

*MINUTES*  
**WATERLOO HISTORIC PRESERVATION COMMISSION**  
**REGULAR MEETING - 4:30 P.M. September 21, 1999**  
**FRANK MOLLENHOFF ROOM - 2<sup>ND</sup> FLOOR CITY HALL**

The regular meeting of the Waterloo Historic Preservation Commission was called to order at 4:30 p.m. by Chairperson Peterson. Members present were: Aronson, Craven, Durbahn, Leonhart, Levi, Pearson, and Peterson. Members of the public in attendance were: Tom Buysee, and Marvin Cue. Staff members Noel Anderson and Terry Malone were also in attendance.

There was one correction made to the Minutes of the August 17<sup>th</sup> meeting by Durbahn: the training seminar scheduled at the Grout Museum is for September 22, 1999 not the 23<sup>rd</sup>. Pearson moved to approve the Agenda and Minutes as amended and it was seconded by Craven. The motion passed unanimously.

There was one addition to the agenda. Kerry McGrath is interested in conducting a training workshop for the Commission at the October 19<sup>th</sup> meeting. The time is scheduled for 4:00 - 6:00 p.m. This time and date is subject to the number of items on the October agenda.

No one from Silos & Smokestacks was present to report.

No one from Main Street was present to report.

Peterson opened up the floor to Tom Buysee representing the owners of 1017 Steeley. Buysee hoped to be added to the agenda with the request to place vinyl siding on a series of windows in place of wood. The Commission was reluctant to take any action so the request was not included.

The first official item was the request for a certificate of appropriateness to demolish the existing garage and construct a new 24'x28' two-stall garage at 303 Alta Vista Avenue. Durbahn moved to approve the request as submitted and it was seconded by Pearson. Malone gave the staff report and recommended approval of the request. Mr. Cue indicated that the materials used in the new construction would be wood and match the existing aluminum on his house. He also indicated that the windows on the new garage would face Arizona Street. He also noted that the pitch of the new garage would match the house. The new doors will be flat insulated paneled. Pearson suggested that doors maintain a simple contemporary design to match the Dutch Revival style. Mr. Cue was willing to comply. The request was approved unanimously.

The next request was by Rod Debs of 111 Highland Boulevard to restore the front porch, east pillar, and to remove the step abutting the public sidewalk. With no official staff report given, Malone recommended approval of the request as submitted. Pearson moved to approve the request and it was seconded by Levi. The request was met with unanimous approval.

The discussion items began with an update of "DOORWAYS" poster and postcard sales. Sales were reported to be slow but steady. Receipts from the sales have exceeded the outlays for the first time.

The nominating committee reported on the nomination of the new officers. Levi was nominated as the Chairman, Leonhart was nominated as the Vice-Chair, and Malone was nominated to remain as the Staff Secretary. The designations will officially take place during the October meeting.

The issue of the CLG grant application was then taken up. The decision was to forgo this years funding cycle to allow the Commission to establish itself and apply next year.

Malone gave an update on the status of the 415 Pine efforts to find a responsible developer to rehab the structure. The House of Hope has expressed an interest in rehabilitating the property to house some of their clients.

The next discussion item was a request to nominate the most endangered historic structure in the city. There were no nominations.

Malone then gave an update of Certificates of No Material Effect issued for the months of July and August. The request by Ben Stroh of 145 Prospect is in need of more detailed consideration. Malone will contact the owner to rescind the conditions and request that he appear before the Commission.

Miscellaneous items and requests made in conclusion were:

- make a new call sheet for Commissioners
- forward all Preservation Magazines to the Public Library

With no further business, the Commission was adjourned at 5:42 p.m.

Respectfully submitted,

Terrance D. Malone  
Staff to Commission  
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