

TOWN OF WATERBORO

COUNTY OF YORK

STATE OF MAINE

To: Peter Cote a Resident in the Town of Waterboro, in the County of York and the State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby commanded to notify and warn the Inhabitants of said Waterboro, qualified to vote in Town Affairs, to assemble at the Waterboro Town Hall, 24 Townhouse Road, in said Town on Tuesday, 11 of June 2024, at 7:00 a.m. then and there to act, and by secret ballot elect all necessary Town Officials and vote on Articles 1 through 21 as set out below, the polling hours therefore to be from 7:00 a.m. to 8:00 p.m.

Action to take: To elect a Moderator to preside at said election.

To elect by Secret Ballot: To elect all necessary Town Officials by secret ballot as follows:

Board of Selectmen (Elect 1)	3 year term
RSU #57 Board of Directors (Elect 1)	3 year term
RSU #57 Board of Directors (Elect 1)	Expires June 2026
Water District Trustee (Elect 1)	3 year term

ARTICLE 1: To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$3,245,624** for Government expenses for FY 2025, as detailed below:

	FY 2024 Approp.	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
General Government	\$ 495,337	\$ 586,956	\$ 586,956	\$ 586,956
Loans and Leases	\$ 460,550	\$ 557,424	\$ 557,424	\$ 557,424
Insurances, Workers’ Comp., Medicare, Social Security, etc.	\$ 938,829	\$ 965,490	\$ 965,490	\$ 965,490
Town Clerk	\$ 82,050	\$ 97,230	\$ 97,230	\$ 97,230
Tax Collector (Hours change)	\$ 51,534	\$ 57,904	\$ 57,904	\$ 57,904
Treasurer	\$ 81,672	\$ 84,848	\$ 84,848	\$ 84,848
Information Technology/Website	\$ 161,480	\$ 165,337	\$ 165,337	\$ 165,337
Emergency Repairs-Broadcasting Equipment	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Municipal Buildings, Repairs, Fuel, Etc.	\$ 108,250	\$ 103,250	\$ 103,250	\$ 103,250
Hydrant Rental	\$ 61,000	\$ 62,000	\$ 62,000	\$ 62,000
General Assistance	\$ 37,437	\$ 24,685	\$ 24,685	\$ 24,685
York County Taxes	<u>\$ 470,000</u>	<u>\$ 528,500</u>	<u>\$ 528,500</u>	<u>\$ 528,500</u>
Total	\$2,960,139	\$3,245,624	\$3,245,624	\$3,245,624

Board of Selectmen: Recommend Ought to Pass

Budget Committee: Recommend Ought to Pass

ARTICLE 2: To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$26,000** for Selectmen salaries for FY 2025, as detailed below:

	FY 2024 Approp.	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
Board of Selectmen Salaries	<u>\$26,000</u>	<u>\$26,000</u>	<u>\$26,000</u>	<u>\$26,000</u>
Total	\$26,000	\$26,000	\$26,000	\$26,000

Board of Selectmen: Recommend Ought to Pass
Budget Committee: Recommend Ought to Pass

ARTICLE 3: To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$286,263** for Tax Assessor, CEO, Planning Board, Planning Dept. and Zoning Board of Appeals for FY 2025, as detailed below:

	FY 2024 Approp.	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
Tax Assessor	\$ 102,000	\$ 103,500	\$ 103,500	\$ 103,500
Code Enforcement	\$ 107,644	\$ 114,129	\$ 114,129	\$ 114,129
Planning Board	\$ 5,100	\$ 5,150	\$ 5,150	\$ 5,150
Planning Dept.	\$ 101,113	\$ 60,934	\$ 60,934	\$ 60,934
Zoning Board of Appeals	<u>\$ 2,550</u>	<u>\$ 2,550</u>	<u>\$ 2,550</u>	<u>\$ 2,550</u>
Total	\$ 318,407	\$ 286,263	\$ 286,263	\$ 286,263

Board of Selectmen: Recommend Ought to Pass
Budget Committee: Recommend Ought to Pass

ARTICLE 4: : To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$554,332** for the Waterboro Library and Recreation Departments for FY 2025, as detailed below:

	FY 2024 Approp.	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
Library	\$ 152,112	\$ 155,441	\$ 155,441	\$ 155,441
Recreation	<u>\$ 383,136</u>	<u>\$ 398,891</u>	<u>\$ 398,891</u>	<u>\$ 398,191</u>
Total	\$ 535,248	\$ 554,332	\$ 554,332	\$ 554,332

Board of Selectmen: Recommend Ought to Pass
Budget Committee: Recommend Ought to Pass

ARTICLE 5: To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$2,071,032** for Trash Disposal/Transfer Station and Public Works, for FY 2025, as detailed below:

