

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 12 Fire Department	ACTIVITY: 1400, 1410, 1415, 1425 All Fire Personnel Activities
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DEPARTMENT/ACTIVITY DESCRIPTION:
See separate activity 1400, 1410, and 1415 pages.

DEPARTMENT/ACTIVITY OBJECTIVES:
See separate activity 1400, 1410, and 1415 pages.

PERSONNEL SUMMARY:						
GRAND TOTALS (INFORMATION ONLY)						
				(Base)		
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
Chief of Fire Services	1	1	1	1		
Battalion Chief	3	3	3	3		
Captain	3	3	3	3		
Medical Supervisor	1	1	1	1		
Fire Marshal	0.75	0.75	1	1		
Training Coordinator (LT)	1	1	1	1		
Lieutenant	19	19	19	19		
Fire Engineer	22	22	21	21		
Firefighter/Paramedic	38	38	38	38		
Assigned Medical Officer	3	3	3	3		
Assigned Paramedic	15	15	15	15		
EMS Training Officer - new request for FY23	0	0	0	1		
Grant-funded Firefighter SAFER	0	0	4	4		
Subtotal Firefighters	106.75	106.75	110	111	0	0
EMS Administrative Assistant	0.5	1	1	1		
Training Center Coordinator	1	1	1	0		
Administrative Secretary	1	1	1	1		
TOTAL FULL-TIME EQUIVALENT POSITIONS	109.25	109.75	113	113	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 12 Fire Department	ACTIVITY: 1400 Fire Protection Service
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DEPARTMENT/ACTIVITY DESCRIPTION:
 Provide for the operation of the Fire Suppression Division of Waterloo Fire Rescue 24 hours per day, with a uniformed staff of 110 firefighters. Operate six engine companies and one ladder company out of six fire stations located throughout the community. Continue a liaison with other fire-related departments and agencies. Provide non-emergency level services which are important to the citizens of the community.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Respond to an average of over 5,800 calls for service. Responses include medical, fire suppression and rescue alarms. Maintain the average yearly fire loss at \$1,500,000 or less by continued high performance levels and the suppression of fires with the least amount of property damage and interruption of occupancy as possible.

Continued on page 2.

PERSONNEL SUMMARY:

FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
Chief of Fire Services	1	1	1	1		
Battalion Chief	3	3	3	3		
Captain	3	3	3	3		
Fire Marshal	0.75	0.75	1	1		
Training Coordinator (LT)	1	1	1	1		
Lieutenant	19	19	19	19		
Fire Engineer	22	22	21	21		
Firefighter/Paramedic	38	38	38	38		
Administrative Secretary	1	1	1	1		
TOTAL FULL-TIME EQUIVALENT POSITIONS	88.75	88.75	88	88	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 12 Fire Department	ACTIVITY: 1400 Fire Protection Service
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DEPARTMENT/ACTIVITY DESCRIPTION:
See page 1.

DEPARTMENT/ACTIVITY OBJECTIVES:
Continued from page 1.

- Maintain response time at 5 minutes or less 85% of the time.
- Maintain the City of Waterloo’s insurance classification rating at Class 2.
- Provide the record keeping and reporting systems necessary to improve performance at every level and in every area of concern.
- Provide a service system to assure proper maintenance and repair of fire department buildings, facilities, apparatus and equipment.
- Control all emergencies before they become major incidents by attacking them quickly and aggressively with professionally trained and equipped fire/rescue teams.
- Respond to all hazardous materials emergencies within Waterloo and the Northeast Iowa Response Group.
- Provide prevention programs to the community, utilizing emergency response personnel.
- Be trained and equipped to prevent or reduce death or injury from situations involving hazardous materials.
- Coordinate all units of Waterloo Fire Rescue to be a cohesive unit to handle all situations that may arise within the scope of service provided by this department.
- Cross-train department personnel so they are able to function in varying situations involving fire, rescue, hazardous material, and medical emergencies.
- Maintain a specialized hazardous material command vehicle.
- Maintain operations level training for all Waterloo Fire Rescue personnel.
- Obtain and maintain a technician’s level for all hazardous material team members.
- Maintain incident command and specialist level for staff personnel.
- Provide injury prevention and education to the community.
- Provide specialized teams such as Tech Rescue, Water Rescue, Confined Space Rescue, and Tactical Medics.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
See page 1.						
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 12 Fire Department	ACTIVITY: 1410 Fire Ambulance Service
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DEPARTMENT/ACTIVITY DESCRIPTION:
 Emergency Medical Services (EMS) is composed of 110 medically trained personnel. There are 52 state-certified paramedics, 24 advanced emergency medical technicians (AEMTs), and 30 emergency medical technicians (EMTs) providing quality pre-hospital medical care. A medical supervisor who is also a paramedic leads the EMS division. EMS provides advanced medical services, including life-saving procedures and definitive therapy treatments in the pre-hospital setting. Five (5) ambulances, 1 advanced life support (ALS) engine and the medical supervisor response vehicle are equipped with advanced life support equipment

