

## TOWN OF WATERBORO

### COUNTY OF YORK

### STATE OF MAINE

To: Peter Cote a Resident in the Town of Waterboro, in the County of York and the State of Maine.

***GREETINGS:*** In the name of the State of Maine, you are hereby commanded to notify and warn the Inhabitants of said Waterboro, qualified to vote in Town Affairs, to assemble at the Waterboro Town Hall, 24 Townhouse Road, in said Town on Tuesday, 13 of June 2023, at 7:00 a.m. then and there to act upon Article 1, and by secret ballot on Articles 2 through 26 as set out below, the polling hours therefore to be from 7:00 a.m. to 8:00 p.m..

Absentee ballots will be processed June 9, 2023, beginning at 9:00 am.

**ARTICLE 1:** To elect a Moderator to preside at said election.

**ARTICLE 2:** To elect all necessary Town Officials by secret ballot as follows:

Selectmen (Elect 2)	3 year term
Selectmen (Elect 1)	Until June 2024
RSU #57 Board of Directors (Elect 1)	3 year term
Water District (Elect 1)	3 year term
Charter Commission Members (Elect 6)	30 days after submitting final report

**ARTICLE 3:** To see if the Town will vote to authorize the purchase of a new Transfer Station Roll Off truck and to finance said purchase through a lease-purchase agreement in a principal amount of up to \$260,000 and to appropriate the proceeds thereof for the purpose of financing the costs of a Roll Off Truck, with the details of such borrowing (including, but not limited to, provisions related to prepayment, dates, term and interest rates(s)) to be determined by the Board of Selectmen, and debt service payments to be subject to annual appropriation.

**Explanatory Note:** Currently the Town has 1 roll off truck, however due to the volume and need for repairs, a second truck would ensure the efficient and continued operation of hauling waste to ecomaine.

(Note: Total estimated debt service is \$295,760.72, of which \$260,000 is principal and estimated interest at a rate of 4.722%, over 4 years is \$35,760.72. The Town anticipates that it will order the truck in this fiscal year (FY23-24), but that the truck may be delivered in the next fiscal year (FY24-25) and the first principal payment will be deferred until next fiscal year (FY24-25). **The Board of Selectmen recommends a "yes" vote. The Budget Committee recommends a "yes" vote.**

**ARTICLE 4:** Do you support the planning, engineering, and appropriating \$50,000 towards the construction, planning and engineering of a public works facility and authorize the Town Administrator/Board of Selectmen to apply for any available grant funding that might be available.

**Board of Selectmen: Recommend Ought to Pass**

**Budget Committee: Recommend Ought to Pass**

**Explanatory Note:** This building would allow the Town of Waterboro a facility to work on equipment and to be prepared to assume plowing of our approximately 70 miles of roads. Currently we have a 3-year contract (outside vendor) for our winter plowing for a cost of \$729,000 which is an increase of 42% over the past 3 years. The cost to outsource our winter plowing continues to rise. We need to be prepared in 3 years to plow a portion or all of our roads, which will require us to purchase several plow trucks in subsequent years. For several years we have only had (1) bidder, which raises several concerns and requires us to look ahead. This investment will position our community to be prepared and ready, while also providing adequate staff workspace, and storage of expensive equipment.

**ARTICLE 5:** Should the Town of Waterboro, Maine allow Medical Marijuana Retail Business to operate under Maine Medical Use of Marijuana Act, 22 MRSA Chapter 558-C? Outlined within ordinance titled “Medical Cannabis Retail Store Ordinance”.

**ARTICLE 6:** To see if the Town will vote to authorize the I.T. Department, with fiscal approval from the Town Administrator, to appropriate up to \$25,000 of franchise fees to enter into joint partnerships with the Cable TV Company (currently Charter/Spectrum) and/or in conjunction with State and/or Federal grants for the purpose of expanding broadband internet to un-served areas in the Town of Waterboro. Note: this money is **NOT** raised through taxation.

