Certified Local Government Annual Report

Certified Local Government Annual Report

* indicates a required field

Under the CLG Agreement with the State, local governments and their historic preservation commissions are responsible for submitting an annual report documenting the commission's preservation work and that they have met the requirements of the CLG program.

This annual report is also an important tool for your commission to evaluate its own performance and to plan for the coming year.

One question on this form needs attention.

A required question is incomplete: 36

1. Name of the city, county, or land use district: *

Please choose the name from the drop down table.

Waterloo Historic Preservation Commission

2. Did your commission undertake any projects for historic identification/survey, evaluation and or registration/nomination projects in this calendar year? *

CLG Standards are in your local government's Certified Local Government (CLG) Agreement and the National Historic Preservation Act:
1) The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.
2) The CLG will review National Register nominations on any property that lies in the jurisdiction of its historic preservation commission.

Please upload any Iowa Site Inventory Forms or other survey materials produced during the year. Please do not upload any projects that were funded with a CLG or HRDP grant, mandated by the Section 106 review and compliance process, or National Register nominations as we already have these documents in our files.

yes

3. Were any National Register of Historic Places (NRHP) properties in your City, County, or LUD were altered, moved, or demolished in this calendar year? *

no

you have questions about whether you have a local designation program or not, please contact Paula Mohr before you complete this section.

Yes

5. If you answered yes to the previous question, in this calendar year, what properties did your city place on its list of locally designated historic landmarks and/or historic districts? Please provide the historic name and address of each property

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact Paula Mohr before you complete this section.

REMINDER: Before local districts are designated by your city council, you must send the local nomination to the SHPO for review and comment. Please allow at least 45 days for review before the nomination is scheduled for city council review. The SHPO review takes place after your commission has approved the local district nomination and BEFORE it is placed on the city council's agenda.

None added this year.

21 of 8000 characters

5.1.
Please attach a copy of the final designation nomination(s) and ordinances(s) for these properties

Choose a file

6. In this calendar year, what were the actions to revise, amend, change, or de-list a locally designated property? Please provide the name and address of the property(ies) and the action. If no action was taken, enter N/A *

N/A

3 of 8000 characters

7. Has your city or county passed other ordinances that directly or indirectly affect historic preservation? *

no

accomplishments and get credit for the great work you do!

CLG Standards found in CLG Agreement and National Historic Preservation Act:
1) The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties.
2) The CLG shall provide for adequate public participation in the local historic preservation programs.

- [ ] a. Historic preservation planning. Examples include the development or revision of an preservation plan, development of a work plan for your commission, etc.
- [x] b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc.
- [ ] c. Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc.
- [x] d. Design guidelines/standards

8.1.

Describe the city, county, LUD, and/or historic preservation commission's assistance on preservation issues or projects in this calendar year. Please be specific (address(es) of property(ies), what was the issue(s), what technical assistance was provided?. *

The commission staff person worked with a local architectural firm to give them all available information for the Courier Buildings which were on the 2020 Iowa Most Endangered Building list. The architect is working with the buildings owners to see what the possibilities are for the building.

The commission is also in the early stages of creating a new set of Design Guidelines.

384 of 8000 characters

9. Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year? *

Like all organizations this year the hardest issue the commission had to deal with was COVID-19 and the limitations it places on what the commission could accomplish.

166 of 8000 characters

10.

What partnerships did your commission form or continue with other entities? (examples include local main street office, local school, historical society, library, museum, service club, etc.) If none, enter N/A *

295 of 8000 characters

11.
Did your historic preservation commission receive any grants (other than CLG or HRDP) this year? If so, please describe. If none, enter N/A. *

N/A

3 of 8000 characters

12. Does your commission have a website? *

- (●) Yes
- ( ) No

12.1. What is the website address? *

https://www.cityofwaterlooiowa.com/departments/planning-zoning/historic_preservation_commission/index.php

105 of 6000 characters

13. Does your commission have a Facebook page? *

- ( ) Yes
- (●) No

14.
List dates of public commission meetings held (please note these are meetings actually held with a quorum, not just those that were scheduled). *

CLG Standards found in CLG Agreement and National Historic Preservation Act:
1) The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
2) The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
3) The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
4) Commission members will participate in state-sponsored or state-approved historic preservation training activities.

January 21, February 18, April 21, May 19, June 16, July 21, August 18, September 15, October 20 and November 17.

113 of 8000 characters

commission's annual budget? *

No Budget

9 of 6000 characters

16. Where are your official CLG files located? *

Certified Local Government files must be stored at city hall (for city commissions) or the county courthouse (for county commissions).

Waterloo City Hall
715 Mulberry Street
Waterloo, IA 50702

59 of 6000 characters

17.

Please list the names of the Historic Preservation Commissioners who served during this calendar year. *

Ed Ottesen, Susan Price, Alice Rohret, Nicholas Hedrick, Mathew Gilbert, and Terry Stevens.

91 of 6000 characters

18.

