

**WATERLOO HISTORIC PRESERVATION COMMISSION MINUTES**  
**REGULAR MEETING – July 18, 2023– 4:30 P.M.**  
**The meeting was held in the First Floor Conference Room at City Hall**

Chairperson Gilbert called the regular meeting of the City of Waterloo Historic Preservation Commission to order at 4:35 p.m.

Commission Members present were: Ed Ottesen, Jared Hottle, Cole Weliver, Ivan Valtchev, Mathew Gilbert, Nick Hedrick, Terry Stevens, and Susan Price (arrived at 4:44 pm)

Commission Member(s) absent were: Ed Ottesen and Hector Salamanca Arroyo

Others present were: Lexi Blank – Planning Staff; Wayne Castle – Engineering Staff, Latrisha Dilley and one other member of the public.

**Approval of Agenda**

*Motion made by Hedrick, seconded by Valtchev to approve the agenda of the July 18, 2023 regular meeting. Motion carried unanimously.*

**Approval of Minutes**

*Motion made by Val, seconded by Hottle to approve the minutes of the June 20, 2023 regular meeting. Motion carried unanimously.*

**Oral Presentations**

Latrisha Dilley presented on her upcoming fence request in the Highland Historic District. Gilbert explained the process for a Certificate of Appropriateness and the historic guidelines for the fence.

**Hearings**

- 1. Request by Latrisha Dilley for a Certificate of Appropriateness to allow for a new 6' wood privacy fence at 1104 Vine Street.**

Gilbert went over the request and noted the property is individually eligible for the National Register of Historic Places.

Dilley explained that they were looking to install the fence to keep kids and dogs within their backyard.

Dilley stated it would be a wood fence.

Hedrick stated that the fence will enhance the improvements that have already been done with the property.

*It was moved by Hedrick, seconded by Weliver, to approve the request by Latrisha Dilley for a Certificate of Appropriateness to allow for a new 6' wood privacy fence at 1104 Vine Street.*

*The motion carried unanimously.*

### **Building Consultation**

#### 1. Park Avenue Historic Bridge Markers Discussion

Valtchev handed out drawings of the proposed monument to the old bridge.

Castle stated he was looking for ideas on how to honor the old bridge.

Valtchev stated that they looked at a spot near the US Bank building but the scale of the pieces were too big so they settled on a spot just northwest of Park Avenue on the pathway to the Amphitheater. The design includes a piece of the bridge pier on a base with stairs from the pathway. Interactive displays should be included with the display and connected with LED lighting from the bridge, which Gilbert stated it would be a good addition.

Valtchev showed examples of materials and style.

Price asked if there would be signs directing people to the monument, to which Castle stated they would have directional signage to the monument.

Stevens stated that all the stories to be told need to be multicultural.

Castle noted that the monument would require approval from the Army Corp of Engineers and all the necessary permits. Castle also noted that the proposal for the stairs may be difficult to fund as it will not be cheap.

There was discussion on if cutting the piers and making a smaller monument would be, but the consensus was that it would harm the story to be told and would not work.

Castle noted that any proposals would need to be presented to Noel Anderson –Community Planning and Development Director, and Jaime Knutson – City Engineer.

Stevens suggested a flower garden near the monument.

Castle noted they looked at other spots, such as near 4<sup>th</sup> Street and the river; however, that was determined to be too far away and would take away from the veteran's monuments.

### **Reports**

#### 1. **Main Street**

Hedrick noted the latest Friday Loo had a good turnout. Gilbert explained he is scheduled to meet with Rylee, Historic Preservation Intern at Main Street Waterloo, to discuss Tour De Loo 2024 and the 2023 Historic Preservation Commission Annual Awards Banquet.

#### 2. **Silos and Smokestacks.**

No Report

### **3. Grout Museum**

No Report

### **4. Project Update**

Dornoff noted that the last public hearing on the Civil Rights grant project will be at the next meeting of the City of Waterloo Historic Preservation Commission on August 15<sup>th</sup>.

Stevens noted that the information on KBBG is wrong as the actual founders were Warren Nash and Jimmy Porter and that even though she was the person who started the Civil Rights awakening at East High School, she was never contacted.

The Commission is also not happy with the type of poles that would hold up the signs to which Dornoff responded that it is up to the street department on what would be installed.

The Commission is also not happy with the color combination.

Commission members want to see the contract and the deliverables.

### **5. Highland**

No Report

### **6. Walnut**

No Report

## **Discussion Items/Possible Action Items**

### **1. School Art Project 2023**

No Report

### **2. Main Street Waterloo Collaboration**

No Report

### **3. Other Collaborations**

No Report

### **4. City-Owned Properties and Demo List**

No Report

### **5. Maps**

No Report

**6. Goals and Action Plans**

No Report

**Discussion Items:**

No Discussion

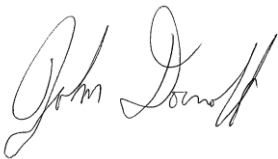
**Design Guidelines:**

No Report

**Adjournment**

*Chairperson Gilbert adjourned the meeting at 5:30 p.m.*

Respectfully submitted,

A handwritten signature in cursive script that reads "John Dornoff". The signature is written in black ink and is positioned above the printed name.

John Dornoff  
Planner II