	FY 2024 Approp.	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
Trash Disposal/Transfer Station	\$ 830,220	\$ 857,120	\$ 857,120	\$ 857,120

Public Works	<u>\$1,182,476</u>	<u>\$1,213,912</u>	<u>\$1,213,912</u>	<u>\$1,213,912</u>
Total	\$2,012,696	\$2,071,032	\$2,071,032	\$2,071,032

Board of Selectmen: Recommend Ought to Pass
Budget Committee: Recommend Ought to Pass

ARTICLE 6: To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$742,560** for Contracted Snowplowing Services (Sand & Salt not included) for FY 2025, as detailed below:

	FY 2024 Approp.	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
Contract Snowplowing Services	<u>\$728,000</u>	<u>\$742,560</u>	<u>\$742,560</u>	<u>\$742,560</u>
Total	\$728,000	\$742,560	\$742,560	\$742,560

Board of Selectmen: Recommend Ought to Pass
Budget Committee: Recommend Ought to Pass

ARTICLE 7: To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$55,000** for new equipment in the Capital Improvement Plan (CIP) for FY 2025, as detailed below:

CIP - 7000 - Equipment	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
	\$ 55,000	\$ 55,000	\$ 55,000

Board of Selectmen: Recommend Ought to Pass
Budget Committee: Recommend Ought to Pass

Explanatory Note: These improvements are for a new contract cruiser and a handicap swing for Friendship Park.

ARTICLE 8: To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$22,000** for building improvements in the Capital Improvement Plan (CIP) for FY 2025, as detailed below:

CIP - 7015 - Buildings	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
	\$ 22,000	\$ 22,000	\$ 22,000

Board of Selectmen: Recommend Ought to Pass
Budget Committee: Recommend Ought to Pass

Explanatory Note: These improvements are for repairs to the Library building and flooring for the Old Town Hall Office, meeting room, and hallways.

ARTICLE 9: To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$250,000** for Upgrading Roads in the Capital Improvement Plan (CIP) for FY 2025, as detailed below:

CIP - 7030 - Upgrade Roads	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
	\$ 250,000	\$ 250,000	\$ 250,000

Board of Selectmen: Recommend Ought to Pass
Budget Committee: Recommend Ought to Pass

Explanatory Note: These improvements are for paving Middle Road and other small road sections.

ARTICLE 10: To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$1,794,963** for Fire Department and EMS Services for FY25, as detailed below, and to hold any EMS revenues in excess of \$20,000 in an account to be utilized solely for the purchase of capital equipment as set forth in Article 7 of the Fire Department and Emergency Medical Services Ordinance, with expenditures from these revenues to be approved by the Board of Selectmen and the Fire Chief.

	FY 2024 Approp.	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
Public Safety Total	\$1,532,380	\$1,685,403	\$1,685,403	\$1,685,403
EMS Total	\$ 110,730	\$ 98,400	\$ 98,400	\$ 98,400
Ross Corner Fire Department	\$ 9,993	\$ 11,160	\$ 11,160	\$ 11,160
Total	\$1,653,103	\$1,794,963	\$1,794,963	\$1,794,963

Board of Selectmen: Recommend Ought to Pass
Budget Committee: Recommend Ought to Pass

Explanatory Note: Any EMS revenues in excess of \$20,000 at the end of the year shall be held in an account designated only for the purchases of equipment. Funds shall be spent only with referendum approval except in the cases of emergency, including but not limited to equipment replacement or repair, and then only with the approval of the Board of Selectmen and the Fire Chief as set forth in Article 7 of the Town of Waterboro Fire Department and Emergency Medical Services Ordinance adopted October 28, 1997. This article does not include amounts for Contract Deputies, which are included in Article 11.

ARTICLE 11: To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$262,346** for Contract Deputies (Police Services) for FY 2025, as detailed below:

	FY 2024 Approp.	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
Contract Deputies (Police Services)	\$249,853	\$262,346	\$262,346	\$262,346
Total	\$249,853	\$262,346	\$262,346	\$262,346

Majority of Board of Selectmen: Recommend Ought to Pass
Budget Committee: Recommend Ought to Pass

ARTICLE 12: To see if the Town will vote to raise and appropriate the Selectmen’s recommendation of **\$98,241** for Miscellaneous Committees including Old Home Days and Agency expenses for FY 2025, as detailed below:

	FY 2024 Approp.	Town Admin. Recommends	Budget Comm. Recommends	Selectmen Recommend
Misc. Committees	\$ 62,386	\$ 70,500	\$ 70,500	\$ 70,500
Old Home Days Committee	\$ 8,000	\$ 15,000	\$ 15,000	\$ 15,000
Misc. Agencies	<u>\$ 12,841</u>	<u>\$ 12,741</u>	<u>\$ 12,741</u>	<u>\$ 12,741</u>
Total	\$ 83,227	\$ 98,241	\$ 98,241	\$ 98,241

Board of Selectmen: Recommend Ought to Pass

Budget Committee: Recommend Ought to Pass

ARTICLE 13: To see if the Town will vote to allow state revenues from registration fees derived from the registration of snowmobiles to be placed in a separate account for the maintenance of Fire Roads for the year ensuing and to be appropriated under the direction of the Fire Chief, Public Works Director, and a Representative from the Snowmobile Club.