**Explanatory Note:** Franchise fees are paid to the town by Charter/Spectrum and are generally designated to be used for Cable TV operations. A portion of these funds support the Town Hall meeting broadcast equipment and staff, operation of the Public Access TV station, and equipment repairs and upgrades. The \$25K request in this article represents the portion of franchise fees that will not be expended in the aforementioned operations.

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the Selectmen's recommendation of **\$2,960,139** for Government expenses for FY 2024, as detailed below:

**Board of Selectmen: Recommend Ought to Pass**

**Budget Committee: Recommend Ought to Pass**

	<b>FY 2023 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
General Government	\$ 536,412	\$ 495,337	\$ 495,337	\$ 495,337
Loans and Leases	\$ 349,555	\$ 460,550	\$ 460,550	\$ 460,550
Insurances, Workers' Comp., Medicare, Social Security, etc.	\$ 955,077	\$ 938,829	\$ 938,829	\$ 938,829
Town Clerk	\$ 81,598	\$ 82,050	\$ 82,050	\$ 82,050
Tax Collector (Hours change)	\$ 55,435	\$ 51,534	\$ 51,534	\$ 51,534
Treasurer	\$ 79,589	\$ 81,672	\$ 81,672	\$ 81,672
Information Technology/Website	\$ 133,445	\$ 161,480	\$ 161,480	\$ 161,480
Emergency Repairs-Broadcasting Equipment	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Municipal Buildings, Repairs, Fuel, Etc.	\$ 105,000	\$ 108,250	\$ 108,250	\$ 108,250
Hydrant Rental	\$ 61,000	\$ 61,000	\$ 61,000	\$ 61,000
General Assistance	\$ 38,640	\$ 37,437	\$ 37,437	\$ 37,437
York County Taxes	<u>\$ 460,000</u>	<u>\$ 470,000</u>	<u>\$ 470,000</u>	<u>\$ 470,000</u>
<b>Total</b>	<b>\$2,867,751</b>	<b>\$2,960,139</b>	<b>\$2,960,139</b>	<b>\$2,960,139</b>

**ARTICLE 8:** To see if the Town will vote to raise and appropriate the Selectmen's recommendation of **\$26,000** for Selectmen salaries for FY 2024, as detailed below:

**Board of Selectmen: Recommend Ought to Pass**

**Budget Committee: Recommend Ought to Pass**

	<b>FY 2023 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Board of Selectmen Salaries	<u>\$26,000</u>	<u>\$26,000</u>	<u>\$26,000</u>	<u>\$26,000</u>
<b>Total</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>\$26,000</b>

**ARTICLE 9:** To see if the Town will vote to raise and appropriate the Selectmen's recommendation of **\$318,407** for Tax Assessor, CEO, Planning Board, Planning Dept. and Zoning Board of Appeals for FY 2024, as detailed below:

**Board of Selectmen: Recommend Ought to Pass**

**Budget Committee: Recommend Ought to Pass**

	<b>FY 2023 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Tax Assessor	\$ 79,250	\$ 102,000	\$ 102,000	\$ 102,000
Code Enforcement	\$ 101,532	\$ 107,644	\$ 107,644	\$ 107,644
Planning Board	\$ 3,850	\$ 5,100	\$ 5,100	\$ 5,100
Planning Dept.	\$ 101,231	\$ 101,113	\$ 101,113	\$ 101,113
Zoning Board of Appeals	\$ 1,300	\$ 2,550	\$ 2,550	\$ 2,550
<b>Total</b>	<b>\$ 287,163</b>	<b>\$ 318,407</b>	<b>\$ 318,407</b>	<b>\$ 318,407</b>

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the Selectmen's recommendation of **\$535,248** for the Waterboro Library and Recreation Departments for FY 2024, as detailed below:

**Board of Selectmen: Recommend Ought to Pass**

**Budget Committee: Recommend Ought to Pass**

	<b>FY 2023 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Library	\$ 121,840	\$ 152,112	\$ 152,112	\$ 152,112
Recreation	\$ 384,755	\$ 383,136	\$ 383,136	\$ 383,136
<b>Total</b>	<b>\$ 506,595</b>	<b>\$ 535,248</b>	<b>\$ 535,248</b>	<b>\$ 535,248</b>

