



16250 S Oak Park Ave. Tinley Park, IL 60477
708-444-5070

Mobile Vendor Permit Application

I. Business Information (Please Print Clearly)	
Name:	
Address:	
City/State/ZIP:	
Phone:	
Illinois Tax Number (IBT)***	
Federal Tax ID Number:	
SIC Code: 5963	NAICS Code: 7223
Business Owner Information (Permit Holder)	
Name:	
Address:	
City/State/ZIP:	
Phone:	
Email:	
Facility where truck is cleaned serviced	
Name:	
Address:	
City/State:	
Phone:	
Mobile Truck Vendor Information	
Vehicle License Plate Number:	
VIN:	
Driver's License:	

*** All Illinois business taxpayers, whether they are residents are not, must register for each tax type that they will collect or for any tax they are required to pay. Failing to do so is a criminal offense. To report sales for more than one location, you must complete FORM ST-2, Multiple Site Form and attach it to your Form ST-1.

II. Event dates – List planned event name(s) and dates

Mobile Vendor Requirements:		
Where will your booth/truck be located: Indoor _____ Outdoor _____		
Do you have:	YES	N/A
Approved transportation equipment for hot and cold foods		
Mechanical hot holding equipment		
Mechanical cold holding commercial refrigeration or freezers		
Probe and equipment thermometers for checking food and equip. temperatures		
Flooring and overhead cover (if not provided by the organizer)		
Racks or pallets to store all food and paper goods off the ground		
Additional clean, wrapped cooking utensils		
Dispensers for condiments (i.e. pre-packaged, squeeze bottles, or hinged lid containers)		
Handwashing facilities with paper towels and liquid hand soap (i.e. an igloo cooler with dispenser for clean water and bucket to catch the waste water)		
Clean clothes and hair restraints (hats, visor, hair nets) for employees		
Wash, rinse, and sanitize buckets that are large enough to hold soiled utensils		
Sanitizing test strips for sanitizer in use and gloves		
Obtained all food from approved commercial sources (Home prepared food is prohibited)		
Vendor bringing prepared food from outside the Village of Tinley Park will be requested to submit a current health inspection report for facility where food was prepared is required. NO FOOD MADE/PREPARED AT HOME ALLOWED		
Certified Food Handler on site		

By signing below, I hereby acknowledge all information is correct.			
Applicant Signature	Printed Name	Title	Date
Sanitation License Holder	License Number:	Expiration Date:	

Payments can be made by cash, credit card, or check at the Village Hall located at 16250 S. Oak Park Avenue, Tinley Park 60477

No payments will be accepted by phone, online, or at event

***Failure to fill out application and pay fee to operate a temporary event/mobile vendor in Tinley Park can result in a fine of \$750 per day for operation without a license.**

<p>For Office Use Only:</p> <p>Fee Received: _____</p> <p>Date: _____</p> <p>Receipt number: _____</p> <p>Period Covered: Full / Partial Year</p> <p style="text-align: center;"><i>Please route form and receipt to Community Development Department</i></p>
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