Board of Selectmen recommendation: Ought to pass

ARTICLE 14: To see if the Town will vote to authorize the Tax Collector to charge interest at the rate of 8.5% per year on all unpaid taxes beginning on the day after the due date.

Board of Selectmen recommendation: Ought to pass

ARTICLE 15: To see if the Town will vote to set the rate of interest at 2% on abated property taxes as per 36 M.R.S.A §506-A.

Board of Selectmen recommendation: Ought to pass

ARTICLE 16: To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506.

Board of Selectmen recommendation: Ought to pass

ARTICLE 17: To see if the Town will vote to authorize the Public Works Director, with fiscal approval from the Town Administrator, to appropriate public funds for emergency winter maintenance for public safety access to private property after determination of emergency by the Fire Chief or Public Works Director, with funds to come out of the winter maintenance account.

Board of Selectmen recommendation: Ought to pass

ARTICLE 18: To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to apply for and accept State and federal grants and grants from non-profit organizations, donations or other revenues, on behalf of the Town for municipal purposes, including when necessary, the authority to sign grant contracts, documents and other paperwork and accept the conditions that accompany grant funds, and to appropriate and expend grant funds and or other funds for authorized

purposes, as the Board of Selectmen deems in the best interest of the Town during the upcoming fiscal year.

Board of Selectmen recommendation: Ought to pass

ARTICLE 19: To see if the Town will vote to carry forward the unexpended balances in the following accounts from Fiscal Year 2024 to Fiscal Year 2025 so that they do not lapse into the unassigned fund balance:

Board of Selectmen recommendation: Ought to pass

Municipal Buildings

Repairs & Maintenance
Traffic Light Account
Emergency Repairs

Code Enforcement

CEO Plotter

Library

Library Donations

Planning Dept

Town Planner Salary

Health & Sanitation

Hot Top
Roll off Container
Repairs & Maintenance: Roll off Container & Vehicle

Public Works

Supplies: Hot Top, Salt & Sand
Repairs & Maintenance: Grounds Maintenance, Town Roads
Contractual Services: Crushing, Engineering, Plowing

General Assistance

Rent

Fuel Donations

Donations

Capital Improvements

Equipment, Buildings, Upgrade of Roads
Money remaining from \$50,000 appropriated for proposed DPW garage

Miscellaneous Accounts

Board & Committee Stipend & Community Garden

Old Home Days

REVENUES CARRY FORWARDS

CODE ENFORCEMENT--Fire Detectors

CONSTRUCTION BONDS

LIBRARY--Donations

RECREATION --Donations

PUBLIC SAFETY—Donations

TRANSFER STATION--Metals

GENERAL ASSISTANCE--Donations (misc., fuel, Christmas)

COMMUNITY GARDEN BALANCE

ARTICLE 20: To see if the Town will vote to appropriate the sum of **\$4,444,468** from non-property tax revenues to be applied to reduce the property tax commitment for the FY25.

This Article represents the following estimated sources of non-property tax revenue to be applied toward the Town’s proposed municipal budget of **\$9,408,361** for the FY25. Any other appropriation whose revenue source is not specified below is expected to come from property tax revenue (which is estimated to be **\$4,963,893**).

Miscellaneous Department Revenues	\$2,168,468
Excise Tax and Rapid Renewal	\$1,717,000
Rescue Billing Fees	\$ 225,000
Transfer Station Fees	\$ 148,000
Cable TV Franchise Fee	\$ 78,000
URIP/LRAP (State Funding for roads)	\$ 85,000
State/General Assistance Reimbursement	\$ 5,000
Ambulance Subscription	\$ 18,000
Total est. revenue other than property taxes	\$4,444,468

ARTICLE 21: To see if the Town will vote to authorize the Board of Selectmen to appropriate an amount not to exceed \$800,000 from unassigned fund balance (surplus), and \$150,000 from Rescue Billing to be applied to the municipal budget for the purpose of reducing the property tax commitment for the FY25.

Board of Selectmen recommendation: Ought to pass

Witness our Hands at Said Waterboro, Maine: This 2nd day of April, 2024.

Signed by Waterboro Board of Selectmen

Dennis Abbott

Dwayne Woodsome

David Chauvette

Gary Fecteau

Jonathan Bell