

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 08 Planning & Zoning	ACTIVITY: 5700 Planning & Zoning
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DEPARTMENT/ACTIVITY DESCRIPTION:
 The Planning, Programming & Zoning Commission or Department is responsible for the orderly development of the community through the systematic development of a comprehensive plan and implementation program. The mission is to actively promote the development and redevelopment of the City of Waterloo in order to provide the most conducive environment to live, work, pursue business opportunity, play and raise a family, while remaining cognizant of the fiscal, environmental and sociological impacts of that development. The Commission's staff also assists in a variety of tasks that relate to the growth, development, and redevelopment of properties within the City of Waterloo and day-to-day administration of municipal ordinances.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Provide support services to the Planning, Programming & Zoning Commission by reviewing approximately 92 new agenda items; finalization of past items; over 400 business development plans/ permits; and administering the zoning and subdivision ordinances.
 Work with the Planning Commission for the review and update of the City of Waterloo Zoning Ordinance No. 5079 to ensure it is updated for terms, uses, and allowing for proper flexibility and design for the development and redevelopment of the community.
 Administer and interpret current revisions and updating of the City of Waterloo Comprehensive Plan and Future Land Use Map.
 Prepare, implement, revise, and work towards the continued construction of a citywide Recreational Trail Plan and system to promote the City for family activities. Work with citizens to establish an arterial bicycle authority.
 Prepare the Five-Year Capital Improvements Program to insure appropriate infrastructure development (ongoing).
 Provide support service to the Waterloo Board of Adjustment by performing the necessary administrative duties and functions for approximately 58 agenda items.
 Continued on page 2.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
CPD Director	0.35	0.35	0.35	0.35		
City Planner	1	1	1	1		
Planner I	2	2	2	2		
Planner II	2.3	2.3	2.3	2.3		
Administrative Secretary	1	1	1	1		
TOTAL FULL-TIME EQUIVALENT POSITIONS	6.65	6.65	6.65	6.65	0	0

* AT CURRENT FYE22 STAFFING LEVEL

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DEPARTMENT/ACTIVITY DESCRIPTION:
See page 1.

DEPARTMENT/ACTIVITY OBJECTIVES:
Continued from page 1.

Continue the disposition, acquisition, and property management of parcels obtained through Federal and State programs, miscellaneous city parcels, and other city projects such as Shaulis Road, Greenhill Road, Martin Luther King Jr. Drive, 18th Street Bridge construction, revisions to University Ave, La Porte Rd, Ridgeway and existing arterial intersections, traffic lights, trails, drainage ways, sewer extensions, etc.

Work on implementation and construction of the Riverfront Renaissance Plan and Exposition Area for the Downtown area to include such items as environmental testing, potential environmental cleanup, acquisition of property, demolition of buildings, new construction and rehabilitation of buildings, trails, river walk system, coordination with Department of Natural Resources, Army Corps. of Engineers, consultants and consultant selection process, as well as public input meetings, Main Street meetings, Waterloo Development Corp. meetings, etc.

Establish additional grassroots neighborhood organizations to control, maintain, and upgrade the homes, yards and living environment in each neighborhood and continue with efforts in the targeted areas.

Contract support services to the Black Hawk County Planning & Zoning Commission by preparing and reviewing approximately 54 agenda items, answering zoning questions, and administering the county floodplain, zoning, and subdivisions ordinances in accordance with the County Comprehensive Plan.

Plan and implement the development, redevelopment, and Design Review of relocated U.S. 218 Corridor through the City.

Continued on page 3.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
See page 1.						
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 08 Planning & Zoning	ACTIVITY: 5700 Planning & Zoning
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DEPARTMENT/ACTIVITY DESCRIPTION:
See page 1.

DEPARTMENT/ACTIVITY OBJECTIVES:
Continued from page 2.

Acquire and demolish properties and administer the flood buyout program.

Provide support services to the Historic Preservation Commission for design review of the Highland Historic District, potential locally designated districts, and educational actions for the benefits of historic preservation. Staff is currently working with the Historic Commission on implementation of the historic plan to coincide with ordinance and design guidelines.

Continue to administer the floodplain ordinance, educate citizens regarding Letters of Map Amendments, floodplain classifications, and work to correct problem areas by working with Iowa Emergency Management Division and FEMA and DNR offices for hazard mitigation projects. This recently included the development of a Flood Hazard Mitigation Plan to remain eligible for State and Federal grant opportunities.

Assist in the implementation and management of the Geographic Information System for the City, including a zoning layer on the Black Hawk County web site for real estate mapping.

Assist in compiling, studying, and analyzing Census data and how this information can be used to better study, market, and improve the community as a whole, including the areas to be targeted.

Coordinate between City, State, and Federal governmental agencies and personnel to see that federally funded projects, both City and State, are completed in a timely manner.

Continued on page 4.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
See page 1.						
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 08 Planning & Zoning	ACTIVITY: 5700 Planning & Zoning
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DEPARTMENT/ACTIVITY DESCRIPTION:
See page 1.

DEPARTMENT/ACTIVITY OBJECTIVES:
Continued from page 3.

Work to develop, negotiate, and execute necessary contracts associated with the design, construction, construction engineering, and right-of-way for federally funded transportation projects.

Work with other departments and agencies for grants for flood recovery efforts including EDA, CDBG State, I-Jobs, etc.

Finalize work with chosen consultant AECOM for the implementation of the City-DOT study of the Highway 63 Corridor from Highway 218 to Donald Street. The \$11.5 million awarded through the re-adoption of the federal transportation bill has allowed the \$26 million project to be built. The IDOT has acquired necessary homes and businesses for work to proceed, which will relocate Highway 63 to provide environmental justice, rejuvenated residential neighborhood plans, as well as developing economic development planning for the east side corridor – working off the momentum of the \$3.5M Hy-Vee and partnership with Ben Stroh and Unity Point for the redevelopment of the former Logan Plaza into North Crossing.

Continue to work with the MPO for the coordination and prioritization of transportation needs and studies for the community as well as develop and adopt an Arterial Street Map along with anticipated future roadway needs for a total transportation system.

PERSONNEL SUMMARY:						
FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
See page 1.						
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 08 Planning & Zoning	ACTIVITY: 5750 Recreation Area Development
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DEPARTMENT/ACTIVITY DESCRIPTION:
 This mining agreement was put into place in 1997 to allow Basic Materials the ability to mine the Brinker Lake area, and accomplish the City's goal of providing more recreational opportunities for residents and visitors alike. This agreement has provided over \$660,000 to the City of Waterloo as well as provided the ability to open up a larger portion of Brinker Lake.
 Staff is working to explore any other mining areas in lake vicinity, as the resources on city land ended in current fiscal year.

DEPARTMENT/ACTIVITY OBJECTIVES:

PERSONNEL SUMMARY:						
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TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL

FYE2023 BUDGET ACTIVITY NARRATIVE

FUND: 010 General	DEPARTMENT: 08 Planning & Zoning	ACTIVITY: 5885 City Property Management
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DEPARTMENT/ACTIVITY DESCRIPTION:
 The City of Waterloo continues to aggressively pursue the acquisition and elimination of dilapidated homes, and commercial and industrial sites through the 657A process using federal, state, and other grants as well as maximizing other matching opportunities for funding, including local and special funding. The City has worked to not only acquire and eliminate these problem areas, but has also worked towards their redevelopment with grant opportunities in many parts of the city for new infill housing, new infill commercial developments as well as expansions of the same.

DEPARTMENT/ACTIVITY OBJECTIVES:
 Continue the disposition, acquisition, and property management of parcels obtained through the implementation of the Iowa Department of Economic Development's Brownfields grant and Economic Development Administration for redevelopment of the Rath Brownfield area, including the former Rath Administration Building and properties within the Cedar River Neighborhood for mixed-income housing.
 Continue the disposition, acquisition, and property management of parcels obtained through the Federal and State Programs, miscellaneous city parcels, and other city projects such as Ansborough Avenue Interchange, sewer projects, etc.
 Continue to manage Brownfield sites such as the Rath Administration Building, the CMC site, and the Chamberlain Manufacturing site.
 Work on implementation and construction of the Riverfront Renaissance Plan for the Downtown area to include such items as environmental testing, potential environmental cleanup, acquisition of property, demolition of buildings, new construction and rehabilitation of buildings, etc.
 Continue to work on the US Hwy 63 project.
 Continue to work with city staff to address vacant and dilapidated properties by demolishing 8-12 properties, and housing redevelopment initiatives through rehabilitation and new construction activities. The 657A process will lead this initiative.
 Continue to partner with the Waterloo Community Schools for redevelopment of un-needed public land for infill development opportunities for new housing, etc. This partnership has already created over 50 new homes at former Lincoln, Irving, Van Eaton, Baltimore Field and Francis Grout sites.

PERSONNEL SUMMARY:

FULL-TIME EQUIVALENT POSITIONS:	CERTIFIED FYE2020	CERTIFIED FYE2021	CERTIFIED FYE2022	PROPOSED FYE2023 *	PUBLISHED FYE2023	CERTIFIED FYE2023
TOTAL FULL-TIME EQUIVALENT POSITIONS	0	0	0	0	0	0

* AT CURRENT FYE22 STAFFING LEVEL