

**WATERLOO HISTORIC PRESERVATION COMMISSION MINUTES**  
**REGULAR MEETING – February 21, 2023– 4:30 P.M.**  
**The meeting was held in the Mollenhoff Room at City Hall**

Chairperson Gilbert called the regular meeting of the City of Waterloo Historic Preservation Commission to order at 4:30 p.m.

Commission Members present were: Nick Hedrick, Terry Stevens, Susan Price, Cole Weliver, Ivan Valtchev, Ed Ottesen, and Mathew Gilbert.

Commission Member(s) absent were: Hector Salamanca Arroyo

Others present were: Lexi Blank – Planning Staff; Ed Gallagher – Grout Museum Liaison, Candy Streed and Cara Miller – Silos and Smokestacks

**Approval of Agenda**

*Motion made by Ottesen, seconded by Price to approve the agenda of the February 21, 2023, regular meeting. Motion carried unanimously.*

**Approval of Minutes**

*Motion made by Valtchev, seconded by Price to approve the minutes of the January 17, 2023 regular meeting. Motion carried unanimously.*

**Oral Presentations**

No Oral Presentations

**Hearings**

**1. Approving 2023 Most Endangered Properties List**

There was discussion about the 2023 Most Endangered Properties List among the commission members. It was mentioned to add the number of Historic properties that have been demolished into the Awards Ceremony Presentation.

2023 Most Endangered Properties List: 207 Lafayette Street, Dunsmore House, 429 Clay Street, Mount Moriah Missionary Baptist Church, 523 Logan Avenue, 722 Water Street, Rath Administration Building, 626 and 628 Park Avenue, YMCA Building, and the Courier Block Buildings.

*Ottesen made a motion to approve the 2023 Most Endangered Properties List (above). The motion carried unanimously.*

**Building Consultation**

No Report

## **Reports**

### **1. Main Street**

Ottesen noted Main Street is in support of the two-way conversion of 5<sup>th</sup> and 6<sup>th</sup> Streets. Valtchev mentioned Main Street has hired an Architectural History and Historic Preservation Intern.

### **2. Silos and Smokestacks.**

Candy Streed and Cara Miller summarized what Silos and Smokestacks does and how they can be beneficial to the Waterloo Historic Commission. They can be a source for help with items such as the Rath Administration Building and the Dunsmore House. Gallagher asked if the change in the organization of the State Historic Preservation Office affects them. Cara noted it does not affect their organization, but the commission members should talk to representatives about how important historic preservation is. There was discussion by Candy and Cara to have quarterly meetings with the Historic Commission and give small updates through email between those meetings due to busy schedules with Silos and Smokestacks employees. The commission was in favor of this proposal.

### **3. Grout Museum**

Gallagher stated the remodeling project is progressing and the planetarium should be visited. There will be a Garden Tour and House Project Tour this summer.

### **4. Project Update**

Blank noted the consultants are working on the 6 ISIF forms and should have them to the commission by the March meeting. Public Works is offering to fabricate the signs in-house and there should be no issues with installation and dedication this spring. They are still working to finish the project by the original April deadline, instead of the new September deadline.

### **5. Highland**

Hedrick noted the neighborhood is working with Kamyar to add a community garden in the Highland Neighborhood area.

### **6. Walnut**

Valtchev noted the Walnut Neighborhood website has been updated and the micro grants are available on the website. The following three events will be coming up in May: Marigold plantings, Clean up Day, and National Night Out.

## **Discussion Items/Possible Action Items**

### **1. National Preservation Award Nominations**

The commission recommended nominating the KWWL building for the award.

**2. HPC Awards Banquet**

Hedrick asked who to contact at the Grout because he was having a difficult time reaching someone. Gallagher said to contact Billie Bailey. Ottesen mentioned Main Street would like to piggy back Tour De Loo off of the Historic Commission Banquet and have it as an introduction to Tour De Loo.

**3. School Art Project 2023**

Stevens stated she is looking for ideas on when the deadline for the School Art Project should be. The commissions agreed to have the deadline be May 1<sup>st</sup>, 2023. She will ask JSA for donations, since they volunteered to donate last year. The fliers will be passed out March 1<sup>st</sup>. It was mentioned to have three or five judges. Potential judges include an art director, a commission member, and someone from the Library.

**4. Main Street Waterloo Collaboration**

No Report

**5. Other Collaborations**

No Report

**6. City-Owned Properties and Demo List**

No Report

**7. Maps**

No Report

**8. Goals and Action Plans**

No Report

**Discussion Items:**

No Discussion

**Design Guidelines:**

No Report

**Adjournment**

*Chairperson Gilbert adjourned the meeting at 5:55 p.m.*

Respectfully submitted,

*Lexi Blank*

Lexi Blank  
Planner I