fee of 1 ½% per month. The client shall be liable for attorney and other costs incurred to collect our fees.

**If you choose to pay for this service with a credit card, a 3% processing fee will be added to the final invoice.**

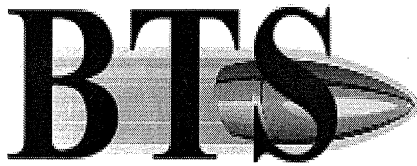
If you have any questions or comments, please feel free to call me.

**Please sign and fax back the attached specification sheet to us at (815) 254-9558 with the proposal(s) of acceptance, or send to Best Technology Systems, Inc. a signed purchase order with the proposal(s) of acceptance.**

Regards,

  
Gary M. Chinn  
President

GMC/sf  
Attachment



BEST TECHNOLOGY SYSTEMS

Quality Specialists in Bullet Trap  
and Shooting Range Maintenance

12024 S. Aero Drive  
Plainfield, IL 60585-8796  
P 815-254-9554 F 815-254-9558

www.btsranges.com  
E-Mail: mail@btsranges.com

MBE Contractor  
Asian Minority Owned Business

## **SPECIFICATIONS**

### ***FOR CONDUCTING CLEANING/MAINTENANCE WORK IN INDOOR FIRING RANGES CONTAMINATED WITH LEAD***

1. Contractor shall have established programs and if requested, shall submit prior to the start of work a copy of the following OSHA required, and other items:
  - Respiratory Protection Program endorsed by a Certified Industrial Hygienist
  - Medical Surveillance Program
  - Evidence of medical examinations for all workers, including a physician's statement indicating the employee is fit to conduct this type of work
  - Certificates of worker training
  - Reference list demonstrating at least 10 previous projects of similar scope and a minimum of five years' experience in this type of work.
2. Contractor is responsible for complying with the following regulations that govern shooting ranges:

29 CFR 1910.1025                      State/Local Regulations that govern shooting ranges  
29 CFR 1910.134                      40 CFR Parts 261-265
3. Contractor shall provide Customer with commercial/general liability, workmen's compensation and no less than one million dollars in lead pollution liability coverage.
4. Contractor performing repair work, disassembly, re-assembly, alteration and/or return to service for the bullet trap shall be trained and authorized to perform such work by the original equipment manufacturer.

JOB NAME: Tinley Park Police Dept., IL                      BTL#: 22091

ACCEPTED: \_\_\_\_\_ DATE: \_\_\_\_\_  
If multiple proposals, please state which proposal(s) you are accepting.

Proposal 1 \_\_\_\_\_ Proposal 4 \_\_\_\_\_  
Proposal 2 \_\_\_\_\_ Proposal 5 \_\_\_\_\_  
Proposal 3 \_\_\_\_\_ Proposal 6 \_\_\_\_\_

Federal EPA#: \_\_\_\_\_ Tax Exempt #: \_\_\_\_\_

Please fax or email a copy of your tax exempt letter with the expiration date, along with this signed acceptance sheet and/or with your purchase order to:

**mail@btsranges.com or FX: 815-254-9558**



**Exhibit B**

**INSURANCE REQUIREMENTS**

(See Risk Manager for Insurance Requirements)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/20/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> SUNZ Insurance Solutions, LLC ID:(Innovative) c/o Innovative Employer Solutions 146 N. Street, Suite 3 Lehighton, PA 18235	<b>CONTACT NAME:</b> Andrew Paul	
	<b>PHONE (A/C, No, Ext):</b> 858-299-7501	<b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b> certs@usw1.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A:</b> United Wisconsin Insurance Company	29157
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:** 65664187**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b>						
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	<b>AUTOMOBILE LIABILITY</b>						
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR						AGGREGATE \$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED RETENTION \$						\$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N		WC506-00193-022-SZ	1/1/2022	1/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	WC506-00193-021-SZ	1/1/2021	1/1/2022	E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage provided for all leased employees but not subcontractors of: Best Technology Systems Inc  
Client Effective: 12/20/2019

**CERTIFICATE HOLDER****CANCELLATION**

2007-2 (NY)  Tinley Park 17375 69th Ave Tinley Park IL 60477	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>
	<b>AUTHORIZED REPRESENTATIVE</b>  Rick Leonard

ACORD 25 (2016/03)

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**Form A**

### Subcontractors who will Perform Work on the Project

[illegible]

**Form B**

Individuals who will perform work on the project

List all individuals who will perform work on this project with the following information:

**Individual** is an employee (E) or independent contractor (I);

Individual's trade classification (indicate apprenticeship status where appropriate);

Employee (E) is covered under Contractor's current workers' compensation (WC) policy;

Employee's (E) county of residence.

[illegible]

### Additional Information Required

**Statement of past three (3) years experience on public construction projects.**

[illegible]

List any determinations by a court or governmental agency for violations of federal, state or local laws, including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational Safety and Health Act (OSHA), the National Labor Relations Act (NLRA), or federal Davis-Bacon and related Acts.

Date	Law	Determination	Penalty
NA	NA	NA	NA

# CERTIFICATE OF AUTHORIZATION

THIS ACKNOWLEDGES THAT

***Best Technology Systems, Inc.***  
***12024 S. Aero Drive, Plainfield, Illinois***

is authorized to perform installation, maintenance, preventive maintenance, alteration, repair and re-certification of the following bullet trap models manufactured by  
**InVeris Training Solutions, Inc. of Suwanee, GA**

LE5B LE9C LE2100 LE2200 LE2400 LE3500 LE5000 LE6500  
LE7500 AFP4 AFP5 RR-III-53

and is hereby designated as a  
Factory Authorized Service and Parts Distributor

*Amy Kubasbach* 3/23/2022  
Senior Contracts Specialist Date

INVERIS TRAINING SOLUTIONS, INC.  
296 BROGDON ROAD, SUWANEE, GA 30024 PH (800)344-6771



**Illinois Department of  
PUBLIC HEALTH**

EH0181921

**LICENSE, PERMIT, CERTIFICATION, REGISTRATION**

The person, firm or corporation whose name appears on this certificate has complied with the provisions of the Illinois statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below.

**DIVISION OF ENVIRONMENTAL HEALTH  
LEAD PROGRAM**

Issued under the authority of  
the Illinois Department of  
Public Health

5/31/2023

5317

L-0530

**Best Technology Systems, Inc.**

**LEAD ABATEMENT  
CONTRACTOR LICENSE**

04/05/2022

**Best Technology Systems, Inc.**

12024 S Aero Dr  
Plainfield, IL 60585

The face of this license has a colored background. Printed by Authority of the State of Illinois • P.O. #EH-21-044

← **DISPLAY THIS PART IN A  
CONSPICUOUS PLACE**

**RECEIVED**  
APR 08 2022

BY: .....

**Best Technology Systems, Inc.**

12024 S Aero Dr  
Plainfield, IL 60585

**FEE RECEIPT NO.**





**Verify that all of your Illinois Business Authorization information is correct.**

Verify that the information below correctly represents your business location. In particular, be sure to verify that the information correctly represents whether you are within or outside of a municipality. If you have registered for Sales and Use Tax and the retail sales location listed is incorrect, contact our Local Tax Allocation Division at 217 785-6518.

**Sales location is outside municipal limits.  
Will County**

For all other corrections, contact our Central Registration Division at 217 785-3707.

If all of the information is correct, cut along the dotted line (fits a standard 5" x 7" frame). Your authorization must be visibly displayed at the address listed. ***Do not discard the attached Illinois Business Authorization unless the information displayed is incorrect or until it expires.*** Your Illinois Business Authorization is an important tax document that indicates that you are registered or licensed with the Illinois Department of Revenue to legally do business in Illinois.

OFFICIAL DOCUMENT	State of Illinois - Department of Revenue	OFFICIAL DOCUMENT
<b>Illinois Business Authorization</b>		
<b>BEST TECHNOLOGY SYSTEMS INC</b>		
		Loc. Code: 099-5000-4-001
		<b>Will County</b>
<b>12024 S AERO DR PLAINFIELD IL 60585-9702</b>		
Expiration Date: <b>8/31/2022</b>	<b>Certificate of Registration</b> Sales and use taxes and fees	(2498-2946)
		 <b>ILLINOIS REVENUE</b> <i>[Signature]</i> Director
OFFICIAL DOCUMENT		Issued Date: <b>07/02/2021</b>