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the Selectmen's recommendation of **\$2,740,696** for Trash Disposal/Transfer Station and Public Works, for FY 2024, as detailed below:

**Board of Selectmen: Recommend Ought to Pass**

**Budget Committee: Recommend Ought to Pass**

	<b>FY 2023 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Trash Disposal/Transfer Station	\$ 803,600	\$ 830,220	\$ 830,220	\$ 830,220
Public Works	\$1,611,726	\$1,880,476	\$1,910,476	\$1,910,476
<b>Total</b>	<b>\$2,415,326</b>	<b>\$2,710,696</b>	<b>\$2,740,696</b>	<b>\$2,740,696</b>



**ARTICLE 12:** To see if the Town will vote to raise and appropriate \$95,000 for the first annual debt service payment of certain capital equipment identified in the FY 2024 Municipal Budget Capital Improvement Program including a wood chipper for the Department of Public works, an F550 truck with body for the Department of Public Works, a ¾ ton truck for the Department of Public Works, and extrication tools for the Fire Department, and to finance said purchases through one or more lease-purchase agreements in an aggregate principal amount estimated at \$278,500, and to appropriate the proceeds thereof for the purpose of purchasing said capital equipment, with the details of such borrowing (including, but not limited to, provisions related to prepayment, dates, term and interest rates(s)) to be determined by the Board of Selectmen and Town Administrator, and debt service payments to be subject to annual appropriation.

(Note: The capital equipment will likely be financed through multiple lease-purchase agreements over varying terms of two – five years. The total estimated debt service is \$313,428, of which \$278,500 is principal and estimated interest at a rate of 4.75%, over 5 years is \$34,928). **The Board of Selectmen recommends a "yes" vote. The Budget Committee recommends a "yes" vote.**

CIP - 7000 - Equipment	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
	\$ 95,000	\$ 95,000	\$ 95,000

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the Selectmen's recommendation of \$70,700 for building improvements in the Capital Improvement Plan (CIP) for FY 2024, as detailed below: (\$50,000 taken out of Budget Comm. Recommends and put in Article 4 as separate question).  
**Board of Selectmen & Budget Committee: Recommend Ought to Pass**

CIP - 7015 - Buildings	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
	\$ 70,700	\$ 70,700	\$ 70,700

**Explanatory Note:** These improvements are for Planning Costs for Public Works Facility, DPW Storage Shed Roof, Transfer Station Fencing, and a Library Shed.

**ARTICLE 14:** To see if the Town will vote to raise and appropriate the Selectmen's recommendation of \$189,120 for Upgrading Roads in the Capital Improvement Plan (CIP) for FY 2024, as detailed below:

CIP - 7030 - Upgrade Roads	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
	\$ 189,120	\$ 189,120	\$ 189,120

**Explanatory Note:** These improvements include Reclaiming 5400' of Middle Road and Surfacing the already claimed 5400' of Middle Road. **Board of Selectmen & Budget Committee: Recommend Ought to Pass**

**ARTICLE 15:** To see if the Town will vote to raise and appropriate the Selectmen's recommendation of **\$1,653,103** for Fire Department and EMS Services for FY24, as detailed below, and to hold any EMS revenues in excess of \$20,000 in an account to be utilized solely for the purchase of capital equipment as set forth in Article 7 of the Fire Department and Emergency Medical Services Ordinance, with expenditures from these revenues to be approved by the Board of Selectmen, the Fire Chief, and a referendum vote by the Town. (Contract Deputies totals taken out and put in Article 16).

**Board of Selectmen: Recommend Ought to Pass**

**Budget Committee: Recommend Ought to Pass**

	<b>FY 2023 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Public Safety Total	\$1,487,981	\$1,532,380	\$1,532,380	\$1,532,380
EMS Total	\$ 107,720	\$ 110,730	\$ 110,730	\$ 110,730
Ross Corner Fire Department	<u>\$ 9,993</u>	<u>\$ 9,993</u>	<u>\$ 9,993</u>	<u>\$ 9,993</u>
<b>Total</b>	<b>\$1,605,694</b>	<b>\$1,653,103</b>	<b>\$1,653,103</b>	<b>\$1,653,103</b>

**Explanatory Note:** Any EMS revenues in excess of \$20,000 at the end of the year shall be held in an account designated only for the purchases of equipment. Funds shall be spent only with referendum approval except in the cases of emergency, including but not limited to equipment replacement or repair, and then only with the approval of the Board of Selectmen and the Fire Chief as set forth in Article 7 of the Town of Waterboro Fire Department and Emergency Medical Services Ordinance adopted October 28, 1997.

**ARTICLE 16:** To see if the Town will vote to raise and appropriate the Selectmen's recommendation of **\$249,853** for Contract Deputies (Police Services) for FY 2024, as detailed below:

	<b>FY 2023 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Contract Deputies (Police Services)	<u>\$200,000</u>	<u>\$249,853</u>	<u>\$249,853</u>	<u>\$249,853</u>
<b>Total</b>	<b>\$200,000</b>	<b>\$249,853</b>	<b>\$249,853</b>	<b>\$249,853</b>

**Majority of Board of Selectmen: Recommend Ought to Pass**

**Budget Committee: Recommend Ought to Pass**

**ARTICLE 17:** To see if the Town will vote to raise and appropriate the Selectmen's recommendation of **\$83,227** for Miscellaneous Committees including Old Home Days and Agency expenses for FY 2024, as detailed below:

	<b>FY 2023 Approp.</b>	<b>Town Admin. Recommends</b>	<b>Budget Comm. Recommends</b>	<b>Selectmen Recommend</b>
Misc. Committees	\$ 59,286	\$ 62,386	\$ 62,386	\$ 62,386
Old Home Days Committee	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Misc. Agencies	<u>\$ 12,541</u>	<u>\$ 12,841</u>	<u>\$ 12,841</u>	<u>\$ 12,841</u>
<b>Total</b>	<b>\$ 79,827</b>	<b>\$ 83,227</b>	<b>\$ 83,227</b>	<b>\$ 83,227</b>

**Board of Selectmen: Recommend Ought to Pass**  
**Budget Committee: Recommend Ought to Pass**

**ARTICLE 18:** To see if the Town will vote to allow state revenues from registration fees derived from the registration of snowmobiles to be placed in a separate account for the maintenance of Fire Roads for the year ensuing and to be appropriated under the direction of the Fire Chief, Public Works Director, and a Representative from the Snowmobile Club.

**Board of Selectmen recommendation: Ought to pass**

**ARTICLE 19 :** To see if the Town will vote to authorize the Tax Collector to charge interest at the rate of 8% per year on all unpaid taxes beginning on the day after the due date.

**Board of Selectmen recommendation: Ought to pass**

**ARTICLE 20:** To see if the Town will vote to set the rate of interest at 2% on abated property taxes as per 36 M.R.S.A §506-A.

**Board of Selectmen recommendation: Ought to pass**

**ARTICLE 21:** To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506.

**Board of Selectmen recommendation: Ought to pass**

**ARTICLE 22:** To see if the Town will vote to authorize the Public Works Director, with fiscal approval from the Town Administrator, to appropriate public funds on emergency winter maintenance for public safety reasons on private property after determination of emergency by the Fire Chief or Public Works Director, with funds to come out of the winter maintenance account.

**Board of Selectmen recommendation: Ought to pass**

**ARTICLE 23:** To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to apply for and accept State and federal grants and grants from non-profit organizations, donations or other revenues, on behalf of the Town for municipal purposes, including when necessary, the authority to sign grant contracts, documents and other paperwork and accept the conditions that accompany grant funds, and to appropriate and expend grant funds and or other funds for authorized purposes, as the Board of Selectmen deems in the best interest of the Town during the upcoming fiscal year.

**Board of Selectmen recommendation: Ought to pass**

**ARTICLE 24:** To see if the Town will vote to zero out all credit balances as of June 30, 2023, in all Departments of Town, excluding the following end of year account balances to be carried forward until applied:

**Board of Selectmen recommendation: Ought to pass**

**Municipal Buildings**

Repairs & Maintenance  
Traffic Light Account  
Emergency Repairs

**Code Enforcement**

CEO Plotter

**Library**

Library Donations

**Planning Dept**

Town Planner Salary

**Health & Sanitation**

Hot Top  
Roll off Container  
Repairs & Maintenance: Roll off Container & Vehicle

**Public Works**

Supplies: Hot Top, Salt & Sand  
Repairs & Maintenance: Grounds Maintenance, Town Roads  
Contractual Services: Crushing, Engineering, Plowing

**General Assistance**

Rent

**Fuel Donations**

Donations

**Capital Improvements**



Purchase: Equipment, Buildings, Upgrade of Roads

**Miscellaneous Accounts**

Unclassified: Recycling Committee & Community Garden Committee

**Old Home Days**

Full Remaining Balance

**REVENUES CARRY FORWARDS**

**ARPA INCOMING FUNDING**

**CODE ENFORCEMENT--Fire Detectors**

**CONSTRUCTION BONDS**

**LIBRARY--Donations**

**RECREATION --Donations**

**PUBLIC SAFETY—Donations**

**TRANSFER STATION--Metals**

**GENERAL ASSISTANCE--Donations (misc., fuel, Christmas)**

**COMMUNITY GARDEN BALANCE**

**ARTICLE 25:** To see if the Town will vote to appropriate the sum of **\$4,549,509** from non-property tax revenues to be applied to reduce the property tax commitment for the FY24.

This Article represents the following estimated sources of non-property tax revenue to be applied toward the Town's proposed municipal budget of **\$8,971,493** for the FY24. Any other appropriation whose revenue source is not specified below is expected to come from property tax revenue (which is estimated to be **\$4,421,984**).



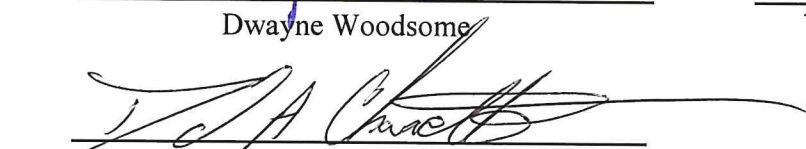
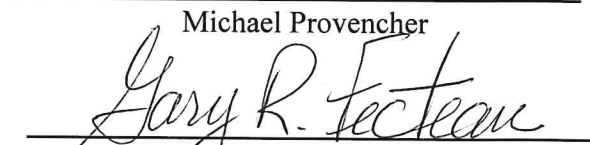
Miscellaneous Department Revenues	\$2,031,808
Excise Tax and Rapid Renewal	\$1,717,000
Rescue Billing Fees	\$ 200,000
Transfer Station Fees	\$ 151,150
Cable TV Franchise Fee	\$ 80,000
URIP/LRAP (State Funding for roads)	\$ 80,000
State/General Assistance Reimbursement	\$ 2,500
Ambulance Subscription	\$ 16,000
Allocated ARPA Funding	<u>\$ 271,051</u>
<b>Total est. revenue other than property taxes</b>	<b>\$4,549,509</b>

**ARTICLE 26:** To see if the Town will vote to authorize the Board of Selectmen to appropriate an amount not to exceed \$800,000 from unassigned fund balance (surplus) to be applied to the municipal budget for the purpose of reducing the property tax commitment for the FY24.

**Board of Selectmen recommendation: Ought to pass**

Witness our Hands at Said Waterboro, Maine: This 11th day of April, 2023.

Signed by Waterboro Board of Selectmen

  
\_\_\_\_\_  
Dennis Abbott  
\_\_\_\_\_  
Dwayne Woodsome  
\_\_\_\_\_  
Dave Chauvette  
\_\_\_\_\_  
Michael Provencher  
Gary Fecteau