

**FYE2023 BUDGET ACTIVITY NARRATIVE**

<b>FUND:</b> 525 Sanitation	<b>DEPARTMENT:</b> 17 Traffic Operations	<b>ACTIVITY:</b> 2400 Animal Control
-----------------------------	--	--------------------------------------

**DEPARTMENT/ACTIVITY DESCRIPTION:**  
 The City has contracted with the Cedar Bend Humane Society to house all cats, dogs, domestic animals and injured/sick wild animals as of June 2015. Animal Control Services provides 24-hour coverage, 7 days per week. Waterloo officers enforce ordinances and policies associated with animal care and safety. The City of Cedar Falls and the University of Northern Iowa contract with Waterloo for Animal Control Services.

**DEPARTMENT/ACTIVITY OBJECTIVES:**  
 Review and update the Animal Control Ordinance to make it more effective and efficient.  
 Increase revenue with licensing, micro chipping, pick-up fees and citations.  
 Review and submit applications for grants, donations, etc.  
 Continue in conjunction with Cedar Bend Humane Society on a catch and release program for feral cats.  
 Provide NACA training for animal control officers for certification.  
 Educate the public on the importance of spaying and neutering and the responsibilities of being a pet owner.  
 Provide 24-hour animal control services to the City of Cedar Falls and UNI.  
 Contract with Cedar Bend Humane Society for boarding and caring of animals.  
 In the process of implementing Elements, which is an electronic work order project, task management system for the Animal Control department.

<b>PERSONNEL SUMMARY:</b>						
<b>FULL-TIME EQUIVALENT POSITIONS:</b>	<b>CERTIFIED FYE2020</b>	<b>CERTIFIED FYE2021</b>	<b>CERTIFIED FYE2022</b>	<b>PROPOSED FYE2023 *</b>	<b>PUBLISHED FYE2023</b>	<b>CERTIFIED FYE2023</b>
Lead Animal Control Officer	1	1	1	1		
Animal Control Officer	1	1	1	1		
Animal Control Officer (part-time 19 hrs/wk)	1.44	0.96	0.96	0.96		
Animal Control Officer (part-time 29 hrs/wk)	0	0.73	0.73	0.73		
Superintendent	0.07	0.07	0.07	0		
Public Works Coordinator	0	0	0	0.07		
<b>TOTAL FULL-TIME EQUIVALENT POSITIONS</b>	3.51	3.76	3.76	3.76	0	0

\* AT CURRENT FYE22 STAFFING LEVEL

**FYE2023 BUDGET ACTIVITY NARRATIVE**

<b>FUND:</b> 010 General	<b>DEPARTMENT:</b> 17 Traffic Operations	<b>ACTIVITY:</b> 2450 Animal Control Restricted Projects
--------------------------	--	--

**DEPARTMENT/ACTIVITY DESCRIPTION:**

**DEPARTMENT/ACTIVITY OBJECTIVES:**

<b>PERSONNEL SUMMARY:</b>						
<b>FULL-TIME EQUIVALENT POSITIONS:</b>	<b>CERTIFIED FYE2020</b>	<b>CERTIFIED FYE2021</b>	<b>CERTIFIED FYE2022</b>	<b>PROPOSED FYE2023 *</b>	<b>PUBLISHED FYE2023</b>	<b>CERTIFIED FYE2023</b>
<b>TOTAL FULL-TIME EQUIVALENT POSITIONS</b>	0	0	0	0	0	0

\* AT CURRENT FYE22 STAFFING LEVEL