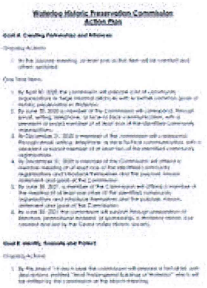
Each CLG was asked to provide a work plan last year. Please provide a self-assessment of your progress on the initiatives and programs you identified last year. Were you able to accomplish much of what you set out to do? If not, what would help you fulfill this next year's work plan? *

The commission did accomplish everything on its workplan that it could accomplish however like everyone else many of the projects that the commission had planned had to be put on hold due to COVID. The City of Waterloo has declared an emergency which limited what city staff could do including not being able to attend meetings in person and extremely limited non-office activities.

382 of 6000 characters

In 2021: Please attach your work plan to your annual report.

Action Plan Update 08.18.pdf (55KB)



20. Please update contact information about your 2021 Chief Elected Official. *

Note: This is beginning January 2021. Please provide the information for the Mayor, Chairman of the Board of Supervisors, or President of LUD Trustees.

First and Last Name	Mailing Address	Phone Number	Email Address
Quentin Hart	715 Mulberry St	319-291-4301	mayor@waterlo

+ Add a row

21.

Please update contact information about your Staff Person for the Historic Preservation Commission. *

This is a local government staff member and is required. Electronic and mailed communication is sent to the staff person and chair of the commission who will forward to the rest of the commission members.

First and Last Name	Job Title	Mailing Address	Phone Number	Email Address
John Dorno	Planner I	715 Mulberr	319-291-43	john.dornoff

+ Add a row

22.

Please complete the following and provide contact information about your 2021 Chairperson/Commissioner. *

Note: Electronic and mailed communication will be sent to the staff person for the commission and the chair who will forward the information to the rest of the commission members.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address

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22.1.
If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A. *

N/A

3 of 200 characters

22.2. Specify the month, day, and year that the commissioner's term will end. *

02/03/2023

22.3.
Does this person serve as the Contact with the State Historic Preservation Office for the Commission? *

- (●) Yes
- ( ) No

23.
Please complete the following and provide information about your 2021 Vice Chairperson/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Matthew Gil	MRG Intern	(319) 504-6	(319) 507-6	global.mrg@

+ Add a row

23.1.
If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact Paula Mohr before you complete this section.

N/A

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23.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission? *

○ Yes
◉ No

24.

Please complete the following and provide information about your 2021 Secretary/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Susan Price	2753 Fairlar	(319) 269-6	none	sueprice49(

+ Add a row

24.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

3 of 6000 characters

24.2. Specify the month, day, and year that the commissioner's term will end.

05/02/2022

24.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

○ Yes
◉ No

Clear Answer

25.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

+ Add a row

25.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

3 of 6000 characters

25.2. Specify the month, day, and year that the commissioner's term will end.

03/04/2022

25.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

○ Yes

◉ No

Clear Answer

26.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address	
Nicholas He	207 Highlan	(319) 290-4	(319) 290-4	nhedrick@c	🗑

+ Add a row

26.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Representative, Highland Historic District

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26.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

○ Yes
◉ No
Clear Answer

27.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Terry Stever	1629 Ackerr	(319) 291-6	(319) 833-3	danceterryh

+ Add a row

27.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

3 of 6000 characters

27.2. Specify the month, day, and year that the commissioner's term will end.

12/09/2022

27.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

○ Yes
◉ No
Clear Answer

28.

Please complete the following and provide information about your 2021 Commissioner.

+ Add a row

29.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address

+ Add a row

30.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address

+ Add a row

31.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address

+ Add a row

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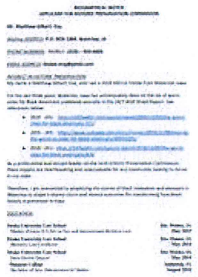
BIOGRAPHICAL SKETCH - MRG - 020121.pdf (249KB)



33.

Does your commission have any vacancies? If so, how many? If you have no vacancies, enter N/A. *

Yes, the commission has one vacancy.

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34. Please complete the Commission Training Table. *

An important requirement of the Certified Local Government program is annual state-sponsored (such as the Preserve Iowa Summit) or state-approved training undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including online training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Event	Sponsor Organization	Location	Date	Names of Attendees
Past Forwar	National Tru	Online	10/27-10/30	Mathew Gilb
Meet the au	National Tru	Webinar	1/9/2020	John Dornot
Congressior	National Tru	Webinar	2/27/2020	John Dornot
Federal Poli	National Tru	Webinar	4/2/2020	John Dornot
Special Res	State of Iow	Webinar	4/8/2020	John Dornot

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Preservatio	National Tru	Webinar	11/18/2020	John Dornot

+ Add a row

35.

Who of your commission members, staff, and/or elected officials attended the Preserve Iowa Summit? If so, please provide their names. *

Please note this must be completed. If no one attended, enter none.

John Dornoff
Alice Rohret
Mathew Gilbert

42 of 6000 characters

36. Signature page *

This question is required.

Choose a file

Saved

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