

PARK MAINTENANCE II-MECHANIC

DEPARTMENT : **LEISURE SERVICES**
SALARY/GRADE : **\$18.91 per hour after 4-month probation**
FLSA : **NON EXEMPT**
CIVIL SERVICE : **INCLUDED**
BARGAINING UNIT : **MUNICIPAL EMPLOYEES LOCAL #177**

GENERAL STATEMENT OF DUTIES

Performs maintenance and repair of a variety of tractors, vehicles and specialized Leisure Services equipment. May assist park maintenance crews during peak mowing season. The work is performed under the general direction of the Construction Coordinator, but will often work independently and with minimum supervision.

EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only)

These functions are considered essential for successful performance in this job classification.

1. Performs preventive maintenance on Leisure Services vehicles and equipment.
2. Performs tire replacement/repair, brake, suspension system, cooling system, engine tune-up, and driveline repairs, clutch/transmission replacement/repair, and hydraulic system diagnosis/repair.
3. Performs minor body repair welding/cutting/fabrication.
4. Sharpens and replaces mower blades.
5. Responds to calls for service from employees at remote job sites and performs mechanical repairs as needed.
6. Performs repair and maintenance of ice making equipment at Young Arena.
7. Assists park maintenance crews with mowing, as needed.
8. May direct the work activities of part time and seasonal workers as assigned.
9. Workload varies and may be repetitive.
10. Works independently and with others with minimum supervision.
11. Works both inside and outside in all weather conditions; operates equipment and tools that cause vibration; works around mechanical and electrical hazards; work environment is dirty/dusty/oily/greasy; physical mobility is limited; noise level is frequently loud; atmosphere may contain fumes from vehicles and equipment.
12. Attends work regularly at the designated place and time.
13. Performs all work duties and activities in accordance with City policies, procedures and OSHA, City, and Leisure Services safety rules and regulations.
14. Performs all other related duties as assigned.

REQUIRED KNOWLEDGE & ABILITIES

1. General and specific knowledge of engines, drive trains, chassis and cooling and electrical systems.
2. Knowledge of and ability to operate both large and small powered Leisure Services vehicles and equipment.
3. Ability to read and understand chemical hazard labels and written directions of supervisors.
4. Ability to safely operate powered and manual tools of the trade.

5. Ability to communicate effectively and maintain working relationships with other City employees and supervisors.
6. Knowledge of occupational hazards involved and the safety precautions necessary when performing mechanic work or operating powered equipment and tools.
7. Ability to supervise seasonal and Park Maintenance I employees.

ACCEPTABLE EXPERIENCE & TRAINING

1. AA Degree in automotive or agricultural equipment mechanics with at least two years related experience or high school graduate/GED with at least four years experience

OR

Any equivalent combination of education and experience that provides the knowledge, skills and abilities necessary to perform the work.

2. Iowa Class A or B Commercial Driver's License and good driving record based on City of Waterloo insurability criteria. Four or more moving violations within the previous three years, three or more moving violations within the previous one-year, or loss of license or conviction for DWI, reckless driving or other major moving violation with the previous five years will automatically eliminate a candidate from consideration for employment. Loss of license or conviction for DWI, reckless driving or other major moving violation after employment begins will result in layoff or termination. Four or more citations for moving violations within a three-year period or three or more citations for moving violations within a one-year period will be reviewed on a case-by-case basis and continued employment will depend on insurability. Two or more preventable accidents within a three-year period while driving a City vehicle will result in disciplinary action up to and including termination depending on insurability.
3. Must obtain and maintain a forklift license within 120 days of employment. Failure to

obtain and maintain this license will result in disciplinary action up to and including termination.

4. Must obtain and maintain ARC welding certification (AWS structural steel welding, stick weld, 120 electrode, vertical, up and overhead) within 120 days of employment. Failure to obtain and maintain this certification will result in disciplinary action up to and including termination.

ESSENTIAL PHYSICAL ABILITIES

The following physical abilities are required with or without reasonable accommodations.

1. Strength to perform assigned tasks (lift, move, carry, push/pull objects up to 100 pounds-may request assistance).
2. Sufficient speech and hearing that permits the employee to communicate effectively with other workers in person or over a radio and to diagnose vehicle and equipment problems.
3. Sufficient depth perception, distance and peripheral vision to safely operate vehicles and equipment in all weather conditions; dexterity to safely operate powered and manual mechanics tools.
4. Personal mobility that permits the employee to safely work on and operate a variety of motorized vehicles and equipment.

MISCELLANEOUS

1. Must wear personal protective equipment such as safety shoes, safety glasses, hearing protection, hardhat, gloves, protective clothing and welding shield.
2. Must submit to Department of Transportation requirements including pre-employment, post-accident, reasonable suspicion, random and return-to-duty/follow-up alcohol and drug testing.
3. Following a conditional offer of employment, the City of Waterloo requires a physical examination including a drug test by a physician of the City's choice to determine if

an applicant is capable of performing the essential functions of the position. Failure to pass the physical exam and drug test will result in withdrawal of the employment offer.

4. The City of Waterloo will conduct a background investigation including employment and criminal history checks on any applicant being considered for this position.
5. Must submit to Civil Service examination procedures including a panel interview.

WORK SCHEDULE

Will generally work Monday-Friday 7:00 a.m.-3:30 p.m. with a half-hour unpaid lunch. Subject to occasional overtime.

PARK MAINTENANCE II MECHANIC DESCRIPTION December 1999