DEPARTMENT/ACTIVITY OBJECTIVES:
 Respond to over 11,000 medical emergencies with an average response time of six (6) minutes or less. Transport approximately 9000 patients per year.
 Ensure that all Waterloo Firefighters are trained and maintain a minimum EMT level of medical training.
 Establish professional relationships with area hospitals, physicians, administrators, FD training staff, and colleges and universities for continuing education and maintenance of basic and advanced life support skills for EMT's and Paramedics.
 Maintain a working relationship with community colleges and universities in NE Iowa to provide a clinical field site for EMT, AEMT, Paramedic, Pharmacy and Medical Students enrolled in their programs.
 Provide continuous in-house basic and advanced life support training for EMT's and Paramedics.
 Improve and develop patient care protocols in collaboration with medical director in accordance with best practice and evidence based medicine.
 Maintain and coordinate a quality assurance program for delivery of emergency medical care.
 Equip designated rescue vehicles with life support equipment and supplies.
 Offer continuous department-wide collaborative training for all levels of EMT's and Paramedics to ensure uniform practices.
 Provide compassionate evidence based emergency medical services in cost-effective way to promote favorable community relations.
 Train and educate the communities served in the operations and capabilities of Waterloo Fire Rescue Emergency Medical Services.
 Work closely with community organizations to provide preventative education in the areas of accidental injury and death.
 Work closely with area hospitals to improve the outcomes of trauma, stroke, heart attack and sepsis patients in Black Hawk county.
 Work closely with the Waterloo Police Department to provide 8 cross trained tactical paramedics for immediate tactical emergency medical support to the tactical response team, victims, and the general public involving active shooter, hostage, bomb threats, and high risk warrant services.

PERSONNEL SUMMARY:

FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
Medical Supervisor	1	1	1	1		
EMS Administrative Assistant	0.5	1	1	1		
Medical Officer	3	3	3	3		
Paramedic	15	15	15	15		
EMS Training Officer - new request for FY23	0	0	0	1		
TOTAL FULL-TIME EQUIVALENT POSITIONS	19.5	20	20	21	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 12 Fire Department	ACTIVITY: 1412 Fire Restricted Programs
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DEPARTMENT/ACTIVITY DESCRIPTION:
 This activity is funded by non-property tax sources such as donations, reimbursements for service and state grants. This activity accounts for such things as the Fire Pals Safety Trailer Project, Tech Rescue Equipment Project, NIRG Overtime Reimbursement Project, Medical Tuition Grant, and the Antique Fire Truck Project among others.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Safety Trailer - teach children to exit homes in a safe manner, crawl low in smoke, feel doors to see if they are hot, open and exit the home through a window, dial 911 and state their problem and address.
 Tech Rescue Equipment - purchase equipment to facilitate emergency response to confined space, high angle, and trench rescue situations.
 Medical Tuition Grant - help fund tuition for firefighters to attend paramedic school so that we can keep enough paramedics trained to staff medic units.
 Antique Fire Truck - upkeep of the 1923 American LaFrance.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 12 Fire Department	ACTIVITY: 1415 Hazards Regional Response Training Program
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DEPARTMENT/ACTIVITY DESCRIPTION:
 To provide cost-effective, comprehensive training and education in the areas of hazardous material handling and response, confined spaces and fire protection to both the private and public sector, all at the Regional Training Center, 1925 Newell Street, Waterloo.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Train both the public and private sector in the area of hazardous material handling and response.
 Train both the public and private sector in rules for confined space entry.
 Train both the public and private sector in the incident command system.
 Enhance both the public and private sector in environmental awareness.
 Train industrial fire brigades.
 Coordinate training with Waterloo Fire Rescue.
 Develop new courses to meet future regulations and laws.
 Assure quality of education and training.
 Review existing programs and monitor course instructors.
 Maintain training grounds and Center.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
Coordinator	1	1	1	0		
TOTAL FULL-TIME EQUIVALENT POSITIONS	1	1	1	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 12 Fire Department	ACTIVITY: 1425 Fire Grant
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DEPARTMENT/ACTIVITY DESCRIPTION:

DEPARTMENT/ACTIVITY OBJECTIVES:

The SAFER grant Started 1/4/2021

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
Firefighter	0	0	4	4		
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	4	4	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 200 Trust & Agency	DEPARTMENT: 12 Fire Department	ACTIVITY: 1420 Fire Retirement
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DEPARTMENT/ACTIVITY DESCRIPTION:
 This is the state-mandated retirement program for firefighters and police officers (known as the Municipal Fire & Police Retirement System of Iowa). This particular activity tracks only the expense of that program associated with the Fire Department. The contribution rate for the City for FYE23 is 23.90% (a decrease of 2.28% from the FYE22 rate of 26.18%).

DEPARTMENT/ACTIVITY OBJECTIVES:

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL