

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – SEPTEMBER 16, 2008– 5:00 P.M.
MEETING ROOM A, WATERLOO PUBLIC LIBRARY**

Chairperson Olsson called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:06 p.m.

Commission Members in attendance were: Patrick Berry (5:11 p.m.), Sherryl Newton, Ann Olsson, Ed Ottesen, Mary Potter and Gale Quirk.

Commission Member(s) absent were: Noel Anderson, Brandon Brockway and Lana Morgan.

Also present was staff member Tim Andera.

Approval of Minutes

Motion made by Newton, seconded by Quirk to approve the minutes of the August 19, 2008 Regular Meeting. Motion carried unanimously.

Approval of Agenda

Motion made by Quirk, seconded by Newton to approve the agenda as submitted. Motion carried unanimously.

Reports

1. Main Street

Ottesen gave the Main Street report noting that the reconstruction of East 4th Street is still underway, and that the intersection of East 4th Street and Lafayette Street is set to reopen within the next few days. Ottesen also noted that on October 9, 2008, the Tour De'Loo Festival will take place, and currently, there are 11 sites on this year's tour, including the new Public Market next to the RiverLoop Expo Grounds.

2. Silos and Smokestacks

Silos and Smokestacks provided an invitation to the Commission inviting members to the ribbon cutting ceremony on September 25, 2008 for the grand opening of Silos and Smokestacks new office, located on the second floor of the recently restored Fowler Building at the corner of East 4th Street and Lafayette Street.

3. Grout

Olsson gave the Grout Museum report, noting that recently, the Old Home Tour was held, however, the attendance for the tour was down this year. Olsson also noted that the reopening of the Grout Museum will be held on November 15, 2008. Olsson noted that the Secretary of the Navy will be there for the ceremony, as well as the Navy Band for the Great Lakes Region.

Public Hearings

- 1. Request by John and Sue Pearson to replace the existing tin door over the former coal chute at 202 Highland Boulevard, and replace it with a basement window matching the existing basement windows already in place on the structure.**

Andera gave the staff report noting that the applicant is planning to remove the tin coal chute door, which was used to empty coal into the basement to be used for heating the home, and replace it with a window similar to the already existing basement windows. Andera noted that the applicants have noted that the current tin door is not energy efficient, as it allows for outside air to get into the basement. Andera also noted that the proposed window would have a wood sash and frame. Andera noted that the Design Guidelines for Historic Buildings

Motion made by Quirk, seconded by Potter to approve the request for a Certificate of Appropriateness. Motion carried unanimously.

Discussion Items

- 1. Historical Preservation Ordinance Revision**

Andera noted that no comments have been received back from the attorney reviewing the Ordinance, and those comments should be returned soon. Commission members noted that on September 23rd, a special meeting will be held at the library from 11:45 a.m. to 1 p.m. to discuss the proposed Ordinance changes.

- 2. Kingbard Walking Tour**

Potter noted that there have been no changes since she last updated the Commission, and recommended that the item be tabled indefinitely until next year.

Motion made by Potter, seconded by Quirk to table the discussion item until January of 2009. Motion carried unanimously.

Hearing no further discussion chairperson Olsson adjourned the meeting at 5:26 P.M.

Respectfully submitted,



Tim Andera,
Associate Planner
Staff to the Commission